

# TOWN OF BRISTOL



# ANNUAL REPORT 2023



# ANNUAL REPORT FOR THE TOWN OF BRISTOL, NEW HAMPSHIRE

## FISCAL YEAR ENDING DECEMBER 31, 2023



Population: 3,308 - (2022 Census)  
Net Taxable Valuation: \$561,253,670  
Town: \$9.53 per thousand  
School District: \$9.43 per thousand  
State Education: \$2.00 per thousand  
County: \$1.79 per thousand  
**Total Tax Rate: \$22.75 per thousand**

# DEDICATION OF THE ANNUAL REPORT

## TOWN REPORT DEDICATION RON PREBLE



When asked about interviewing for an article for the Bristol Buzz, Ron's response was "there are much more interesting people in Town to interview," but we could not disagree more. Ron has held many titles in his lifetime. It was wonderful to listen to the stories and knowledge he has about Bristol and all the things that he does not recognize as accomplishments, for which the Town of Bristol has been graced with.

Ron Preble has been a member of the community all his life. He was born and raised in Bristol, graduating in the third class from Bristol High School (now the Middle School). His father worked for the Highway Department and when he was 2 years old, the family moved into to what is formerly known as "the Preble house." The Preble House was located at Kelley Park where the current maintenance shed stands. Ron's father, George Preble, took care of the team of horses used by the Highway Department and remained in the home until he passed.

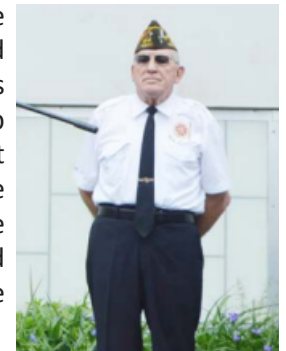
Ron has been married to his wife Mary for 63 years. They celebrate their 64th Anniversary in May 2024 and have called Bristol home on Hillside Avenue. When asked what he feels he is most proud of, Ron points out the plaque and dedication in front of the Newfound Memorial Middle School. He said that the Middle School property was originally part of Kelley Park (donated to the Town) and when the School was looking to be built, they had to petition the legislature for a portion of the property. The property was dedicated to World War II Veterans, and all those who served in battles throughout the years, and the plaque that stands in front of the building is a testament to Ron's persistence.



Ron has served on the Budget Committee twice at different times. He was a member of the Homeland Cemetery Association. He was a member of the Bristol Fire Department for 22 years and served as a Fire Department Commissioner for two terms when the Fire Department

was part of a precinct. Ron served as a Cemetery Trustee for 8 years. He worked at the Bristol Transfer Station part-time for several years.

Ron was the VFW Commander from 1991 to 2022. He led and organized more than 30 Memorial Day Parades honoring Veterans past and present for Bristol. At one point, Ron was also a District Commander for District 4, which consisted of seven posts within the district. While serving for the VFW, Ron arranged with the Town to collect the aluminum can recycling as a fundraiser that supported local initiatives, such as Bristol Community Services and Bristol Community Center, as well as the National Home for Children. Ron reports that the Bristol post of the VFW dissolved in November 2023. Ron served as a member of the Bristol Lions Club for 10 years. Ron also worked at the Veterans Cemetery part-time from 2005 to 2013. He would take any flags that were being disposed of by the Town, so they could be disposed of properly.



When asked, Ron says he has no special hobbies, but we think he did. His hobby was giving back and working within the community. It is hard to believe that Ron does not recognize the things that he has done, because we sure do here in the town. His efforts have not gone unnoticed and that is why the Select Board has chosen Ron Preble as this year's Town Report Dedication.

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## SPECIAL RECOGNITION – IN MEMORY

We take a moment to remember three special people connected to Bristol's community who passed away in 2023. Each of these individuals supported the Bristol community in their own way. They will be missed by many, and their contributions, influence, and memory will continue with all of us.

Robert Patten, passed away in March 2023 after a brief illness. Bob and his wife Lorna raised a family of 4 in their home on South Main Street. He served in the Air Force after graduating High School and when they returned to Bristol, Bob joined the Bristol Fire Department. He served for 60 years and was one of the last Fire Commissioners. He was honored in 2015 for his service when the 2015 Smeal 2500-gallon pumper/tanker (Engine 4) was dedicated to him and John Bianchi. Bob also maintained the Town clock annually, climbing to the top of the tower to wind, clean and paint the clock, as needed.

Detective Sergeant Barry Tanner passed away March 2023. Barry and his wife Paula raised two children in their Thornton home. He started his lengthy career with the Plymouth Police Department from 1993 until 2005, where he started as a patrolman and rose to the rank of

Detective Sergeant. He also worked for the Haverhill Police Department as a patrolman in 2005. He transitioned to the Holderness Police Department as their Lieutenant remaining there until 2017, when he retired after 24 years of service. While retired, he joined the Bristol Police Department as a part-time Detective Sergeant. Sergeant Tanner served multiple communities during his approximately 30 years of service.

Barbara Greenwood passed away in January of 2024. Barbara held many titles over her years, including carnival queen, an employee for the telephone company, a Teacher's Aide and Librarian at the Bristol Elementary School, an office manager for her husband's business, and then later for her son's business, a Library Trustee for the Minot-Sleeper Library and a long-time ballot clerk who provided lunches for the elections. Barbara was dedicated to the Town of Bristol working on projects that would benefit the town. She worked persistently for the addition to the Minot-Sleeper Library, which took many years to achieve. She supported the new Town Office and Public Safety buildings. And she helped organize countless events for the Town and the Tapply-Thompson Community Center. She mentored many.



## SPECIAL RECOGNITION – THANK YOU

### SPECIAL RECOGNITION – THANK YOU TO DENICE DESTEFANO

The Town of Bristol would like to provide special recognition to Denice DeStefano for her years of service and assistance to the Town in both the Planning and Land Use Departments. She has provided valuable tools and helped move the Board and Department forward. Denice joined the Planning Board in 2005 as a member shifting into the Vice Chair, then shifting again to the Chair until recently when she left the Board in 2022. Her knowledge and organization of meetings kept the Planning Board and the public up-to-date and on track.

Denice has been married 39 years to Alan DeStefano, who served as the Zoning Board Chair for almost 10 years. They have 2 children and 2 grandchildren. They purchased property in Bristol in 1986 and moved permanently to Bristol in 2001.

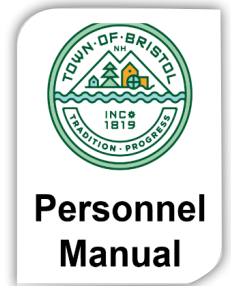


During her tenure on the Planning Board, Denice was also the Assistant Executive Director of the New Hampshire Bar Association where she worked for 27 years until retirement. Denice is also a co-owner of Granite Group Realty since 2007. Denice has covered vacancies, written training manuals and trained staff in the Land Use Department from 2020 to 2023. With her assistance, knowledge and guidance, the Town has a highly functioning and effective Land Use Department.

### SPECIAL RECOGNITION – THANK YOU TO THE PERSONNEL POLICY SUB-COMMITTEE

The Select Board would like to extend their deepest gratitude for the hard work of the Personnel Policy Sub-Committee. In 2023, this team reviewed every portion of the Personnel Manual taking into consideration input from employees, the Select Board and the Town's legal counsel. The team met every month, at least once and often more. It was an extensive amount of work, and the Board recognizes their efforts.

Thank you to Committee members: Ingrid Heidenreich, Kirsten Marsh, Carrie Nyberg, Wendy Smith, Joanne Bailey, and Christina Goodwin



# APPOINTED STAFF/ELECTED OFFICIALS

## APPOINTED STAFF

### **TOWN ADMINSTRATOR**

Christina Goodwin

### **EXECUTIVE/FINANCE ASSISTANT**

Wendy Smith

### **EXECUTIVE ASSISTANT**

Deborah Clarke-Tivey

### **FINANCE OFFICER/HUMAN RESOURCES DIRECTOR**

Robert Blanchette-resigned

### **MINUTE TAKER**

Shannon Wharton

Makayla Coffin-transferred from TC/TX Office

### **DEPUTY TOWN CLERK/DEPUTY TAX COLLECTOR**

Cheryl Herbert

### **ASSESSOR**

Commerford, Nieder & Perkins, LLC

### **LAND USE/ASSESSING MANAGER**

Joanne Bailey

### **HEALTH OFFICERS**

Michael Lacasse

Christina Goodwin-Deputy

### **LIBRARY DIRECTOR**

Jennifer Davis-resigned

Patricia Hayward

### **WELFARE**

Ingrid Heidenreich

### **LAND USE ADMINISTRATIVE ASSISTANT**

Donna Sullivan

### **LAND USE ASSOCIATE**

Janet Cote

### **LAND USE OFFICER**

Michael Lacasse

### **SHARED ASSESSING ASSISTANT**

Donna Sullivan-transferred

Shannon Bergeron-resigned

Ashley Bureau

### **FIRE CHIEF**

Ben LaRoche

### **FIRE DEPARTMENT ADMINISTRATIVE ASSISTANT**

Ingrid Heidenreich

### **FOREST FIRE WARDENS**

Ben LaRoche, Warden

Chris Dolloff, Deputy

Aaron Heath, Deputy

### **EMERGENCY MANAGEMENT**

Ben LaRoche, Director

Kristopher Bean, Deputy

### **WATER AND SEWER SUPERINTENDENT**

Jeffrey Chartier

### **WATER AND SEWER MANAGER**

Carrie Nyberg

### **HIGHWAY SUPERINTENDENT**

Mark Bucklin

### **SHARED ASSISTANT/HIGHWAY**

Donna Sullivan-transferred

Shannon Bergeron-resigned

Ashley Bureau

### **POLICE CHIEF**

James McIntire-resigned

Kristopher Bean

### **ADMINISTRATIVE ASSISTANT**

Kirsten Marsh

## ELECTED OFFICIALS

### **SELECT BOARD**

Shaun Lagueux, Chair 2024

Les Dion, Vice Chair 2025

Carroll Brown, Jr. 2025

Robert Glassett 2026

Scott Sanschagrin 2026

### **MODERATOR**

Edward "Ned" Gordon 2024



# ELECTED OFFICIALS (cont.)/OTHER BOARDS AND COMMITTEES

## TOWN CLERK/TAX COLLECTOR

Raymah Simpson 2026

## TREASURER

Kathleen Haskell 2025

## DEPUTY TREASURER

Susan Colby 2026

## TRUSTEES OF THE TRUST FUND

Elizabeth Seeler 2024

Beth Geiler-White-resigned 2024

Charles Therriault 2025

Paul Regan 2025

## SUPERVISORS OF THE CHECKLIST

Wendy Duggan 2028

Gail Sarto 2025

Martha Hulsman 2026

## CEMETERY TRUSTEES

Richard LaFlamme, Chair 2024

Cade Overton-resigned 2025

Cheryl Cizewski 2026

## BUDGET COMMITTEE

Charles Therriault 2024

Daniel "Buz" Kenney 2024

Walter Warring 2025

Janet Cavanagh 2024

Paul Regan, Chair 2025

Susan Sodano 2026

Les Dion, Select Board Rep.

## TRUSTEES OF THE MINOT SLEEPER LIBRARY

Nancy Dowey 2024

Karen Boyd-Chair 2024

Nancy Spears 2026

Rosemary D'Arcy-

Chair-resigned 2023

Kathleen Haskell-Treasurer 2025

Lucille Keegan 2025

Patricia Durgin 2025

Susan Neiman 2024

Anita Avery 2026

Dorothy Prive-Secretary 2026

## NEWFOUND AREA SCHOOL BOARD

### BRISTOL REPRESENTATIVE

Heidi Milbrand

## OTHER BOARDS & COMMITTEES

### PLANNING BOARD

Denice DeStefano-resigned 2024

David Shirley, Vice Chair 2024

Elizabeth Seeler 2024

John Miller, Chair 2026

Stephen Carten, Alternate 2026

Don Milbrand 2026

Scott Sanschagrin, Select Board Rep.

Randall Kelly-deceased 2024

### ZONING BOARD

Alan DeStefano-resigned 2024

Richard LaFlamme-resigned 2025

Larry Denton 2024

Lorraine Bohmiller 2025

Melody Mansur, Chair 2024

Andrew Litz 2026

John Miller-resigned 2023

Stephen Carte 2026

### ECONOMIC DEVELOPMENT COMMITTEE

Bill Dowey, Chair

Bruce Dorner, Vice Chair

Carolyn Schulman

Nancy Spears

Hector Xu-resigned

Robert Glassett, Select Board Representative

### HISTORIC DISTRICT COMMISSION

Richard LaFlamme-resigned 2025

Dorcas Gordon, Chair 2026

Kyle Sandler, Vice-Chair 2024

Steven Favorite 2024

Shaun Lagueux, Select Board Representative

### CAPITAL IMPROVEMENTS PROGRAM

#### COMMITTEE (CIP)

Steve Favorite

Don Milbrand, Chair

John Bianchi-resigned

Joe Lukeman

Randall Kelley-deceased

Daniel "Buz" Kenney, Vice Chair

Paul Regan

## OTHER BOARDS AND COMMITTEES (cont.)

### CONSERVATION COMMISSION

Janet Cote	2024
Carroll Brown, Jr.	2024
Richard Batchelder, Chair	2024
Elizabeth Miller, Vice-Chair	2025
William Haskell-Alternate	2025
Richard Metcalf	2025
Charles Carleton, Alternate	2025

### ENERGY COMMITTEE AND COMMUNITY POWER COMMITTEE

Paul Bemis, Chair  
Daniel “Buz” Kenney  
Greg Wagner  
Jeff Chartier

### SUSTAINABILITY COMMITTEE

Nancy Dowey  
Lauren Therriault  
Herb D’Arcy  
Janet Metcalf  
Donna Worthen

### COMMUNITY EVENTS COMMITTEE

Lucille Keegan  
Les Dion  
Hilda Bruno  
Bryan Richardson  
Sharyn Orvis  
Claire Moorhead  
Kristopher Bean  
Kim Smith-resigned  
Cheryl Cizewski  
Annie Learned  
Martha Hulsman  
Joanne Burwell  
Ingrid Heidenreich  
Sue Peterson

### KELLEY PARK COMMITTEE

Les Dion  
Scott Doucette  
Dorcas Gordon  
Victor Greenwood  
Dan MacLean  
Kerry Mattson  
Jacob Tivey  
Jack Doucette

### JOINT LOSS MANAGEMENT COMMITTEE

Mark Bucklin  
Trevor Robie  
Jeff Chartier  
Ben LaRoche  
Matthew O’Neill- Chair  
Eli Schaffner  
Martha Hulsman  
Christina Goodwin  
Carrie Nyberg  
Kristopher Bean

### DOWNTOWN DECORATING COMMITTEE

Jan Metcalf  
Richard Metcalf  
Sue Nieman  
Bill Nieman  
Sue Peterson  
Jim Collins  
Hilda Bruno  
Mary Gebhart  
Laura Ulwick  
Charles Deuso  
Julaine Gelderman  
Donna Worthen  
Suzy Vessers  
Martha Hulsman  
Tom Keegan  
Lucille Keegan  
Joanne Burwell

### FIREWORKS COMMITTEE

Kristopher Bean  
Les Dion  
Chief LaRoche  
Robert Glassett  
Victor Greenwood

## SELECT BOARD & TOWN ADMINISTRATOR'S REPORT

2023 brought a whole new set of challenges for the Bristol Select Board and the Town of Bristol. Every year brings something new to the Town – new residents, new employees, new Board members, new Committee members, new rules and regulations, and new projects.

In 2022, with the departure of the Town Administrator, the Board contracted with an Interim Town Administrator Butch Burbank, who provided great support for the town and the employees. Butch was able to mentor the new Town Administrator Christina Goodwin as she began her new role effective January 1, 2023. Christina brings 15 years of service and knowledge already serving the Town of Bristol that the Board felt was an important asset.

Then the Board welcomed a new Police Chief, promoting Kristopher Bean from Lieutenant. Kris also brings 16 years of service and knowledge already serving the Town of Bristol, including large community involvement. He started his new role effective February 1, 2023. One of the first challenges for Chief Bean was to move his Department to the Town Offices, packing up years of “stuff” and moving it into storage or to the reduced space that they would occupy for over a year. We know that Chief Bean is looking forward to the completion of the new Public Safety project. He has hit the ground running, and the Board looks forward to this chapter.

Then, in September 2023, the Finance/Human Resources Director submitted his resignation and the Board struggled with how to replace this position. The Town has contracted with Municipal Resources, Inc to assist with the Finance Office and the review of the audit. In addition, Wendy Smith, Deb Tivey, and Christina Goodwin have taken on some duties previously held by Finance and Human Resources. The Board thanks them for the continued support of the Executive Department. As of the end of 2023, a decision has not been made on a replacement. There has been discussion about whether the position should be a Finance Officer only with another employee as the Human Resources Officer or to continue with the combined Finance and Human Resources in one office. A decision is anticipated in early 2024.

In March 2023, the Board said goodbye to outgoing Select

Board members Don Milbrand and Anita Avery. The work that each of these members contributed was invaluable and the Board was very thankful for their years of service. With their departure, new members were welcomed. Rob Glassett and Scott Sanschagrin bring experience and a fresh outlook on Town business.

Along with staff challenges, it became evident that wages would be a topic of conversation for 2023 for the Board. Rates of pay have made it difficult for the Town to compete in the hiring market. With the upcoming possibilities of long-time employees retiring, the need to focus on the retention of the existing employees and the succession planning. The Town established a sub-committee of Department Heads to review the current wage structure, other comparable towns, and provide feedback for the Board. This became the Board's number one priority. The sub-committee submitted the information received and the Board approved a tentative adjustment to the wage structure, which is reflected in the proposed 2024 Budget. The board feels that we need to keep the staff we have and be prepared to replace the staff that will be retiring, and the new structure will help accomplish this task.

There are a number of items the Board and staff completed throughout the year. Although not all of them can be listed, these are the a few of the notable ones:

- Continued work on the fiber network. Completing and moving forward with Phase 3, 4 and 5 and supporting a new grant application with HUB66 that will provide service to more of the underserved population in Bristol.
- Moving forward with the expansion project of the Central Street Pump Station and the Lake Street Extension. Although funding and final determinations are not complete at the end of 2023, it is anticipated that the Central Street Pump Station will begin construction in the summer of 2024.
- Additional improvements to street lighting with the upgrade of the downtown lights to LED fixtures.
- Moving forward with the Public Safety Building project beginning with demolition in February and substantial progress on the construction of the new building by the end of the year. It is exciting that in 2024 Police and Fire will have a new home. Updated pictures and information on the project can be found on the Town's website.
- Along with the next steps for the Public Safety Building,

## EXECUTIVE SUMMARY *(cont.)*

the Board was now faced with – “what to do with the existing Fire Station”? Although many ideas have been shared and reviewed by the Board, there are no final decisions, and the Board is considering conducting a poll at Elections and Town Meeting to get public input.

- Completion of the new “Visit Bristol” website and updates to the business site. Both of these projects will continue into 2024, with the hopes of linking all sites into the Town of Bristol main website. Stop by to check out the sites – [www.bristolnh.gov](http://www.bristolnh.gov) / [www.visitbristolnh.com](http://www.visitbristolnh.com) / [www.bristolnhbusiness.com](http://www.bristolnhbusiness.com).
- Beach Ordinance review began with a new concept for providing more of a range of parking permits for Avery-Crouse Beach and Cummings Beach. By the end of 2023, the new Ordinance, and the establishment of a new structure of parking permits was rolled out. The Board feels that the change will improve or enhance residents and property owners’ ability to utilize the beaches. The new structure added: 1) Standard Parking Permit, 2) Standard Combo Parking Permit, 3) Guest Parking Permit, and 4) Trust Transferrable Parking Permit. For more information about the Ordinance and new structure visit the Town’s website.
- Establishing guidelines for committees under the direction of the Select Board also started in 2023 and as this process moved forward, the Board moved forward with a renewed concept of bringing all the committees/boards/commissions together to discuss challenges and opportunities. A survey was conducted and although the first meeting of the group is not going to be held until January 2024, there is a strong belief that these meetings will be productive and beneficial to the group.
- Weather continued to be an issue for 2023, with storms in the Spring, causing substantial damage to some Town roads. The Town has submitted for potential reimbursement for the damage, but funding from the December 2022 damage was only just received at end of 2023.

In 2023, the Board was faced with some strong decisions on how to manage the tax rate and the 2024 Proposed

Budget. With the tax rate, both the local school and State school portions of the tax rate increased by just over a dollar. Although the Board could not apply funds to reduce the impact of the school rates, they did review options for reducing the Town rate. It is understood that any type of increase is frowned upon, so the Board worked hard to review options and minimize the impact by applying General Fund money to keep the Town tax rate increase at \$.66/\$1,000. Then the Board moved on to budget season, reviewing Department submissions, establishing priorities, adjusting submissions, and preparing a budget submission for the Budget Committee to review. After weekly meetings, the Board was able to fine tune a budget that supported their priorities but came with an increase. Priorities for the Board included: employee retention, attracting new employees, succession planning, maintaining existing service, and updated plans for road maintenance. The Budget Committee was then tasked with the hard work of reviewing the priorities and the budget submission to produce a final proposed budget for the voters.

As 2023 drew to a close the Board recognizes how blessed it truly is to have such great employees and volunteers. As one Board member said recently, “the Board is getting better at recognizing and building up their employees, and they need to get better at recognizing and building up their committee volunteers.” Many volunteers serve in an often thankless position and the Board would like to thank them for their efforts on the many committees of the town. There are never enough words, but you are all greatly appreciated.

As we look to 2024, please reach out should you have any questions or concerns. The website is a vast tool of information and forms, but the staff are the experts and can help you navigate the system. Thank you for all you do - townspeople, committee members, board members, volunteers, and employees. This is what makes Bristol a genuinely great community!

## TOWN OF BRISTOL ANNUAL MEETING MARCH 18, 2023

Town Moderator, Edward "Ned" Gordon opened the meeting stating that Bristol was incorporated in 1819 and this is the 204th Town Meeting, we started off with Barbara Greenwood leading everyone in the pledge of allegiance. Ned asked everyone to keep standing for a short invocation.

Ned asked everyone in the front to introduce themselves. Financial Director Bob Blanchette, Board of Selectmen, Shaun Lagueux, Anita Avery, Don Milbrand, and Carroll Brown Jr.

Town Administrator Christina Goodwin, Town Clerk/Tax Collector Raymah Simpson. Budget Committee, Paul Reagan, Chairman, Walter Waring, Susan Sodano, Charles Thierrault, and Rob Glassett. Town Counsel Shaun Tanguay. Missing Les Dion, Selectmen, was ill as well as Janet Cavanagh from the Budget Committee. Refreshments are in the lobby for the class of 2025.

Ned spoke about the only ones to be able to vote are the residents of the Town that on the checklist. Dept. Heads that work for the Town but are not residents are the only ones to speak on articles.

We will go through the warrant articles today; the first article was on Tuesday for voting. Articles will be brought forth and seconded, we need everyone to come to the microphone so they can be heard for the tape. All questions and comments are to be made to the Moderator. We follow Parliamentary Procedure. Everyone gets to speak at least once before the article is moved, please identify yourself and your street. Amendments need to be in writing and seconded. You cannot speak and then make an amendment; the amendment is first.

Voting will take place after the article. We will try to vote by voice vote first, if we can't tell which by voice vote we will do a hand count, if need be, it can be a ballot vote. When speaking, please be short and sweet, no profanity or disparaging comments. His job is to be fair for all. If there is a ballot vote Ned will vote with everyone else, he won't break a tie.

**Article 11:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Eight Million Three Hundred Fifty-Seven Thousand Six Hundred

Fifty-Two Dollars (\$8,357,652) for general municipal operations. The Select Board recommends Eight Million Four Hundred Twenty-Three Thousand Seven Hundred Thirty-Nine Dollars (\$8,422,739). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

### **The Budget Committee Recommends this Article 5-0-1 The Select Board Recommends this Article 5-0-0**

Budget Committee to Move and Speak to Article Paul Regan, Chairman of the Budget Committee, made the motion, seconded by Charles Therriault. Paul explained that the budget was done a little differently this year. Paul showed the budget and explained, general fund, debt service, water/sewer, capital spending, he feels it is a little confusing, budget committee must plan for the Town, but water and sewer does not affect the property tax bill. W/S is proposed to decrease this year by 1.6% debt service increase by 86%, because of the Public Service building. The Budget Committee can't cut this because these are contracts and payments that need to be made. This part of the budget is where the budget committee can make adjustments, we will be asking for a 6.3 % increase this year for general fund operations. There are certain things that we can't change in the budget, also we did cut some things. If you have concerns or thoughts on the budget throughout the year, we would like you to come to the budget committee.

There were two positions on the budget committee, and we would like people to run.

Paul Fraser, Wulamet Rd. wants to know who on the budget committee abstained, Carroll Brown Jr is the one, as the Selectmen also present a budget he agreed with the Selectmen budget, so abstained from the Budget Committee vote. He felt that as some things changed, he supported some but not all.

Boake Morrison, Pleasant St. asked about the numbers that are on the screen and the one in the book, Christina explained that there was a typo in the books. The number that is on the screen is correct that number is \$14,422,731.

Shaun Lagueux made a motion to close the debate. Seconded by Jody Favorite

Voice Vote: Unanimous in favor in closing debate.

# 2023 TOWN MEETING MINUTES

Vote on Article 11: Passed Unanimously

Article 12: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum comes from Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

Anita Avery moved Article 12 as written.

Joe Caristi – Second

Anita spoke on the article, this money has been used for the library and the town shed, any funds not used comes back to the Town. Robert Glassett, moved to end debate seconded by Bob Huber

Voice vote to end debate: Passed unanimously.

Article 12 Passed unanimously.

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Patriotic, Recreation and Special Events Expendable Trust Fund established in 2020. (Majority vote required)

**The Budget Committee Recommends this Article 5-1-0**

**The Select Board Recommends this Article 5-0-0**

Shaun—moved Article 13 as written.

Carroll Brown – 2nd

Shaun this article has been done for several years, we have the same company for the contract, we didn't know if we would be able to do this, but we spoke with the state and we can go forward

Paul Fraser, moved, second by Jan Barrett

Voice Vote: Passed Unanimously

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Three Hundred Seventy-Nine Thousand Dollars (\$379,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund (Established in 1998)	\$35,000
Assessment Reval Capital Reserve Fund (Established in 2015)	\$45,000
Fire Equipment Capital Reserve Fund (Established in 1972)	\$75,000

Highway Equipment Capital Reserve Fund (Established in 1968)	\$120,000
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Police Vehicle Capital Reserve Fund (Established in 2017)	\$54,000
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Town Building Maintenance Capital Reserve Fund (Established in 2014)	\$50,000
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**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

Don moved Article 14 as written. Frank Dolloff seconded the motion.

Don stated that we do each year, this helps with the capital expenditures over the years, when someone leaves or retires the money is there, when we do revalue, every 5 years, this saves a little bit for each year. Fire equipment as well as Highway equipment is helped by this fund as when we need new equipment there is some money being held in this fund for the purchase, so that all of the cost doesn't have to be paid up front. It is about 68 cents per thousand on your taxes.

Amendment made by Paul Manganiello, seconded by Ernie Richards

He feels that some of these funds need to be cut. He would like to see the total go from \$379,000 to \$184,000. It would eliminate \$75,000 from the Fire Capital Reserve and eliminate \$120,000. From Highway Capital reserve fund. He feels that there is money in that fund now and we don't need to keep adding to it, the next time we purchase a fire truck will be in 2030 or 2031 and we have some funds in there and don't need any more at this time. We have just spent 4.8 million on a new building for Fire & Police.

Don wants to vote this amendment down; they have done a cash flow analysis to be able to save for these items. This way money is being put away for the next firetruck, the next generation will also be able to pay for a new firetruck.

Carol Huber, Summer St. maybe this is the year that we go Paul's amendment a few need to tighten their belts as electric, heat, etc. has gone up, she hopes you vote for this amendment.

Bill Dowey, Gallahad Lane. He wants to know about the fire at the Transfer Station, will the burned equipment be covered by insurance, or will this account need to cover it? Shaun Lagueux stated that we are fully insured and expect to be fully equipped with fire insurance. We are waiting for the insurance company to explain what is covered but it should be whole, it will probably cost a little more so that

we can replace the truck. The truck was relatively new, so we may not get all the cost of it when it was brand new. Shaun stated that some may need to come out of the Highway Capital Reserve Fund.

Based on what has been stated. Bill wants to vote the amendment down.

Rick Alpers Hall Rd It takes a long time to build these funds up, he feels that we need to keep the funds the way they are now. This is, next to the budget, the most important article as this save's money for future expenditures.

Boake Morrison Pleasant St He thinks the Town is spending money foolishly and we need to stop spending money. He wants to shut everything down.

Rob Glassett Oakcrest, he is speaking as a fireman, some trucks are good for 25-30 years, there is one that should be replaced now. It cost 25,000 for repairs last year for transfer case and transmission we may need to replace before 2030, everything doubles now, we don't want to spend more money, but it is underfunded \$700,000 to replace a truck right now, it will go up each year, he urges everyone to vote this amendment down.

Tom Caldwell, Summer St. Inflation is bad, it makes sense at certain times to put money in Capital Reserve, but he thinks it should be cut this year, and someone else will pay in the future, and we probably won't be here in ten years. He hopes to get this voted down. This is the year to vote down.

Paul Managaniello is mirroring what Tom Caldwell said, the part that made him feel this amendment was needed is because of the command vehicle; \$60,000. He never knew that was coming and it came out of the Capital Reserve fund, and he felt that the Capital Reserve funds need to be cut because of the Command Vehicle

Joe Caristi, Chestnut St. He feels that we need to keep these amounts and that some of us will hopefully be around in 10 years! He is against this amendment; he has been to quite a few Town Meetings and the discussion comes up with different opinions this would make it so in the future will have some money for it.

Ben Laroche, Fire Chief wanted it to be known that the command vehicle was grant money for approximately \$40,000, it was not the \$60,000, as mentioned. It cost the Town about \$3,000.00.

Ernie Richards, Galladah Lane, Fire Dept does a good job, he would like to see the Budget Committee and/or Board of

Selectmen form a committee to look and see what the requirements for the fire department. He is questioning how much we need the ladder truck, he would like an honest assessment, from a group of people that are not associated with the Fire Department.

Marjorie Roy, North Main St. stated that not all Towns have ladder trucks, and when they are needed it may not get there if it comes from another Town. The house next to hers burned and her house burned because the community she lived in did not have a ladder truck. She would like you to think about this before you vote on the amendment.

Robert Glassett wants to let the town know that the fire department takes in a lot of revenue, last year it was approximately \$600,000. Which offsets the purchases that have been made. Rob feels that maybe the Ladder truck would not be in need of replacement in 25 years, more like 30-35 years as it is not used as much as the other trucks. Please vote the amendment down.

Carter Morrison, Morrison Rd. is all for saving money, he works for FNOK and he wonders what the future is like for vehicles. He feels it doesn't look good at all. FNOK doesn't have a future if we go with electric vehicles.

David Beiler Crescent St. Are we going to be borrowers or savers, he feels we can't be both.

Susan Sodano, Peaked Hill Rd. wants to know can it be invested; it is growing because it is in a trust fund. This account does grow with interest. She feels that we could lose FNOK in the future.

