

Fee: \$150 if filed separately from Site Plan
 Abutter Notification: \$9 x _____
 TOTAL: _____
 Check# _____
 Cash Other _____



Date Received: _____
 By: _____ M/L: _____
 District: _____
 Case# _____
 Hearing Date: _____

CONDITIONAL USE APPLICATION – INTERNALLY LIT SIGNS

NOTE: There is NO CHARGE for this Application when it is submitted with a Site Plan Review. This application is not acceptable unless all required statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

Applicant's Name: _____
Owner or Agent

Name of Property Owner, if different: _____

Owner's Address: _____

Owner's Phone #/Email: _____

Agent's Address: _____

Agent's Phone #/Email: _____
Written permission to represent owner must be submitted with application.

Property/Project Street Address: _____

Existing Use: _____ Feet of Frontage: _____ Sq. Ft. of Lot: _____

Permission for Planning Board to access the site? YES NO

Image of proposed sign with dimensions and location on lot attached YES

Explain the special circumstances, including relatively high traffic speeds that would limit the visibility of an externally lit sign. _____

Explain how the internally lit sign will not adversely affect the neighborhood's character.

Explain how the sign is consistent with the objectives of the relevant section of the Sign Ordinance and of the Site Plan regulations.

The applicant and/or owner/agent, certifies that this application is true and complete and that any additional costs for engineering or professional services incurred by the Bristol Planning Board in the Conditional Use Permit review process of this property shall be borne solely by the applicant and/or owner.

Signature of Applicant/Agent: _____ Date: _____



TOWN OF BRISTOL PLANNING BOARD CONDITIONAL USE PERMIT INSTRUCTIONS FOR INTERNALLY LIT SIGN


A Conditional Use Permit for an internally lit sign must be applied for as part of Site Plan Review.

An applicant, in conjunction with a new or amended Site Plan, seeking an internally lit sign, such as neon or LED which are prohibited, must apply for a Conditional Use Permit.

The Planning Board may grant a **Conditional Use Permit** for such signs if it finds (i) that special circumstances, including relatively high traffic speeds, would limit the visibility of an externally-lit sign, (ii) that such sign would not adversely affect the neighborhood's character, and (iii) that such sign is consistent with the objectives of this section and of the site plan regulations (4.11 in the Zoning Ordinance)

Exception: One (1) internally lit "OPEN" sign is allowed on each façade of the structure abutting a public street in addition to any other permitted signs. Any such sign must conform with the restrictions contained in Article 4.11, G, and the area of the illuminated portion of the sign shall not exceed two (2) square feet. (Adopted 2011)

Applicants need to provide a completed application and applicable fees, to include:

- Tax Map and Lot number
- Parcel Zoning District
- Applicant information
- Owner information (if different from applicant)
- Letter authorizing representation of other than the property owner (if applicable)
- Explanation of the special circumstances surrounding the request
- Explanation of how the internally lit sign will not adversely affect the neighborhood's character
- Explanation of how the sign is consistent with the objectives of the relevant sections of the Sign Ordinance and Site Plan Regulations
- Include image of the proposed sign with dimensions and location on lot 

Note:

The Planning Board can require additional information if deemed necessary to fully evaluate the application.

The Board may grant a Conditional Use Permit, after public notice and public hearing, and taking into consideration any recommendations provided.

Town of Bristol Abutter Notification List

Name and address should be those of current owners as recorded in the Tax Records at the time of submission of your application. If more room is needed, copy this sheet and attach. Be sure to make note of how many abutter sheets you are submitting - _____ # of sheets. For the purposes of notification, the applicant (and owner if different) and any professionals who have provided their service are considered abutters.

