



Date Received: _____
By: _____ M/L: _____
District: _____
Case# _____
Hearing Date: _____

INCORRECTLY DELINEATED WETLANDS APPLICATION

NOTE: This application is not acceptable unless all required statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

Applicant's Name: _____
Owner or Agent

Name of Property Owner, if different: _____

Owner's Address: _____

Owner's Phone #/Email: _____

Agent's Address: _____

Agent's Phone #/Email: _____
Written permission to represent owner must be submitted with application.

Site Street Address: _____

Location of disputed site: _____

Location is in the following Overlay District(s)/Area(s):

<input type="checkbox"/> Shoreland Protection	<input type="checkbox"/> Historic District	<input type="checkbox"/> Pemigewasset
<input type="checkbox"/> Wetlands Conservation	<input type="checkbox"/> Floodplain	<input type="checkbox"/> N/A

Is this project: ☐ Non-Residential ☐ Multi-family (3 or more units) ☐ Mixed Use Occupancy

Permission for Planning Board to access the site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Permission for the Conservation Commission to access the site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Brief description of disputed wetlands boundary: _____

Signature of Applicant/Agent: _____ Date: _____



TOWN OF BRISTOL PLANNING BOARD INCORRECTLY DELINEATED WETLANDS INSTRUCTIONS

For any applicant that questions the boundary of the Wetlands Conservation Overlay District as shown on a town map vs. what is shown on a plan, the following steps must be taken by the applicant to determine the precise location of the Wetlands Conservation Overlay District boundaries on the affected property.

Your submission to the Planning Board and the Conservation Commission requires:

- Completed Application
- Completed Checklist, including:
 - Copy of Town map showing the Wetlands Boundary
 - Copy of the Plan in question showing the proposed actual Wetlands Boundary
 - A Report from a Certified Wetlands Scientist, including but not limited to:
 - ☐ A revised wetlands map of the area in question
 - ☐ A copy of the completed U.S. Army Corps of Engineers Wetland Determination Data Form –Northcentral and Northeast Region
 - ☐ Written on-site field inspection report
 - ☐ Test boring data

Upon receipt of the report, the Planning Board, in consultation with the Conservation Commission, may refer it for review to a certified wetland scientist of its own choosing. The applicant shall be responsible for any costs incurred by the Planning Board in connection with this independent review of its experts' report.

Should the Planning Board and Conservation Commission agree with the expert report, or independent review of said report, that a Wetlands Conservation Overlay District boundary is incorrect on the town map, the Town map will be corrected with the new boundary shown.

A complete and accurate application and checklist, with all required materials, will avoid unnecessary delays in the review process. Using the checklist will expedite the process.

Submissions may be provided electronically and are encouraged.

The full text of the applicable Zoning Ordinance can be found in Section 9.4, B on the Town Website, under Zoning Board.

Applying to correct incorrectly delineated wetlands requires no fees.



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INCORRECTLY DELINEATED WETLANDS CHECKLIST

NOTE: A completed application shall be filed with the Land Use Office NO LESS than twenty-one (21) days prior to a regularly scheduled meeting of the Planning Board. Filing deadlines can be found on the Town website. Please refer to Article IX of the Zoning Ordinance when filling out the checklist.

Applicant's Name: _____
Owner or Agent, Written permission to represent owner must be submitted with application.

Name of Property Owner, if different: _____

Property/Project Street Address: _____

Under the Applicant column (on the left) please indicate the following:

Y = Information is provided

N/A = Information requested is not relevant to this application

W = Waiver being requested

Waivers to any of these requirements must be accompanied by a written explanation justifying why the waiver should be granted.

If the application is incomplete due to waivers not being accepted, or any missing items, it could result in a delay of a month, or more to your application.

An application will be considered complete for the purpose of submission if it meets ALL the following requirements.

Applicant	LU	PB
1. Completed Application		
2. Copy of the Town Map showing the Wetlands Boundary		
3. Copy of the Plan in question showing the proposed actual Wetlands Boundary		
4. Report from a Certified Wetland Scientist, including: _____ A revised wetlands map of the area in question _____ A copy of the completed U.S. Army Corps of Engineers Wetland Determination Data Form – Northcentral and Northeast Region _____ Written on-site field inspection report _____ Test boring data		

Upon receipt of the report, the Planning Board, in consultation with the Conservation Commission, may refer it for review to a certified wetland scientist of its own choosing. The applicant shall be responsible for any costs incurred by the Planning Board in connection with this independent review of its experts' report.

Additional requirements -

_____ Refer Report to certified wetland scientist at applicant expense.

_____ Send to mapping for correction of wetlands boundary.