Shaun Lagueux made a motion to close discussion on the amendment. Boake Morrison seconded.

Voice Vote to close debate on the amendment passed.

Voice vote on amendment was defeated.

Voice vote on original article :

Nancy Dowey closed debated seconded by Bruce Doran

Voice vote to close debate passed.

Voice vote for article 14: Passed as written

**Article 15:** To see if the Town will vote to amend the Police Special Details Revolving Fund established by Town Meeting vote in 2015 such that one hundred percent (100%) of revenues received for Police Special Details shall be placed in the Police Special Details Revolving Fund. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

## 2023 TOWN MEETING MINUTES

Don Milbrand, I move Article 15 as written.

Anita Avery – 2nd

Don – Speaks to Article

Don spoke on the article; this was set up in 2015 to get the police detail payments out of the budget and into their own budget, it was either underfunded or overfunded. This was set up so the income and wages, retirement and benefits, come out of this fund, 20% would be taken out and put in the general fund. When there wasn't enough money to purchase a cruiser, this account helped that. This article is so that 100% of this money from details goes into the Police Account to help with the purchase of cruisers.

Charles Thierrault made motion to close debate, 2nd by Lorraine Bohmiller.

Voice Vote: Article 15 Passed as written

**Article 16:** To see if the town will vote to establish a Highway Department Projects Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of funding highway projects, such as bridge replacement or repair, culvert replacement or repair, and other road repair projects and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Said sum to come from the Unassigned Fund Balance and no amount to be raised by taxation. Further, to name the Select Board as agents to expend from said fund. (Majority Vote Required)

**The Budget Committee Does Not Recommend this Article 1-4-1  
The Select Board Recommends this Article 5-0-0**

Carroll Brown, I move Article 16 as written.

John Sellers– 2nd

Carroll we are talking about capital reserve again, this came about because of the culvert on Danforth Brook Road, this comes through the State, and we don't know when they will fund it. We need to have 20% if it comes through, the Danforth Culvert was \$500,000. So, we need 20% of that, we are asking for \$50,000.00 this year to get a start on that. We need to have money ready for when it does come through from the State. This year \$50,000 will come out of the unreserved fund, in the future it will come up as Capital Improvement Fund.

Charles Thierrault Hall Rd. Budget Committee members do not recommend this they feel that highway project should be part of the budget not a fund. There were very many reasons why they didn't vote for this.

Paul Managaniello does not recommend this article and he

feels it should come up every year to be voted on. Why not put it in the contingency fund to be ready for the reasons stated.

Paul Regan Blue Tick Dr. Budget Committee member, there were a number of reasons, he disagrees when you put something in the fund balance it is still coming from the Town. The Selectboard can use it as it is needed. Taxpayers are still paying it doesn't matter which account it comes out of.

Paul Fraser, there are still articles that need to be voted on, is the board planning on using the fund balance to offset taxes, he wants more transparency, DRA always asks what we want to use from the fund balance to offset taxes.

Don Milbrand, three questions were just asked that are like Paul's, he will address them. The contingency fund can only be used for the appropriation that it was made for. It would not raise taxes now, but it could in the future, the board will decide in the fall whether they will use unreserved funds or not to set the tax rate. It is done at the end of the year, but there are a lot of things to consider at that time, around November.

Carroll Brown wants everyone to know that it will all come from taxes at some point in time. How can this be resolved; they don't want to take money from unreserved unless needed.

Charles Thierreault wants people to know that the Budget Committee looks at this as checks and balances, the budget committee doesn't have the power, the budget is crafted and sent to the Selectmen, for their decisions on how the budget is made.

Rick Alpers, this article isn't about power is about doing the right thing. If an event comes up in summer it needs to come out the budget, if money is being put away, then we are ready if a big event happens and needs to be done right away, we are prepared. Salt and Sand are something that needs to be in the budget every year and we aren't hitting the operating budget to pay for a large event.

Charles Thierreault this isn't about salt and sand, he feels if a large event happened that it would get paid for and the money would get shifted the next year.

Janet Metcalf Hall Rd. confused about the unreserved fund; how much is in it, and can it be used to lower taxes at the end of the year.

Shaun Lagueux Department of Revenue recommends so much be retained in this fund, he doesn't have the amount off the top of his head, he will try to get that from Bob, Fi-



nancial Director, the amount is \$786,439. As of right now. It cannot be accessed for just anything, it would have to be an emergency, something that FEMA would reimburse us for. It can be used to lower the tax rate, but we wouldn't want to use it all for that. The Town Meeting is what makes the decision on where to use this fund.

Paul Manganiello highway projects, #395 it just said other projects, it is a zero-line budget, Charles stated that line is 0 but there is \$360,000 in that budget, it could be used for things for the highway if approved by the Selectboard.

Boake thinks that we should support the budget committee, he feels that the budget has done a great job with this budget, because the Selectmen can spend any amount that they want to. To vote this down. We don't need it.

John Sellers, this is for projects, it is putting it aside to save, vote for this article.

Sharon Lee did we get any money for Federal infrastructure bill?

Shaun Lagueux we did get some funds but there are requirements with it. There is \$128,000 for a bridge, only and needs to be done by a certain date by 2025. That doesn't come close to what a bridge would cost, so we will be looking at other projects that it would work for.

Scott Sanschagrin made a motion to close debate 2nd by Sue Colby.

Voice Vote to close debate passed.

Hand Count, Supervisors counted hands.

Vote on Article 16: Yea: 34      Nay:47

Article 16 Defeated.

**Article 17:** To raise and appropriate the sum of One Hundred Seven Thousand Dollars (\$107,000) for the purpose of radiant heating in the Public Safety Building. Said sum will come from the Unassigned Fund Balance and no amount to be raised by taxation. Further to authorize the Select Board to look for grants to offset all or part of this appropriation. (Majority Vote Required)

**The Budget Committee Recommends this Article 5-1-0**

**The Select Board Recommends this Article 5-0-0**

Shaun, I move Article 17 as written.

Tyler Ford 2nd

Shaun – Speaks to Article

Last year we voted for a new public service building, fencing and signage and demotion happening in the next few

weeks. The total is a little more this is for radiant floor heating, for the apparatus bay in the building, of course the rest of the building will have heat, we need to make a decision if for radiant heat if gets approved today, it would then be in the process for construction costs. This project is 107,000 the reasons are ability to solicit grants, but we need permission from the voting body, this is for heating for the firetrucks, it is efficient way to heat the area and the functionality of this building.

Charlene Fraser is there any offset for the yearly cost of radiant, compared to ceiling heat.

Shaun we want to know this too, there aren't a lot of tools out there to figure this out, we have been told that it is more efficient.

Tom Caldwell, the County may have some funds, grant money, for something like this. Shaun we can use the remaining ARPA funds for this. We are not asking the taxpayer for 600,000, we are trying to cut costs where we can. The county can help, we are looking to see the funds that are available where they can be used.

Ernie Richards was designed by architects and engineers. What was the basis idea they were using initially?

Shaun it was designed and used in other locations with radiant heat, but when this came back with the estimate this is one, we thought we could live without, the building is designed for radiant heat. Heating in the room with radiant is much more efficient. Did the contractor give us a perk? How much can be used for the radiant amount. This is an add on for the cost, not part of the original specification. How much is it? We are adding an additional 107,000 to the amount. We have a committee working on this project with the PD and the FD

Boake Morrison wants to know how much more we are going to come up with. Everything was great last year, now this year we need much more, what a design. How much more is this building going to cost us this year and when it is finished. He feels that the people have been lied to.

Carroll Brown, advised that there is a Grafton County ARPA that the Town will apply for to try to offset costs coming in and we need that money. He also stated that he stopped coming to town meeting years ago, because of the digs and innuendos, there is not one person on the Selectboard who is lying.

Carol Huber thinks radiant heat is the way to go. The one budget committee that did not vote, was not in the meeting today, and she felt that it was not needed because of the cost.

## 2023 TOWN MEETING MINUTES

Joe Caristi is in favor, he was involved in the State project, it went from \$300,000 to \$925,00 so he knows that prices rise and think it is a great job.

Paul Regan wants to urge people to support this. He is frustrated that the project has been held up for the year, he agrees we got blindsided and, this building will last us and we should do it now and do it right. Something that will last for years.

David Bleiler what is the fuel plan for the new building, Ben answered Propane. Prison and University have switched to high grad fuel chips he thinks it could help save energy costs. It burns at high efficiency.

Chery Cizewski River Rd need to raise 107,000 are they putting some back in. Yes

Wayne Anderson what is the bay size is it like New Hampson and how does New Hampton heat their bay. New Hampton does use radiant. Our building might be 15% larger than New Hampton.

Ernie Richards, he doesn't want to criticize anyone, he thinks we don't have enough information for this. Would like to see the estimated cost of yearly cost. Propane is not a cheap system to use, Oil is better.

John Miller, Castle Lane, Radiant heat is in his home, he is in favor.

Paul Manganiello supports the article.

Paul Fraser, can we secure a grant, wants to let the Board know that he supports the board and did not suggest that anyone was doing anything not above board.

Boake is not against the radiant heat, how much more is this building going to cost us. How much are we running over.

Rick Alpers made a motion to close debate

Paul Manganiello 2nd

Closed debate passed by voice vote.

Article 17 Passed by voice vote.

**Article 18:** Shall the town readopt the Optional Veterans Tax Credit in accordance with RSA 72:28, II, for an annual tax credit on residential property of Five Hundred Dollars (\$500)? (Majority vote required)

The Select Board Recommends this Article 5-0-0

Carroll – Mr. Moderator, I move Article 18 as written.

Carroll Huber– 2nd

Carroll – Speaks to Article

Last year the legislature voted for HB 16:67 it changed the qualifications for veterans to receive credits. We are doing this now, but it needs to be voted in, for any veteran or any military member it gives more veterans that opportunity for an exemption. We need to reaffirm this change.

Motion to Close debate by Joe Caristi

Bob Fellows 2nd

Voice Vote passed to close debate on Article 19

Article 18 passed by voice vote.

**Article 19:** Shall the town readopt the All-Veterans Tax Credit in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veterans tax credit voted by the town under RSA 72:28? (Majority vote required)

The Select Board Recommends this Article 5-0-0

Carroll –I move Article 19 as written.

Bailey Caristi 2nd

No discussion on Article 19.

John Sellers made a motion to Close debate 2nd Susan Duncan

Article 19 Voice Vote passed.

**Article 20:** By Petition: Shall the Town adopt the provisions of RSA 72:61-64 inclusively which provide for a property tax exemption from the property's assessed value for property tax purposes for persons owning real property which is equipped with solar energy systems intended for use at the immediate site. (Majority Vote Required)

The Select Board Does Not Recommend this Article 0-5-0

Petitioners Move and Speak to Article

Bill Dowey made the motion.

2nd Paul Bemis

Paul is the Chairman of the Energy committee. This was a petition article done by some residents, right now if you put solar panels on your home, you get taxed for them, this was done to eliminate property taxes if you put solar panels up now it is a \$500.00 tax on each panel added to your assessed value.

Paul needs to write up an amendment. He will speak about it and then write the amendment. Solar is the energy of the future. There are 10 reasons that he feels will be good, he won't go through all of them, but it will help with cost, electricity, heating, and running our vehicles in the future. Solar

is the least expensive of all. Taxing doesn't make sense it is not based on the property; the energy committee feels that we shouldn't assess solar energy.

Don Milbrand made an amendment to Article 20 to read:  
Seconded by Randall Kelly

Adopt the provisions of RSA 72:61-64 inclusively to provide a property tax exemption of 50% of the assessed value of Solar power and storage equipment intended primarily for the use at the property's immediate site.

Don came up with 50% because the original article doesn't address what would be taxed. He doesn't feel it should be 100% for solar array. It is not fair to the rest of the Town. It doesn't last the life of the house, it does depreciate over time, this amendment also covers storage the original amendment did not, it is for businesses also. Also, you can't sell electricity. Only for use on the property at the site.

Speaking on the amendment. Boake feels that there should not be any tax break. Joe Caristi, it is another home improvement but why would we give a tax exemption when we have to pay for other home improvements.

Paul Sodano Peaked Hill Rd who is going to pay for the disposal of these panels in the long run? The Town will have to pay for these panels. He doesn't like that these people should get an exemption as other people with efficient heating bills don't get exemption.

Paul Bemis wants people to know that this article would mean that the panels would not be taxed, it shouldn't add a tax to people that have solar panels. The assessed value would be the same, but not added assessment to for solar panels. This doesn't mean the tax would be lowered.

Randall Kelly, his water tank is very efficient, knows that solar is going to go the way of plastic, there are a lot of contaminants in solar panels, what is going to happen to them. He is totally against this.

Ned mentioned that the discussion needs to address the amendment not the article.

John Miller assessment process is done differently are we going on assessment for exemptions.

Paul Regan, strange situation, he is speaking on the amendment. Approve amendments and then discuss the article.

Don Milbrand wants to address the amendment, it doesn't mean he is for it, but wants to know that is a set amount that would come off. Solar panels are considered a part of the structure, that is why a new furnace is not assessed.

John Miller close debate

Jackie Glassett 2nd

Voice vote on closing debate passed.

Article 20: Voice Vote on amendment passed by voice vote.

Back to article as amended: Paul Bemis, 2nd by Bill Dowey

Paul Bemis wants a tax exemption of 100%, it encourages people to use solar and that property taxes wouldn't be going up.

Donna Worthen Peaked Hill Rd. how many other towns in the State do not tax property with solar panels separately from the property.

Bill Dowey 47 Towns in New Hampshire that do not tax solar panels

Joe Caristi saying that it shouldn't be separate in the appraisal, doesn't mean they would pay more in taxes.

Paul Bemis, it is a small amount approximately \$2.00 tax of people that have solar panels, it wouldn't affect that many people.

Ned exemption is to get people to put solar panels on, in other states, it is only for the original owner it does not go to other owners, Paul said this would stay with the property.

Boake Morrison, anyone that would have solar panels on their roof would want to sell it back to power companies, when Public Service cuts off power that it cuts off for solar people also. He doesn't feel that the people with solar panels that sell the electricity to companies should also not pay their fair share of taxes. He feels that this is wrong.

Paul Regan disagrees with something other people have said, he feels the 500 is arbitrary,

He understands that the assessor doesn't want to go to each house and arbitrary chose who they see, your property goes up if approve the exemption. Solar panels are a structure and need to be taxed. If you approve this exemption the Town will never be able to tax this property. He would like to ask the TA if he is correct and what he said.

Christina Goodwin, TA stated that people will have to apply for the exemption, \$500 is added to the value of your property, we don't double dip, it won't increase in your value, it won't add to your property if you sell your property.

Shaun Lagueux made a motion to close debate, 2nd by Dorcas Gordon

Voice Vote on amendment: Defeated: Article 20

## 2023 TOWN MEETING MINUTES

Back to original article

Carroll Brown speaking for himself not the Selectboard original article as amended exemption will come of the assessed value of the building. Anyone gets an exemption means people help someone else. This one says I want each of you to put money to someone else that can afford a solar panel, not to help people that can't pay their taxes. This will help people that can afford solar panels. The goal is to get rid of fossil fuels, do you want to help other people with paying their taxes that is what this article is about. This article is to help people with solar panels to get a tax break, that will help only the people with solar panels.

Rob Glassett, how many people can afford to put in solar systems. This article only helps two people, those with solar panels and those who want solar panels. Vote this down.

Wayne Anderson, we pay taxes subsidiary's it creates higher property values if you have solar panels. No benefit for the town vote this down.

Paul Bemis isn't us vs them, he doesn't have it, but solar panels is the way to go. He doesn't have these; he feels solar is the opportunity to generate your own electricity.

Don Milbrand, it would be a benefit for him, as he is going to put solar panels in; but he is against it. He doesn't think it should be a part of the town.

Boake Morrison, we need fossil fuels, when the sun doesn't shine no power and wind doesn't blow no power.

Tom Caldwell the assessments aren't going to be right if we do this, once there are more people on solar it is going help. And the assessing process happens more than he is in favor of the article.

Carroll Brown, State has a report on this from DRA, taxes lost through solar panels, just look it up we will lose taxes.

Close debate Randall Kelly 2nd Boake Morrison

Voting on Article 20 as amended.

Article 20: Voice Vote defeated as amended.

Voice Vote on original article 20

Voice Vote Article 20 is defeated

**Article 21:** To transact any other business that may legally come before this meeting.

Shaun Lagueux loves this town, he wants to talk about the Town Report Dedication; how special Barbara Greenwood is and how active Barbara has been in Bristol. Barbara has lived in Town since 1949. There was a standing ovation for

Barbara she wants everyone know how much she loves this Town.

Thank you to Don Milbrand and Anita Avery, they are leaving the Board of Selectmen and two new members will be coming on. Thank you so much! Shaun enjoyed working with both of them over the years.

Don stated he had been told it was a hard job but felt that it is a good job working for the community.

Rob Glassett wants to recognize Bob Patten who passed away last week, he put in 60 years at the FD and was a mentor to a lot of the younger generation, also was active in his Church, and he kept the clock going for the Town. He will be missed.

Boake Morrison: Asked the Town of Bristol, to please change our seal back to what we had, this is the worst seal that we have now.

Ned gets around the State and hears stories about Town Meetings and how Town Meetings and Town are run. He feels that our Town is run really well, and it showed that by being polite and having manners in our meeting today.

Motion to adjourn @ 12:15 PM

Respectfully submitted,  
Raymah Wells Simpson  
Town Clerk/Tax Collector

**2024  
PROPOSED  
BUDGET**

Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)	
<b>General Government</b>									
4130	Executive	09	\$220,538	\$235,226	\$190,556	\$0	\$190,456	\$100	
4140	Election, Registration, and Vital Statistics	09	\$158,920	\$178,058	\$208,600	\$0	\$204,600	\$4,000	
4150	Financial Administration	09	\$83,068	\$108,546	\$188,962	\$0	\$188,462	\$500	
4152	Property Assessment	09	\$129,177	\$140,241	\$155,649	\$0	\$154,149	\$1,500	
4153	Legal Expense	09	\$55,592	\$100,000	\$80,000	\$0	\$80,000	\$0	
4155	Personnel Administration	09	\$626,694	\$751,407	\$1,044,480	\$0	\$1,044,480	\$0	
4191	Planning and Zoning	09	\$27,459	\$28,200	\$20,450	\$0	\$20,450	\$0	
4194	General Government Buildings	09	\$397,223	\$418,430	\$436,207	\$0	\$436,207	\$0	
4195	Cemeteries	09	\$358	\$1,200	\$1,200	\$0	\$750	\$450	
4196	Insurance Not Otherwise Allocated	09	\$61,766	\$59,879	\$70,946	\$0	\$70,946	\$0	
4197	Advertising and Regional Associations	09	\$7,098	\$6,760	\$7,205	\$0	\$7,173	\$32	
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0	
4199	Other General Government		\$8,431	\$25,000	\$0	\$0	\$0	\$0	
<b>General Government Subtotal</b>					<b>\$1,776,324</b>	<b>\$2,052,947</b>	<b>\$2,404,255</b>	<b>\$0</b>	<b>\$2,397,673</b>
<b>Public Safety</b>									
4210	Police	09	\$1,163,860	\$1,238,945	\$1,336,092	\$0	\$1,336,092	\$0	
4215	Ambulances		\$0	\$0	\$0	\$0	\$0	\$0	
4220	Fire	09	\$1,188,255	\$1,256,462	\$1,355,656	\$0	\$1,355,656	\$0	
4240	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0	
4290	Emergency Management	09	\$525	\$1,002	\$1,002	\$0	\$1,002	\$0	
4299	Other Public Safety	09	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0	
<b>Public Safety Subtotal</b>					<b>\$2,362,640</b>	<b>\$2,506,409</b>	<b>\$2,702,750</b>	<b>\$0</b>	<b>\$2,702,750</b>
<b>Airport/Aviation Center</b>									
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0	
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0	
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0	

Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>General Government</b>								
4130	Executive	09	\$220,538	\$235,226	\$190,556	\$0	\$190,456	\$100
4140	Election, Registration, and Vital Statistics	09	\$188,920	\$178,058	\$208,600	\$0	\$204,600	\$4,000
4150	Financial Administration	09	\$83,068	\$108,546	\$188,962	\$0	\$188,462	\$500
4152	Property Assessment	09	\$129,177	\$140,241	\$155,649	\$0	\$154,149	\$1,500
4153	Legal Expense	09	\$55,592	\$100,000	\$80,000	\$0	\$80,000	\$0
4155	Personnel Administration	09	\$626,694	\$751,407	\$1,044,480	\$0	\$1,044,480	\$0
4191	Planning and Zoning	09	\$27,459	\$28,200	\$20,450	\$0	\$20,450	\$0
4194	General Government Buildings	09	\$397,223	\$418,430	\$436,207	\$0	\$436,207	\$0
4195	Cemeteries	09	\$358	\$1,200	\$1,200	\$0	\$750	\$450
4196	Insurance Not Otherwise Allocated	09	\$61,766	\$59,879	\$70,946	\$0	\$70,946	\$0
4197	Advertising and Regional Associations	09	\$7,098	\$6,760	\$7,205	\$0	\$7,173	\$32
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$8,431	\$25,000	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,776,324</b>	<b>\$2,052,947</b>	<b>\$2,404,255</b>	<b>\$0</b>	<b>\$2,397,673</b>	<b>\$6,562</b>
<b>Public Safety</b>								
4210	Police	09	\$1,163,860	\$1,238,945	\$1,336,092	\$0	\$1,336,092	\$0
4215	Ambulances		\$0	\$0	\$0	\$0	\$0	\$0
4220	Fire	09	\$1,188,255	\$1,256,462	\$1,355,656	\$0	\$1,355,656	\$0
4240	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290	Emergency Management	09	\$525	\$1,002	\$1,002	\$0	\$1,002	\$0
4299	Other Public Safety	09	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
<b>Public Safety Subtotal</b>			<b>\$2,362,640</b>	<b>\$2,506,409</b>	<b>\$2,702,750</b>	<b>\$0</b>	<b>\$2,702,750</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0



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			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal									
<b>Highways and Streets</b>									
4311	Highway Administration	09	\$690,698	\$713,139	\$726,815	\$0	\$724,815	\$2,000	\$0
4312	Highways and Streets	09	\$335,850	\$360,000	\$260,541	\$0	\$260,541	\$0	\$0
4313	Bridges	09	\$0	\$500	\$500	\$0	\$1	\$499	\$0
4316	Street Lighting	09	\$26,556	\$35,000	\$35,000	\$0	\$35,000	\$0	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$1,053,104</b>	<b>\$1,108,639</b>	<b>\$1,022,856</b>	<b>\$0</b>	<b>\$1,020,357</b>	<b>\$2,499</b>	<b>\$0</b>

<b>Sanitation</b>									
4321	Sanitation Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	09	\$370,272	\$379,453	\$402,835	\$0	\$402,340	\$495	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$370,272</b>	<b>\$379,453</b>	<b>\$402,835</b>	<b>\$0</b>	<b>\$402,340</b>	<b>\$495</b>	<b>\$0</b>

<b>Water Distribution and Treatment</b>									
4331	Water Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Electric</b>									
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0





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4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>Electric Subtotal</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>									
4411	Health Administration	09	\$111,839	\$121,834	\$135,744	\$0	\$135,744	\$0	\$0
4414	Pest Control	09	\$0	\$200	\$200	\$0	\$200	\$0	\$0
4415	Health Agencies and Hospitals	09	\$20,200	\$20,200	\$23,500	\$0	\$20,200	\$0	\$3,300
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>Health Subtotal</b>	<b>\$132,039</b>	<b>\$142,234</b>	<b>\$159,444</b>	<b>\$0</b>	<b>\$156,144</b>	<b>\$0</b>	<b>\$3,300</b>
<b>Welfare</b>									
4441	Welfare Administration	09	\$9,922	\$11,983	\$13,813	\$0	\$13,813	\$0	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare	09	\$4,491	\$28,900	\$28,900	\$0	\$18,900	\$0	\$0
		<b>Welfare Subtotal</b>	<b>\$14,413</b>	<b>\$40,883</b>	<b>\$42,713</b>	<b>\$0</b>	<b>\$32,713</b>	<b>\$0</b>	<b>\$0</b>
<b>Culture and Recreation</b>									
4520	Parks and Recreation	09	\$162,206	\$184,194	\$192,434	\$0	\$172,434	\$0	\$20,000
4550	Library	09	\$212,478	\$235,924	\$264,838	\$0	\$262,197	\$0	\$2,641
4583	Patriotic Purposes	09	\$28,226	\$29,600	\$29,600	\$0	\$29,600	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>Culture and Recreation Subtotal</b>	<b>\$402,910</b>	<b>\$449,718</b>	<b>\$486,872</b>	<b>\$0</b>	<b>\$464,231</b>	<b>\$0</b>	<b>\$22,641</b>
<b>Conservation and Development</b>									
4611	Conservation Administration	09	\$753	\$2,650	\$2,400	\$0	\$1,800	\$0	\$600
4612	Purchase of Natural Resources	09	\$0	\$0	\$550	\$0	\$550	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration	09	\$3,000	\$2,221	\$3,250	\$0	\$3,250	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0



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4659	Other Economic Development	09	\$38,348	\$38,349	\$38,838	\$0	\$38,348	\$490
	<b>Conservation and Development Subtotal</b>		<b>\$42,101</b>	<b>\$43,220</b>	<b>\$45,038</b>	<b>\$0</b>	<b>\$43,948</b>	<b>\$1,090</b>

**Debt Service**

4711	Principal - Long Term Bonds, Notes, and Other Debt	09	\$317,573	\$324,683	\$389,330	\$0	\$389,330	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	09	\$173,197	\$180,449	\$191,381	\$0	\$191,381	\$0
4723	Interest on Tax and Revenue Anticipation Notes	09	\$0	\$1,500	\$1,500	\$0	\$1,500	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$490,770</b>	<b>\$506,632</b>	<b>\$582,211</b>	<b>\$0</b>	<b>\$582,211</b>	<b>\$0</b>

**Capital Outlay**

4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$107,000	\$107,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$107,000</b>	<b>\$107,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Transfers Out**

4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	09	\$513,947	\$600,454	\$725,043	\$0	\$717,773	\$7,270
4914W	To Water Proprietary Fund	09	\$470,558	\$551,284	\$659,648	\$0	\$624,649	\$34,999
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$984,505</b>	<b>\$1,151,738</b>	<b>\$1,384,691</b>	<b>\$0</b>	<b>\$1,342,422</b>	<b>\$42,269</b>

**Total Operating Budget Appropriations**

			\$9,233,665	\$0	\$9,144,789	\$0	\$9,144,789	\$78,876
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Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	13	\$405,000	\$0	\$405,000	\$0
Purpose: Appropriate to CRFs						
4916	To Expendable Trusts	11	\$20,000	\$0	\$20,000	\$0
Purpose: Appropriate to Patriotic, Recreation and Special E						
Total Proposed Special Articles			\$425,000	\$0	\$425,000	\$0



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Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4198	Contingency	10	\$25,000	\$0	\$25,000	\$0
Purpose: Establish Contingency Fund						
4901	Land	12	\$20,000	\$0	\$20,000	\$0
Purpose: Purchase, demolition, upgrade to Property						
4909	Improvements Other than Buildings	12	\$67,528	\$0	\$67,528	\$0
Purpose: Purchase, demolition, upgrade to Property						
Total Proposed Individual Articles			\$112,528	\$0	\$112,528	\$0

Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>Taxes</b>					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	09	\$9,889	\$8,000	\$8,000
3186	Payment in Lieu of Taxes	09	\$19,215	\$19,000	\$19,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	09	\$51,158	\$38,000	\$38,000
		<b>Taxes Subtotal</b>	<b>\$80,262</b>	<b>\$65,000</b>	<b>\$65,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	09	\$4,858	\$59,700	\$59,700
3220	Motor Vehicle Permit Fees	09	\$822,872	\$750,000	\$750,000
3230	Building Permits	09	\$14,910	\$10,800	\$10,800
3290	Other Licenses, Permits, and Fees	09	\$100,460	\$87,100	\$87,100
		<b>Licenses, Permits, and Fees Subtotal</b>	<b>\$943,100</b>	<b>\$907,600</b>	<b>\$907,600</b>
<b>From Federal Government</b>					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
		<b>From Federal Government Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	09	\$306,713	\$290,000	\$290,000
3353	Highway Block Grant	09	\$94,670	\$94,812	\$94,812
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0



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3356	State and Federal Forest Land Reimbursement	09	\$35	\$45	\$45
3357	Flood Control Reimbursement	09	\$14,884	\$14,684	\$14,684
3359	Railroad Tax Distribution		\$0	\$0	\$0
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH	09	\$0	\$34,010	\$34,010
3379	Intergovernmental Revenues - Other		\$0	\$0	\$0
	<b>State Sources Subtotal</b>		<b>\$416,302</b>	<b>\$433,551</b>	<b>\$433,551</b>

Charges for Services

3401	Income from Departments	09	\$783,723	\$742,577	\$742,577
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$783,723</b>	<b>\$742,577</b>	<b>\$742,577</b>

Miscellaneous Revenues

3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property		\$8,000	\$0	\$0
3502	Interest on Investments	09	\$28,195	\$2,500	\$2,500
3503	Other	09	\$0	\$20,000	\$20,000
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	09	\$81,068	\$17,500	\$17,500
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$117,263</b>	<b>\$40,000</b>	<b>\$40,000</b>

Interfund Operating Transfers In

3911	From Revolving Funds		\$0	\$0	\$0
3912	From Special Revenue Funds		\$0	\$0	\$0



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3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Airport Proprietary Fund	\$0	\$0	\$0
3914E	From Electric Proprietary Fund	\$0	\$0	\$0
3914O	From Other Proprietary Fund	\$0	\$0	\$0
3914S	From Sewer Proprietary Fund	\$651,086	\$725,043	\$717,773
3914W	From Water Proprietary Fund	\$592,960	\$659,648	\$624,650
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$1,244,046</b>	<b>\$1,384,691</b>	<b>\$1,342,423</b>

Other Financing Sources

3934	Proceeds from Long-Term Notes/Bonds/Other Sources	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	\$132,000	\$25,000	\$25,000
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$132,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Total Estimated Revenues and Credits</b>		<b>\$3,716,696</b>	<b>\$3,598,419</b>	<b>\$3,556,151</b>



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Item	Selectmen's Period ending 12/31/2024 (Recommended)	Budget Committee's Period ending 12/31/2024 (Recommended)
Operating Budget Appropriations	\$9,233,665	\$9,144,789
Special Warrant Articles	\$425,000	\$425,000
Individual Warrant Articles	\$112,528	\$112,528
Total Appropriations	\$9,771,193	\$9,682,317
Less Amount of Estimated Revenues & Credits	\$3,598,419	\$3,556,151
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$6,172,774</b>	<b>\$6,126,166</b>



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**Proposed Budget**

<b>1. Total Recommended by Budget Committee</b>	<b>\$9,682,317</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$389,330
3. Interest: Long-Term Bonds & Notes	\$191,381
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$580,711
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$9,101,606</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$910,161
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:          (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$10,592,478</b>

# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
<b>Warrant Article: 10A - GENERAL FUND</b>								
<b>4130 - GENERAL GOVERNMENT: EXECUTIVE</b>								
01-4130-110	EX TOWN ADMINISTRATOR	88,052.00	80,203.08	91,603.20	91,603.20	4.03	91,603.20	4.03
01-4130-114	EX EXECUTIVE ASSISTANT (TA/SB)	0.00	0.00	24,755.00	24,755.00	0.00	24,755.00	0.00
01-4130-115	EX FINANCE/EXEC. ASSISTANT	50,586.00	47,998.45	0.00	0.00	(100.00)	0.00	(100.00)
01-4130-120	EX MINUTE TAKERS	20,906.00	24,557.62	15,000.00	15,000.00	(28.25)	15,000.00	(28.25)
01-4130-130	EX SELECT BOARD (5)	16,000.00	16,000.00	16,000.00	16,000.00	0.00	16,000.00	0.00
01-4130-133	EX MODERATOR	750.00	750.00	750.00	1,000.00	33.33	1,000.00	33.33
01-4130-140	EX OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4130-211	EX DISABILITY INSURANCE	583.00	518.16	288.00	288.00	(50.60)	288.00	(50.60)
01-4130-212	EX LIFE INSURANCE	85.00	78.00	39.00	39.00	(54.12)	39.00	(54.12)
01-4130-220	EX FICA	10,931.00	10,365.56	10,111.94	10,111.94	(7.49)	10,111.94	(7.49)
01-4130-225	EX MEDICARE	2,557.00	2,424.22	2,364.89	2,364.89	(7.51)	2,364.89	(7.51)
01-4130-230	EX RETIREMENT	19,126.00	18,749.79	12,394.00	12,394.00	(35.20)	12,394.00	(35.20)
01-4130-312	EX PROJECTS	10,000.00	5,249.00	5,000.00	2,500.00	(75.00)	2,500.00	(75.00)
01-4130-330	EX CONTRACT SERVICES	0.00	765.00	0.00	0.00	0.00	0.00	0.00
01-4130-550	EX ADVERTISING	1,500.00	159.00	1,500.00	1,500.00	0.00	1,500.00	0.00
01-4130-560	EX MEETINGS/MEMBERSHIPS/TRAININGS	4,000.00	2,310.28	3,000.00	3,000.00	(25.00)	3,000.00	(25.00)
01-4130-610	EX BUDGET COMMITTEE EXPENSES	250.00	390.00	500.00	500.00	100.00	400.00	60.00
01-4130-620	EX OFFICE SUPPLIES	3,400.00	3,082.82	3,000.00	3,000.00	(11.76)	3,000.00	(11.76)
01-4130-625	EX POSTAGE	3,000.00	2,490.88	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4130-690	EX SELECT BOARD/TOWN ADMIN EXPENSES	3,000.00	3,285.23	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4130-810	EX NEW EQUIPMENT	500.00	1,161.12	500.00	500.00	0.00	500.00	0.00
4130 - GENERAL GOVERNMENT: EXECUTIVE		<b>235,226.00</b>	<b>220,538.21</b>	<b>192,806.03</b>	<b>190,556.03</b>	<b>(18.99)</b>	<b>190,456.03</b>	<b>(19.03)</b>
<b>4140 - ELECTION, REGISTRATION AND VITAL STATISTICS</b>								
01-4140-110	TC DEPUTY TOWN CLERK/TAX COLLECTOR	44,927.84	42,623.42	46,737.60	46,737.60	4.03	46,737.60	4.03
01-4140-120	TC SHARED ASSISTANT	13,727.00	5,111.06	17,586.40	17,586.40	28.12	13,586.40	(1.02)
01-4140-130	TC TOWN CLERK/TAX COLLECTOR	68,806.00	65,302.36	71,572.80	71,572.80	4.02	71,572.80	4.02
01-4140-131	TC SUPERVISOR OF THE CHECKLIST	1,000.00	1,097.64	4,000.00	4,000.00	300.00	4,000.00	300.00
01-4140-140	TC OVERTIME	0.00	0.00	500.00	500.00	0.00	500.00	0.00
01-4140-191	TC BALLOT CLERKS	600.00	580.52	3,930.00	3,930.00	555.00	3,930.00	555.00
01-4140-211	TC DISABILITY INSURANCE	480.00	496.03	495.12	495.12	3.15	495.12	3.15
01-4140-212	TC LIFE INSURANCE	84.00	54.60	84.00	84.00	0.00	84.00	0.00
01-4140-220	TC FICA	8,002.00	6,745.31	8,994.39	8,994.39	12.40	8,994.39	12.40
01-4140-225	TC MEDICARE	1,872.00	1,577.56	2,024.21	2,024.21	8.13	2,024.21	8.13
01-4140-230	TC RETIREMENT	15,059.00	15,498.26	16,075.05	16,075.05	6.75	16,075.05	6.75
01-4140-291	TC ELECTION EQUIPMENT MAINTENANCE	400.00	325.00	400.00	400.00	0.00	400.00	0.00
01-4140-390	TC RECORDING FEES	800.00	476.86	800.00	800.00	0.00	800.00	0.00
01-4140-391	TC TAX SALE/LIEN EXPENSES	3,600.00	3,113.00	3,600.00	3,600.00	0.00	3,600.00	0.00



# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
01-4140-396	TC MEETINGS/MEMBERSHIPS/TRAININGS	4,300.00	3,412.73	4,400.00	4,000.00	(6.98)	4,000.00	(6.98)
01-4140-550	TC ADVERTISING	500.00	332.65	500.00	500.00	0.00	500.00	0.00
01-4140-610	TC ELECTION EQUIPMENT/SUPPLIES/PRINTING/BAL	2,200.00	1,444.00	6,400.00	6,400.00	190.91	6,400.00	190.91
01-4140-620	TC OFFICE SUPPLIES	1,500.00	938.99	1,600.00	1,600.00	6.67	1,600.00	6.67
01-4140-625	TC POSTAGE	2,600.00	3,133.41	5,300.00	5,300.00	103.85	5,300.00	103.85
01-4140-680	TC BILLING EXPENSE	6,000.00	6,349.73	6,000.00	6,000.00	0.00	6,000.00	0.00
01-4140-690	TC DOG LICENSE EXPENSE	1,100.00	230.13	1,500.00	1,500.00	36.36	1,500.00	36.36
01-4140-810	TC NEW EQUIPMENT	500.00	76.79	6,500.00	6,500.00	999.99	6,500.00	999.99
4140 - ELECTION, REGISTRATION AND VITAL STATISTICS		<b>178,057.84</b>	<b>158,920.05</b>	<b>208,999.57</b>	<b>208,999.57</b>	<b>17.15</b>	<b>204,599.57</b>	<b>14.91</b>
<b>4150 - FINANCIAL ADMINISTRATION</b>								
01-4150-111	FA FINANCE / HUMAN RESOURCES OFFICER	72,551.00	50,009.75	80,729.99	80,729.99	11.27	80,729.99	11.27
01-4150-120	FA EXECUTIVE ASSISTANT (FA/HR)	0.00	0.00	52,603.20	52,603.20	0.00	52,603.20	0.00
01-4150-131	FA TREASURER	4,004.00	4,004.00	4,004.00	4,004.00	0.00	4,004.00	0.00
01-4150-140	FA OVERTIME	0.00	0.00	1,000.00	500.00	0.00	500.00	0.00
01-4150-211	FA DISABILITY INSURANCE	333.00	216.00	521.16	521.16	56.50	521.16	56.50
01-4150-212	FA LIFE INSURANCE	42.00	35.75	78.00	78.00	85.71	78.00	85.71
01-4150-220	FA FICA	4,747.00	3,434.21	8,655.25	8,655.25	82.33	8,655.25	82.33
01-4150-225	FA MEDICARE	1,110.04	803.18	2,024.21	2,024.21	82.35	2,024.21	82.35
01-4150-230	FA RETIREMENT	10,009.00	7,714.27	18,346.25	18,346.25	83.30	18,346.25	83.30
01-4150-301	FA ANNUAL AUDIT	15,500.00	10,665.00	20,000.00	20,000.00	29.03	20,000.00	29.03
01-4150-395	FA CONTRACT SERVICES	0.00	5,971.25	0.00	0.00	0.00	0.00	0.00
01-4150-396	FA MEETINGS/MEMBERSHIPS/TRAININGS	250.00	215.00	1,000.00	1,000.00	300.00	1,000.00	300.00
01-4150-620	FA OFFICE SUPPLIES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
4150 - FINANCIAL ADMINISTRATION		<b>108,546.04</b>	<b>83,068.41</b>	<b>189,462.06</b>	<b>188,962.06</b>	<b>74.08</b>	<b>188,462.06</b>	<b>73.62</b>
<b>4152 - REVALUATION OF PROPERTY</b>								
01-4152-110	PROP ASSESSING/LAND USE MANAGER	57,616.00	55,056.73	59,945.60	59,945.60	4.04	59,945.60	4.04
01-4152-120	PROP ADMINISTRATIVE ASSISTANT	38,314.00	31,518.48	39,852.80	39,852.80	4.02	39,852.80	4.02
01-4152-121	PROP ADMINISTRATIVE CLERK (TEMPORARY)	0.00	4,282.86	5,223.00	1,500.00	0.00	0.00	0.00
01-4152-140	PROP OVERTIME	0.00	0.00	500.00	500.00	0.00	500.00	0.00
01-4152-211	PROP DISABILITY INSURANCE	502.00	482.85	430.00	430.00	(14.34)	430.00	(14.34)
01-4152-212	PROP LIFE INSURANCE	86.00	78.00	78.00	78.00	(9.30)	78.00	(9.30)
01-4152-220	PROP FICA	5,948.00	6,015.27	6,542.33	6,542.33	9.99	6,542.33	9.99
01-4152-225	PROP MEDICARE	1,391.00	1,406.74	1,530.06	1,530.06	10.00	1,530.06	10.00
01-4152-230	PROP RETIREMENT	13,234.00	12,428.11	13,570.37	13,570.37	2.54	13,570.37	2.54
01-4152-312	PROP CONTRACT SERVICE	21,450.00	16,668.20	30,000.00	30,000.00	39.86	30,000.00	39.86
01-4152-390	PROP RECORDING FEES	200.00	67.26	200.00	200.00	0.00	200.00	0.00
01-4152-560	PROP MEETINGS/MEMBERSHIPS/TRAININGS	800.00	383.15	800.00	800.00	0.00	800.00	0.00
01-4152-620	PROP OFFICE SUPPLIES	400.00	414.04	400.00	400.00	0.00	400.00	0.00

# BUDGET APPROPRIATIONS

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01-4152-625	PROP POSTAGE	300.00	375.64	300.00	300.00	0.00	300.00	0.00
4152 - REVALUATION OF PROPERTY		<b>140,241.00</b>	<b>129,177.33</b>	<b>159,372.16</b>	<b>155,649.16</b>	<b>10.99</b>	<b>154,149.16</b>	<b>9.92</b>
<b>4153 - LEGAL EXPENSES</b>								
01-4153-320	LEGAL GENERAL	100,000.00	55,592.43	80,000.00	80,000.00	(20.00)	80,000.00	(20.00)
4153 - LEGAL EXPENSES		<b>100,000.00</b>	<b>55,592.43</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>(20.00)</b>	<b>80,000.00</b>	<b>(20.00)</b>
<b>4155 - PERSONNEL ADMINISTRATION</b>								
01-4155-192	PA COLA/STEP INCREASES (ALL DEPTS EXCEPT W/	81,445.00	79,723.37	271,444.00	271,444.00	233.29	271,444.00	233.29
01-4155-210	PA HEALTH INSURANCE (ALL DEPTS EXCEPT W/S)	585,300.00	467,340.28	628,904.85	628,904.85	7.45	628,904.85	7.45
01-4155-220	PA FICA	2,784.00	2,413.64	6,579.00	6,579.00	136.31	6,579.00	136.31
01-4155-225	PA MEDICARE	1,328.00	1,155.99	3,936.00	3,936.00	196.39	3,936.00	196.39
01-4155-230	PA RETIREMENT	18,104.14	18,925.72	62,800.00	62,800.00	246.88	62,800.00	246.88
01-4155-240	PA TUITION REIMBURSEMENT	2,000.00	1,446.99	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4155-250	PA UNEMPLOYMENT COMPENSATION	2,600.00	2,024.46	2,978.54	2,978.54	14.56	2,978.54	14.56
01-4155-260	PA WORKERS COMPENSATION	55,646.00	51,337.24	63,638.00	63,638.00	14.36	63,638.00	14.36
01-4155-265	PA EMPLOYEE TESTING/SCREENING	2,200.00	2,326.50	2,200.00	2,200.00	0.00	2,200.00	0.00
4155 - PERSONNEL ADMINISTRATION		<b>751,407.14</b>	<b>626,694.19</b>	<b>1,044,480.39</b>	<b>1,044,480.39</b>	<b>39.00</b>	<b>1,044,480.39</b>	<b>39.00</b>
<b>4191 - PLANNING</b>								
01-4191-391	PB RECORDING FEES	800.00	455.75	800.00	800.00	0.00	800.00	0.00
01-4191-550	PB ADVERTISING	800.00	548.25	800.00	800.00	0.00	800.00	0.00
01-4191-560	PB MEETINGS/MEMBERSHIPS/TRAININGS	500.00	144.00	500.00	500.00	0.00	500.00	0.00
01-4191-620	PB OFFICE SUPPLIES	200.00	152.36	200.00	200.00	0.00	200.00	0.00
01-4191-625	PB POSTAGE	1,000.00	760.30	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4191-730	PB MASTER PLAN	6,000.00	6,000.00	6,000.00	6,000.00	0.00	6,000.00	0.00
01-4191-812	PB CIP COMMITTEE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4191 - PLANNING		<b>9,300.00</b>	<b>8,060.66</b>	<b>9,300.00</b>	<b>9,300.00</b>	<b>0.00</b>	<b>9,300.00</b>	<b>0.00</b>
<b>4192 - ZONING</b>								
01-4192-550	ZB ADVERTISING	600.00	1,032.75	1,000.00	1,000.00	66.67	1,000.00	66.67
01-4192-620	ZB OFFICE SUPPLIES	150.00	96.51	150.00	150.00	0.00	150.00	0.00
01-4192-625	ZB POSTAGE	800.00	1,347.26	1,000.00	1,000.00	25.00	1,000.00	25.00
01-4192-812	ZB MEETINGS/MEMBERSHIPS/TRAININGS	250.00	59.25	250.00	250.00	0.00	250.00	0.00
4192 - ZONING		<b>1,800.00</b>	<b>2,535.77</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>33.33</b>	<b>2,400.00</b>	<b>33.33</b>
<b>4193 - MAPPING</b>								
01-4193-390	TAX MAP UPDATE FEE	17,100.00	16,862.50	8,750.00	8,750.00	(48.83)	8,750.00	(48.83)
4193 - MAPPING		<b>17,100.00</b>	<b>16,862.50</b>	<b>8,750.00</b>	<b>8,750.00</b>	<b>(48.83)</b>	<b>8,750.00</b>	<b>(48.83)</b>
<b>4194 - GENERAL GOVERNMENT</b>								
01-4194-290	GGB MILEAGE	500.00	3,060.34	2,500.00	2,500.00	400.00	2,500.00	400.00

# BUDGET APPROPRIATIONS

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Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
01-4194-340	GGB ENGINEERING/SURVEYING	10,000.00	8,303.00	8,000.00	8,000.00	(20.00)	8,000.00	(20.00)
01-4194-341	GGB TELEPHONE AND INTERNET SERVICES	15,000.00	16,708.04	18,000.00	18,000.00	20.00	18,000.00	20.00
01-4194-342	GGB TECHNOLOGY AND COMPUTER MANAGEMENT	250,000.00	244,526.07	250,000.00	250,000.00	0.00	250,000.00	0.00
01-4194-343	GGB COPIERS	7,200.00	7,542.44	7,200.00	7,200.00	0.00	7,200.00	0.00
01-4194-345	GGB TOWN WEBSITES	7,500.00	3,084.76	4,000.00	4,000.00	(46.67)	4,000.00	(46.67)
01-4194-410	GGB ELECTRICITY	32,000.00	19,418.15	28,000.00	28,000.00	(12.50)	28,000.00	(12.50)
01-4194-411	GGB HEATING	1,500.00	2,127.86	2,000.00	2,000.00	33.33	2,000.00	33.33
01-4194-413	GGB CHEMICAL TOILETS	8,330.00	7,430.00	8,330.00	8,330.00	0.00	8,330.00	0.00
01-4194-430	GGB MAINTENANCE/REPAIRS/GROUNDS	3,500.00	4,324.83	4,500.00	4,500.00	28.57	4,500.00	28.57
01-4194-431	GGB RADIO SITE MAINTENANCE	250.00	0.00	250.00	250.00	0.00	250.00	0.00
01-4194-432	GGB JOINT LOSS MANAGEMENT COMMITTEE EXPE	1,000.00	325.19	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4194-433	GGB TOWN SIGNAGE MAINTENANCE	2,000.00	921.00	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4194-435	GGB SECURITY SYSTEM	6,000.00	4,196.70	6,000.00	6,000.00	0.00	6,000.00	0.00
01-4194-490	GGB TOWN CLOCK	750.00	750.00	0.00	0.00	(100.00)	0.00	(100.00)
01-4194-550	GGB PRINTING	10,000.00	7,900.62	10,000.00	10,000.00	0.00	10,000.00	0.00
01-4194-610	GGB MATERIALS/SUPPLIES	2,000.00	2,772.67	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4194-635	GGB GAS	400.00	42.03	400.00	400.00	0.00	400.00	0.00
01-4194-640	GGB CUSTODIAL SERVICE	8,500.00	7,700.00	8,500.00	8,500.00	0.00	8,500.00	0.00
01-4194-660	GGB TOWN CAR	1,500.00	257.50	1,500.00	1,500.00	0.00	1,500.00	0.00
01-4194-810	GGB NEW EQUIPMENT	500.00	230.63	500.00	500.00	0.00	500.00	0.00
01-4194-815	GGB NEWFOUND AREA ACCESS	50,000.00	55,600.71	57,616.00	57,616.00	15.23	57,616.00	15.23
01-4194-900	GGB PSB ELECTRICITY	0.00	0.00	6,600.00	6,600.00	0.00	6,600.00	0.00
01-4194-901	GGB PSB HEATING	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
01-4194-902	GGB PSB CUSTODIAL SERVICES	0.00	0.00	2,310.00	2,310.00	0.00	2,310.00	0.00
01-4194-903	GGB PSB BUILDING MAINTENANCE	0.00	0.00	1.00	1.00	0.00	1.00	0.00
4194 - GENERAL GOVERNMENT		<b>418,430.00</b>	<b>397,222.54</b>	<b>436,207.00</b>	<b>436,207.00</b>	<b>4.25</b>	<b>436,207.00</b>	<b>4.25</b>
<b>4195 - CEMETERIES</b>								
01-4195-650	CEM TOWN CEMETERIES APPROPRIATION	1,200.00	357.89	1,200.00	1,200.00	0.00	750.00	(37.50)
4195 - CEMETERIES		<b>1,200.00</b>	<b>357.89</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>0.00</b>	<b>750.00</b>	<b>(37.50)</b>
<b>4196 - INSURANCE PROPERTY LIABILITY</b>								
01-4196-480	INS PROPERTY LIABILITY	58,704.00	60,241.42	69,745.90	69,745.90	18.81	69,745.90	18.81
01-4196-483	INS DUCTIBLE	1,000.00	1,335.73	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4196-485	INS HISTORICAL SOCIETY	175.00	189.00	200.00	200.00	14.29	200.00	14.29
4196 - INSURANCE PROPERTY LIABILITY		<b>59,879.00</b>	<b>61,766.15</b>	<b>70,945.90</b>	<b>70,945.90</b>	<b>18.48</b>	<b>70,945.90</b>	<b>18.48</b>
<b>4197 - ADVERTISING AND REGIONAL ASSOCIATION</b>								
01-4197-831	RA LAKES REGION PLANNING COMMISSION ANNUA	3,181.00	3,519.00	3,519.00	3,519.00	10.63	3,519.00	10.63

# BUDGET APPROPRIATIONS

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01-4197-832	RA NH MUNICIPAL ASSOCIATION ANNUAL DUES	3,579.00	3,579.00	3,686.00	3,686.00	2.99	3,684.00	2.10
4197 - ADVERTISING AND REGIONAL ASSOCIATION		<b>6,760.00</b>	<b>7,098.00</b>	<b>7,205.00</b>	<b>7,205.00</b>	<b>6.58</b>	<b>7,173.00</b>	<b>6.11</b>
<b>4210 - PUBLIC SAFETY: POLICE</b>								
01-4210-110	PD CHIEF	91,071.00	88,910.12	94,723.20	94,723.20	4.01	94,723.20	4.01
01-4210-111	PD LIEUTENANT	79,368.00	60,427.89	85,030.40	85,030.40	7.13	85,030.40	7.13
01-4210-112	PD SERGEANT	77,054.00	74,000.13	69,097.60	69,097.60	(10.33)	69,097.60	(10.33)
01-4210-113	PD DETECTIVE SERGEANT	64,272.00	62,946.59	71,156.80	71,156.80	10.71	71,156.80	10.71
01-4210-114	PD DETECTIVE	56,015.00	54,528.19	61,401.60	61,401.60	9.62	61,401.60	9.62
01-4210-115	PD PATROL OFFICER	57,304.00	53,810.11	59,612.80	59,612.80	4.03	59,612.80	4.03
01-4210-116	PD PATROL OFFICER	66,466.00	60,682.59	69,097.60	69,097.60	3.96	69,097.60	3.96
01-4210-117	PD PATROL OFFICER	54,018.00	52,875.07	56,201.60	56,201.60	4.04	56,201.60	4.04
01-4210-118	PD PATROL OFFICER	54,746.00	12,202.74	60,320.00	60,320.00	10.18	60,320.00	10.18
01-4210-119	PD PATROL OFFICER	55,640.00	53,276.77	57,886.40	57,886.40	4.04	57,886.40	4.04
01-4210-125	PD ADMIN ASSISTANT	49,442.00	47,318.58	52,000.00	52,000.00	5.17	52,000.00	5.17
01-4210-126	PD CROSSING GUARDS	5,200.00	4,710.81	5,200.00	5,200.00	0.00	5,200.00	0.00
01-4210-140	PD OVERTIME	60,000.00	75,597.47	75,000.00	70,000.00	16.67	70,000.00	16.67
01-4210-142	PD INVESTIGATIONS	3,000.00	3,180.37	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4210-143	PD COURT/PROSECUTION SERVICES	4,000.00	4,564.13	10,000.00	10,000.00	150.00	10,000.00	150.00
01-4210-144	PD HOLIDAY PAY	23,050.00	23,845.20	29,100.04	29,100.04	26.25	29,100.04	26.25
01-4210-190	PD CERTIFIED SPECIAL POLICE	5,000.00	4,113.46	500.00	500.00	(90.00)	500.00	(90.00)
01-4210-211	PD DISABILITY INSURANCE	2,987.00	2,435.53	2,987.00	2,987.00	0.00	2,987.00	0.00
01-4210-212	PD LIFE INSURANCE	421.00	383.50	421.00	421.00	0.00	421.00	0.00
01-4210-220	PD FICA	4,070.00	3,712.72	4,011.40	4,011.40	(1.44)	4,011.40	(1.44)
01-4210-225	PD MEDICARE	11,869.98	10,419.46	12,665.83	12,665.83	6.70	12,665.83	6.70
01-4210-230	PD RETIREMENT	242,289.00	231,946.14	259,982.00	259,982.00	7.30	259,982.00	7.30
01-4210-290	PD TRAVEL	250.00	106.41	250.00	250.00	0.00	250.00	0.00
01-4210-293	PD UNIFORMS	6,500.00	7,114.75	7,000.00	7,000.00	7.69	7,000.00	7.69
01-4210-294	PD VEST REPLACEMENT	3,000.00	3,620.36	3,500.00	3,500.00	16.67	3,500.00	16.67
01-4210-340	PD DISPATCH TELEPHONE	7,800.00	8,258.19	7,800.00	7,800.00	0.00	7,800.00	0.00
01-4210-346	PD CELL PHONE	3,500.00	3,470.69	3,500.00	3,500.00	0.00	3,500.00	0.00
01-4210-350	PD MEDICAL EXPENSES	200.00	0.00	200.00	200.00	0.00	200.00	0.00
01-4210-351	PD BREATH TEST	200.00	64.67	200.00	200.00	0.00	200.00	0.00
01-4210-391	PD TRAINING MATERIALS	7,000.00	7,160.99	7,000.00	7,000.00	0.00	7,000.00	0.00
01-4210-395	PD FRANKLIN DISPATCH	62,300.00	62,300.00	62,300.00	62,300.00	0.00	62,300.00	0.00
01-4210-410	PD ELECTRICITY	6,500.00	1,637.55	0.00	0.00	(100.00)	0.00	(100.00)
01-4210-411	PD HEATING	5,250.00	1,983.72	0.00	0.00	(100.00)	0.00	(100.00)
01-4210-431	PD BUILDING MAINTENANCE	1,500.00	1,033.49	1,500.00	1,500.00	0.00	1,500.00	0.00
01-4210-433	PD RADIO REPAIR	2,000.00	12,227.65	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4210-550	PD ADVERTISING/PRINTING	500.00	279.00	750.00	750.00	50.00	750.00	50.00

# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
01-4210-560	PD MEETINGS/MEMBERSHIPS	1,500.00	889.46	1,500.00	1,500.00	0.00	1,500.00	0.00
01-4210-620	PD OFFICE SUPPLIES	4,500.00	3,614.98	5,500.00	5,500.00	22.22	5,500.00	22.22
01-4210-625	PD POSTAGE	500.00	108.63	500.00	500.00	0.00	500.00	0.00
01-4210-630	PD TIRES	5,000.00	4,696.06	3,500.00	3,500.00	(30.00)	3,500.00	(30.00)
01-4210-635	PD GASOLINE	20,000.00	21,824.54	20,000.00	20,000.00	0.00	20,000.00	0.00
01-4210-640	PD CUSTODIAL SERVICE	2,000.00	3,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4210-660	PD CRUISER MAINTENANCE	9,600.00	9,066.90	9,600.00	9,600.00	0.00	9,600.00	0.00
01-4210-667	PD K-9 PROGRAM	2,000.00	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4210-670	PD LAW BOOKS/UPDATES	250.00	95.00	250.00	250.00	0.00	250.00	0.00
01-4210-810	PD NEW EQUIPMENT	4,000.00	3,773.91	4,000.00	4,000.00	0.00	4,000.00	0.00
01-4210-811	PD BODY WORN CAMERAS	5,976.00	7,838.76	13,500.00	13,500.00	125.90	13,500.00	125.90
01-4210-812	PD TASERS	3,836.00	3,836.25	0.00	0.00	(100.00)	0.00	(100.00)
01-4210-890	PD ALCOHOL & DRUG EDUCATION	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
01-4210-891	PD GRANT RELATED EXPENSES	0.00	0.00	35,346.50	35,346.50	0.00	35,346.50	0.00
01-4210-893	PD TOWN EVENTS	6,000.00	7,970.10	7,000.00	7,000.00	16.67	7,000.00	16.67
4210 - PUBLIC SAFETY: POLICE		<b>1,238,944.98</b>	<b>1,163,859.63</b>	<b>1,340,091.77</b>	<b>1,336,091.77</b>	<b>7.84</b>	<b>1,336,091.77</b>	<b>7.84</b>
<b>4220 - FIRE</b>								
01-4220-110	FD CHIEF	85,863.00	88,125.68	100,484.80	100,484.80	17.03	100,484.80	17.03
01-4220-112	FD FIREFIGHTER/AEMT	47,989.00	43,295.33	49,520.64	49,520.64	3.19	49,520.64	3.19
01-4220-113	FD CAPTAIN/AEMT	46,590.00	47,642.71	59,479.68	59,479.68	27.67	59,479.68	27.67
01-4220-114	FD FIREFIGHTER/AEMT	54,309.00	41,210.19	49,520.64	49,520.64	(8.82)	49,520.64	(8.82)
01-4220-115	FD CAPTAIN/PARAMEDIC	62,600.00	60,429.77	68,540.16	68,540.16	9.49	68,540.16	9.49
01-4220-116	FD DEPUTY/AEMT	75,597.00	73,429.30	82,784.00	82,784.00	9.51	82,784.00	9.51
01-4220-117	FD CAPTAIN/PARAMEDIC	46,590.00	54,872.49	63,997.68	63,997.68	37.36	63,997.68	37.36
01-4220-118	FD FIREFIGHTER/AEMT	61,128.00	26,552.83	49,520.64	49,520.64	(18.99)	49,520.64	(18.99)
01-4220-119	FD FIREFIGHTER/PARAMEDIC	49,359.00	50,553.75	56,160.00	56,160.00	13.78	56,160.00	13.78
01-4220-140	FD EMERGENCY CALLBACK/OVERTIME	78,630.00	90,454.64	95,000.00	95,000.00	20.82	95,000.00	20.82
01-4220-141	FD HOLIDAY PAY	19,491.00	18,980.16	26,600.00	26,600.00	36.47	26,600.00	36.47
01-4220-190	FD CALL PAYROLL	38,000.00	23,821.95	36,000.00	30,000.00	(21.05)	30,000.00	(21.05)
01-4220-192	FD PART TIME SHIFT COVERAGE	33,245.00	26,460.38	45,000.00	45,000.00	35.36	45,000.00	35.36
01-4220-195	FD ADMINISTRATIVE ASSISTANT	30,463.00	29,885.85	33,352.80	33,352.80	9.49	33,352.80	9.49
01-4220-211	FD DISABILITY INSURANCE	2,271.00	2,542.18	2,389.00	2,389.00	5.20	2,389.00	5.20
01-4220-212	FD LIFE INSURANCE	480.00	368.75	480.00	480.00	0.00	480.00	0.00
01-4220-220	FD FICA	6,306.00	5,265.04	7,090.00	7,090.00	12.43	7,090.00	12.43
01-4220-225	FD MEDICARE	10,583.00	9,862.74	11,831.00	11,831.00	11.79	11,831.00	11.79
01-4220-230	FD RETIREMENT	203,165.00	206,037.63	217,451.00	217,451.00	7.03	217,451.00	7.03
01-4220-293	FD UNIFORMS	5,000.00	2,293.32	5,000.00	5,000.00	0.00	5,000.00	0.00
01-4220-330	FD AMBULANCE SERVICE BILLING	28,000.00	33,388.91	33,500.00	33,500.00	19.64	33,500.00	19.64
01-4220-346	FD CELL PHONE	2,250.00	3,090.94	2,500.00	2,500.00	11.11	2,500.00	11.11

