



DATE RECEIVED: \_\_\_\_\_

BY: \_\_\_\_\_ M/L: \_\_\_\_\_

DISTRICT: \_\_\_\_\_

**Fee \$125**

After-the-fact fees are 2x the regular fee.

Check# \_\_\_\_\_ Cash ☐ Other \_\_\_\_\_

## SOLAR ENERGY PERMIT APPLICATION

ONCE A COMPLETE APPLICATION IS SUBMITTED, IT TAKES 5-7 BUSINESS DAYS FOR PROCESSING.  
A COMPLETE APPLICATION MEANS ALL REQUIRED ITEMS HAVE BEEN PROVIDED.

- NO WORK SHALL BEGIN UNTIL A PERMIT HAS BEEN ISSUED AND POSTED.
- Permits shall be posted and protected in a visible location on premises immediately upon being issued.
- AN AFTER-THE-FACT FEE WILL BE INCURRED IF WORK HAS BEGUN PRIOR TO APPROVAL BY THE LAND USE OFFICE.
- Please contact Dig Safe prior to any excavation. Bristol's Water & Sewer Department should be contacted directly (603-744-8411) or [wateroffice@bristolnh.gov](mailto:wateroffice@bristolnh.gov) to locate service lines and valves 4 days in advance of any excavation, grading, or paving work.

The applicant is legally responsible to ensure that all information in the application is correct and accurately represents the proposed project.

**CALL THE PERMIT OFFICER 603-744-3354 Ext. 118 IF YOU HAVE ANY QUESTIONS.  
MISSING ITEMS WILL DELAY YOUR PERMIT.**

The Land Use Office shall issue all Solar Energy Permits in accordance with RSA 676. No permit shall be issued for the erection of any structure or for the use of land unless the proposal complies with the provisions of the Zoning Ordinance and meets all other local and State requirements.

**Additional items, permits, approvals may be needed if the property is in an Overlay District, has wetlands, is in the Floodplain, if the setbacks cannot be met, if height exceeds Zoning limits, if steep slopes are present.**

Applicant's Name: \_\_\_\_\_  
*Owner or Agent*

Name of Property Owner, if different: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Phone #/Email: \_\_\_\_\_

Agent's Address: \_\_\_\_\_

Agent's Phone #/Email: \_\_\_\_\_

*Written permission to represent owner must be submitted with application.*

Property/Project Street Address: \_\_\_\_\_

If applicable:

Written permission for a third party to represent the owner has been submitted.

Written permission of approval from an Association has been submitted.

☐ YES  
☐ YES

Will the solar panels be \_\_\_\_ Ground Mounted or \_\_\_\_ Roof Mounted

- **If roof mounted, provide:**
  - ☐ structural calculations verified and stamped by a Licensed Engineer
  - ☐ a plot plan showing where the solar array will be mounted, the distance from the peak where the solar array will begin and the distance from the edge of the roofline where the solar array will end
  - ☐ photos or sketches and measurements of the existing structure
- **If ground mounted, provide:**
  - ☐ a plot plan showing where on the parcel the solar panels will be located, measurements of the solar array, show all structures, distances from boundary line, location of driveway and roads
  - ☐ photos of the existing area on the parcel where the solar panels will be installed
- **Complete solar specifications.**  
Must provide specifications for all components of the solar array including data for the installation of solar panels.
- **Diagram of wiring specifications.**  
Provide a diagram that shows the wiring specifications.
- **Meter**  
Note where the meter disconnect will be located.

**Is the property located in one of the following Overlay Districts?**

*Check map layers on Town website to make this determination.*

- ☐ Shoreland Protection Area – within 250' of Newfound Lake, Newfound River  
-a DES Permit is required
- ☐ Historic District (downtown area)  
-a COA may be required
- ☐ Pemigewasset Overlay District  
-a DES Permit or SUP may be required
- ☐ Wetlands Conservation Overlay District  
-a SUP may be required
- ☐ Floodplain Zone  
-follow FEMA Regulations
- ☐ Steep Slopes  
-a CUP may be required

I, the undersigned, do herein state to the best of my knowledge and belief that the proposed construction is compliant with all local, state, and federal codes, rules, and regulations, and that all information provided herein is correct and complete in accordance thereto.

DATE \_\_\_\_\_ SIGNATURE OF OWNER OR APPLICANT \_\_\_\_\_

**Approved Certificate to be:** \_\_\_\_\_ Mailed \_\_\_\_\_ Emailed \_\_\_\_\_ Picked-up

**PLEASE NOTE: PERMITS DO NOT TRANSFER WITH THE OWNERSHIP OF THE PROPERTY**