Fee: \$250, plus Recording Fee \$61*
Abutter Notification: \$9 x
TOTAL:
Check#
Cash □ Other
*LCHIP \$25.00, Page \$26.00 each, Mailing \$10.00
FULL S
IOTE: This annlication is not acceptable u



Date Received	d:
By: N	1/L:
District:	
Case#	
Hearing Date	e:

ITE PLAN APPLICATION

NOTE: This application is not acceptable unless all required statements have been made. Additional information

Applicant's Name: Owner or Agent	may be supplied on a separate sheet if the	e space provided is inadequate.		
Name of Property Owner, if different: Owner's Address: Owner's Phone #/Email: Agent's Address: Agent's Phone #/Email: Written permission to represent owner must be submitted with application. Property/Project Street Address: Existing Use: Existing Use: Sq. Ft. of Lot: Location is in the following Overlay District(s)/Area(s): Shoreland Protection Wetlands Conservation Historic District Pemigewasset N/A Is this project: Non-Residential Multi-family (3 or more units) Mixed Use Occupancy Permission for Planning Board to access the site? YES NO Name of proposed project:				
Owner's Address: Owner's Phone #/Email:	S			
Owner's Phone #/Email:				
Agent's Address: Agent's Phone #/Email: Written permission to represent owner must be submitted with application. Property/Project Street Address: Existing Use: Sq. Ft. of Lot: Location is in the following Overlay District(s)/Area(s): Shoreland Protection Wetlands Conservation Historic District Floodplain Pemigewasset N/A Is this project: Non-Residential Multi-family (3 or more units) Mixed Use Occupancy Permission for Planning Board to access the site? YES NO Name of proposed project:				
Agent's Phone #/Email: Written permission to represent owner must be submitted with application. Property/Project Street Address:				
Existing Use:	Agent's Phone #/Email:			
Location is in the following Overlay District(s)/Area(s): Shoreland Protection Wetlands Conservation Historic District Pemigewasset N/A Is this project: Non-Residential Multi-family (3 or more units) Mixed Use Occupancy Permission for Planning Board to access the site? NO Name of proposed project:	Property/Project Street Address:			
Shoreland Protection Wetlands Conservation Is this project: Non-Residential Multi-family (3 or more units) Mixed Use Occupancy Permission for Planning Board to access the site? Non-Residential Multi-family (3 or more units) Mixed Use Occupancy Non-Residential Non-Residential Multi-family (3 or more units) Non-Residential Non-Resid	Existing Use:	Feet of Frontage:	Sq. Ft. of Lot:	
Wetlands Conservation Floodplain N/A Is this project: Non-Residential Multi-family (3 or more units) Mixed Use Occupancy Permission for Planning Board to access the site? YES NO Name of proposed project:	Location is in the following Overlay Distric	ct(s)/Area(s):		
Permission for Planning Board to access the site? YES NO Name of proposed project:				
Name of proposed project:	Is this project: Non-Residential	Multi-family (3 or more units) Mixed Use Occupancy	
	Permission for Planning Board to access	the site?	□ NO	
Brief description of proposed plan:	Name of proposed project:			
	Brief description of proposed plan:			

hours of operation and any changes of an existing use	roducts to be involved in any non-residential use, including e:
Written statement with calculations depicting how th	e parking requirements are being met:
Description of changes in exterior lighting:	
costs for engineering or professional services incurred	application is true and complete and that any additional by the Bristol Planning Board in the Site Plan Review
process of this property shall be borne solely by the a	pplicant and/or owner.
Signature of Applicant/Agent:	Date:



Date Rec	eived:	
Ву:	M/L: _	
District:		
Case# _		
Hearing	Date:	

FULL SITE PLAN CHECKLIST

NOTE: A completed application shall be filed with the Land Use Office NO LESS than twenty-one (21) days prior to a regularly scheduled meeting of the Planning Board. Filing deadlines can be found on the Town website. All regulations cited in this Checklist can be found in the Site Plan Review/Subdivision Regulations unless otherwise noted.

noted.		
Applicant's Nar	me:	
Name of Prope	erty Owner, if different:	
Project Name:		
Property/Proje	ct Street Address:	
Under t	the Applicant column (on the left) please indicate the following:	
	Y = Information is provided N/A = Information requested is not relevant to this application W = Waiver being requested	

Waivers to any of these requirements must be accompanied by a written explanation justifying why the waiver should be granted.