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# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
01-4220-350	FD MEDICAL EXPENSE/PHYSICALS	5,250.00	3,692.30	4,500.00	3,000.00	(42.86)	3,000.00	(42.86)
01-4220-390	FD MUNICIPAL FIRE ALARM SYSTEM	750.00	908.92	750.00	750.00	0.00	750.00	0.00
01-4220-391	FD TRAINING/EDUCATION	8,500.00	9,189.05	8,500.00	8,500.00	0.00	8,500.00	0.00
01-4220-395	FD LAKES REG FIRE DISPATCH	40,600.00	39,105.56	46,000.00	46,000.00	13.30	46,000.00	13.30
01-4220-410	FD ELECTRICITY	14,500.00	9,356.64	10,000.00	10,000.00	(31.03)	10,000.00	(31.03)
01-4220-411	FD HEATING OIL	17,500.00	13,427.15	15,250.00	15,250.00	(12.86)	15,250.00	(12.86)
01-4220-430	FD EQUIP MAINTENANCE/REPAIRS	1,500.00	804.91	1,500.00	1,500.00	0.00	1,500.00	0.00
01-4220-431	FD DEFIBRILLATOR MAINTENANCE	2,500.00	2,797.04	2,500.00	2,500.00	0.00	2,500.00	0.00
01-4220-432	FD STATION MAINTENANCE	6,000.00	4,303.17	6,000.00	6,000.00	0.00	6,000.00	0.00
01-4220-433	FD RADIO REPAIRS/EMERG LIGHT	3,000.00	2,682.56	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4220-434	FD SCBA MAINTENANCE/REPAIRS	3,500.00	2,611.23	3,500.00	3,500.00	0.00	3,500.00	0.00
01-4220-560	FD MEETINGS/DUES/SUBSCRIPTIONS	1,000.00	260.27	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4220-561	FD FIRE CODES & STANDARDS	100.00	0.00	100.00	100.00	0.00	100.00	0.00
01-4220-565	FD PUBLIC EDUC/FIRE PREVENTION	200.00	37.77	200.00	200.00	0.00	200.00	0.00
01-4220-610	FD SUPPLIES	1,400.00	1,473.06	1,400.00	1,400.00	0.00	1,400.00	0.00
01-4220-620	FD OFFICE SUPPLIES	900.00	811.18	900.00	900.00	0.00	900.00	0.00
01-4220-625	FD POSTAGE	200.00	28.74	200.00	200.00	0.00	200.00	0.00
01-4220-635	FD GAS/DIESEL	24,000.00	21,423.74	24,000.00	24,000.00	0.00	24,000.00	0.00
01-4220-660	FD 2016 CHEVY TAHOE	750.00	(8.00)	750.00	750.00	0.00	750.00	0.00
01-4220-661	FD 2009 SMEAL LADDER TRUCK	8,500.00	5,894.00	8,500.00	8,500.00	0.00	8,500.00	0.00
01-4220-662	FD 2006 HME-SMEAL ENGINE	5,000.00	3,287.42	5,000.00	5,000.00	0.00	5,000.00	0.00
01-4220-663	FD 1993 RESCUE	1,000.00	60.16	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4220-664	FD 2015 SMEAL TANKER 4E4	5,000.00	2,330.68	5,000.00	5,000.00	0.00	5,000.00	0.00
01-4220-665	FD 2019 FORD - OSAGE AMBULANCE 4A2	4,000.00	6,791.68	4,000.00	4,000.00	0.00	4,000.00	0.00
01-4220-666	FD 2012 CHEVY - OSAGE AMBULANCE 4A1	4,000.00	1,110.18	4,000.00	4,000.00	0.00	4,000.00	0.00
01-4220-667	FD VEHICLE MAINTENANCE - PARTS & TOOLS	1,500.00	672.60	1,500.00	1,500.00	0.00	1,500.00	0.00
01-4220-668	FD TIRES	4,000.00	7,047.24	4,000.00	4,000.00	0.00	4,000.00	0.00
01-4220-669	FD BOATS - 4B1 AND 4B2	1,000.00	75.52	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4220-670	FD BUCKET TRUCK	500.00	0.00	1.00	1.00	(99.80)	1.00	(99.80)
01-4220-680	FD MEDICAL SUPPLIES - DISPOSABLES	20,000.00	21,397.58	22,000.00	22,000.00	10.00	22,000.00	10.00
01-4220-681	FD OXYGEN	2,750.00	2,801.30	2,750.00	2,750.00	0.00	2,750.00	0.00
01-4220-810	FD TOOLS/EQUIPMENT - FIRE (NEW PURCHASE)	5,750.00	5,720.29	5,750.00	5,750.00	0.00	5,750.00	0.00
01-4220-812	FD TOOLS/EQUIPMENT - EMS (NEW PURCHASE)	15,500.00	16,012.90	15,500.00	15,500.00	0.00	15,500.00	0.00
01-4220-814	FD PROTECTIVE CLOTHING	12,000.00	13,352.85	12,000.00	12,000.00	0.00	12,000.00	0.00
01-4220-815	FD GRANTS	0.00	9,485.95	0.00	0.00	0.00	0.00	0.00
01-4220-817	FD RADIO EQUIPMENT	32,200.00	31,633.87	32,200.00	32,200.00	0.00	32,200.00	0.00
01-4220-850	FD STUDENT INTERN PROGRAM	8,500.00	6,363.80	8,500.00	8,500.00	0.00	8,500.00	0.00

# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
01-4220-893	FD FIRE DETAILS	4,000.00	2,632.50	4,000.00	4,000.00	0.00	4,000.00	0.00
4220 - FIRE		<b>1,255,259.00</b>	<b>1,188,140.35</b>	<b>1,362,953.04</b>	<b>1,355,453.04</b>	<b>7.98</b>	<b>1,355,453.04</b>	<b>7.98</b>
<b>4230 - FORESTRY</b>								
01-4230-610	FO MATERIALS/SUPPLIES	1.00	82.31	1.00	1.00	0.00	1.00	0.00
01-4230-635	FO GAS	200.00	0.00	200.00	200.00	0.00	200.00	0.00
01-4230-661	FO TRUCK	1,000.00	0.00	0.00	0.00	(100.00)	0.00	(100.00)
01-4230-810	FO NEW EQUIPMENT	1.00	32.12	1.00	1.00	0.00	1.00	0.00
01-4230-812	FO HOSE	1.00	0.00	1.00	1.00	0.00	1.00	0.00
4230 - FORESTRY		<b>1,203.00</b>	<b>114.43</b>	<b>203.00</b>	<b>203.00</b>	<b>(83.13)</b>	<b>203.00</b>	<b>(83.13)</b>
<b>4290 - EMERGENCY MANAGEMENT</b>								
01-4290-290	EM TRAINING	1,000.00	525.00	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4290-300	EM GRANT	1.00	0.00	1.00	1.00	0.00	1.00	0.00
01-4290-660	EM TRAILER MAINTENANCE	1.00	0.00	1.00	1.00	0.00	1.00	0.00
4290 - EMERGENCY MANAGEMENT		<b>1,002.00</b>	<b>525.00</b>	<b>1,002.00</b>	<b>1,002.00</b>	<b>0.00</b>	<b>1,002.00</b>	<b>0.00</b>
<b>4311 - HIGHWAY &amp; STREETS: ADMINISTRATION</b>								
01-4311-110	HD/T/S SUPERINTENDENT	87,632.00	83,181.35	91,166.40	91,166.40	4.03	91,166.40	4.03
01-4311-111	HD EQUIPMENT OPERATOR	41,858.00	39,739.12	43,555.20	43,555.20	4.05	43,555.20	4.05
01-4311-112	HD EQUIPMENT OPERATOR	44,952.00	42,646.72	46,737.60	46,737.60	3.97	46,737.60	3.97
01-4311-113	HD EQUIPMENT OPERATOR	53,669.00	50,670.82	55,806.40	55,806.40	3.98	55,806.40	3.98
01-4311-114	HD GROUNDS MAINTENANCE / OPERATOR	42,356.00	39,995.97	44,054.40	44,054.40	4.01	44,054.40	4.01
01-4311-117	HD FOREMAN	57,217.00	54,312.09	59,529.60	59,529.60	4.04	59,529.60	4.04
01-4311-120	HD P/T EQUIPMENT OPERATORS	7,500.00	3,263.73	7,500.00	7,500.00	0.00	7,500.00	0.00
01-4311-140	HD OVERTIME	20,000.00	24,282.51	20,000.00	20,000.00	0.00	20,000.00	0.00
01-4311-142	HD ON CALL COMPENSATION	1,850.00	1,425.00	1,500.00	1,500.00	(18.92)	1,500.00	(18.92)
01-4311-211	HD DISABILITY INSURANCE	1,513.00	1,367.40	1,375.44	1,375.44	(9.09)	1,375.44	(9.09)
01-4311-212	HD LIFE INSURANCE	252.00	214.50	234.00	234.00	(7.14)	234.00	(7.14)
01-4311-220	HD FICA	22,571.00	20,587.81	23,364.68	23,364.68	3.52	23,364.68	3.52
01-4311-225	HD MEDICARE	5,279.00	4,814.86	5,464.32	5,464.32	3.51	5,464.32	3.51
01-4311-230	HD RETIREMENT	48,219.00	47,984.46	49,026.00	49,026.00	1.67	49,026.00	1.67
01-4311-292	HD UNIFORMS	4,000.00	5,539.16	5,000.00	5,000.00	25.00	5,000.00	25.00
01-4311-346	HD CELL PHONE	2,500.00	1,075.74	2,000.00	2,000.00	(20.00)	2,000.00	(20.00)
01-4311-350	HD CONTRACTED PLOWING SERVICE	1,500.00	760.00	1,500.00	1,500.00	0.00	1,500.00	0.00
01-4311-390	HD CONTRACTED TREE REMOVAL	20,000.00	9,900.00	15,000.00	15,000.00	(25.00)	15,000.00	(25.00)
01-4311-391	HD TRAINING	500.00	1,311.00	500.00	500.00	0.00	500.00	0.00
01-4311-392	HD LINE PAINTING/PAINT MACHINE	1,500.00	45.33	1,800.00	1,800.00	20.00	1,800.00	20.00
01-4311-410	HD ELECTRICITY	13,650.00	9,177.52	14,000.00	14,000.00	2.56	14,000.00	2.56
01-4311-430	HD SMALL EQUIPMENT MAINTENANCE/REPAIRS	800.00	262.67	800.00	800.00	0.00	800.00	0.00
01-4311-431	HD BUILDING MAINTENANCE	2,000.00	4,283.72	2,000.00	2,000.00	0.00	2,000.00	0.00

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01-4311-432	HD SNOWPLOW/SANDER MAINTENANCE	5,000.00	13,255.27	8,000.00	8,000.00	60.00	8,000.00	60.00
01-4311-433	HD RADIO REPAIRS/BATTERIES	1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
01-4311-550	HD PRINTING/SIGNS	800.00	0.00	800.00	800.00	0.00	800.00	0.00
01-4311-560	HD MEETINGS/MEMBERSHIPS	300.00	100.00	300.00	300.00	0.00	300.00	0.00
01-4311-570	HD EQUIPMENT RENTAL	1,500.00	13,700.00	1,500.00	1,500.00	0.00	1,500.00	0.00
01-4311-610	HD MATERIALS/SUPPLIES	15,000.00	12,490.10	15,000.00	15,000.00	0.00	15,000.00	0.00
01-4311-620	HD OFFICE SUPPLIES	300.00	129.18	300.00	300.00	0.00	100.00	(66.67)
01-4311-631	HD SIDEWALKS	10,000.00	6,600.00	10,000.00	10,000.00	0.00	10,000.00	0.00
01-4311-635	HD GAS/DIESEL	46,500.00	42,297.41	53,000.00	53,000.00	13.98	53,000.00	13.98
01-4311-640	HD CUSTODIAL SERVICE	4,800.00	2,400.00	4,800.00	4,800.00	0.00	3,000.00	(37.50)
01-4311-661	HD 2014 BACKHOE	3,000.00	7,381.19	5,000.00	5,000.00	66.67	5,000.00	66.67
01-4311-662	HD 2005 KUBOTA TRACTOR	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4311-663	HD 2015 FREIGHTLINER	5,000.00	5,987.00	5,000.00	5,000.00	0.00	5,000.00	0.00
01-4311-664	HD 2015 F550 TRUCK	3,000.00	7,106.81	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4311-665	HD 2009 FREIGHTLINER	5,000.00	551.93	5,000.00	5,000.00	0.00	5,000.00	0.00
01-4311-666	HD 2020 HYUNDAI LOADER	2,000.00	3,999.96	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4311-667	HD 1986 450 E GRADER	2,500.00	1,396.75	2,500.00	2,500.00	0.00	2,500.00	0.00
01-4311-668	HD 2019 FREIGHTLINER	3,000.00	2,227.23	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4311-669	HD 2021 RAM 3500	2,500.00	4,992.25	2,500.00	2,500.00	0.00	2,500.00	0.00
01-4311-670	HD SWEEPER ATTACHMENTS	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4311-671	HD 2008 VACUUM TRUCK	3,000.00	1,717.56	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4311-672	HD 2021 INTERNATIONAL CV515	2,500.00	1,901.70	2,500.00	2,500.00	0.00	2,500.00	0.00
01-4311-673	HD 2018 HOLDER TRACTOR	2,500.00	3,208.46	1,000.00	1,000.00	(60.00)	1,000.00	(60.00)
01-4311-674	HD 2017 FORD F-550	3,000.00	5,512.91	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4311-678	HD BUCKET TRUCK	3,000.00	0.00	1,000.00	1.00	(99.97)	1.00	(99.97)
01-4311-679	HD 2017 UTV	300.00	0.00	300.00	300.00	0.00	300.00	0.00
01-4311-680	HD STREET SIGNS	2,000.00	383.54	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4311-681	HD CATCH BASINS	2,000.00	345.44	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4311-682	HD SAND/GRAVEL	30,000.00	48,084.30	35,000.00	30,000.00	0.00	30,000.00	0.00
01-4311-684	HD COLD PATCH	1,500.00	1,054.32	1,500.00	1,500.00	0.00	1,500.00	0.00
01-4311-685	HD HOT PATCH/SHIM	3,000.00	9,925.85	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4311-693	HD SALT	51,120.00	40,114.00	49,200.00	49,200.00	(3.76)	49,200.00	(3.76)
01-4311-695	HD GUARD RAIL REPLACEMENT	500.00	0.00	3,500.00	3,500.00	600.00	3,500.00	600.00
01-4311-810	HD NEW EQUIPMENT	10,000.00	5,235.00	5,000.00	5,000.00	(50.00)	5,000.00	(50.00)
01-4311-830	HD SAFETY EQUIPMENT	3,000.00	1,758.69	3,000.00	3,000.00	0.00	3,000.00	0.00
4311 - HIGHWAY & STREETS: ADMINISTRATION		<b>713,138.00</b>	<b>690,698.33</b>	<b>732,814.04</b>	<b>726,815.04</b>	<b>1.92</b>	<b>724,815.04</b>	<b>1.64</b>
<b>4312 - HIGHWAY PROJECTS</b>								
01-4312-360	HP DRAINAGE PROJECTS	5,000.00	2,087.00	10,540.00	10,540.00	110.80	10,540.00	110.80
01-4312-390	HP RESURFACING ROADS	300,000.00	290,974.58	350,000.00	250,000.00	(16.67)	250,000.00	(16.67)



# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
01-4312-393	HP CHIP SEAL	55,000.00	42,788.20	62,862.00	1.00	(100.00)	1.00	(100.00)
4312 - HIGHWAY PROJECTS		<b>360,000.00</b>	<b>335,849.78</b>	<b>423,402.00</b>	<b>260,541.00</b>	<b>(27.63)</b>	<b>260,541.00</b>	<b>(27.63)</b>
<b>4319 - OTHER HIGHWAY, STREET LIGHTING AND BRIDGES</b>								
01-4319-410	ST STREET LIGHTING	35,000.00	26,556.03	35,000.00	35,000.00	0.00	35,000.00	0.00
01-4319-430	ST BRIDGES	500.00	0.00	500.00	500.00	0.00	1.00	(99.80)
4319 - OTHER HIGHWAY, STREET LIGHTING AND BRIDGES		<b>35,500.00</b>	<b>26,556.03</b>	<b>35,500.00</b>	<b>35,500.00</b>	<b>0.00</b>	<b>35,001.00</b>	<b>(1.41)</b>
<b>4324 - SOLID WASTE DISPOSAL</b>								
01-4324-110	SW TRANSFER STATION LEAD ATTENDANT	32,515.00	0.00	0.00	0.00	(100.00)	0.00	(100.00)
01-4324-120	SW TRANSFER STATION ATTENDANTS	70,785.00	61,265.04	70,785.00	70,785.00	0.00	70,785.00	0.00
01-4324-121	SW TRANSFER STATION LEAD ATTENDANT	0.00	2,821.39	32,830.72	32,830.72	0.00	32,830.72	0.00
01-4324-220	SW FICA	6,405.00	4,130.84	6,418.64	6,418.64	0.21	6,418.64	0.21
01-4324-225	SW MEDICARE	1,498.00	939.68	1,501.13	1,501.13	0.21	1,501.13	0.21
01-4324-362	SW CONSTRUCTION/DEMOLITION DISPOSAL	24,250.00	24,765.51	25,000.00	25,000.00	3.09	25,000.00	3.09
01-4324-363	SW TIRES	2,500.00	2,070.00	2,500.00	2,500.00	0.00	2,500.00	0.00
01-4324-364	SW FREON REMOVAL	4,500.00	2,200.00	2,500.00	2,500.00	(44.44)	2,500.00	(44.44)
01-4324-365	SW HOUSEHOLD HAZARDOUS WASTE DAY	4,500.00	3,986.00	6,300.00	6,300.00	40.00	5,805.00	29.00
01-4324-366	SW CRSW TIPPING FEES	150,000.00	171,391.95	155,000.00	155,000.00	3.33	155,000.00	3.33
01-4324-367	SW HAULING SERVICE	55,000.00	76,725.84	70,000.00	70,000.00	27.27	70,000.00	27.27
01-4324-369	SW ELECTRONICS	5,000.00	3,004.65	3,000.00	3,000.00	(40.00)	3,000.00	(40.00)
01-4324-371	SW CLEAN GLASS	2,200.00	1,685.00	2,500.00	2,500.00	13.64	2,500.00	13.64
01-4324-410	SW ELECTRICITY	1,200.00	265.43	1,200.00	1,200.00	0.00	1,200.00	0.00
01-4324-550	SW ADVERTISING/PRINTING	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4324-560	SW MEETINGS/MEMBERSHIPS/TRAININGS	600.00	462.16	800.00	800.00	33.33	800.00	33.33
01-4324-610	SW MATERIALS/SUPPLIES	2,500.00	2,733.90	3,500.00	3,500.00	40.00	3,500.00	40.00
01-4324-630	SW BALLER/COMPACTORS MAINTENANCE/REPAIRS	10,000.00	11,284.60	10,000.00	10,000.00	0.00	10,000.00	0.00
01-4324-667	SW SKID STEER MAINTENANCE/REPAIRS	0.00	540.00	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4324-810	SW NEW EQUIPMENT	5,000.00	0.00	7,000.00	7,000.00	40.00	7,000.00	40.00
4324 - SOLID WASTE DISPOSAL		<b>379,453.00</b>	<b>370,271.99</b>	<b>402,835.49</b>	<b>402,835.49</b>	<b>6.16</b>	<b>402,340.49</b>	<b>6.03</b>
<b>4339 - OTHER WATER</b>								
01-4339-413	FIRE BETTERMENT	10,000.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00	0.00
4339 - OTHER WATER		<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>4411 - LAND USE AND HEALTH: ADMINISTRATION</b>								
01-4411-120	LU LAND USE/HEALTH OFFICER	41,988.00	40,442.99	49,920.00	49,920.00	18.89	49,920.00	18.89
01-4411-121	LU ADMINISTRATIVE ASSISTANT	41,870.40	38,609.97	43,555.20	43,555.20	4.02	43,555.20	4.02
01-4411-140	LU OVERTIME	0.00	0.00	1,000.00	500.00	0.00	500.00	0.00
01-4411-191	LU ASSOCIATE	15,652.00	12,884.54	16,276.00	16,276.00	3.99	16,276.00	3.99
01-4411-211	LU DISABILITY INSURANCE	199.00	145.12	374.64	374.64	88.26	374.64	88.26

# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Board	%	2024 Budget Committee	%
01-4411-212	LU LIFE INSURANCE	43.00	32.50	78.00	78.00	81.40	78.00	81.40
01-4411-220	LU FICA	6,170.00	5,573.32	7,300.57	7,300.57	18.32	7,300.57	18.32
01-4411-225	LU MEDICARE	1,443.00	1,303.46	1,707.39	1,707.39	18.32	1,707.39	18.32
01-4411-230	LU RETIREMENT	11,569.00	11,204.94	12,782.49	12,782.49	10.49	12,782.49	10.49
01-4411-560	LU MEETINGS/MEMBERSHIPS/TRAININGS	1,000.00	690.04	1,000.00	1,000.00	0.00	1,000.00	0.00
01-4411-620	LU SUPPLIES	800.00	788.16	1,000.00	1,000.00	25.00	1,000.00	25.00
01-4411-625	LU POSTAGE	100.00	163.99	250.00	250.00	150.00	250.00	150.00
01-4411-820	LU ENFORCEMENT COSTS/FEEES	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
4411 - LAND USE AND HEALTH: ADMINISTRATION		<b>121,834.40</b>	<b>111,839.03</b>	<b>136,244.29</b>	<b>135,744.29</b>	<b>11.42</b>	<b>135,744.29</b>	<b>11.42</b>
<b>4414 - ANIMAL CONTROL</b>								
01-4414-390	ANIMAL KENNEL CONTRACT	200.00	0.00	200.00	200.00	0.00	200.00	0.00
4414 - ANIMAL CONTROL		<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>
<b>4415 - HEALTH AGENCIES AND HOSPITALS</b>								
01-4415-350	HA LAKES REGION VISITING NURSES ASSOCIATION	16,700.00	16,700.00	33,400.00	20,000.00	19.76	16,700.00	0.00
01-4415-360	HA PEMI BAKER HOSPICE & HOME HEALTH	3,500.00	3,500.00	8,051.00	3,500.00	0.00	3,500.00	0.00
4415 - HEALTH AGENCIES AND HOSPITALS		<b>20,200.00</b>	<b>20,200.00</b>	<b>41,451.00</b>	<b>23,500.00</b>	<b>16.34</b>	<b>20,200.00</b>	<b>0.00</b>
<b>4441 - WELFARE: ADMINISTRATOR</b>								
01-4441-120	WEL DIRECTOR	10,162.00	8,972.78	11,117.60	11,117.60	9.40	11,117.60	9.40
01-4441-211	WEL DISABILITY INSURANCE	15.00	15.00	31.00	31.00	106.67	31.00	106.67
01-4441-212	WEL LIFE INSURANCE	31.00	31.00	15.00	15.00	(51.61)	15.00	(51.61)
01-4441-220	WEL FICA	631.00	535.80	689.29	689.29	9.24	689.29	9.24
01-4441-225	WEL MEDICARE	148.00	125.32	161.21	161.21	8.93	161.21	8.93
01-4441-230	WEL RETIREMENT	700.84	(57.13)	1,504.21	1,504.21	114.63	1,504.21	114.63
01-4441-560	WEL MEETINGS/MEMBERSHIPS/TRAININGS	145.00	140.68	145.00	145.00	0.00	145.00	0.00
01-4441-620	WEL SUPPLIES	150.00	158.35	150.00	150.00	0.00	150.00	0.00
4441 - WELFARE: ADMINISTRATOR		<b>11,982.84</b>	<b>9,921.80</b>	<b>13,813.31</b>	<b>13,813.31</b>	<b>15.28</b>	<b>13,813.31</b>	<b>15.28</b>
<b>4445 - VENDOR PAYMENTS</b>								
01-4445-291	WEL FOOD	300.00	575.00	300.00	300.00	0.00	300.00	0.00
01-4445-350	WEL MEDICAL	100.00	0.00	100.00	100.00	0.00	100.00	0.00
01-4445-410	WEL ELECTRICITY	3,000.00	171.03	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4445-411	WEL FUEL	4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
01-4445-440	WEL RENT	20,000.00	2,395.00	20,000.00	20,000.00	0.00	10,000.00	(50.00)
01-4445-810	WEL BURIALS	750.00	750.00	750.00	750.00	0.00	750.00	0.00
01-4445-820	WEL OTHER EXPENSES	750.00	600.00	750.00	750.00	0.00	750.00	0.00
4445 - VENDOR PAYMENTS		<b>28,900.00</b>	<b>4,491.03</b>	<b>28,900.00</b>	<b>28,900.00</b>	<b>0.00</b>	<b>18,900.00</b>	<b>(34.60)</b>

# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
<b>4520 - PARKS AND RECREATION</b>								
01-4520-890	REC TAPPLY THOMPSON COMMUNITY CENTER (TT	115,203.00	115,203.00	122,115.00	122,115.00	6.00	122,115.00	6.00
4520 - PARKS AND RECREATION		<b>115,203.00</b>	<b>115,203.00</b>	<b>122,115.00</b>	<b>122,115.00</b>	<b>6.00</b>	<b>122,115.00</b>	<b>6.00</b>
<b>4521 - BEACHES</b>								
01-4521-120	BE SUPERVISOR/ATTENDANTS	24,537.00	15,073.30	24,537.00	24,537.00	0.00	24,537.00	0.00
01-4521-220	BE FICA	1,522.00	983.37	1,522.00	1,522.00	0.00	1,522.00	0.00
01-4521-225	BE MEDICARE	356.00	229.97	356.00	356.00	0.00	356.00	0.00
01-4521-292	BE UNIFORMS	437.00	110.75	486.00	486.00	11.21	486.00	11.21
01-4521-412	BE WATER TESTING	540.00	720.00	720.00	720.00	33.33	720.00	33.33
01-4521-430	BE MAINTENANCE/IMPROVEMENTS	1,000.00	1,359.80	2,500.00	2,500.00	150.00	2,500.00	150.00
01-4521-610	BE MATERIALS/SUPPLIES	701.00	920.76	300.00	300.00	(57.20)	300.00	(57.20)
4521 - BEACHES		<b>29,093.00</b>	<b>19,397.95</b>	<b>30,421.00</b>	<b>30,421.00</b>	<b>4.56</b>	<b>30,421.00</b>	<b>4.56</b>
<b>4522 - KELLEY PARK</b>								
01-4522-120	KP SEASONAL BUILDING AND GROUNDS LABORER	7,800.00	5,759.15	7,800.00	7,800.00	0.00	7,800.00	0.00
01-4522-220	KP FICA	484.00	357.09	484.00	484.00	0.00	484.00	0.00
01-4522-225	KP MEDICARE	114.00	83.51	114.00	114.00	0.00	114.00	0.00
01-4522-410	KP ELECTRICITY	3,500.00	3,225.40	3,500.00	3,500.00	0.00	3,500.00	0.00
01-4522-430	KP MAINTENANCE/REPAIRS	7,500.00	6,070.00	7,500.00	7,500.00	0.00	7,500.00	0.00
01-4522-610	KP MATERIALS/SUPPLIES	500.00	658.45	500.00	500.00	0.00	500.00	0.00
01-4522-820	KP MASTER PLANNING	20,000.00	11,451.00	20,000.00	20,000.00	0.00	0.00	(100.00)
4522 - KELLEY PARK		<b>39,898.00</b>	<b>27,604.60</b>	<b>39,898.00</b>	<b>39,898.00</b>	<b>0.00</b>	<b>19,898.00</b>	<b>(50.13)</b>
<b>4550 - LIBRARY</b>								
01-4550-190	LIB LIBRARY DIRECTOR	57,094.00	50,785.49	59,300.00	59,300.00	3.86	59,300.00	3.86
01-4550-191	LIB PT ASSISTANTS/SUBSTITUTES	61,909.00	61,150.04	74,400.00	74,400.00	20.18	74,400.00	20.18
01-4550-192	LIB COLA/STEP INCREASES	0.00	0.00	6,937.38	6,937.38	0.00	6,937.38	0.00
01-4550-194	LIB CHILDRENS LIBRARY SERVICES	42,361.00	33,612.37	43,545.00	43,545.00	2.80	43,545.00	2.80
01-4550-211	LIB DISABILITY	412.00	358.81	442.08	442.08	7.30	442.08	7.30
01-4550-212	LIB LIFE INSURANCE	96.00	65.00	96.00	96.00	0.00	96.00	0.00
01-4550-220	LIB FICA	10,004.57	9,389.45	11,419.00	11,419.00	14.14	11,419.00	14.14
01-4550-225	LIB MEDICARE	2,339.78	2,195.90	2,671.00	2,671.00	14.16	2,671.00	14.16
01-4550-230	LIB RETIREMENT	13,983.37	11,400.81	14,479.00	14,479.00	3.54	14,479.00	3.54
01-4550-240	LIB PROFESSIONAL DEVELOPMENT	1,000.00	661.33	1,000.00	1,000.00	0.00	500.00	(50.00)
01-4550-342	LIB COMPUTER SUPPORT	3,000.00	3,027.20	3,073.00	3,073.00	2.43	3,073.00	2.43
01-4550-390	LIB SECURITY	246.00	649.54	360.00	360.00	46.34	360.00	46.34
01-4550-410	LIB ELECTRICITY	2,520.00	1,535.55	2,520.00	2,520.00	0.00	2,000.00	(20.63)
01-4550-411	LIB HEATING	2,800.00	1,936.54	2,800.00	2,800.00	0.00	2,800.00	0.00
01-4550-430	LIB MAINTENANCE/REPAIRS	4,893.00	5,847.16	6,093.00	6,093.00	24.52	6,093.00	24.52
01-4550-560	LIB MEETINGS/MEMBERSHIPS/TRAININGS	820.00	475.00	820.00	820.00	0.00	578.00	(29.51)