1) Owner's Name _____ Tax Map # _____

Mailing Address _____ Lot # _____

City _____ State _____ Zip Code _____

2) Owner's Name _____ Tax Map # _____

Mailing Address _____ Lot # _____

City _____ State _____ Zip Code _____

3) Owner's Name _____ Tax Map # _____

Mailing Address _____ Lot # _____

City _____ State _____ Zip Code _____

4) Owner's Name _____ Tax Map # _____

Mailing Address _____ Lot # _____

City _____ State _____ Zip Code _____

5) Owner's Name _____ Tax Map # _____

Mailing Address _____ Lot # _____

City _____ State _____ Zip Code _____

6) Owner's Name _____ Tax Map # _____

Mailing Address _____ Lot # _____

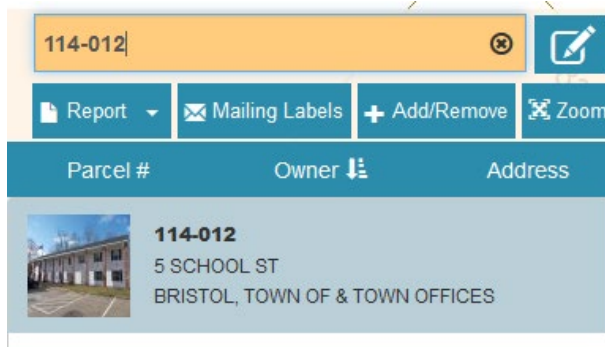
City _____ State _____ Zip Code _____

Addresses Verified – Date: _____

By Whom: _____ **Department** _____

How to obtain an Abutter's list using the Town website.

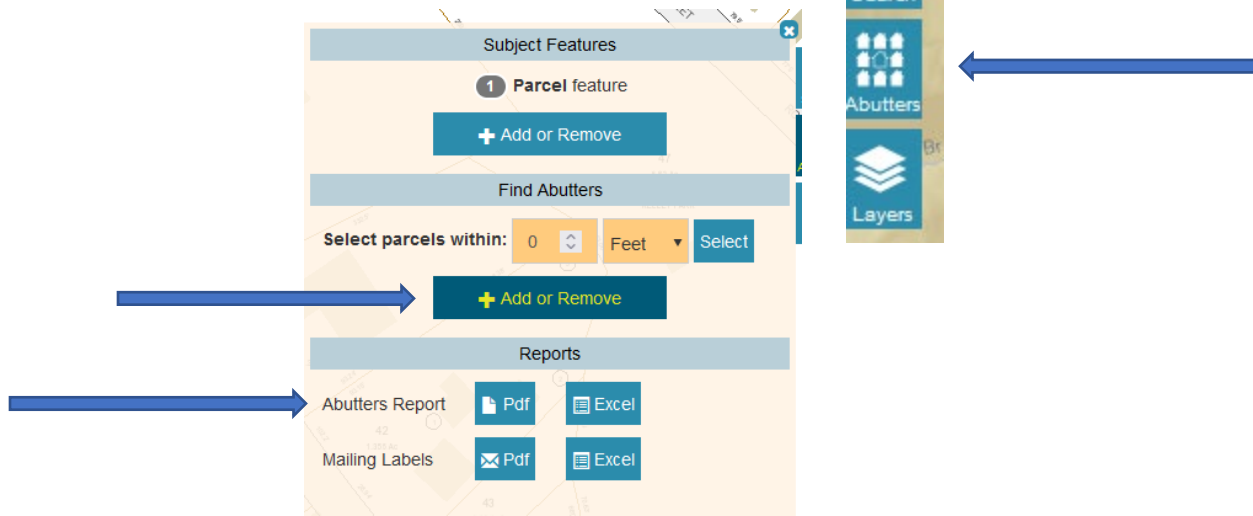
- Go to the Homepage at www.bristolnh.gov
- Click the **Maps** button in the left-hand column.
- This will take you to <https://www.axisgis.com/BristolNH/>
- Click the **magnifying glass** to search:
- Enter property address or Map and Lot number.



The property you chose will show in yellow.



- Click the **Abutters Icon**.
- Under Find Abutters, click **Add or Remove**.



- Click on the parcels surrounding your property.
(Abutters are those sharing a border and across any streets or rivers. If the property address is located in an association, the Land Use Office will assist you with identifying the appropriate abutters.)
- Abutting properties will appear in red.
- Under Reports, click **Abutter's Report PDF**
- Print and submit this report to the Land Use Office with your Application. (The Land Use Office will verify your abutter's list.)