If the application is incomplete due to waivers not being accepted, or any missing items, it could result in a delay of a month, or more to your application.

An application will be considered complete for the purpose of submission if it meets ALL the following requirements.

Items #1 - 5 must be on the APPLICATION.

1. Names, Addresses and Phage applicant name, address owner name, address owner, applicant are	ress, and phone nu s, and phone numb	mber	
2. Location of Site (8.7) tax map # and lot	street address		
3. Brief Description of Plan (existing use		changes to existing use	
4. Detailed Description of Se hours of operation			

Items #6 - #50 required on the SITE PLAN DRAWING unless a waiver is requested, in writing.

Appl	icant	LU	РВ
	6. Title block (8.8.A.1) Plan identification Name(s) of applicant(s) Name(s) of owner(s), if other than applicant Tax Map and Lot Numbers Name(s) of person(s) who prepared the plan Date plan was prepared Scale of plan		
	7. Location plan (8.8.A.2)-shows site in relation to surrounding portion of town (locus)		
	8. Abutters listed on the plan (8.8.A.3) - Tax Map and Lot #		
	9. Waivers requested listed on plan (8.8.A.4)		
	10. Zoning district of Lot (8.8.A.5)		
	11. Minimum building requirements for district including maximum height and setbacks (8.8.A.6; 8.8.A.25; 8.8.A.28) Minimum Lot size Minimum Road Frontage Building height		
	12. Location of Flood Zone (8.8.A.7) Project is in the 100-year flood zone Project is not in the 100-year flood zone		
	13. Present use of lot (8.8.A.8)		
	14. Proposed use of lot (8.8.A.9)		
	15. Purpose of Plan (8.8.A.10) Size of buildings Uses proposed		
	16. Total area of parcel in acres and sq. ft. (8.8.A.11)		
	17. Reference to established benchmark (8.8.A.12)		
	18. Soil type(s) and boundaries (8.8.A.13)		
	19. Existing utilities (8.8.A.14) Water Lines No existing water lines Wells No existing wells Sewerage Lines No existing sewerage lines Utility Poles No existing utility poles Drainage facilities, including sources of supply, tank, building drains, pipe sizes No existing drainage facilities Service areas and all other utilities not included above No other existing utilities or service areas		

Applicant	LU	РВ
20. Proposed utilities (8.8.A.14) Water Lines No water lines proposed Wells No wells proposed Sewerage Lines No sewerage lines proposed Utility Poles No utility poles proposed Drainage facilities, including sources of supply, tank, building drains, pipe sizes No drainage facilities proposed Service areas and all other utilities not included above No other utilities or service areas proposed		
21. Parking calculations (8.8.A.16; 8.5.E)		
22. Total parking provided (8.8.A.17)		
23. Location of driveways, parking, and spaces (8.8.A.18) Dimensions Parking Layout		
24. Provisions for off street loading facilities (8.8.A.19, 8.5.E.3) Proposed None proposed Existing None existing		
25. Location of walks, fences, screening (8.8.A.20, 8.5.J) Location Dimensions Descriptive details		
26. Location, size, and type of signs (8.8.A.21) Location Size Type		
27. Location of outside service, storage and/or display (8.8.A.22, 8.5.L) Location Dimensions Descriptive details Refuse area		
28. Exterior Lighting (8.8.A.23) Type Location Intensity Direction		
29. Landscape buffer area, where required (8.8.A.24; 8.5.J)		
30. Include setbacks to wetlands per Shoreland Protection Act (8.8.A.26) 50 125 250		
31. Impervious areas as percentage of total lot area (8.8.A.15)		
32. Appropriate stamps and signatures of all applicable professionals (8.8.A.29)		
33. Planning Board approval block (8.8.A.30) (see sample on last page) Date of Approval line At least 4x2 inches Chair signature line Expiration date line		
34. Three (3) full size copies and one (1) reduced size copy of Site Plan prepare by a licensed land surveyor, to scale (8.7.A; 8.7.B) Lot under consideration Zoning District All adjoining properties with tax map numbers (8.7.A.1)		
35. North Arrow (8.7.A.2)		
36. Boundary distances, monuments, bearings (8.7.A.3)		