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## 2024 Budget

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Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
01-4550-620	LIB OFFICE SUPPLIES	1,600.00	984.52	1,800.00	1,800.00	12.50	1,800.00	12.50
01-4550-640	LIB CUSTODIAL SUPPLIES	800.00	601.05	1,200.00	1,200.00	50.00	1,200.00	50.00
01-4550-641	LIB CUSTODIAL SERVICE	6,240.00	5,815.00	7,220.00	7,220.00	15.71	7,220.00	15.71
01-4550-672	LIB COLLECTION MATERIALS	20,425.00	19,372.43	20,683.00	20,683.00	1.26	20,683.00	1.26
01-4550-673	LIB PASSES	380.00	360.00	380.00	380.00	0.00	1.00	(99.74)
01-4550-674	LIB PROGRAMS	1,500.00	1,251.49	2,000.00	2,000.00	33.33	1,500.00	0.00
01-4550-810	LIB NEW EQUIPMENT	1,400.00	990.95	1,500.00	1,500.00	7.14	1,000.00	(28.57)
01-4550-812	LIB MISCELLANEOUS	100.00	12.00	100.00	100.00	0.00	100.00	0.00
4550 - LIBRARY		<b>235,923.72</b>	<b>212,477.63</b>	<b>264,838.46</b>	<b>264,838.46</b>	<b>12.26</b>	<b>262,197.46</b>	<b>11.14</b>
<b>4583 - PATRIOTIC PURPOSES</b>								
01-4583-120	PAT SPECIAL EVENTS COORDINATOR CONTRACT	10,000.00	9,450.00	10,000.00	10,000.00	0.00	10,000.00	0.00
01-4583-881	PAT COMMUNITY EVENTS	15,000.00	14,583.38	15,000.00	15,000.00	0.00	15,000.00	0.00
01-4583-883	PAT DOWNTOWN DECORATING COMMITTEE EXPEI	3,400.00	3,216.23	3,400.00	3,400.00	0.00	3,400.00	0.00
01-4583-890	PAT PATRIOTIC PURPOSES	1,200.00	976.00	1,200.00	1,200.00	0.00	1,200.00	0.00
4583 - PATRIOTIC PURPOSES		<b>29,600.00</b>	<b>28,225.61</b>	<b>29,600.00</b>	<b>29,600.00</b>	<b>0.00</b>	<b>29,600.00</b>	<b>0.00</b>
<b>4611 - CONSERVATION COMMISSION</b>								
01-4611-412	CON WATER TESTING	400.00	100.00	400.00	400.00	0.00	400.00	0.00
01-4611-560	CON MEETINGS/MEMBERSHIPS/TRAININGS	650.00	324.50	1,000.00	1,000.00	53.85	400.00	(38.46)
01-4611-610	CON MATERIALS/SUPPLIES	500.00	62.75	300.00	300.00	(40.00)	300.00	(40.00)
01-4611-690	CON MAINTENANCE OF PROPERTIES	300.00	136.00	300.00	700.00	133.33	700.00	133.33
4611 - CONSERVATION COMMISSION		<b>1,850.00</b>	<b>623.25</b>	<b>2,000.00</b>	<b>2,400.00</b>	<b>29.73</b>	<b>1,800.00</b>	<b>(2.70)</b>
<b>4612 - HISTORIC DISTRICT COMMISSION</b>								
01-4612-550	HDC ADVERTISING	100.00	0.00	100.00	100.00	0.00	100.00	0.00
01-4612-620	HDC SUPPLIES	250.00	68.75	100.00	100.00	(60.00)	100.00	(60.00)
01-4612-621	HDC MEETINGS/MEMBERSHIPS/TRAININGS	250.00	60.00	250.00	250.00	0.00	250.00	0.00
01-4612-625	HDC POSTAGE	200.00	0.00	100.00	100.00	(50.00)	100.00	(50.00)
4612 - HISTORIC DISTRICT COMMISSION		<b>800.00</b>	<b>128.75</b>	<b>550.00</b>	<b>550.00</b>	<b>(31.25)</b>	<b>550.00</b>	<b>(31.25)</b>
<b>4651 - ECONOMIC DEVELOPMENT/ENERGY COMMITTEE</b>								
01-4651-550	EDC PROJECTS	3,000.00	2,220.50	3,000.00	3,000.00	0.00	3,000.00	0.00
01-4651-561	EDC ENERGY COMMITTEE	0.00	0.00	250.00	250.00	0.00	250.00	0.00
4651 - ECONOMIC DEVELOPMENT/ENERGY COMMITTEE		<b>3,000.00</b>	<b>2,220.50</b>	<b>3,250.00</b>	<b>3,250.00</b>	<b>8.33</b>	<b>3,250.00</b>	<b>8.33</b>
<b>4652 - OUTSIDE AGENCIES</b>								
01-4652-569	TRANSPORT CENTRAL	2,000.00	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4652-571	GRAFTON COUNTY SENIOR CITIZENS COUNCIL	10,000.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00	0.00
01-4652-572	TRI COUNTY CAP-ENERGY SERVICES & HOMELESS	6,488.00	6,488.00	6,488.00	6,488.00	0.00	6,488.00	0.00
01-4652-573	VOICES AGAINST VIOLENCE	3,300.00	3,300.00	3,300.00	3,300.00	0.00	3,300.00	0.00
01-4652-575	LAKES REGION MENTAL HEALTH CENTER	7,000.00	7,000.00	7,000.00	7,000.00	0.00	7,000.00	0.00

2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
01-4652-576	PEMI RIVER LOCAL ADVISORY COMMITTEE (PRLAC	300.00	300.00	300.00	300.00	0.00	300.00	0.00
01-4652-577	COMMUNITIES FOR ALCOHOL & DRUG-FREE YOUTH	2,000.00	2,000.00	2,000.00	0.00	(100.00)	0.00	(100.00)
01-4652-578	BRIDGE HOUSE SHELTER	2,000.00	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00
01-4652-579	COURT APPOINTED SPECIAL ADVOCATE (CASA)	500.00	500.00	750.00	750.00	50.00	750.00	50.00
01-4652-580	DAY AWAY	1.00	0.00	1,500.00	1,500.00	999.99	1,500.00	999.99
01-4652-836	PASQUANEY GARDEN CLUB (MOVED FROM 4197-83	2,760.00	2,760.00	2,760.00	3,000.00	8.70	2,760.00	0.00
01-4652-837	NEWFOUND LAKE REGION ASSOCIATION (MOVED F	2,000.00	2,000.00	2,500.00	2,500.00	25.00	2,250.00	12.50
4652 - OUTSIDE AGENCIES		<b>38,349.00</b>	<b>38,348.00</b>	<b>40,598.00</b>	<b>38,838.00</b>	<b>1.28</b>	<b>38,348.00</b>	<b>0.00</b>
<b>4711 - DEBT SERVICE: PRINCIPAL - LONG-TERM BONDS AND NOTES</b>								
01-4711-730	DB CENTRAL SQUARE PROJECT	27,167.00	27,167.00	27,167.00	27,167.00	0.00	27,167.00	0.00
01-4711-731	DB WASTEWATER CHLORINATION/DECHLORINATIC	7,000.00	7,000.00	7,300.00	7,300.00	4.29	7,300.00	4.29
01-4711-732	DB DUMP BODY & PLOW EQUIPMENT - 5 YEAR LEA	22,010.00	22,010.00	22,665.45	22,665.45	2.98	22,665.45	2.98
01-4711-733	DB PUBLIC SAFETY BUILDING	180,679.00	179,546.30	186,174.28	186,174.28	3.04	186,174.28	3.04
01-4711-736	DB TOWN OFFICE BUILDING	56,585.00	56,608.24	57,857.35	57,857.35	2.25	57,857.35	2.25
01-4711-993	DB TREATMENT PLANT IMPROVEMENTS	11,000.00	5,000.00	12,000.00	12,000.00	9.09	12,000.00	9.09
01-4711-995	DB SIDEWALK HOLDER LEASE	20,242.00	20,241.92	37,461.54	37,461.54	85.07	37,461.54	85.07
01-4711-997	DB CENTRAL ST/FORCED MAIN/LAKE ST	0.00	0.00	38,704.00	38,704.00	0.00	38,704.00	0.00
4711 - DEBT SERVICE: PRINCIPAL - LONG-TERM BONDS AND NOTES		<b>324,683.00</b>	<b>317,573.46</b>	<b>389,329.62</b>	<b>389,329.62</b>	<b>19.91</b>	<b>389,329.62</b>	<b>19.91</b>
<b>4721 - INTEREST - LONG-TERM BONDS AND NOTES</b>								
01-4721-730	INT CENTRAL SQUARE PROJECT	2,853.00	2,822.40	2,282.02	2,282.02	(20.01)	2,282.02	(20.01)
01-4721-731	INT WASTERWATER CHLORINATION/DECHLORINAT	3,807.00	3,807.00	3,457.50	3,457.50	(9.18)	3,457.50	(9.18)
01-4721-732	INT DUMP BODY & PLOW EQUIPMENT - 5 YEAR LEA	2,744.00	2,742.73	2,087.28	2,087.28	(23.93)	2,087.28	(23.93)
01-4721-733	INT PUBLIC SAFETY BUILDING	148,293.00	148,296.45	142,797.48	142,797.48	(3.71)	142,797.48	(3.71)
01-4721-736	INT TOWN OFFICE BUILDING	11,025.00	11,000.33	9,751.22	9,751.22	(11.55)	9,751.22	(11.55)
01-4721-993	INT TREATMENT PLANT IMPROVEMENTS	11,727.00	4,528.00	11,152.50	11,152.50	(4.90)	11,152.50	(4.90)
01-4721-995	INT SIDEWALK HOLDER LEASE	0.00	0.00	3,122.88	3,122.88	0.00	3,122.88	0.00
01-4721-997	INT CENTRAL ST/FORCED MAIN/LAKE ST	0.00	0.00	16,730.00	16,730.00	0.00	16,730.00	0.00
4721 - INTEREST - LONG-TERM BONDS AND NOTES		<b>180,449.00</b>	<b>173,196.91</b>	<b>191,380.88</b>	<b>191,380.88</b>	<b>6.06</b>	<b>191,380.88</b>	<b>6.06</b>
<b>4723 - INTEREST ON TAX AND REVENUE ANTICIPATION NOTES</b>								
01-4723-830	INT TAX ANTICIPATION NOTE INTEREST	1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
4723 - INTEREST ON TAX AND REVENUE ANTICIPATION NOTES		<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
Warrant Article: 10A - GENERAL FUND		<b>7,205,912.96</b>	<b>6,635,361.19</b>	<b>8,056,019.01</b>	<b>7,848,975.01</b>	<b>8.92</b>	<b>7,802,368.01</b>	<b>8.28</b>

# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	2024 Budget Committee	%	%
<b>Warrant Article: 10B - SEWER</b>								
<b>4326 - SEWAGE COLLECTION AND DISPOSAL: OPERATIONS</b>								
05-4326-110	SEW SUPERINTENDENT (34%)	30,693.00	29,168.08	31,923.01	31,923.01	31,923.01	4.01	4.01
05-4326-111	SEW FULLTIME POSITION (50%)	20,940.00	15,033.77	20,940.00	20,940.00	20,940.00	0.00	0.00
05-4326-112	SEW PARTTIME POSITION (50%)	5,000.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
05-4326-113	SEW CHIEF OPERATOR (75%)	44,070.00	44,344.99	45,988.80	45,988.80	45,988.80	4.35	4.35
05-4326-114	SEW ASSISTANT WATER OPERATOR (25%)	11,128.00	0.00	10,888.80	10,888.80	10,888.80	(2.15)	(2.15)
05-4326-115	SEW/WAT OPERATOR (25%)	13,483.60	12,150.15	14,029.60	14,029.60	14,029.60	4.05	4.05
05-4326-116	SEW OPERATOR II (75%)	37,893.00	38,139.20	39,436.80	39,436.80	39,436.80	4.07	4.07
05-4326-117	SEW OFFICE MANAGER (34%)	16,209.00	15,402.87	16,852.58	16,852.58	16,852.58	3.97	3.97
05-4326-118	SEW TOWN ADMIN FEE/HEALTH INS (TO GENERAL	41,668.00	23,407.20	49,035.58	49,035.58	49,035.58	17.68	17.68
05-4326-130	SEW TREASURER	538.00	538.00	538.00	538.00	538.00	0.00	0.00
05-4326-140	SEW OVERTIME	10,000.00	9,024.20	11,750.00	11,750.00	11,750.00	17.50	17.50
05-4326-142	SEW ON CALL COMPENSATION	3,250.00	0.00	3,250.00	3,250.00	3,250.00	0.00	0.00
05-4326-192	SEW COLA/STEP INCREASES	6,742.00	5,854.85	21,866.00	21,866.00	21,866.00	224.33	224.33
05-4326-211	SEW DISABILITY INSURANCE	845.00	699.96	845.00	845.00	845.00	0.00	0.00
05-4326-212	SEW LIFE INSURANCE	133.00	113.75	133.00	133.00	133.00	0.00	0.00
05-4326-220	SEW FICA	13,257.00	10,622.71	14,009.69	14,009.69	14,009.69	5.68	5.68
05-4326-225	SEW MEDICARE	3,101.00	2,484.48	3,276.46	3,276.46	3,276.46	5.66	5.66
05-4326-230	SEW RETIREMENT	25,888.00	23,835.25	29,349.38	29,349.38	29,349.38	13.37	13.37
05-4326-240	SEW TRAINING/CERTIFICATION	2,000.00	749.50	2,000.00	2,000.00	2,000.00	0.00	0.00
05-4326-250	SEW UNEMPLOYMENT COMPENSATION	438.00	319.00	501.73	501.73	501.73	14.55	14.55
05-4326-260	SEW WORKERS COMPENSATION	3,092.00	2,852.07	2,000.00	2,000.00	2,000.00	(35.32)	(35.32)
05-4326-292	SEW UNIFORMS	1,500.00	1,633.85	1,500.00	1,500.00	1,500.00	0.00	0.00
05-4326-293	SEW SAFETY BOOTS	375.00	182.91	375.00	375.00	375.00	0.00	0.00
05-4326-301	SEW AUDIT	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	0.00	0.00
05-4326-341	SEW TELEPHONE	1,000.00	1,694.57	1,500.00	1,500.00	1,500.00	50.00	50.00
05-4326-344	SEW INTERNET	600.00	509.26	600.00	600.00	600.00	0.00	0.00
05-4326-346	SEW CELL PHONE	900.00	778.70	1,200.00	1,200.00	1,200.00	33.33	33.33
05-4326-361	SEW PAVING	1,500.00	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00
05-4326-370	SEW SLUDGE DISPOSAL	30,000.00	27,387.10	35,000.00	35,000.00	35,000.00	16.67	16.67
05-4326-390	SEW LAB SERVICES/SUPPLIES	7,000.00	4,446.50	7,000.00	7,000.00	7,000.00	0.00	0.00
05-4326-391	SEW CONTRACTED SERVICES	2,000.00	3,943.20	3,000.00	3,000.00	3,000.00	50.00	50.00
05-4326-410	SEW ELECTRICITY	80,000.00	48,133.43	75,000.00	75,000.00	75,000.00	(6.25)	(6.25)
05-4326-411	SEW HEATING FUEL	1,500.00	3,087.90	2,500.00	2,500.00	2,500.00	66.67	66.67
05-4326-430	SEW MAINTENANCE/REPAIRS	25,000.00	29,361.84	25,000.00	25,000.00	25,000.00	0.00	0.00
05-4326-480	SEW PROP/ LIABILITY INSURANCE	12,580.00	12,908.87	14,945.55	14,945.55	14,945.55	18.80	18.80
05-4326-481	SEW INSURANCE DEDUCTIBLE	1.00	0.00	1.00	1.00	1.00	0.00	0.00
05-4326-550	SEW ADVERTISING/PRINTING	500.00	280.00	500.00	500.00	500.00	0.00	0.00

2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	%	2024 Budget Committee	%
05-4326-610	SEW MATERIALS/SUPPLIES	15,000.00	11,240.69	15,000.00	15,000.00	0.00	15,000.00	0.00
05-4326-620	SEW OFFICE SUPPLIES	1,500.00	1,344.66	1,500.00	1,500.00	0.00	1,500.00	0.00
05-4326-625	SEW POSTAGE	1,500.00	987.08	1,500.00	1,500.00	0.00	1,500.00	0.00
05-4326-635	SEW GAS/FUEL	3,500.00	3,218.31	3,500.00	3,500.00	0.00	3,500.00	0.00
05-4326-637	SEW DISINFECTION CHEMICALS	9,000.00	18,098.50	15,000.00	15,000.00	66.67	15,000.00	66.67
05-4326-680	SEW CHEMICALS	6,000.00	7,635.51	6,200.00	6,200.00	3.33	6,200.00	3.33
05-4326-810	SEW NEW EQUIPMENT	5,000.00	8,379.47	10,000.00	10,000.00	100.00	10,000.00	100.00
4326 - SEWAGE COLLECTION AND DISPOSAL: OPERATIONS		<b>498,574.60</b>	<b>422,242.38</b>	<b>548,185.98</b>	<b>548,185.98</b>	<b>9.95</b>	<b>548,185.98</b>	<b>9.95</b>
<b>4327 - SEWER CAPITAL PROJECTS</b>								
05-4327-901	SEW CAP - ROOF REPAIRS	8,000.00	13,467.00	0.00	0.00	(100.00)	0.00	(100.00)
05-4327-905	SEW CAP - EPOXY COATING FOR FLOORS	2,500.00	0.00	0.00	0.00	(100.00)	0.00	(100.00)
05-4327-906	SEW CAP - PAVING - TREATMENT PLANT	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
05-4327-908	SEW CAP - REPAIRS - S.MAINT BRIDGE CROSSING	10,000.00	3,222.53	10,000.00	10,000.00	0.00	10,000.00	0.00
05-4327-909	SEW FIBER SCADA TIE	16,275.00	19,875.00	0.00	0.00	(100.00)	0.00	(100.00)
05-4327-941	SEW CAP - 1 TON DUMP TRUCK	0.00	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00
4327 - SEWER CAPITAL PROJECTS		<b>46,775.00</b>	<b>36,564.53</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>28.27</b>	<b>60,000.00</b>	<b>28.27</b>
<b>4328 - SEWER SURPLUS</b>								
05-4328-900	SEW SURPLUS TRANSFER TO CAP RESERVE	1.00	450,000.00	1.00	1.00	0.00	1.00	0.00
4328 - SEWER SURPLUS		<b>1.00</b>	<b>450,000.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>
<b>4711 - DEBT SERVICE: PRINCIPAL - LONG-TERM BONDS AND NOTES</b>								
05-4711-730	DB CENTRAL SQUARE PROJECT	9,057.00	9,057.00	9,057.00	9,057.00	0.00	9,057.00	0.00
05-4711-733	DB DEWATERING EQUIPMENT	43,571.00	43,571.43	43,571.42	43,571.42	0.00	43,571.42	0.00
05-4711-997	DB CENTRAL ST/FORCED MAIN/LAKE ST	0.00	0.00	38,704.00	38,704.00	0.00	38,704.00	0.00
4711 - DEBT SERVICE: PRINCIPAL - LONG-TERM BONDS AND NOTES		<b>52,628.00</b>	<b>52,628.43</b>	<b>91,332.42</b>	<b>91,332.42</b>	<b>73.54</b>	<b>91,332.42</b>	<b>73.54</b>
<b>4721 - INTEREST - LONG-TERM BONDS AND NOTES</b>								
05-4721-730	INT CENTRAL SQUARE PROJECT	951.00	931.40	760.82	760.82	(20.00)	760.82	(20.00)
05-4721-733	INT DEWATERING EQUIPMENT	1,525.00	1,580.07	762.51	762.51	(50.00)	762.51	(50.00)
05-4721-997	INT CENTRAL ST/FORCED MAIN/LAKE ST	0.00	0.00	24,000.00	24,000.00	0.00	16,730.00	0.00
4721 - INTEREST - LONG-TERM BONDS AND NOTES		<b>2,476.00</b>	<b>2,511.47</b>	<b>25,523.33</b>	<b>25,523.33</b>	<b>930.83</b>	<b>18,253.33</b>	<b>637.21</b>
Warrant Article: 10B - SEWER		<b>600,454.60</b>	<b>513,946.81</b>	<b>725,042.73</b>	<b>725,042.73</b>	<b>20.75</b>	<b>717,772.73</b>	<b>19.54</b>

# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Select Board	2024 Budget Committee	%	%
<b>Warrant Article: 9C - WATER</b>								
<b>4331 - WATER DISTRIBUTION AND TREATMENT: ADMINISTRATION</b>								
07-4331-110	WAT SUPERINTENDENT (66%)	59,580.00	56,513.38	61,968.19	61,968.19	61,968.19	4.01	4.01
07-4331-111	WAT FULL TIME POSITION (50%)	20,939.20	17,586.96	20,939.00	20,939.00	20,939.00	0.00	0.00
07-4331-112	WAT PARTTIME POSITION (50%)	5,000.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
07-4331-113	WAT SEW CHIEF OPERATOR (25%)	14,690.00	13,197.91	15,329.60	15,329.60	15,329.60	4.35	4.35
07-4331-114	WAT ASSISTANT OPERATOR (75%)	33,384.00	249.20	33,384.00	33,384.00	33,384.00	0.00	0.00
07-4331-115	WAT WATER OPERATOR (75%)	40,450.80	40,798.25	42,088.80	42,088.80	42,088.80	4.05	4.05
07-4331-116	WAT/SEW OPERATOR II (25%)	12,630.80	11,354.54	13,145.60	13,145.60	13,145.60	4.08	4.08
07-4331-117	WAT OFFICE MANAGER (66%)	31,464.58	29,843.17	32,713.82	32,713.82	32,713.82	3.97	3.97
07-4331-118	WAT TOWN ADMIN FEE (REIMB GF)	41,668.00	23,407.20	49,000.00	49,000.00	49,000.00	17.60	17.60
07-4331-130	WAT TREASURER	538.00	538.00	538.00	538.00	538.00	0.00	0.00
07-4331-140	WAT OVERTIME	8,500.00	6,471.01	10,000.00	10,000.00	10,000.00	17.65	17.65
07-4331-142	WAT ON CALL COMPENSATION	3,250.00	0.00	3,250.00	3,250.00	3,250.00	0.00	0.00
07-4331-192	WA COLA/STEP INCREASES	8,895.00	8,007.09	26,843.00	26,843.00	26,843.00	201.78	201.78
07-4331-211	WAT DISABILITY INSURANCE	1,020.00	699.96	1,020.00	1,020.00	1,020.00	0.00	0.00
07-4331-212	WAT LIFE INSURANCE	162.00	113.75	162.00	162.00	162.00	0.00	0.00
07-4331-220	WAT FICA	15,690.00	11,662.59	15,880.66	15,880.66	15,880.66	1.22	1.22
07-4331-225	WAT MEDICARE	3,670.00	2,727.23	3,714.02	3,714.02	3,714.02	1.20	1.20
07-4331-230	WAT RETIREMENT	31,170.00	26,047.25	32,157.46	32,157.46	32,157.46	3.17	3.17
07-4331-240	WAT TRAINING/CERTIFICATION	2,000.00	1,274.50	2,000.00	2,000.00	2,000.00	0.00	0.00
07-4331-250	WAT UNEMPLOYMENT COMPENSATION	438.00	319.00	501.73	501.73	501.73	14.55	14.55
07-4331-260	WAT WORKERS COMPENSATION	3,092.00	2,852.07	2,000.00	2,000.00	2,000.00	(35.32)	(35.32)
07-4331-292	WAT UNIFORMS	1,500.00	1,633.83	1,500.00	1,500.00	1,500.00	0.00	0.00
07-4331-293	WAT SAFETY BOOTS	375.00	182.91	375.00	375.00	375.00	0.00	0.00
07-4331-301	WAT AUDIT	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	0.00	0.00
07-4331-310	WAT ENGINEERING SERVICES	1.00	0.00	1.00	1.00	1.00	0.00	0.00
07-4331-320	WAT LEGAL	1.00	0.00	1.00	1.00	1.00	0.00	0.00
07-4331-340	WAT TELEMETERING	1.00	1,277.57	1.00	1.00	1.00	0.00	0.00
07-4331-341	WAT TELEPHONE	800.00	2,137.90	800.00	800.00	800.00	0.00	0.00
07-4331-342	WAT COMPUTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07-4331-344	WAT INTERNET	600.00	509.31	600.00	600.00	600.00	0.00	0.00
07-4331-346	WAT CELL PHONE	900.00	1,020.73	1,200.00	1,200.00	1,200.00	33.33	33.33
07-4331-361	WAT PAVING	1,500.00	328.90	1,500.00	1,500.00	1,500.00	0.00	0.00
07-4331-390	WAT LAB SERVICES/SUPPLIES	5,000.00	2,480.00	5,000.00	5,000.00	5,000.00	0.00	0.00
07-4331-391	WAT CONTRACTED SERVICES-MISC.	1,800.00	2,143.20	3,750.00	3,750.00	3,750.00	108.33	108.33
07-4331-395	WAT CONTROL VALVE SERVICE	3,000.00	2,803.40	3,000.00	3,000.00	3,000.00	0.00	0.00
07-4331-410	WAT ELECTRICITY	38,500.00	44,043.75	38,500.00	38,500.00	38,500.00	0.00	0.00
07-4331-411	WAT HEATING OIL	4,000.00	3,153.49	4,000.00	4,000.00	4,000.00	0.00	0.00



# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget Include: Expenditures

Account #	Account Title	2023 Budget	2023 Actual	2024 Department	2024 Board	%	2024 Budget Committee	%
07-4331-430	WAT MAINTENANCE/REPAIRS	10,000.00	9,077.55	10,000.00	10,000.00	0.00	10,000.00	0.00
07-4331-480	WAT PROP/LIABILITY INSURANCE	12,580.00	12,908.87	14,945.55	14,945.55	18.80	14,945.55	18.80
07-4331-481	WAT INSURANCE DEDUCTIBLE	1.00	0.00	1.00	1.00	0.00	1.00	0.00
07-4331-550	WAT ADVERTISING/PRINTING	500.00	280.00	500.00	500.00	0.00	500.00	0.00
07-4331-610	WAT MATERIALS/SUPPLIES	10,000.00	10,844.09	12,000.00	12,000.00	20.00	12,000.00	20.00
07-4331-620	WAT OFFICE SUPPLIES	1,500.00	1,333.18	1,500.00	1,500.00	0.00	1,500.00	0.00
07-4331-625	WAT POSTAGE	1,500.00	987.10	1,500.00	1,500.00	0.00	1,500.00	0.00
07-4331-635	WAT GAS/FUEL	4,000.00	3,218.39	4,000.00	4,000.00	0.00	4,000.00	0.00
07-4331-652	WAT HYDRANT MAINTENANCE	3,000.00	752.33	3,000.00	3,000.00	0.00	3,000.00	0.00
07-4331-680	WAT CHEMICALS	6,000.00	15,716.14	16,000.00	16,000.00	166.67	16,000.00	166.67
07-4331-810	WAT NEW EQUIPMENT	5,000.00	2,513.69	5,000.00	5,000.00	0.00	5,000.00	0.00
4331 - WATER DISTRIBUTION AND TREATMENT: ADMINISTRATION		<b>452,541.38</b>	<b>375,259.39</b>	<b>502,560.43</b>	<b>502,560.43</b>	<b>11.05</b>	<b>502,560.43</b>	<b>11.05</b>
<b>4332 - WATER: CAPITAL PROJECTS</b>								
07-4332-906	WAT CAP - PAVING - TREATMENT PLANT	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
07-4332-910	WAT CAP - FIBER SCADA TIE	16,275.00	19,875.00	8,000.00	8,000.00	(50.84)	8,000.00	(50.84)
07-4332-911	WAT CAP - EPOXY FLOOR COATING	2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
07-4332-915	WAT CAP OUTLAY-NEW ROOF (LAB AND OFFICE)	8,000.00	13,467.00	0.00	0.00	(100.00)	0.00	(100.00)
07-4332-941	WAT CAP - 1 TON DUMP TRUCK	0.00	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00
4332 - WATER: CAPITAL PROJECTS		<b>36,775.00</b>	<b>33,342.00</b>	<b>60,500.00</b>	<b>60,500.00</b>	<b>64.51</b>	<b>60,500.00</b>	<b>64.51</b>
<b>4333 - WATER SURPLUS TO CAP RESERVE</b>								
07-4333-900	WAT SURPLUS TRANSFER TO CAP RESV	0.00	300,000.00	35,000.00	35,000.00	0.00	1.00	0.00
4333 - WATER SURPLUS TO CAP RESERVE		<b>0.00</b>	<b>300,000.00</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>
<b>4711 - DEBT SERVICE: PRINCIPAL - LONG-TERM BONDS AND NOTES</b>								
07-4711-730	DB CENTRAL SQUARE PROJECT	18,109.00	18,109.33	18,109.33	18,109.33	0.00	18,109.33	0.00
07-4711-980	DB WATER SYSTEM BOND	37,064.00	37,064.00	37,064.00	37,064.00	0.00	37,064.00	0.00
4711 - DEBT SERVICE: PRINCIPAL - LONG-TERM BONDS AND NOTES		<b>55,173.00</b>	<b>55,173.33</b>	<b>55,173.33</b>	<b>55,173.33</b>	<b>0.00</b>	<b>55,173.33</b>	<b>0.00</b>
<b>4721 - INTEREST - LONG-TERM BONDS AND NOTES</b>								
07-4721-730	INT CENTRAL SQUARE PROJECT	1,901.48	1,891.00	1,521.18	1,521.18	(20.00)	1,521.18	(20.00)
07-4721-981	INT WATER BOND	4,893.00	4,892.45	4,893.00	4,893.00	0.00	4,893.00	0.00
4721 - INTEREST - LONG-TERM BONDS AND NOTES		<b>6,794.48</b>	<b>6,783.45</b>	<b>6,414.18</b>	<b>6,414.18</b>	<b>(5.60)</b>	<b>6,414.18</b>	<b>(5.60)</b>
Warrant Article: 10C - WATER		<b>551,283.86</b>	<b>470,558.17</b>	<b>659,647.94</b>	<b>659,647.94</b>	<b>19.66</b>	<b>624,648.94</b>	<b>13.31</b>
		<b>8,357,651.42</b>	<b>7,619,866.17</b>	<b>9,440,709.68</b>	<b>9,233,665.68</b>	<b>10.48</b>	<b>9,144,789.68</b>	<b>9.42</b>

# BUDGET APPROPRIATIONS

## 2024 Budget

2024 Annual Budget Include: Expenditures

Account #	Account Title Notes	CY Budget	CY Actual	Dept	Selectboard	Selectboard %CY	BCOM	BCOM %CY
<b>Warrant Article: 11 - CONTINGENCY FUND</b>								
<b>4909 - IMPROVEMENTS OTHER THAN BUILDINGS</b>								
01-4909-890	CONTINGENCY FUND	25,000.00	8,431.31	25,000.00	25,000.00	0.00	25,000.00	0.00
4909 - IMPROVEMENTS OTHER THAN BUILDINGS		<b>25,000.00</b>	<b>8,431.31</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
Warrant Article: 11 - CONTINGENCY FUND								
25,000.00		25,000.00	8,431.31	25,000.00	25,000.00	0.00	25,000.00	0.00
<b>25,000.00</b>		<b>25,000.00</b>	<b>8,431.31</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
<b>Warrant Article: 12 - SPECIAL EVENTS EXP TRUST FUND</b>								
<b>4915 - TRANSFERS TO CAPITAL RESERVE FUNDS</b>								
01-4915-200	TRANSFER TO CAPITAL RESERVE - RECREATION P.	10,000.00	10,000.00	20,000.00	20,000.00	100.00	20,000.00	100.00
4915 - TRANSFERS TO CAPITAL RESERVE FUNDS		<b>10,000.00</b>	<b>10,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>100.00</b>	<b>20,000.00</b>	<b>100.00</b>
Warrant Article: 12 - SPECIAL EVENTS EXP TRUST FUND								
10,000.00		10,000.00	10,000.00	20,000.00	20,000.00	100.00	20,000.00	100.00
<b>10,000.00</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>100.00</b>	<b>20,000.00</b>	<b>100.00</b>
<b>Warrant Article: 13 - PURCHASE, DEMOLITION, AND UPGRADE</b>								
<b>4901 - CAPITAL OUTLAY: LAND AND IMPROVEMENTS</b>								
01-4901-001	CAPITAL OUTLAY - PARSONAGE/PARKING LOT LANI	0.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
4901 - CAPITAL OUTLAY: LAND AND IMPROVEMENTS		<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>
Warrant Article: 13 - PURCHASE, DEMOLITION, AND UPGRADE								
0.00		0.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>
<b>4909 - IMPROVEMENTS OTHER THAN BUILDINGS</b>								
01-4909-001	CAPITAL OUTLAY - PARSONAG/PARKING LOT - DEM	0.00	0.00	67,528.00	67,528.00	0.00	67,528.00	0.00
4909 - IMPROVEMENTS OTHER THAN BUILDINGS		<b>0.00</b>	<b>0.00</b>	<b>67,528.00</b>	<b>67,528.00</b>	<b>0.00</b>	<b>67,528.00</b>	<b>0.00</b>
Warrant Article: 13 - PURCHASE, DEMOLITION, AND UPGRADE								
0.00		0.00	0.00	67,528.00	67,528.00	0.00	67,528.00	0.00
<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>67,528.00</b>	<b>67,528.00</b>	<b>0.00</b>	<b>67,528.00</b>	<b>0.00</b>
<b>Warrant Article: 14 - TRANSFER TO CAPITAL RESERVES</b>								
<b>4915 - TRANSFERS TO CAPITAL RESERVE FUNDS</b>								
01-4915-190	TRANSFER TO CAPITAL RESERVE - ACCRUED WAG	35,000.00	35,000.00	25,000.00	25,000.00	(28.57)	25,000.00	(28.57)
01-4915-312	TRANSFER TO CAPITAL RESERVE - REASSESSMEN	45,000.00	45,000.00	25,000.00	25,000.00	(44.44)	25,000.00	(44.44)
01-4915-400	TRANSFER TO CAPITAL RESERVE - POLICE VEHICL	54,000.00	54,000.00	65,000.00	65,000.00	20.37	65,000.00	20.37
01-4915-500	TRANSFER TO CAPITAL RESERVE - HIGHWAY EQUI	120,000.00	120,000.00	160,000.00	160,000.00	33.33	160,000.00	33.33
01-4915-700	TRANSFER TO CAPITAL RESERVE - FIRE DEPARTM	75,000.00	75,000.00	100,000.00	100,000.00	33.33	100,000.00	33.33
01-4915-960	TRANSFER TO CAPITAL RESERVE - TOWN BUILDIN	50,000.00	50,000.00	30,000.00	30,000.00	(40.00)	30,000.00	(40.00)
4915 - TRANSFERS TO CAPITAL RESERVE FUNDS		<b>379,000.00</b>	<b>379,000.00</b>	<b>405,000.00</b>	<b>405,000.00</b>	<b>6.86</b>	<b>405,000.00</b>	<b>6.86</b>
Warrant Article: 14 - TRANSFER TO CAPITAL RESERVES								
379,000.00		379,000.00	379,000.00	405,000.00	405,000.00	6.86	405,000.00	6.86
<b>379,000.00</b>		<b>379,000.00</b>	<b>379,000.00</b>	<b>405,000.00</b>	<b>405,000.00</b>	<b>6.86</b>	<b>405,000.00</b>	<b>6.86</b>
<b>8,771,651.42</b>		<b>8,017,297.48</b>	<b>9,978,237.68</b>	<b>9,771,193.68</b>	<b>9,771,193.68</b>	<b>11.40</b>	<b>9,682,317.68</b>	<b>10.38</b>

TOWN OF BRISTOL

ANNUAL TOWN MEETING WARRANT - 2024

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Historic Town Hall, 45 Summer Street, in said Bristol on Tuesday, the twelfth day of March 2024 at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 8 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the sixteenth day of March 2024 at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

**Article 1:** To choose by written ballot all of the necessary Town Officers.

- 1 Select Board member for 3 years
- 1 Moderator for 2 years
- 1 Trustee of the Trust Funds for 3 years
- 1 Supervisor of the Checklist for 6 years
- 1 Cemetery Trustee for 3 years
- 1 Cemetery Trustee for 1 year
- 2 Budget Committee members for 3 years
- 1 Budget Committee member for 2 years
- 3 Library Trustees for 3 years
- 1 School Moderator for 1 year

**Article 2:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will amend Article III. Districts And District Regulations, Sections 3.3 E. (Rural District Class 3) and 3.3 F. (Lake District Class 3), to increase (i) the Minimum area per dwelling unit and (ii) the Minimum area first non-residential unit per structure from 40,000 square feet to 80,000 square feet.

Yes                      No

## TOWN MEETING WARRANT 2023

**Article 3:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will amend Article IV. (General Provisions, Section 4.9 D Recreational Vehicles) to change the type of permit needed to live in a recreational vehicle for up to 1 year while building a new home from a Special Use Permit (issued by the Planning Board) to a Special Exception (issued by the Zoning Board).

Yes                  No

**Article 4:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will amend Article IV. (General Provisions, Section 4.17 Steep Slope and Ridgeline Provisions, E. Performance Standards) to add language to Item 5 stating that driveways of non-residential sites cannot exceed 8%, to add new slope limitations for wells, septic systems, outside storage and utility rights of way and infrastructures; and to add new performance standards on steep slopes for structure colors, reflective glass, lighting, the use of natural landforms and existing vegetation for screening from public roadways and waterways, minimizing cuts and fills, and screening of driveways.

Yes                  No

**Article 5:** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will amend Article IV. (General Provisions, Section 4.17 Steep Slope and Ridgeline Provisions, F. Administration of Conditional Use Permits) to add the following new Item 3: The applicant must demonstrate that there will be no adverse effects on abutting properties, including changes to areas of likely erosion and/or changes to water flows and retentions resulting from approval of the site plan.

Yes                  No

**Article 6:** Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will update the definition of Wetlands in Article IX. (Wetlands Conservation Overlay District, Section 9.3 Wetland Definitions) to better clarify definitions and language to align better to the industry standards for Wetlands Identification and Delineation.

Yes                  No

**Article 7:** Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will update Article IX Section 9.4 (Wetland Conservation Overlay District), Item B (Wetlands Incorrectly Delineated) to better clarify definitions and language to align better to the industry standards for Wetlands Identification and Delineation.

Yes                      No

**Article 8:** Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will amend Article IX. (Wetland Conservation Overlay District, Section 9.9 Administration and Enforcement) by including a reference to civil penalties under RSA 676:17 for violations to alleviate the need for future dollar amount updates should the RSA change.

Yes                      No

**Business Session**

**Article 9 – by Petition:** Shall the following provisions pertaining to elections be adopted? All voting shall be by paper ballot and all ballots shall be hand counted only, rather than by use of optical scanning or any other types of programmable electronic counting devices. This shall constitute a return to hand counting ballots and the immediate discontinuance of all electronic voting machines and electronic devices authorized for use by trial in RSA 656:40. Shall this article be passed it shall be enacted by the Town of Bristol immediately. (Majority vote required)

**The Select Board Does Not Recommend this Article 0-4-0**

**Article 10:** To see if the Town will vote to raise and appropriate the Budget Committee’s recommended sum of Nine Million One Hundred Forty-Four Thousand Seven Hundred Eighty-Nine Dollars and Sixty-Eight Cents (\$9,144,789.68) for general municipal operations. The Select Board recommends Nine Million Two Hundred Thirty-Three Thousand Six Hundred Sixty-Five Dollars and Sixty-Eight cents (\$9,233,665.68). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

**The Budget Committee Recommends this Article 4-2-0**

**The Select Board Recommends this Article 4-0-0**

## TOWN MEETING WARRANT 2023

**Article 11:** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from the Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

**The Budget Committee Recommends this Article 5-1-0**

**The Select Board Recommends this Article 5-0-0**

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Patriotic, Recreation and Special Events Expendable Trust Fund established in 2021. (Majority vote required)

**The Budget Committee Recommends this Article 5-1-0**

**The Select Board Recommends this Article 5-0-0**

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Eighty-Seven Thousand Five Hundred Twenty-Eight Dollars (\$87,528) for the purpose of purchasing the “parsonage and parking lot” which constitutes approximately 0.37 acres of land and buildings located at 20 Summer Street, Bristol, NH and further identified by the Town’s Tax Map 114, Lot 091. Said amount includes purchase, demolition, limited landscaping, and parking lot repairs. The property will be used for future expansion of downtown parking. (Majority vote required)

**The Budget Committee Recommends this Article 4-1-1**

**The Select Board Recommends this Article 5-0-0**

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Four Hundred Five Thousand Dollars (\$405,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund (Established in 1998)	\$25,000
Assessment Reval Capital Reserve Fund (Established in 2015)	\$25,000
Fire Equipment Capital Reserve Fund (Established in 1972)	\$100,000
Highway Equipment Capital Reserve Fund (Established in 1968)	\$160,000
Police Vehicle Capital Reserve Fund (Established in 2017)	\$65,000
Town Building Maintenance Capital Reserve Fund (Established in 2014)	\$30,000

**The Budget Committee Recommends this Article 5-1-0**

**The Select Board Recommends this Article 5-0-0**

**Article 15:** Shall the Town modify the Veteran’s Tax Credit in accordance with RSA 72:28, II from its current tax credit of \$500 per year to \$750? (Majority vote required)

**The Select Board Recommends this Article 5-0-0**

**Article 16:** To see if the Town will vote to adopt the Bristol Community Power plan, to authorize the Bristol Select Board to implement the plan, and to take all action in furtherance thereof, pursuant to RSA 53-E. The Bristol Community Power plan is an opt-out program that offers more flexible electricity procurement. The plan will initially provide lower electricity rates for residents, or it will not launch. Initial participation in the plan can be declined, after which enrollment becomes voluntary. Tax Impact: None

**The Select Board Recommends this Article 5-0-0**

**Article 17:** To transact any other business that may legally come before this meeting.

Given under our hand and seal this 15<sup>th</sup> day of February in the year of our Lord two thousand twenty-four.

A true copy of the warrant – Attest:



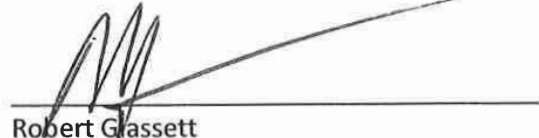
Shaun Lagueux  
Select Board Chair



Leslie Dion  
Select Board Vice Chair



Scott Sanschagrín  
Select Board



Robert Glassett  
Select Board



Carroll Brown, Jr.  
Select Board





**TAX  
INFORMATION  
FOR  
THE  
TOWN  
OF  
BRISTOL**



New Hampshire  
Department of  
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning Jan 1, 2023 and ending Dec 29, 2023

This form is due March 1st (Calendar Year) or September 1st (Fiscal Year)

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: BRISTOL County: GRAFTON Report Year: 2023

PREPARER'S INFORMATION

First Name Last Name  
Raymah Simpson

Street No. Street Name Phone Number  
5 School St 744-3354

Email (optional)  
rsimpson@townofbristolnh.org

# TOWN CLERK/TAX COLLECTOR'S MS-61



*New Hampshire*  
 Department of  
 Revenue Administration

## MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year:	Prior Levies (Please Specify Years)		
			2022	Year:	2021	Year:
				2020		
Property Taxes	3110		\$912,932.89			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189		\$4,018.40			
Property Tax Credit Balance		(\$8,954.87)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	2022	Prior Levies	
Property Taxes	3110	\$12,660,016.41			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$3,500.00			
Yield Taxes	3185	\$9,888.64			
Excavation Tax	3187				
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	2022	Prior Levies	
				2021	2020
Property Taxes	3110	\$6,851.79			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$3,950.58	\$15,672.55		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$12,675,252.55</b>	<b>\$932,623.84</b>	<b>\$0.00</b>	<b>\$0.00</b>

# TOWN CLERK/TAX COLLECTOR'S MS-61



*New Hampshire*  
 Department of  
 Revenue Administration

**MS-61**

<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>	<b>2022</b>	<b>Prior Levies</b>	
			<b>2021</b>	<b>2020</b>
Property Taxes	\$10,301,722.79	\$761,510.25		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$9,888.64			
Interest (Include Lien Conversion)	\$3,950.58	\$11,113.05		
Penalties		\$4,559.50		
Excavation Tax				
Other Taxes		\$1,711.52		
Conversion to Lien (Principal Only)		\$150,368.38		
Discounts Allowed				

<b>Abatements Made</b>	<b>Levy for Year of this Report</b>	<b>2022</b>	<b>Prior Levies</b>	
			<b>2021</b>	<b>2020</b>
Property Taxes	\$4,471.09	\$1,054.26		
Resident Taxes				
Land Use Change Taxes	\$3,500.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



*New Hampshire*  
 Department of  
 Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$2,357,835.50			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$2,306.88		
Property Tax Credit Balance	(\$6,116.05)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$12,675,252.55</b>	<b>\$932,623.84</b>	<b>\$0.00</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$2,354,026.33</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$110,847.95</b>

# TOWN CLERK/TAX COLLECTOR'S MS-61



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

## Lien Summary

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year			\$79,277.82	\$78,905.74
Liens Executed During Fiscal Year		\$158,906.53		
Interest & Costs Collected (After Lien Execution)		\$4,632.98	\$9,486.92	\$17,392.67
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$163,539.51</b>	<b>\$88,764.74</b>	<b>\$96,298.41</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions		\$90,982.56	\$51,105.69	\$57,239.67
Interest & Costs Collected (After Lien Execution) #3190		\$4,632.98	\$9,486.92	\$17,392.67
Abatements of Unredeemed Liens		\$288.56	\$23.13	
Liens Deeded to Municipality		\$1,173.83	\$1,136.16	\$4,292.54
Unredeemed Liens Balance - End of Year #1110		\$66,461.58	\$27,012.84	\$17,373.53
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$163,539.51</b>	<b>\$88,764.74</b>	<b>\$96,298.41</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$2,354,026.33</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$110,847.95</b>



New Hampshire  
Department of  
Revenue Administration

MS-61

BRISTOL (59)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Raymah

Simpson

12-29-23

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Raymah W. Simpson  
Preparer's Signature and Title

# TAX RATE HISTORY

## 10 Year - Tax Rate History



Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	\$ 9,386,614.46
2014	7.62	8.36	2.56	1.59	20.13	\$ 467,537,704.00	\$ 9,254,406.00
2015	7.55	8.60	2.39	1.59	20.13	\$ 470,431,229.00	\$ 9,417,417.00
2016	8.22	8.33	2.29	1.78	20.62	\$ 468,238,103.00	\$ 9,508,234.96
2017	8.21	9.77	2.35	1.80	22.13	\$ 468,591,655.00	\$ 10,212,108.97
2018	8.18	9.44	2.24	1.94	21.80	\$ 469,466,793.00	\$ 10,083,103.28
2019	8.42	10.10	2.27	2.01	22.80	\$ 470,587,173.00	\$ 10,577,460.25
2020	8.10	9.02	1.87	1.70	20.69	\$ 557,761,884.00	\$ 11,388,328.00
2021	8.30	8.43	1.87	1.61	20.21	\$ 559,113,218.00	\$ 11,149,392.71
2022	8.87	9.02	1.28	1.82	20.99	\$ 560,056,104.00	\$ 11,607,893.00
2023	9.53	9.43	2.00	1.79	22.75	\$ 561,253,670.00	\$ 12,627,291.00



## 2023 TAX RATE CALCULATION

### TAX INFORMATION

2023 Tax Rate Calculation  
(Tax Rates per \$1,000 Valuation)

Gross Appropriations	\$ 8,878,652.00	
Less: Revenues	\$ (3,335,803.00)	
Less: Shared Revenues	\$ 0	
Less: Fund Balance Voted	\$ ( 92,000.00)	
Less: Fund Balance to Reduce Taxes	\$ (250,000.00)	
Add: Overlay	\$ 39,408.00	
War Service Credits	\$ 109,700.00	
Approved Town (Local) Tax Effort	<u>\$ 5,349,957.00</u>	
Municipal Tax Rate		<u>\$9.53</u>
County Apportionment	\$ 1,002,228.00	
Approved County Tax Effort	<u>\$ 1,002,228.00</u>	
County Tax Rate		<u>\$1.79</u>
Cooperative School Apportionment	\$ 7,274,154.00	
Less: Education Grant	\$ (889,348.00)	
Less: State Education Taxes	\$ (1,092,716.00)	
Approved Cooperative Education (Local) Tax Effort	<u>\$ 5,292,090.00</u>	
Local Education Tax Rate		<u>\$9.43</u>
State Education Tax	\$ 1,092,716.00	
State Education Tax Not Retained	\$ 0	
Approved State Education Tax Effort	<u>\$1,092,716.00</u>	
State Education Tax Rate		<u>\$2.00</u>
Combined Total Tax Rate		<u>\$22.75</u>





# TOWN TREASURER'S REPORT

## Town of Bristol / Treasurer's Report Year Ended December 31, 2023

	Balance 12.31.22	Total Receipts	Total Available	Orders Paid	Cash on Hand
General Fund	3,262,035.75	16,380,893.03	19,642,928.78	(17,545,116.79)	2,097,811.99
Public Safety Building	4,909,166.97	158,517.40	5,067,684.37	(2,324,054.98)	2,743,629.39
Water Works	337,729.97	639,897.64	977,627.61	(785,291.12)	192,336.49
Sewer Commission	457,582.16	950,416.14	1,407,998.30	(1,215,633.43)	192,364.87
Water & Sewer CC	213.59	132,928.07	133,141.66	(132,063.95)	1,077.71
Ambulance Revolving Fund	244,685.51	7,421.43	252,106.94	-	252,106.94
Air Compressor	649.69	19.70	669.39	-	669.39
Conservation Commission	2,344.77	71.12	2,415.89	-	2,415.89
Police Forfeiture-State of NH	4,193.13	127.18	4,320.31	-	4,320.31
EMS Fundraisers	375.32	1,224.03	1,599.35	(1,122.00)	477.35
Police Detail Revolving Fund	7,540.78	228.72	7,769.50	-	7,769.50
Police Forfeiture-DOJ	1,291.71	39.18	1,330.89	-	1,330.89
Transfer Station Revolving Fund	186.93	5.67	192.60	-	192.60
<b>TOTAL</b>	<b>9,227,996.28</b>	<b>18,271,789.31</b>	<b>27,499,785.59</b>	<b>(22,003,282.27)</b>	<b>5,496,503.32</b>

The above is an accurate statement of the transactions of the treasury

during the year ending December 31, 2023.

*Kathleen Haskell*

Treasurer

# TRUSTEES OF THE TRUST FUNDS REPORT

## Town of Bristol Trust Funds 12/31/23

### TD Bank Escrow Services:

Fund	1/1/2023	Interest	Additions	Disburse	12/31/2023
Jackman	15,373.31	466.69		-466.69	15,373.31
Minot Sleeper	2,663.27	80.85		-80.85	2,663.27
CF Bennett	8,934.60	270.99			9,205.59
Water Cap Res	1,116,653.48	36,298.02	300,000.00		1,452,951.50
Kelley Park Fd	17,579.17	533.18			18,112.35
Highway Eq	182,330.75	7,369.23	120,000.00	-67,627.00	242,072.98
Proctor Cap Res	13,049.58	395.80			13,445.38
Fire Dept Res	302,079.36	10,266.32	75,000.00	-6,134.01	381,211.67
Tercentennial Fd	1,626.09	49.32			1,675.41
Cemetary Perpetual	1,712.83	52.00		-52.00	1,712.83
Sanborn Cem	1,421.46	43.11			1,464.57
Kelley Pk Eq	1,141.42	34.62			1,176.04
Kelley Pk LKT	1,286.11	39.01			1,325.12
Sewer Cap Res II	231,900.38	9,698.72	450,000.00	-70,460.77	621,138.33
Worthen Cem Res	6,225.94	188.84			6,414.78
Accrued Wages	117,906.60	3,580.83	35,000.00	-30,490.32	125,997.11
Ambulance Res	0.46	0.02		-0.48	0.00
Town Building Maint	41,798.27	1,529.51	50,000.00	-32,362.51	60,965.27
Reassessment Cap	30,034.35	1,503.31	45,000.00	-22,300.00	54,237.66
					0.00
Police Vehicle	23,060.75	770.65	54,000.00	-54,141.05	23,690.35
Contingency Fund	35.13	1.07			36.20
Patriotic, Rec & S.E.	248.41	76.36	10,000.00	-7,420.00	2,904.77
Special Events CTF	7,305.68	202.67	3,800.00	-7,602.88	3,705.47
<b>Total Town</b>	<b>2,124,362.40</b>	<b>73,451.12</b>	<b>1,142,800.00</b>	<b>-299,138.56</b>	<b>3,041,474.96</b>
<b>SAU 4 Trust Funds</b>					
<b>(PFM)</b>					
Maintenance Trust	1,013,309.98	31,998.57	400,000.00		1,445,308.55
Wm O Grout Schlsh	66,776.01	1,739.56		-12,000.00	56,515.57
P Corn Mem Scholai	17,207.78	530.97	500.00		18,238.75
Marie Ross Memor	1,918.08	58.17			1,976.25
JEM Fine Arts	11,648.75	337.08	1,000.00	-2,000.00	10,985.83
Technology Exp Tr		1,030.99	100,000.00		101,030.99
<b>Total SAU 4</b>	<b>1,110,860.60</b>	<b>35,695.34</b>	<b>501,500.00</b>	<b>-14,000.00</b>	<b>1,634,055.94</b>
<b>Total Trust Funds</b>	<b>3,235,228.00</b>	<b>109,146.46</b>	<b>1,644,300.00</b>	<b>-313,138.56</b>	<b>4,675,535.90</b>



**Complete copies of the  
Auditor's Report are  
available for viewing  
at the Town Office  
or on-line at  
[www.bristolnh.gov](http://www.bristolnh.gov)**

**Located on the  
Finance Department page**





**GENERAL  
GOVERNMENT  
REPORTS**

## ASSESSING/LAND USE/HEALTH

### ASSESSING / LAND USE / HEALTH DEPARTMENT

The Land Use, Assessing, and Health Departments continue to provide in-person and virtual services for the Boards, Commissions, Committees, and the public. This hybrid service provides better access for the public, allowing them to attend meetings from their homes or offices.

The Departments became fully staffed in 2023. They are led by Joanne Bailey in the role of Land Use/Assessing Manager, Donna Sullivan as Land Use Administrative Assistant, Mike Lacasse as Permitting / Enforcement and Health Officer, Janet Cote as the Land Use Associate, Shannon Bergeron, and Ashley Bureau as Administrative Assistants, supporting both Assessing/Land Use and the Highway Department.

The Departments would like to give special recognition to Christina Goodwin, the Assessing/Land Use Manager for many years. Effective January 1, 2023, Christina became the new Town Administrator for Bristol. Furthermore, a big thank you to Denice DeStefano for all her support and expertise in helping the new team get established.

### ASSESSING OFFICE UPDATE

In 2023, the Town continued to utilize the Assessing Firm, Commerford Nieder Perkins (CNP), LLC, to process pickups (construction changes), answer questions, review abatements (disputes of assessments), review sales and start the next town-wide assessment cycle.

If a property owner / taxpayer is aggrieved by their assessment, the Assessing Office strongly encourages them to file an Abatement Application, which can be filed from the Notice of Final Tax (approximately December) through March 1st of the following year. This application provides property owners / taxpayers with a mechanism for disputing their assessments, not the tax. The Assessing Office also encourages property owners / taxpayers to review their property information for accuracy as it is the property owner's responsibility to make sure their assessment is correct. This information can be found on the Town's website, under the Assessing Department, under Property Cards – Avitar. This feature allows for viewing of other property information as well.

It is also recommended that property owners / taxpayers review their options for possible discounts on tax bills. There are different options available to qualified individuals

and more information about those discounts can be found on the Town's website, under the Assessing Department, then Tax Incentives and Discounts. Any questions about this information can be directed to the Assessing Office.

The Office is open Monday through Friday from 8:00 am to 4:00 pm. The Assessing team is available to answer questions by phone (603) 744-3354 ext. 112. It is strongly recommended that in-person visits schedule an appointment to ensure staff are available.

### PERMITTING AND ENFORCEMENT UPDATE

In 2023, the Permitting and Enforcement section of the Land Use Office continued to encourage safe and sound development within the residential, commercial, and industrial growth areas of the Town. The Office works with all Town Departments, Land Use Boards, and State Departments to aid applicants in a smooth transition throughout the process.

The permitting process continued to be strong in 2023, with \$14,511.90 collected in fees and 191 permits issued. This is a difference of \$3,476.16 and 37 permits over what was processed in 2022. Each permit issued can take an extensive amount of time to process, track for completion, and to make sure that the work being done is compliant with the Zoning Ordinance. These were the types of permits issued:

- Land Use - 98
- Demolitions – 10
- Driveway – 27
- Junkyard - 1
- Renewals of Permits - 26
- New Signs – 11
- Temporary Campsite – 4
- Energy/Solar - 14

These counts are not reflective of the additional work done throughout the year to follow up on complaints, non-compliance matters, and violations of permits and the Zoning Ordinance. There are a lot of behind-the-scenes hours not included in the permitting process. The Land Use Office investigates complaints (potential junkyard concerns, projects completed without a Land Use permit, etc.) and works with the property owner to determine the best outcome for the property owner and the Town.

If you have any questions or concerns, please contact the Permitting and Enforcement Office either by phone (603) 744-3354 ext. 118 or by email ([permitoffice@bristolnh.gov](mailto:permitoffice@bristolnh.gov)) or by scheduling an appointment with the office, Monday – Friday, 8am-4pm.

### LAND USE OFFICE UPDATE

The Land Use Office also provides support to the Planning Board (PB), Zoning Board of Adjustment (ZBA), Historic District Commission (HDC), Capital Improvements Program Committee (CIP), and Conservation Commission (CC). In addition, to reviewing and aiding the public with applications, it is tasked with making sure that all the rules and / or regulations are updated and meet all legal requirements. Meeting minutes are processed through this Office and all meeting materials are prepared for the Boards, Commissions and Committees.

It is recommended that anyone seeking to submit an application, schedule a time to meet with the Office to review the process and / or applications and documents that must be provided. Incomplete applications can delay a project sometimes by 30 days or more. There are a lot of different projects and processes being reviewed at any given time. All meeting agendas are posted on the Town's website and in the two (2) reception areas of the Town Office building. Of the Land Use Boards, the Planning, Zoning, and Conservation proved to be the busiest. Please refer to each of these Board / Commissions reports within the annual Town Report for more information.

In 2023 application fees were reviewed and many were increased to bring us in-line with surrounding and 'like' towns. All the Permit Application forms and instructions are now available as digital files which can be downloaded from the Town's website. To further ease of use, we created a unique page that lists all Permit and Application forms, supplemental documents, sample drawings, plans, and maps.

For questions regarding Land Use, please contact the office either by phone (603) 744-3354 ext. 117 or by email ([landuseadmin@bristolnh.gov](mailto:landuseadmin@bristolnh.gov)) or by scheduling an appointment with the office, Monday – Friday, 8:00 am to 4:00 pm.

### HEALTH OFFICE UPDATE

The Health Office is responsible for, but not limited to investigating possible public hazards and risks within the municipality; taking action to prevent and / or remove hazards; taking action to mitigate significant public health risks; enforcement of health laws and rules; and taking the steps necessary to enforce orders or condition of approval.

Since 2021, the pandemic added a change to the statutes that regulate the Health Office, providing more training and authority, requiring certification of the Health Officer and Deputy Health Officer, and requiring specific reporting to be submitted to the State, among other things. The Office serves as a liaison to the Department of Health and Human Services (DHHS), in addition, to the roles with the Town.

If you have a question or concern for the Health Office, please contact the Office at (603) 744-3354 ext. 118.

In closing, I would like to take some time to say thank you:

- We are all very excited about 2024 and bringing to fruition many of the process improvements the team has been working on.
- Secondly, I would like to thank our Boards and Commissions for entrusting us with the work and their willingness to consider recommended changes in processes, forms, etc. Your understanding and patience during this past year is appreciated. The Department is a comprised group of people who bring varied professional backgrounds/experiences/skill sets to the group and we are excited about continuing to improve how we service our community in 2024.

Respectfully submitted,  
Joanne Bailey  
Assessing / Land Use Manager

# BUDGET COMMITTEE

## BUDGET COMMITTEE

The budget warrant article to fund General Fund Operations, Debt Service and Sewer and Water Enterprise Funds is \$9,144,789.19.

This is a 9.42% increase compared to the amount approved in 2023. This is a larger increase than usual and is uncomfortable for the Committee.

Following is an explanation of how we arrived at this number and what steps were made to minimize the spending increase.

The budget process in Bristol starts with the Select Board instructing departments to budget for the services & projects are desired by submitting a budget request for their parts of Town Government.

The Select Board then set priorities shared with the Committee for 2024.

- Employee retention
- Attract new employees
- Succession planning
- Maintain existing services
- Update the current plan for road maintenance

The Budget Committee agrees with these priorities. We know that Town employees have resigned to take new jobs making larger salaries and there are fears of more employees resigning. We agree that in the long run it is better to pay a competitive wage than to lose experienced employees and then need to recruit & train new employees. This proposed budget funds changes to the Town wage scale, some job reclassifications, and significant pay increases. All this is to achieve getting Bristol Town employees close to the 50th percentile of comparative pay rankings.

When Department budget requests were assembled into a first draft 2024 budget, the total was \$9,440,709.68 – a 13.44% increase compared to the 2023 approved budget.

The Select Board then reviewed and made changes/reductions to arrive at a Select Board recommended 2024 budget totalling \$9,223,655.68. This would be a 10.95% increase over the 2023 approved budget. During their review, the Select Board focused on the General Fund Operations and Debt Service sections of the budget as these sections have the greatest impact on Town spending funded by property taxes. The General Fund Operations and Debt Service line in the draft budget was reduced from \$8,056,019.11, which was an 11.80% increase, to \$7,849,020.01, which is a 8.92% increase. (The Budget Committee proposed budget for this line is \$7,802,368.01, a 8.28% increase.) This Select Board recommended budget was then presented to the Budget Committee and became the starting point for our work.

Even with the changes/reductions made by the Select Board, upon receiving the Select Board recommended budget the Budget Committee was extremely concerned that the spending increase was too large. We set a goal for ourselves to find further items to reduce.

The property tax rate is complicated. A 10.95% increase in the budget amount will not cause an exact 10.95% increase in the tax rate, but these things are linked and a large increase in spending will surely cause a tax increase. However, the Select Board is elected to set policy for the Town and the Budget Committee is charged with creating a budget for consideration at the Town Meeting. The Budget Committee is not empowered to change the 2024 priorities set by the Select Board. Further, the Budget Committee is not going to micro-manage the Select Board or Department Heads to tell them how much any specific individual Town employee should be paid.

The challenge for the Budget Committee is that the Town has good Department Heads who do not ask for excessive, unneeded funding and the Select Board had already worked to reduce the spending increase and had already made any easy budget reductions. When looking at any specific line in the budget, it is easy to decide that what is

being funded is needed or benefits the Town and should be included in the budget. Knowing that we wanted to make reductions, we discussed the need to be more critical. Were continuing budget items urgently needed? Were one-off budget items required for the Town or only desired?

At the end of our deliberations, we made about \$78,000 of additional reductions.

With a seven (7) member Committee, we have seven (7) viewpoints and opinions. However, these can be summarized in two general views. One is that although we would like to make additional reductions, we do not see lines to cut without negatively impacting Town operations & services. Another is that the proposed budget is too high and will lead to uncomfortable property tax increases, so we should enact additional budget reductions and minimize, but accept, those negative impacts.

For me personally, I believe many possible budget cuts only delay Town spending. If we don't do it this year, we will look to do it next year. I find it much more difficult to make budget cuts that truly avoid Town spending, but that is my goal.

Knowing the Town budget was increasing, the Select Board has worked to minimize total spending by the town on all Warrant Articles as well. By my calculations, total spending on all Warrant Articles last year was \$8.95MM and (assuming all warrant articles are approved) spending on all warrant articles this year will be \$9.71MM, an 8.5% increase. Also, town revenue estimates are about 10.2% higher compared to last year.

Many residents ask how will all this will affect the Town property tax rate. Here is my rough estimate. Every \$56k of net spending increase means about a 10¢ per \$1,000 value tax increase. This budget has about a \$596k spending increase for General Operations and Debt Service with about a \$136k estimated revenue increase. This is a \$460k net increase which should cause an estimated 82¢ increase in the tax rate.

Please join me in thanking all members of the Budget Committee for their work this year. We had more disagreements than last year but continued to work together respectfully. All our meetings are announced on the Town web site. Like other Town committees, we would love to see more residents at our meetings. Please consider joining us for future meetings.