Applicant	LU	РВ
37. Contour lines at 2-foot intervals (8.7.A.4) Existing Proposed		
38. Features within 50 feet of lot boundaries (8.7.A.5) Natural features Buildings; Existing and Proposed Include steps, entries, loading platforms Outside service, storage and/or display - 8.8A.22 Existing Proposed		
39. Streets within 100 feet (8.7.A.6)		
40. Wetlands delineation by a State of NH licensed professional (8.7.A.7)		
41. Surface Cover (8.7.A.8) Wooded Cleared Gravel Paved Standing Water Other		
42. Proposed landscaping plan (8.7.A.9)		
43. Zoning Board Decisions (8.7.10) Included No Zoning decisions		
44. Right-of-way/easements (8.7.A.11) Rights of way shown No rights of way on property Easements shown No easements on property		
45. Statement as to completion date (8.8.B.1)		
46. Drainage calculations based on a 10-year storm event with provisions for a 50-year storm event (8.8.B.2)		
47. Cost estimate or performance bond for work in town right-of-way (8.8.B.3)		
48. Erosion or sediment control plans (8.8.B.4)		
49. Easements, Covenants, Deed Restrictions (8.8.B.5) Deed Restrictions No deed restrictions Covenants No covenants Easements No easements Other restrictions No other restrictions		
50. Provisions for snow removal/storage (8.8.B.6)		

If deemed necessary by the Board, the applicant may be required to submit additional data, studies, or documents – to be completed by the Board's chosen professional at additional cost to the applicant. (8.8.C) The Planning Board Requires the following: Environmental impact _____Environmental impact waived ____Traffic Study waived Traffic Study Cost Estimate waived Cost Estimate _____Fiscal impact study _____Fiscal impact study waived _____Performance bond waived Performance bond ____Impact Fees waived Impact Fees Other restrictions No other restrictions Permits and Approvals _____Town: _____ State: _____ Federal: SAMPLE Planning Board approval block (8.8.A.30) from item #33 The Approval Block should measure at least 4 inches wide x 2 inches tall and contain a minimum of all the information shown in the sample. Approval Block - Planning Board Use Only Date of Planning Board Approval: Expiration Date: _____ Reviewed by Land Use Office on Signature Comments forwarded to Planning Board and Applicant(s) on _____ by _____ by _______ Initials Application accepted as Complete by Planning Board on:

A completed application is NOT a Notice of Decision (Approval) by the Planning Board but indicates that the application itself is deemed complete and the process can move forward to the decision-making phase.

Chair Signature:



TOWN OF BRISTOL PLANNING BOARD FULL SITE PLAN REVIEW INSTRUCTIONS

A well-prepared Site Plan is the MOST IMPORTANT document you will be submitting for your project. Site Plans must be complete, clearly legible, and easily reproducible. Make sure your Site Plan includes all the information on the Site Plan Checklist

A complete and accurate application, with all required materials, will avoid unnecessary delays in the development review process. Using the checklist will expedite the process.

Your submission to the Planning Board requires:

- Three (3) copies of the Site Plan, prepared by a licensed land surveyor (to scale; 8.7A)
- One (1) reduced scale copy of the Site Plan drawing on an 11" x 17" sheet (8.7B)
- Completed Site Plan Application
- Completed Abutters Notification List (verified by the Land Use Office)
- Completed Checklist
- Written request for any Waivers being sought, including an explanation as to why.
- Payment of all applicable Fees

Submissions may be provided electronically and are encouraged.

The Site Plan Application and Checklist will be used by staff to review the application's completeness at the time it is submitted. If determined incomplete by the staff, you will be notified and given a short timeframe in which to provide the needed information. If you do not provide the requested items, your hearing may be delayed to the next month.

Before you begin the Site Plan process, please:

- Review the Site Plan and Subdivision Regulations found on www.townofbristolnh.org / Boards and Committees / Planning / scroll down to Site Plan and Subdivision Regulations on the left-hand side.
- Consider scheduling a Preliminary Conceptual Consultation (PCC) with the Planning Board. The primary advantage of this consultation is that ideas can be informally discussed with the Planning Board before time or money is spent on design and engineering details. The owner or agent may outline, in general terms, the plan that is anticipated. The Planning Board may discuss any pertinent information contained in the master plan and the local regulations that must be considered. During the discussion, the Board should describe the procedures to be followed for the filing, submission, acceptance and review of a completed subdivision or site plan review application.

To schedule a PCC with the Planning Board please contact the Land Use Office via phone (603-744-3354), or in person Monday through Friday between the hours of 8:00 am-4:00 pm.

Items that are required as part of your project submittal materials:

- 1. Application for Site Plan Review and Checklist for Site Plan Acceptance & Review with payment of all applicable fees must be complete and filed with the Land Use Office by the appropriate deadline date set by the Planning Board. Planning Board meeting dates and application deadlines can be found at www.townofbristolnh.org / Boards and Committees / Planning/ Filing Information Application Deadlines and Fees, on left side of screen.
- 2. Checklist for Site Plan Acceptance & Review all items on this Checklist must be Provided, identified as Not Applicable if they do not appear to apply to your project, or noted that a Waiver is requested.

If you are requesting a Waiver of any item, it/they must be in writing and on the plan prior to approval.

The review, acceptance and approval process can take two (2) meetings to complete, so plan accordingly.

The Applicant may be required to submit additional information relating to the site, neighborhood, and the proposal and its potential impact.

The Applicant is responsible for all the costs of any special investigations and of the review of documents and other materials which may be required by the application, including engineering and legal expenses.

The Planning Board shall, in consultation with the applicant, determine the scope of such investigations and reviews and it shall determine the persons or firms to be hired for investigations and reviews.

Town of Bristol Abutter Notification List

Name and address should be those of current owners as recorded in the Tax Records at the time of submission of your application. If more room is needed, copy this sheet and attach. Be sure to make note of how many abutter sheets you are submitting - _____ # of sheets. For the purposes of notification, the applicant (and owner if different) and any professionals who have provided their service are considered abutters.

professionals who have provided their service are considered	abutters.	
1) Owner's Name		Tax Map #
Mailing Address		Lot #
City	State	Zip Code
2) Owner's Name		Tax Map #
Mailing Address		
City		
3) Owner's Name		Tax Map #
Mailing Address		Lot #
City	State	Zip Code
4) Owner's Name		Tax Map #
Mailing Address		
City		
5) Owner's Name		Tax Map #
Mailing Address		Lot #
City	State	Zip Code
6) Owner's Name		Tax Map #
Mailing Address		
City		
Addresses Verified – Date:		
By Whom:	Depart	ment

LOT COVERAGE CALCULATION WORKSHEET

Property Address:	
Tax Map/Lot #:	
Owner Name(s);	
Case Type:	
Total Area of Lot/Parcel, in Square Feet:	(A)
Existing Impervious Square Footage	New Impervious Square Footage
House/Building	
Driveway	
Walkway(s)/patio(s)	
Equipment pad/shed(s)	
Garage/shed/other building(s)	
Screen room/pool	
Other:	
TOTAL SQUARE FEET	(B) TOTAL SQUARE FEET
Please add together the totals from(B) and (C)	above and enter here:(D)
Divide (D) by (A) $(D \div A) = Coverage$	
To get the $\%$, multiply the coverage by $100 = P$	ERCENTAGE
PERCENTAGE ALLOWED BY DISTRICT:	
Village Commercial = 70%	Corridor Commercial = 60%
Village Residential = 55%	Rural = 40%
Downtown Commercial = 100%	Lake = 35%
Industrial = 75%	