Finally, I need to thank Charles Therriault for his five years of service on the Budget Committee including two years as Committee chair. Charlie decided to not run for re-election and will be leaving the Committee. It was my pleasure to work with him for the past four years.

Respectfully submitted,  
Paul Regan  
Budget Committee Chair

## CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

The Capital Improvements Program Committee (CIP) is a sub-committee of the Planning Board and is charged with developing a plan for the large capital expenditures for the town with the goal of leveling the required spending to avoid spikes in the tax rate. Its recommendations are advisory to the Select Board, Budget Committee, and the Town in general and are intended as an aide to making spending decisions. During the five (5) meetings in 2023, the Committee met with the Department Heads to update the previous year's information and to include any new items needed for the report.

In 2023 the Committee accepted the resignation of John Bianchi who has served for several years and welcomed two (2) new members, Paul Regan, and Daniel Kenney.

Most of the work for 2024 consisted of updating estimated costs of future purchases. Considering the current high inflation rate, the Town Department Heads helped the committee update these estimates. You will see a sharp increase in this year's recommended spending over last year. However, the committee has worked to even the level of spending going forward.

The 2024 proposals are reflected in the CIP Worksheet in the Appendix of the Town Report and the Narrative explaining the CIP Proposal Decisions is included with this report.

I would like to thank the members of the Committee: Daniel Kenney-Vice Chair, Steve Favorite, Joe Lukeman, and Paul Regan. Their thoughtful input provides a valuable asset for the Town's financial stability. I would also like to thank the Land Use Administrative Assistant, Donna Sullivan, for her exceptional assistance in organizing and facilitating meetings.

Committee meetings are open to the public (meeting dates can be located on the Town's website on the calendar) and all are welcome to attend.

Respectfully submitted,  
Don Milbrand, Chair

### CIP NARRATIVE

#### Explanation of CIP Committee Proposal Decisions 2023 - 2033

##### **POLICE DEPARTMENT:**

Police Cruiser Capital Reserve Fund: Priority 1. The Town has an established Capital Reserve Fund for police vehicles and the Select Board are agents to expend from this fund to replace cruisers as needed. The Committee recommends increasing the balance for the submission to the Reserve Fund in 2024 to \$65,000 and to increase the submission each year after that to cover increased costs of vehicle replacement. Funds from the Special Details Account will reduce the amount to be appropriated. This will continue to allow flexibility in replacement purchases as vehicles and added equipment are taking longer to obtain due to supply chain issues.

Radar Units: Priority 2. – The Police Chief has applied for and received approval, based upon funding for a grant for radar units, both mobile and stationery. The need for continued maintenance and scheduled equipment maintenance was included in the plan.

##### **PUBLIC WORKS:**

Road Paving: Priority 1. The Highway Superintendent has developed a ten-year repaving program. The program is designed to maintain Bristol's existing paved roads. The Highway Superintendent is recommending appropriating \$350,000 to fund this work.

Highway Department Equipment Capital Reserve Fund: Priority 1. The Committee recommends increasing the submission to the Reserve Fund to \$160,000 to provide for current needs and for future purchases of equipment.

Tandem Vibratory Roller with Trailer: Priority 4. (Life undetermined). This would allow the Department to compact gravel and asphalt. The estimated cost is \$25,000 and money in the Capital Reserve Fund would be used for the purchase.

Rubber Tire Track Excavator: Priority 3. (Life undetermined). The excavator would supersede use of the 1986 grader which will remain in the inventory until no longer needed. The rubber tire track excavator would take over

## CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

the functions or if needed, the necessary equipment would be rented.

2008 Six Wheel Dump Truck: Priority 7. (15-year life). This vehicle is due for replacement 2024. Vehicle replacement costs have increased, and the estimated cost is \$175,000.

1986 Grader: Priority 4. The continued use of the grader depends on its usefulness to Public Works. It will remain in the inventory until it is no longer needed. There are no plans to replace it. The rubber tire track excavator would take over its functions or if needed, the necessary equipment would be rented.

Sidewalk plow and attachments: Priority 7. (5-year life). This leased vehicle is due for replacement in November 2023 when the current lease expires. The new lease is a lease purchase of a new Holder Tractor with the first payment in 2024.

Sludge/Trash Hauling Truck: Priority 3. (15-year life). Currently both sewer sludge and trash are hauled for disposal by an outside contractor. Ongoing expenses can be reduced by the Town hauling its own sludge and trash with the purchase of the necessary equipment. The equipment expense would be shared 50/50 by the Water and Sewer Department Reserve Funds and the Highway Department Equipment Capital Reserve Fund.

### **FIRE DEPARTMENT:**

Fire Department Reserve Fund: Priority 1. The Committee recommends appropriating \$100,000 to continue building up this fund. The replacement costs of a Fire Truck continue to increase far beyond expected inflation so this fund will need additional increases in future years.

Engine 2: Priority 7. This is a 2006 model due for replacement in 2031.

Ambulance 1: Priority 7. (12-year life). This 2012 ambulance is scheduled for replacement in 2024 and has been ordered. It is anticipated that delivery will be in 2025 and it will be purchased using the Ambulance Revolving Fund.

Command Vehicle: Priority 7. (10-year life). This 2016 vehicle is due for replacement in 2026.

Rescue 1: Priority 4. This is a 1993 4 x 4 F350. In addition to its other functions, this vehicle's primary mission is water rescue, towing the Department's rescue boat to emergencies. It has low mileage so it should be available for service for the foreseeable future.

SCBA Masks: Priority 7. (15-year life). These are due for replacement in 2025.

SCBA Compressor: Priority 7. (15-year life). These are due for replacement in 2025.

### **TOWN GENERAL:**

Town Building Maintenance: Priority 1. Add \$10,000 into the fund to allow for continued maintenance of buildings.

### **WATER AND SEWER DEPARTMENTS:**

Water and Sewer Department purchases are completed with Reserve Funds that have been established from user fees and generally do not impact the tax rate. The following planned purchases are anticipated for 2024:

- Central Street Upgrade and Lake Street Extension Projects: The ultimate expense will depend on grant funding – this is proposed as a 50/50 split with taxpayers and user fees.

Additional planned projects over the next 2 years:

- South Main Street bridge suspended sewer crossing repairs - \$10,000
- Wastewater Treatment Facility – Paving Update - \$20,000
- Wastewater Treatment Facility – Epoxy Coating of Floors - \$2,500
- Continued improvements and updates to the SCADA system - \$8,000
- Replacement of 2007 Chevy Dump Truck - \$80,000

## CEMETERY TRUSTEES

### CEMETERY TRUSTEES

The Bristol Cemetery Trustees are three (3) elected officers with the responsibilities of care and maintenance of municipal cemeteries, along with establishing the Cemetery Bylaws.

The Bristol Cemetery Trustees (BCT) met in 2023 once a quarter on the third Thursday of the month to:

- Perform maintenance on the six (6) Cemeteries that belong to the Town of Bristol. (Which does not include Homeland Cemetery).
- Inspect Gravestones/Markers when and as needed.
- Go over regulations both local and state for any changes needed.
- Renew Cemetery Bylaws for compliance and changes where required.
- Work with the Land Use Manager, as needed for assistance.
- Hold our quarterly meetings, as required, on the third Thursday of the month in either the small conference in the Land Use Office or in Conference Room A, at 10:30AM.

Accomplishments for 2023 were as follows:

- Cleaned all the cemeteries of brush and limbs that fell during the winter and as needed during the year.
- Checked all the cemeteries for damage and moss coverings.
- Replaced Veterans flag holders and American Flags in each cemetery as needed during spring, summer, and fall, plus removed them in the fall after Veterans Day.
- Worked with Christina Goodwin (Town Administrator), Mark Bucklin (Town Maintenance Supervisor), Joanne Bailey, Donna Sullivan (Land Use Office), and Ron Shamon (Town Employee) maintaining the Cemeteries during the summer and fall. Mr. Shamon worked in the cemeteries one day a month. Mr. Bucklin and the maintenance crew helped maintain the Worthen Cemetery. The Land Use office helped with our meeting minutes and setting up the room for our meeting. Many thanks to all.
- On September 25 we held a Cemetery Workshop in Keyser Cemetery where we worked with John Lord of the New Hampshire Old Gravestone Association. Those attending the workshop were Richard LaFlamme, Cheryl Cizewski, John Lord, and Paul Tracy. We were able to upright two headstones and clean several other stones in the cemetery. We also talked about doing another workshop or two in 2024.

- We continued to talk with two people about burials in the Sanborn Cemetery on Peaked Hill Road, one wants to be buried there and the other one wants a Memorial Stone placed there. This process will be continued in 2024.
- We updated the Cemetery Bylaws to reflect current changes.
- One Trustee resigned from the Cemetery Trustees.
- Changed the Cemetery Trustees meeting from quarterly to every other month, which will also be on the third Thursday at 10:30.

Plans to accomplish in 2024:

- Update the Bylaws where and if needed.
- Get dirty gravestones cleaned and fixed as needed.
- Clean the cemeteries of debris during the Spring, Summer, and Winter, as needed. Try to get more people involved using the Volunteer Program. Try to get more groups and people involved with this program by using Community Outreach.
- Holding another Cemetery Workshop with John Lord from the Old Graveyard Association at the Keyser Cemetery on May 17th with a rain date of May 24th at 9:30AM.
- Looking to do another Cemetery Workshop in the Fall (September).
- Continue to work with the two (2) residents on the Sanborn Cemetery Issue.
- Continue to keep an eye on the property on two (2) sides of Worthen Cemetery for run off from the tree clearing.
- Work with the Town Highway Department on projects the Trustees need assistance with.

Respectfully submitted,

Bristol Cemetery Trustees – Richard LaFlamme, Chair  
Cheryl Cizewski



## COMMUNITY EVENTS COMMITTEE REPORT

The Community Events Committee is comprised of members of the community, representatives from local non-profit organizations, and Town staff, who collaboratively work together to provide events for the Town of Bristol residents to enjoy each year.

Believe it or not, 2024 will mark the 17th year for the Town's Summer Concert Series! And while there were some very warm nights in 2023, we were fortunate to not have any rainouts! Our concert attendance numbers remained high with well over 100 people attending each week, and over 250 people attending the concert by the band Sixties Invasion! A special performance by the NH Army National Guard's 39th Army Band kicked off the season early on July 5th. The 39th Army Band only plays a select few communities each summer, and Bristol was honored to host them in 2023.

2023 saw a big jump in attendance at two of our biggest community events – Community Night Out and Old Home Day.

Community Night Out replaced the “National Night Out” event typically held on the second Tuesday in August. While the event in August had been very successful, it was challenging to put a quality event together at the same time as so many other surrounding communities, while competing for supplies, resources, and entertainment. So, the events committee decided to put our own twist on things and Community Night Out was held on the last Thursday of June. This event served multiple purposes - not only was it a great way to kick off the summer, but it also still served as a partnership between the Community Events Committee, the Bristol Police and Fire Departments, numerous other Town Departments and Committees, and over 12 local and state non-profit organizations that provide a resource or service to community members in need! The purpose of Community Night Out is simple - to Build Community Partnerships, to Highlight Local Resources, and to Celebrate Our Community! This event was a HUGE success, and consisted of a family variety show, music, a climbing wall, hands on displays and equipment, free popcorn, ice cream and a BBQ that was served until we ran out of food! All activities and food were provided at no cost to attendees, and we estimate somewhere around 400 – 500 people were in attendance that night!

Old Home Day is always held the last Saturday in August, and in 2023 a huge crowd turned out to experience the small-town magic that is created when local artists and crafters, antique cars, old fashioned games, music, historic displays,



and good food come together in one place. We are excited to witness the connections and camaraderie that Old Home Day Brings. The 2023 Community Spirit Award was presented to Lucille Keegan, a lifelong Bristol resident and dedicated community volunteer. As a member of the Events Committee since its inception, and with her involvement in so many other town committees and organizations, it was a challenge to pull off the surprise for Lucille – but we did it! Family and Friends were there to cheer her on, and we appreciate all she has done to make Bristol a better place.

The Community Events Committee would like to acknowledge these additional events and accomplishments from 2023:

- The traditional 4th of July Parade – which featured the Tonner Brothers & Diane the Turtle from Twin Designs as the grand marshals.
- A “Mud Season Mixer” with dancing to the tunes of the Club Soda Band and a cash bar by Homestead brought about 100 people to the Historic Town Hall for a fun night out on April 1.
- The “Dancing Under the Stars” community event, with Voices Against Violence continued for a third year, with a crowd of close to 300 people in attendance. Our local celebrity judges add a lot of local color, and this truly is a wonderful evening to support an important local organization.
- The “Scarecrows in the Square” is coordinated by the Decorating Committee and the Community Events Committee. By the end of October, we had 22 creative entries – including some from the local schools!
- Halloween is always a big deal in Bristol and 2023 was no exception, with record numbers turning out for all the action. The costume parade, pumpkins in the Square with Hazel's Lights, a Haunted House at the Masonic Lodge, food

## COMMUNITY EVENTS COMMITTEE

and treats with the Bristol Lions Club, a performance by the “Witches of Bristol” and of course trick-or-treating made for a very busy night.

- The Annual Christmas Tree Lighting was held on the Friday of Thanksgiving weekend, and with Uncle Steve leading the carols folks of all ages waited in the cold to greet Santa & Mrs. Claus as they arrived by fire truck to light the tree.
- The events committee was able to purchase 14 8’ tables that have been placed at the Historic Town Hall for use during dances and other events.
- The events committee purchased 2 pop up tents at the end of 2023, one as a replacement for a tent damaged by wind, and another larger 10X20 tent to accommodate our growing events.
- The Events Committee printed and distributed a total of 7500 brochures – 5000 spring/summer and 2500 fall/winter/spring in 2023. These brochures outlined the calendar of events offered by the Town of Bristol and by non-profit organizations in the greater Newfound Region such as the TTCC, Slim Baker Foundation, the Historical Society, the Masonic Lodge, Newfound Lake Region Association and others. Table cards, special event posters, flyers, and press releases are also a big part of what is done to promote our events, and our community. The Committee utilizes Facebook to host local contests and share news of local events. We encourage you to “LIKE US” on Facebook [www.facebook.com/Bristol-Community-Events](http://www.facebook.com/Bristol-Community-Events)

Superheroes and Sidekicks once again emerged from the local business community, making financial donations to the Patriotic, Recreation and Special Events Charitable Trust Fund to help support the efforts of the Community Events Committee. These donations allow us to continue to grow and enhance our events each summer, especially as costs rise and our budget has remained the same. The

Committee is incredibly grateful to our 2023 SUMMER FUN SUPERHEROES and SIDEKICKS: Franklin Savings Bank, the Homestead Restaurant and Tavern, Isaac Newton Electrical Contractors, LaValley Building Supply, Merrills’ Property Maintenance, Michael Sharp Enterprises, New England Forestry Consultants, Newfound Country Store, Relaxation Station, TD Bank, Twin Designs Gift Shop, and West Shore Marine.

The Events Committee relies heavily on partnerships and volunteers to make all these great things happen. We appreciate everyone who helps coordinate all this activity in town and could not do these events without being able to work closely with the Town Employees and Departments, as well as the Tapply Thompson Community Center. The addition of a seasonal person to assist with maintenance at Kelley Park and set up/take down for busy concert nights was a huge help to the committee as there is a lot of work involved – including heavy lifting – to make these events happen.

As our events grow in popularity, we are greatly in need of volunteers. You can help with a singular event or be a part of the committee. Please contact us at the Town Offices (744-3354 X136) or via email at [bristolevents@bristolnh.gov](mailto:bristolevents@bristolnh.gov). Our meeting schedule is posted on the town website.

Thank you in advance for your continued support for 2024.

Respectfully submitted,  
Community Events Committee –Kristopher Bean, Hilda Bruno, Joanne Burwell, Cheryl Cizewski, Leslie Dion, Martha Hulsman, Ingrid Heidenreich, Lucille Keegan, Annie Learned, Claire Moorhead, Sharyn Orvis, Sue Peterson, Bryan Richardson, Kim Smith.



## CONSERVATION COMMISSION

The Conservation Commission's job is to protect and preserve Bristol's natural resources. To accomplish this the Commission provides expert input regarding our natural resources to other Town of Bristol entities, such as the Planning Board, regarding projects which may impact these natural resources, including wetlands, surface water, groundwater, and overall enjoyment by the public.

In 2023, the Commission continued to meet in-person, with the option to join over Zoom available, to make sure that there were no interruptions in service to the public. Meetings are held on the first Wednesday of each month at 6:00pm. However, it is recommended to check the Town's website for updated information, including any schedule changes before attending.

The Commission accepted the resignation of Carroll Brown as Chair. The Commission thanks Carroll for his years of service in the role of Chair. He will stay on as a Commission member. With Carroll's resignation the Commission voted Richard Batchelder to the office of Chair and Elizabeth Miller to the office of Vice Chair.

There was a total of 10 meetings in the year (in addition to a few Site Visits), where the Commission conducted the following business:

- Reviewed 9 Special Use Permit Applications
- Reviewed 3 Shoreland Permit Applications / Permits (NH Department of Environmental Services)
- Discussed maintenance and improvements for the Breck-Plankey Spring
- Discussed expanding recreational and educational use at the Breck-Plankey Spring property to promote Conservation Education
- Reviewed quarterly testing results for the Breck-Plankey Spring
- Explored funding sources for conservation land protection projects
- With the help of Resilience Planning, established a Steep Slopes map overlay
- Added a budget request to include sponsoring a camper at the Barry Conservation Camp

- Accepted the resignation of Carroll Brown as Chair
- Voted Richard Batchelder to the office of Chair and Elizabeth Miller to Vice Chair
- Recommended amendments to Article IX of the Zoning Ordinance to better define steep slopes and ridgeline provisions, and to better clarify definitions and language to align better to the industry standards for Wetlands Identification and Delineation.

As directed by the Town's Zoning Ordinance, the Commission continues communication and collaboration with the Planning Board to develop, update, monitor, and enforce wetlands protections to ensure a balanced outcome for economic development and natural resource protection. The Commission encourages and welcomes anyone who has an interest in the Town's efforts to preserve and protect its natural resources to attend meetings and get involved with the activities of the Commission.

The Land Use/Assessing Departments became fully staffed in 2023. The Departments are led by Joanne Bailey in the role of Land Use/Assessing Manager, Donna Sullivan as Land Use Administrative Assistant, Mike Lacasse as Permitting/Enforcement and Health Officer, Janet Cote as the Land Use Associate, Shannon Bergeron, and Ashley Bureau as Administrative Assistants, supporting both Assessing/Land Use and the Highway Department.

The Board would like to give special recognition to Christina Goodwin, the Assessing/Land Use Manager for her many years of service. Effective January 1, 2023, Ms. Goodwin became the new Town Administrator for Bristol. Furthermore, a big thank you to Denice DeStefano for all of her support and expertise in helping the new team get established and the work to keep the Commission members prepared for meetings.

Respectfully submitted,  
Conservation Commission members: Richard Batchelder – Chair, Elizabeth Miller – Vice Chair, Carroll Brown, Jr., Richard Metcalf, Janet Cote, William Haskell – Alternate, Charles "Chip" Carleton – Alternate

## DOWNTOWN DECORATING COMMITTEE/ECONOMIC DEVELOPMENT COMMITTEE

### DOWNTOWN DECORATING COMMITTEE

2023 was a wet year! The flowers all around the square were beautiful and flourished with all the rain.

The sight of daffodils awakening in the spring signaled us to start planning what flowers we would be planting in the barrels and gardens around the square. Each year we try new plants for variety, some are successful and others are not. We are planting more perennials each year as they require less maintenance and spread to fill in the gardens. We had to add new soil to some of the garden beds and will add more to other areas this spring. The hanging baskets were especially hardy this year and with no frost until late in October they were up for an extra long time! We definitely noticed the extended warm weather in the fall.

There were a few barrels broken by careless drivers!

Committee member, Mary Gebhart, worked especially hard pruning and maintaining the area around the monuments. Thank you Mary!

The weather cooperated for Halloween this year and we were able to hang the decorations, ghosts and witches from the lamp posts and light up luminaries around the square for trick or treating.

Once again we were fortunate to harvest our Christmas tree from the property of Dylis and Leon Sharp in Alexandria. The Highway Department cuts, transports, and sets up the tree and the Fire Department strings the lights. This year we had new LED lights thanks to Rob Glassett. Committee members purchased the wreaths and added lights and ribbons and they were hung from the light poles with red ribbon wrapped around the poles for a new look this year. We tried some solar powered and battery operated lights on the fence and in the barrels. Luminaries were lit for the tree lighting event. The sleigh was set up near the tree for photo opportunities. Thank you to Chris Durgin for repairing the sleigh and getting it ready for this year.

Our committee members had a busy summer planting and watering when needed (hanging plants need watering even when it rains). But our work doesn't end when the flowers go by. There is always cleanup to be done both in the fall and spring.

Bristol is very lucky to have a wonderful group of volunteers that share their time and talent to make our Downtown beautiful all year long. New members are always welcome. Thank you to the Town for your support in our mission.

Committee members:

Jan and Richard Metcalf, Suzanne and Bill Nieman, Sue Peterson, Jim Collins, Julainne Gelderman, Mary Gebhart, Hilda Bruno, Lucille and Tom Keegan, Martha Hulsman.

### BRISTOL ECONOMIC DEVELOPMENT COMMITTEE

The Bristol Economic Development Committee (BEDC) was active primarily through its Pemi Path Subcommittee (PPS) in 2023.

The Pemi Path Subcommittee (PPS) along with the Town Administrator had a series of meetings with the Army Corps of Engineers' (USACE) throughout the year. USACE meetings and the subcommittees monthly meetings have resulted in a solid Memorandum of Understanding (MOU) now extended for 2 years for cooperation on the development of the Pemi Path, a 2.5-mile trail linking Bristol Falls with Profile Falls on the abandoned railroad bed. A site walk along the lower Pemigewasset River was held with the USACE producing revised trail maps that are now available for viewing in the Town Office. Town surveys have shown that this trail has a 90+% desirability rating. If the four-season trail can be built, it will promote both the health of our citizens and economic growth of our businesses. The Pemi Path Subcommittee is now engaged in how to accomplish the Environmental Assessment 2, that is required by USACE and before any trail construction funding (~\$2m) can be pursued. Environmental Assessment (EA2) is expected to take a year to complete.

The long called-for multi-committees meeting(s) to discuss potential project overlaps and cooperation(s) is being scheduled for January 2024. Grant opportunities for affordable housing may be able to be pursued with a combined committees teaming along with Select Board review and approval in 2024. Videos of the new business (Odysea Coffee House and Asian restaurant) will be pursued early in the New Year.

The Bristol Economic Development Committee lost a prominent member to Nashua this year, taking his business prowess with him. Openings on the committee are available to interested Bristol residents and area business owners.

Respectfully submitted,  
William Dowey, Chair

## EMERGENCY MANAGEMENT

Emergency Management exists in four phases: mitigation, preparedness, response, and recovery. The seemingly constant weather events seen locally, around the state, and nationally are a reminder of our vulnerability to natural disasters, and the value of active mitigation and preparedness.

During 2023 we continued to work on and completed the update of the Town's Hazard Mitigation Plan. The Town contracted with Mapping and Planning Solutions of Twin Mountain through a grant from NH Homeland Security. Representatives from the Town's Emergency Management, Fire, Police, Highway, Water and Sewer, and Executive Departments along with representation from the Planning Board, School District, Central NH Public Health, and the Tapply Thompson Community Center (TTCC) met monthly to complete this work. The town is still awaiting plan approval from the state and federal government.

A large part of recovery is working with the state and federal Emergency Management groups after storms, and other disasters. The spring of 2023 was spent working on the Disaster Declaration of the Rain event at the end of December 2022. After that declaration there were many meetings to determine the Town's cost of response and repair to the damage caused by that storm, namely to Hemlock Brook Road and Hall Road.

As the summer started, the area again saw heavy rains and with them, significant damages. The worst being the heavy rains that fell damaging Bristol Hill Road and the roadways into Alexandria between June 25th and June 26th. The rapid deterioration of the roadways led to a Bristol Engine, trying to get to a call near the lake, being stranded between two washouts for several hours. Bristol's Highway Department and Morrison Construction were able to mobilize quickly and return the road to a passable condition. Although much of the storm damage from the following month received a federal disaster declaration, this weather event did not.

Emergency Management functions in the Town of Bristol are made possible through the efforts of many volunteer organizations, such as Community Emergency Response Teams and Medical Reserve Corps. If you are interested in finding out more information on these groups, I encourage you to call Volunteer NH at 603-271-7200.

We will continue to work with our emergency preparedness and management partners to properly plan for and respond to emergencies. Please feel free to contact me at 744-2632 with any emergency management questions or concerns.

Respectfully Submitted,

Benjamin LaRoche  
Emergency Management Director

## ENERGY COMMITTEE

The Bristol Energy Committee was formed in 2019 to focus on the town's energy utilization. The committee currently consists of Paul Bemis (Chair), Jeff Chartier, Daniel Kenney, and Greg Wagner. There are three fundamental goals of the Bristol Energy Committee:

- Reduce the cost of electricity for Bristol residents and town facilities
- Improve the reliability and resiliency of electricity for town facilities and residents
- Reduce greenhouse gas emissions using renewable energy sources.

The primary focus of the Energy Committee in 2023 was the operation and monitoring of the 350-kW photovoltaic solar array at the Bristol Wastewater Treatment Facility. The goal of this project is to both reduce the cost of electricity to operate the WWTF plant, and to lay the foundation for improved resiliency in the future by adding battery storage. The solar array was successfully deployed in 2022 and a dedication event was held at the facility. The Solar Array was designed to specifically meet the power consumption needs of the WWTF facility. It has been operating now for over one year and has met and exceeded projected cost savings over that period. The total cost of electricity for the plant during the one-year period of August 2022-23 was \$30,085.58. This number includes all costs related to powering the WWTF plant including solar generated power. In comparison, the cost of powering the plant prior to the solar installation averaged over the 3 previous years was \$34,396.36, a savings of \$4,310.78. This is slightly above the projected year one savings of \$3,712.00 predicted by Acuity Power Group Study done on the project in 2020. In fact, when compared to the cost of electricity to power the plant compared to the previous 12-month period, the savings are even higher. The cost of electricity for the period of August 2020 to August 2021 was \$36,948.11 representing a savings of \$6,862.53 or 18.5%. These savings are passed on to rate payers of town water and sewer services.

The Energy Committee has also been actively working on bringing The Community Power of NH to Bristol Residents. This program will lower electricity generation rates for Bristol Residents and provide additional services that cannot be obtained by current electricity suppliers. The program is being developed in cooperation with the Bristol Select Board for approval by Bristol residents at the March 2024 Town Meeting.

Paul Bemis, Chairman  
Bristol Energy Committee

# FIRE DEPARTMENT

## FIRE DEPARTMENT

The Mission of the Bristol Fire Department is to provide All-Hazards response that, combined with planning, education, collaboration, and communication, will improve the quality of life of its customers and community.

In 2023 the Bristol Fire Department saw another busy year. While the department responded to 1,351 incidents, a decrease of 6% from 2022, the calls for service of 2,146 was an increase over 2022. A breakdown of these calls is provided below:

<u>Incidents:</u>	<u>1,351</u>
• Fire-	50
• Rescue & EMS-	935
• Hazardous Condition-	62
• Service Call-	108
• Good Intent/False Alarm-	188
• Special Weather Event-	8
<u>Inspections:</u>	189
<u>Permits:</u>	454
<u>Non-Emergency Events:</u>	152
<u>Total Calls for Service:</u>	<u>2,146</u>

Once again, the department responded to a high number of incidents. To assist in our service to the community several new employees were added, and many training courses were completed. The Bristol Fire Department currently has 33 full-time, part-time, and call employees. It is the professionalism and dedication of these individuals that makes all that the Department does in the community possible. In 2023 the following personnel changes and personal accomplishments occurred. The Call Company and Part-Time ranks received a boost by adding new members: FF Ernest Sullivan, and FF/EMT Jake Moran. FF/Paramedic Matt O'Neill obtained Firefighter II certification. FF A.J. Bird and FF Joe Sullivan obtained their EMT certifications. Captain Nick Marsh completed his Paramedic certification.

FF/AEMT Noel Normandin was promoted to Captain in 2023, after the departure of Captain Jason Rivera. Noel has been with the Fire Department as a call or full-time member since 2013. FF/EMT Olivia Franklin was hired to fill an open full-time position. Olivia comes from the Campton-Thornton area, where she has been a call firefighter for several years. Also in 2023, FF/EMT Jerry Desrochers was promoted from the call department to Full-Time. Jerry had been a call firefighter for about a year with Bristol, having served over a decade in the same capacity in southern NH. In the call ranks, FF/EMT Ryan Dillon, and FF/EMR Tyler Ford were promoted to Lieutenant. Lt. Dillon, and Lt. Ford have 20 and 15 years, respectively, with the Department. Both have been active responders for many years and are well-respected leaders within the Department.

In 2023 the Fire Department responded to 416 Fire and Non-EMS incidents. This included 7 Building Fires in Town, and another 16 Mutual Aid responses to building fires. These incidents generally require a larger staff response, which makes recruitment and retention of on-call responders a priority of the Fire Department administration. At 70% of our run volume, Emergency Medical Services (EMS) incidents continue to be a large part of our call volume. The majority of Fire Department employees are certified EMTs, with most holding advanced life support licenses at the Advanced EMT or Paramedic Level.

With so many new full-time firefighters and several new call members, training was a big focus in 2023, as it always is. Over 700 individual training classes were conducted throughout the year. Most mornings you will see an Engine pulled on to the apron with Firefighters conducting a training evolution, and a visit to the fire station training room in the afternoon would find the crew reviewing an EMS call, a piece of equipment or practicing EMS skills. As the Chief of the Department, it is rewarding to see the dedication of the department staff and their drive to maintain their readiness to respond to any emergency in the community.

In May of 2023 a groundbreaking ceremony was held for the new Public Safety Building. As we are past the halfway mark of the construction it is exciting to see the end results of such a big project take shape. Groen Construction and their subcontractors, many of whom are local members of the community, continue to be excellent partners. The project team meets twice a month with the contractor to stay aware of what is going on, provide feedback, and make recommendations to the Select Board. The Fire and Police Chiefs with other members of the team are meeting with the project manager and superintendent regularly, reviewing work on site, and financial documents. Through grant funds, savings, and donations we have been able to return many of the unfunded items to the project and are still working to find funds for the remaining items. After the approval of funding for the radiant heating on the 2023 warrant, we were able to secure a \$40,000 grant from Grafton County to reduce the impact of that portion of project on the fund balance. Plans are underway for the occupation of the building, and a grand opening ceremony early in the summer of 2024.

We look forward to continuing to provide the service that Bristol has come to expect from its Fire Department and maintaining our role as dedicated partners in the community. If you are interested in helping us with this goal as a firefighter or EMS provider, or have any questions or comments please call me at 744-2632 or email [blaroche@bristolnh.gov](mailto:blaroche@bristolnh.gov).

Respectfully Submitted,  
Benjamin LaRoche, Fire Chief

# FORESTRY/HIGHWAY DEPARTMENT/TRANSFER STATION

## FORESTRY

Report of Forest Fire Warden and State Forest Ranger

This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able to team up with local Fire Departments and provide many wildfire trainings throughout the State.