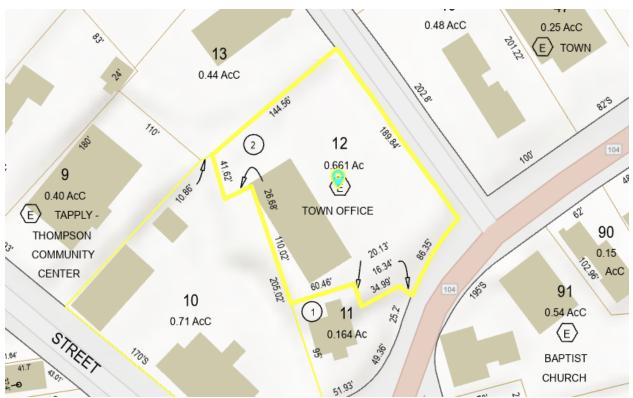
How to obtain an abutter's list using the Town website.

- Go to the Homepage at <u>www.bristolnh.gov</u>
- Click the *Maps* button in the left-hand column.
- This will take you to
 https://next.axisgis.com/BristolNH/
- Click **Find Property**
- Enter property address or Map and Lot number.





The property you chose will show in yellow.



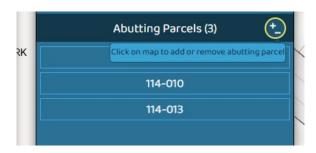
• Click the **Abutters Icon**.



Choose 50 feet Buffer Option



 Click the plus/minus sign (+-) next to Abutting Parcels





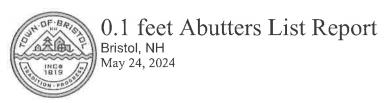
• Click on map to add or remove abutting parcels.

(Abutters are those sharing a border diagonally and across any streets or rivers. If the property address is in an association, the Land Use Office will assist you with identifying the appropriate abutters.)

• Abutting properties will appear in red.

- Click the *Report Icon*, scroll to choose PDF
- Print and submit this report to the Land Use Office with your Application. (The Land Use Office will verify your abutter's list.)





Subject Property:

Parcel Number:

114-012

CAMA Number:

114-012

Property Address: 5 SCHOOL ST

Mailing Address: BRISTOL, TOWN OF TOWN OFFICES

5 SCHOOL ST

BRISTOL, NH 03222

Abutters:

Parcel Number:

114-010

CAMA Number:

114-010

Property Address: 10 NORTH MAIN ST

Parcel Number: **CAMA Number:** 114-011

114-011

Property Address: 15/3 SUMMER ST/SCHOOL ST

Mailing Address: TD BANK

380 WELLINGTON ST - 12TH FL

LONDON, ONTARIO

N6A 4S4,

Mailing Address:

CRH REALTY, LLC

281A BROADWAY

LAWRENCE, MA 01841

Parcel Number:

114-013

CAMA Number:

114-013

Property Address: 25 SCHOOL ST

114-046

Parcel Number: CAMA Number:

114-046

Property Address: 35 SUMMER ST

Mailing Address:

BCC REALTY CORPORATION

PO BOX 1405

CENTER HARBOR, NH 03226

Mailing Address:

SYMINGTON, BESSIE M

35 SUMMER ST

BRISTOL, NH 03222

Parcel Number: CAMA Number: 114-091

Property Address: 30 SUMMER ST

114-091

Mailing Address:

BRISTOL BAPTIST CHURCH

30 SUMMER ST

BRISTOL, NH 03222