This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are cold. Many homes in New Hampshire are located in the Wildland Urban Interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local Fire Department, and the State's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2024 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local Fire Department for more information. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/). For up-to-date information, follow us on X and Instagram: @NHForestRangers

You can scan the QR code below to access the online permit system or obtain a per-

Scan here for  
Fire Permits



mit at the Fire Station. Inquiries about fire permits, or other forestry related questions can be made to 744-2632.

Respectfully Submitted,  
Benjamin LaRoche, Forest Fire Warden

## HIGHWAY DEPARTMENT/TRANSFER STATION

The Highway Department is responsible to maintain approximately 40 miles of Bristol's roads. We balance our efforts between immediate needs, daily maintenance, and long-term preservation of the roadways. Our constant attention to the equipment improves the life span of the trucks, plows, grader, etc.

The Department is comprised of 6 employees: 1 Highway Superintendent, 1 Highway Foreman, 3 drivers, 1 maintenance/sidewalk plow operator, as well as a part-time plowing operator for the Department. The Highway Department crew continues to take required classes and physicals to maintain their licenses.

Projects we anticipated to complete in 2023 were forced to be scaled back, to properly repair Bristol Hill Road due to flash flooding. Due to this, Smith River Road and Bristol Hill Road still need a topcoat of asphalt. Mountain Hill Road and Profile Falls Road were resurfaced, as was Baker Street. In addition, Hall Road received a topcoat of asphalt in 2023, utilizing funds that were incumbered from 2022's budget.

In 2023 the Department purchased a 1-Ton truck. We are currently waiting for the dump body and snowplows to be installed. This truck will go into service in the Spring of 2024.

Projects for this coming year will be to replace the guard rail on Crescent Street; replace the storm drains located on Beech Street (from the intersections of Second Street to Third Street); to reclaim, regrade, and repave both Upper Birch Drive and Bear Mountain Road; add a topcoat of asphalt to Bristol Hill Road; and to chip-seal Smith River Road in place of the topcoat.

Solid Waste- In the fall of 2023 we successfully filled our Lead Attendant position, which had previously been vacant since the 2022 budget season. This will add consistency to the operation of the Transfer Station and limit the need for Highway staff to cover staffing shortages. In the beginning of 2023, we began processing aluminum beverage cans. This helps to further reduce the tonnage headed to the incinerator. A baler was installed in 2021 and we continue to recycle cardboard. The Sustainability Committee helped with this project, sending volunteers. We appreciate the public's co-operation in keeping the cardboard clean and continuing to support the Town's recycling program.

Respectfully submitted,  
Mark Bucklin








# Northeast Resource Recovery Association

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

## BRISTOL, NH, TOWN OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Recycling isn't just good for your wallet, it's great for the environment, saving energy and resources.

*The Northeast Resource Recovery Association – your recycling nonprofit – helped market the recyclable materials listed below to be processed into raw materials, ready to be remanufactured into new products!*

RECYCLABLE MATERIAL	2023 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is just one benefit of recycling materials, rather than manufacturing new products from virgin resources.
ELECTRONICS	9,627 LBS	 You saved enough energy to power <b>271</b> homes for 1 day!
GLASS	32,000 LBS	 You saved about <b>192</b> trash bags from ending up in a landfill!
SCRAP METAL	7,348 LBS	 You saved <b>10,949</b> pounds of iron ore!
PAPER &/OR CARDBOARD	186,687 LBS	 You saved <b>1,587</b> trees!
TIRES	12,995 LBS	 You saved <b>309</b> gallons of oil!

### AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **748,470 lbs. of carbon dioxide emissions**. This is equivalent to removing **76 passenger cars** from the road for an entire year!

*\*\*The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM)*



### HISTORIC DISTRICT COMMISSION

The Historic (Overlay) District was created (per Zoning Ordinance Article XIII, 13.1) to “recognize, preserve, enhance and perpetuate buildings, structures and sites within the Town having historic, architectural, cultural or design significance in accordance with RSA 674:45.”

The Historic District Commission (HDC) met in 2023 to:

- Discuss a possible workshop to educate the community about the Historic District and the Community Revitalization Tax Incentive RSA 79-E as an economic development tool.
- Amended the Certificate of Approval application form.
- Discuss member recruitment.

The Commission is scheduled for meetings on the 2nd Tuesday of each month. Meetings are open to the public; however, it is recommended to check the Town’s website for updated information on how to attend meetings, including any schedule changes before attending.

The Commission accepted the resignation of Commission Chair, Richard LaFlamme. The Commission thanks Richard for his service and volunteer hours and wishes him well in future endeavors. With Richard’s resignation, the Commission voted Dorcas Gordon to the office of Chair.

The Land Use/Assessing Departments became fully staffed in 2023. The Departments are led by Joanne Bailey in the role of Land Use/Assessing Manager, Donna Sullivan as Land Use Administrative Assistant, Mike Lacasse as Permitting/Enforcement and Health Officer, Janet Cote as the Land Use Associate, Shannon Bergeron, and Ashley Bureau as Administrative Assistants, supporting both Assessing/Land Use and the Highway Department.

The Board would like to give special recognition to Christina Goodwin, the Assessing/Land Use Manager for many years.

Effective January 1, 2023, Christina became the new Town Administrator for Bristol. Furthermore, a big thank you to Denice DeStefano for all her support and expertise in helping the new team get established and the work to keep the Commission members prepared for meetings.

[Bristol’s Central Square has been listed since 1983 in the US Department of the Interior’s National Register of Historic Places. It is one of the few open squares among New Hampshire’s business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of an Historic District had long been recommended in Bristol’s Master Plan, but until 2005 no formal effort had been made to preserve these buildings. According to the Master Plan, “considered collectively, these buildings project an image of the town,” and preservation of these structures is of paramount importance to the town’s economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of an Historic District as a way of preserving Bristol’s historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2013 community opinion survey of Bristol residents, 87 percent of respondents supported town involvement to encourage the preservation of historic buildings.]

Respectfully submitted,

Historic District Commission Members – Dorcas Gordon – Chair, Kyle Sandler – Vice Chair, Steve Favorite, Shaun La-gueux – Select Board Representative

## HISTORICAL SOCIETY

### HISTORICAL SOCIETY

The Bristol Historical Society has continued to make available the viewing of their collection of articles relating to the general public by opening the museum located in the Historic Firehouse on High Street. A number of inquiries for information relating to genealogy research by individuals around the country are answered in a timely manner using the resources we have available. Donations of Bristol related materials and artifacts are received each year.

At the annual meeting in March participants were invited to bring an item that they wanted to learn more about or try to see who would know what it was. This was well received and enjoyable.

The society had a display at Old Home Day that attracted a number of visitors. Locals and visitors to the area enjoyed browsing the photos and reminiscing, especially relating to Newfound Lake.

Richard Lobban presented a program, World Wars in NE, 1637-1763, which was a very interesting look at what was happening during the early NE Colonial Days.

We received a grant from NH Humanities to Go for a presentation by E John Allen, NH on Skis which was well attended.

The 2024 annual meeting will be held Saturday, March 23, 2024, at 10:30am at the Minot Sleeper Library. All are welcome to attend.

If you would like to support the work of the Society, please consider becoming a member. The dues are \$10 per person for 1 year.

Lucille Keegan, President  
Matt Greenwood, Vice President  
Martha Hulsman, Secretary/Treasurer  
Hilda Bruno, Curator  
Barbara Greenwood, Historian  
Richard Metcalf, Member at Large

## KELLEY PARK COMMITTEE

Kelley Park continues to be a wonderful gathering spot for the many activities that are offered in our community. The Park continues to be a popular gathering spot for families, sports, camps, and events. Some of the activities that were held in 2023 were:

- Summer Concert Series
- Dancing Under the Stars with Voices Against Violence
- Community Night Out with the Police & Fire Departments
- Tapply-Thompson Community Center (TTCC) Summer Day Camp Programs & Youth Sports
- Firecracker 5K Road Races
- NH Marathon
- Bristol Old Home Day & Antique Car Show
- Countless Birthday parties!
- Bristol Elementary School activities
- Scouting activities
- Adult Softball League
- Babe Ruth Baseball
- Pickleball & Tennis
- And many more...

Projects that were completed throughout the year included:

- Hiring of our Parks Maintenance person – Ron Shaman. Ron was a great addition to the team and did many projects to improve the overall appearance of the park and buildings.
- Resurfacing of the tennis/pickleball court
- New wood chips on the playground
- Improved conditioning of all fields
- Continuation of the Community Garden plots
- Updating of the plantings, the bushes, and flowers, at entrance to the Park
- Continued work with Eagle Pond Studio & the Kelley Park Committee on renovation of the existing concession building

In 2024, the Committee looks forward to working on:

- Continued maintenance of the fields
- Continuing with our position of part-time park maintenance position
- A paved path from the tennis court parking lot to the playground for easier access
- Bringing forth a proposed final draft plan for renovations to the existing concession/bathroom/storage building and pavilion with shaded seating areas
- Pursuing grant funding for the future renovations to the current building

Kelley Park usage is free to the public, with certain exceptions. It is recommended that anyone planning an event for the Park contact the TTCC (744-2713) and the Town Offices (744-3354) to see if the Park is available and whether a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the Park in good condition. Please keep in mind when visiting that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use, we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach.

In closing, we would like to thank Town of Bristol taxpayers for their continued support of this wonderful community Park.

Respectfully submitted,  
Committee Members: Scott Doucette, Dorcas Gordon, Victor Greenwood, Dan MacLean, Kerry Mattson, Leslie Dion, Jack Doucette, Jacob Tivey

## MINOT-SLEEPER LIBRARY

As the year 2023 comes to a close, the Minot Sleeper Library staff and Trustees would like to thank the community for their continued support.

This year we said “good-bye” to our Director, Jenna Davis, and this fall welcomed our new Director, Patricia Hayward. Another addition to the staff is Fiona Barker, our Circulation and Cataloging Assistant, replacing the departing, Erica Mattson. We also welcomed two new Trustees, Dorothy Prive and Anita Avery. We extend our many thanks to long time Board Chair Rosemary D’Arcy and Trustee Travis Kelley, who stepped down this year, for their service to the library.

This year 25,868 patrons visited our library, and 349 new library cards were issued. The library circulated a total of 45,046 materials in 2023. These included books, movies, magazines, audio books, downloadable books, Kanopy streaming movies, laptops, hot spots, telescope, and keyboard. Over eight hundred items were loaned to patrons around the state of New Hampshire through the New Hampshire State Library’s NHAIS Interlibrary Loan Program. The library also borrowed 3,506 items for our patrons and those of the George Gamble Library in Danbury and Hebron Public Library, as well as Newfound Regional High School (which we aid by serving as a van stop) through the NHAIS program.

Our Friends of the Library group has been engaged all year both by volunteering for events and hosting fundraisers. This year’s fundraisers included book sales, the raffle of a handcrafted quilt and an extremely popular holiday cookie sale. The Friends of the Library have, and continue to, provide library passes to various museums and science centers. They also sponsor our children’s summer reading program, movie license, newspaper subscriptions and our ancestry database. You may find their members supplying refreshments for our programming, providing, and distributing Halloween candy for trick-or-treaters or welcoming new babies to town with the gift of a book. We are so incredibly grateful for their efforts.

This year’s summer reading theme was All Together Now. The program included well attended events such as a Magic Workshop with Andrew Silver and the Silver Circus, and Be an Earth Hero hosted by the Squam Lakes Science Center in Kelley Park.

The Minot Sleeper Library was able to host engaging programs through grants provided by the New Hampshire Humanities Council and with grants written by the Bristol Historical Society. Among presentations this past year were “New Hampshire on Skis” with Professor E. John Allen, “World Wars in New England 1637-1763” with local citizen Dr. Richard Lobban and “Foxes in New Hampshire” with Maria Laycox and Yuka the Arctic Fox.

Thanks to a considerable memorial endowment donated to the library by the daughters of a beloved patron, Tanya Kay Villa, the library has been able to substantially add to its collection of large print books.

Our Library of Things has expanded to include snowshoes, a magnetic wooden chess set, wooden percussion instruments for children and a disc golf set. Most of these items were purchased with funds donated through the Giving Tree this holiday season.

The staff looks forward to introducing inspiring new programming in the upcoming year. Our plans include the formation of cookbook and mystery book clubs, family movie nights, continued family craft afternoons and textile arts group to name a few.

Keep an Eye Out - The Trustees will be sending out surveys to patrons and community members in various formats in the upcoming months seeking your input. This will enable us to best decide upon initiatives for an updated strategic plan for the library.

The staff of the Minot-Sleeper Library, Patricia Hayward, Director; Cindy Westfall, Circulation, and Interlibrary Loan Librarian; Martha Hulsman, Youth Services Librarian; Shayne Duggan, Circulation and Technical Assistant; Fiona Barker, Circulation and Cataloging Assistant; and Ku’ulei Marschall, Library Page; are very much looking forward to this coming year at the library and all the opportunities to enrich, inspire, educate, and serve the community of Bristol.

Respectfully submitted,

Patricia Hayward, Library Director

Trustees: Karen Boyd-Chair, Pat Durgin-Vice Chair, Kathleen Haskell-Treasurer; Suzanne Nieman- Secretary, Anita Avery, Nancy Dowey, Lucille Keegan, Dorothy Prive, Nancy Spears

**Minot Sleeper Library  
Treasurer's Report  
Year Ended December 31, 2023**

Account	Balance 12.31.23
FSB- general - checking	20,101.09
TDBank - book account - checking	9,899.68
Carr Account - money market	20,949.54
Litchfield Art account - checking	7,044.63
REC account - solar array - savings	3,686.38
	<u>61,681.32</u>
<hr/>	
Certificates of Deposit	
Artifacts Fund	1,818.64
Bickford Fund	1,560.23
Connor Fund	3,987.87
Dickinson Fund	2,399.45
Endowment Fund	24,465.99
Fields Fund	250.92
Roby Fund	1,123.80
Tenney Fund	1,203.37
	<u>36,810.27</u>
<hr/>	
RBC Wealth Mgt - stock portfolio	117,734.45
<hr/>	
TOTAL	<u><u>216,226.04</u></u>

## PLANNING BOARD

### PLANNING BOARD

The Planning Board in Bristol has two major functions. The first as the name implies is planning. This is accomplished through the Master Plan. (RSA 674:2) “The purpose of the Master Plan is to set down as clearly and practically as possible the best and most appropriate future development of the area under the jurisdiction of the Planning Board, to aid the Board in designing ordinances that result in preserving and enhancing the unique quality of life and culture of New Hampshire, and to guide the Board in the performance of its other duties in a manner that achieves the principles of smart growth, sound planning, and wise resource protection.” The second is to work with the community and review their applications through the Land Use Office and apply our Zoning Bylaws and Master Plan to the request before it. The Board also recommends changes to regulatory “land use” documents like the Zoning Ordinance to keep pace with Master Plan updates and the community. Though our Planning Board is required to meet at least once per month, Board members continue to give a significant amount of their time to usually meet twice a month, on the 2nd and 4th Wednesdays at 7pm within the Town Offices.

As part of the Master Plan update, the 2022 Community Survey was completed and posted on the Town website. Master Plan work continues with Resilience Planning and Design to finalize the Land Use Chapter. Please come to the public hearing when it is announced to hear more about the Land Use Chapter. It is arguably an incredibly important section of the Master Plan as (RSA 674:2 b) “A land use section upon which all the following sections shall be based. This section shall translate the vision statements into physical terms. Based on a study of population, economic activity, and natural, historic, and cultural resources, it shall show existing conditions and the proposed location, extent, and intensity of future land use.”

The members of the Board continue to meet in-person, with the option of Zoom still available to continue to provide service to the public. The Board welcomed Scott Sanschagrín as the Select Board Representative, Steve Carten as a new Alternate member, and accepted the resignation of Board Chair, Denice DeStefano. The Board thanks Denice for her service and commitment to the Town of Bristol. With Denice’s resignation, the Board voted Randall Kelley to the office of Chair and John Miller as Vice Chair. With deep regret, the Board noted the passing of Mr. Kelley after his short term as Chair and voted Mr. Miller to the office of Chair and David Shirley to Vice Chair.

The Land Use / Assessing Departments became fully staffed in 2023. The Departments are led by Joanne Bailey in the role of Land Use/Assessing Manager, Donna Sullivan as Land Use Administrative Assistant, Mike Lacasse as Permitting / Enforcement and Health Officer, Janet Cote as the Land Use Associate, Shannon Bergeron, and Ashley Bureau as Administrative Assistants, supporting both Assessing/Land Use and the Highway Department.

In 2023, our Planning Board volunteers attended 18 meetings (9 of which were workshop meetings) for approximately 27 hours. This does not include personal review of documents and plans (or topic research) outside of a meeting. This year, during their regularly scheduled meeting time (2nd Wednesday of a month), Board members completed:

2 Full Site Plan Reviews	1 Public Hearings on
1 Minor Site Plan Review	Proposed Zoning Amendments
3 Subdivisions	2 Conditional Use Permit
9 Special Use Permits	2 Incorrectly Delineated
9 Preliminary Conceptual	Wetlands
Consultations	3 Lot Line Adjustment
	1 Merger

During the 9 workshop (4th Wednesday of a month) meetings, the members set priorities for amending Zoning Ordinances, began review of a draft Solar Ordinance, and the Master Plan Land Use Chapter. They drafted proposed zoning amendments which included updates to the Steep Slopes and Ridgeline Provisions Ordinance and changes to the Land and Space Requirements Ordinance, increasing the minimum square footage in the Rural and Lake districts.

The Board would like to give special recognition to Christina Goodwin, the Assessing/Land Use Manager for many years. Effective January 1, 2023, Christina became the new Town Administrator for Bristol. Furthermore, a big thank you to Denice DeStefano for all her support and expertise in helping the new team get established and the creation of training manuals that are a great benefit to the Land Use Department.

Respectfully Submitted,  
Planning Board – John Miller - Chair, David Shirley –  
Vice Chair, Scott Sanschagrín – Select Board Representative, Elizabeth Seeler, Don Milbrand, and Steve Carten –Alternate.

### POLICE DEPARTMENT

As I finish my first year as the Chief of Police, I would like to thank the community for their support and encouragement throughout the year.

We have made some changes to the Police Department this year. We hired a new part-time officer and we've done internal promotions. Since March of last year, we have been working out of our temporary location in the Town Office. This has made for some challenges that officers have had to overcome. We are temporarily using the booking rooms at the New Hampton and Alexandria Police Departments and would like to thank them for their hospitality. We hope by the end of June 2024 we will be moved into the new Public Safety Building. We would like to give a huge thank you to everyone in the Town Office building that this "take over" has affected. All of us within the Police Department are grateful for you accommodating us during this transition.

I would like to take a moment to introduce our current personnel and share their major roles and the contributions they make to the Bristol Police Department.

Kirsten Marsh is our Administrative Assistant who is the person that greets you with a smile at our window or has the nice calming voice when you call the department. Kirsten is a behind the scenes person who often does not get the recognition that she deserves. Without Kirsten, the internal work of the department would not be what it is. Kirsten has worked for the Bristol Police Department for five years. Prior to working for the department, she was the Administrative Assistant for the New Hampton Police Department.

Lieutenant Woodward has worked for the Bristol Police Department for eighteen years. This year, he was moved from overseeing our patrols, to now operating Support and Operations Services which includes the Patrol Division and the Detective Division. This allowed us to remove the second Lieutenant position, making it possible to create the Detective position.

Sergeant Steve Henry has been a member of the Bristol Police Department for three years. Sergeant Henry continues to help oversee "Every Child is Ours" working with the Tapply Thompson Community Center. Every Child Is Ours provides food for students over the weekend and vacation breaks. This year Sergeant Henry's "Cram the Cruiser" events brought in \$4,700 in cash donations and over \$2,000 in food donations. We are very grateful to have him working within the community as much as he does.

Congratulations to Detective Christopher Carter who was promoted to Detective Sergeant this summer. Sergeant Carter has worked for the Bristol Police Department for six years and has been a huge asset to the Department. Sergeant Carter oversees Prosecution, works closely with the County At-

torney's Office, and handles investigations. Sergeant Carter is also in charge of the department's technology. His knowledge in this area has helped the department significantly. He has done such a great job with the police department's technology that he has become the unofficial town's technology liaison as well.

Officer Eli Schaffner was promoted from Patrol Officer to Detective. Detective Schaffner has worked for our department for 6 years. Prior to coming to us, he worked part-time for the Ashland Police Department. Detective Schaffner jumped right into his new role, by immediately investigating some of our bigger cases. Detective Schaffner continues to work regular patrol shifts on top of doing detective work. Detective Schaffner also oversees our cruiser maintenance.

K-9 Officer Nicholas Kelley has been a member of our department for 10 years. This year, he completed Field Training Officer school and is now certified to train new patrol officers. Officer Kelley continues to work with his patrol partner, K-9 Arro. Arro has been at many community events as well as attending different school events and hanging out with the kids. Arro had a successful year locating drugs as well as tracking and locating numerous criminals. The Bristol Police Department would like to thank the community members who generously donated to the Bristol Police Department K-9 Association to aid in getting Arro his new tooth and for the supporting procedures that went with that. Without you, Arro would be a one less fang working dog. Although still, the biggest face of our department.

Officer Michael Fitzherbert has been a member of our department since last year and continues to be a crucial member of the Belknap County Special Operations Team. His advanced knowledge and training in this area is a vital tool for the Bristol community. Officer Fitzherbert held active shooter training for all three shifts at Freudenberg and for all employees at the Tapply Thompson Community Center. Officer Fitzherbert is also responsible for running the department's Use of Force training.

Officer Michael Nordberg joined the Bristol Police Department a year ago. He has assisted the Detective division with investigations on top of his regular patrol duties. This year Officer Nordberg looked through older cases that were still considered open and was successfully granted numerous arrest warrants for these open cases.

I would like to welcome Officer Seth Learned who was hired in February. Officer Learned has seventeen years of experience in law enforcement and came to us from the Woodstock Police Department. Officer Learned enjoys working within the community whenever he can. When he is not on duty, he is probably coaching snowboarding to high school students.

# POLICE DEPARTMENT (cont.)/POLICE DEPARTMENT STATISTICS

Officer Josiah Towne also considered a major TV star and best known for moving a family of turtles with his “turtle power” continues to work part-time for our department. Officer Towne is a huge asset, especially during community events.

I would like to welcome Officer Bryan Tracy back to the Bristol Police Department as a part-time officer. Several years ago, Officer Tracy started his law enforcement career with the Bristol Police Department before pursuing his career as a full-time member with New Hampshire State Police. Officer Tracy left New Hampshire State Police last year to pursue a career in computer technology. Officer Tracy will be a huge asset to the department working open shifts.

Detective Sergeant Barry Tanner sadly passed away this year due to medical complications. Sergeant Tanner retired after serving the towns of Plymouth and Holderness. Sergeant Tanner came to the Bristol Police Department six years ago as a part-time Detective Sergeant who oversaw investigations. He will forever be missed.

We have continued to grow our relationship with the Newfound School District by being more involved in the schools. Officers have spent time playing basketball, kickball, unified sports, sitting in the Criminal Justice class, eating lunch with

kids, and reading books to classes. Unfortunately, “CADY” (Community for Alcohol and Drugfree Youth) closed their office in Bristol. The school district, community members and local police departments joined together to form a coalition to start our own youth drug and alcohol programs. The coalition meets monthly, and I believe we have come up with a plan that will be better for the Town of Bristol and Newfound community. We have currently applied for federal grants to fund this program.

The Police Department would like to thank the Troopers of the New Hampshire State Police and the surrounding law enforcement agencies for all the assistance that they have provided to us this past year. A special thanks to the Alexandria and Franklin Police Departments. Throughout the year they assisted the department not only with calls for service, but also joined in different community events and other day-to-day operations.

In closing I would like to thank the men and woman of the Bristol Police Department for all their long-dedicated hours and commitment this year.

Respectfully,  
Chief Kristopher Bean

## POLICE DEPARTMENT STATISTICS

### NOTABLE CATEGORIES:

Sexual Assault	5
Assaults	25
911 Abandoned	50
Drug Offenses	18
Untimely Death	6
Burglaries	1
Thefts	45
Suspicious Vehicles	168
Park & Walk	141
Alarm Activation	209
Animal Complaints	114
Assist Other Agencies	202
Juvenile Complaints	76
Motor Vehicle Complaints	168
Overdose	18
VIN Inspections	54
Motor Assists	113
Animal Complaints	114

### TRAFFIC:

Accidents	71
Parking Tickets	71
Summons	48
Warnings	317

### COURT:

DWI Arrest	9
Total Arrest	106

### FELONIES

County Attorney Referrals	13
County Attorney Charges (2022 Drug Charges Down)	58

**TOTAL DISPATCHED ENTERIS = 10,241**



## SUSTAINABILITY COMMITTEE/TOWN CLERK/TAX COLLECTOR

### SUSTAINABILITY COMMITTEE

The SUSTAINABILITY COMMITTEE charge is to educate, advocate and advise residents and the Town government on practices and policies that are environmentally, economically, and socially sustainable. The Committee will support Bristol through partnerships and open communication with residents, businesses, and the Town government so we meet the needs of the present without compromising the resources of future generations.

One of the first projects of the committee was to get Bristol recycling cardboard. In the last 28 months, 158 tons of cardboard has been recycled, bringing in revenue of \$13,500. An additional benefit of processing the cardboard is the reduction of 158 tons of tipping fees for the single stream trash and reducing air pollutants. At approximately \$62 per ton that results in additional savings of approximately \$1,000 for the Town per month.

The committee continues to offer programs at the Minot Sleeper Library. "The Merrimack River at Risk" movie was shown on July 18, 2023. For Earth Day, the committee partnered with Hannaford and passed out 200 reusable bags to shoppers and offered educational material about the danger of plastics to the environment. The committee had a display and raffled reusable water bottles at the June 29, 2023, Community Night Out. The committee assisted with the Hazardous Waste Collection in the spring.

Bristol was one of the original 10 towns in Rethink Plastic NH. There are now 50 NH towns that have joined the reduce plastic action group. The committee communicated with town restaurants about the "Skip the Stuff" program and the committee is continuing to research how to provide reusable utensils for all community events held in Bristol.

The committee is committed to facilitating sustainable practices in Bristol and is very pleased with the response by the residents.

### TOWN CLERK/TAX COLLECTOR

It has been another busy year. Summer was very busy for beach stickers, transfer stickers and taxes among many other things.

Cheryl Herbert, Deputy and I have been attending classes for Tax Collectors and Town Clerks, there is always something new that we need to learn to be able to help the citizens and taxpayers of Bristol.

There are laws that some people don't like, such as licensing dogs, but whether we agree with them or not it is a state law to license your dogs every year. You can license them after January 1st and they need to be licensed by June 30th, or an extra fine may be imposed.

We will be having four elections this year, the first is the Presidential Primary on January 23, 2024. The next one is the Town/School election on March 12, 2024, and on March 16, 2024, will be the Town Meeting, which is held at Newfound Regional High School, after that we have the State Primary on September 10, 2024, and State General Election on November 5, 2024. Please remember to bring a picture ID when you come to vote. We are looking for alternative places to vote, but it has been a struggle, but we are still pursuing it.

There are some changes in the Beach parking/permits this year, you can view the updated Beach Ordinance on the website, [www.bristolnh.gov](http://www.bristolnh.gov).

We have a locked green drop box outside of our office for payments, registration renewals, taxes, water/sewer and more.

We do accept most major credit cards for payment of registrations, taxes, vital records, however it does add 2.95% to the total. We can't accept Water/Sewer credit cards payments at our office, those need to be done at the Water/Sewer office. American Express is not accepted.

If you need to get in touch with the Town Clerk/Tax Collector we can be reached at 603-744-3354 option 2 or [rsimpson@bristolnh.gov](mailto:rsimpson@bristolnh.gov) or [cherbert@bristolnh.gov](mailto:cherbert@bristolnh.gov). Any announcements about the Clerk/Tax Collector office, elections, Supervisors of the Check List, transfer and beach stickers, vital records can be found on the website under Town Clerk/Tax Collector.

Respectfully submitted,  
Raymah Wells Simpson  
Town Clerk/Tax Collector

## TOWN CLERK/TAX COLLECTOR

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Respectfully submitted,  
Raymah Wells Simpson  
Town Clerk/Tax Collector

## TOWN CLERK/TAX COLLECTOR

### TOWN CLERKS REPORT

Vitals/Marriage Town	\$3,081.00
Vitals/Marriage State	\$4,134.00
Ucc	\$1,515.00
Transfer Station Stickers	\$12,310.00
*Tire Fees	\$1,680.00
*Fire Extinguisher	\$10.00
*Electronics	\$4,895.00
*Propane Tanks	\$165.00
*Freon (fridge/air conditioner)	\$ 3,368.00
*Shingles	\$138.00
*C+D	\$29,355.00
Copy Fees	\$544.05
Beach Permits	\$15,010.00
Dog Licenses/Fines-Fees	\$5,711.50
Boat Registrations	\$11,828.57
Motor Vehicles	+ \$811,348.00
	<b>\$905,093.12</b>

\*=Transfer Station breakdown of fees

### TAX COLLECTORS REPORT

Taxes (all monies collected for taxes) **\$11,475,665.20**

01/10/2024

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT BIRTH REPORT  
01/01/2023 - 12/31/2023

Page 1 of 1

-- BRISTOL--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
JONES, ELLA TAYLOR	01/04/2023	CONCORD, NH	JONES, MICHAEL CASEY	JONES, NICOLE LEIGH
FORGE, MATTHEW RAYMOND	01/29/2023	PLYMOUTH, NH	FORGE, PHILIP MICHAEL	BRACE, MIKAYLA ALISON
TARBOX, LEON WOLFGANG	02/19/2023	CONCORD, NH	TARBOX, GEOFFREY THEODORE	TARBOX, MAEGAN MARIE
KRAUZ, COLSON ASHER	03/02/2023	PLYMOUTH, NH	KRAUZ, STEVEN BRUCE	WESTFALL, JANELLE ALEXANDRA
GUERETTE, AUBREY ELYSE	03/11/2023	LEBANON, NH	GUERETTE, NATHANIEL WILLIAM	PIERCE, AMY LEE
AVERY, NOELLE GENE	03/30/2023	CONCORD, NH	AVERY, JACOB CHRISTOPHER	PARENT, SAMANTHA BELLE
ROSS, COOPER JOHN	04/18/2023	PLYMOUTH, NH	ROSS, LEO JOSEPH	ROSS, LINDSEY LOUISE
JESSEMAN, QUINN NEVAEH	04/22/2023	CONCORD, NH		JESSEMAN, SHAINA LEE
SAMMON, SAWYER MOLLY	04/25/2023	PLYMOUTH, NH	SAMMON, CHRISTOPHER MARTIN	SOUPHONPHAKDY, ANNIE
DELAJE, JACOB EDWARD	04/29/2023	LEBANON, NH	DELAJE, DILLON EDWARD	PEABODY, ANNABELLE CHRISTINE
DYER, LENNON ROSE	05/23/2023	PLYMOUTH, NH	DYER, NICHOLAS MICHAEL	DYER, MEGAN ALEXANDRA
TOBIN, MCKENNA GRACE	07/21/2023	PLYMOUTH, NH	TOBIN, STEPHEN JAMES	TRIOLO, CAROLINE ANNA
NORMANDIN, ALEXANDER ORION	08/01/2023	PLYMOUTH, NH	NORMANDIN, CHRISTOPHER PAUL	BUCKLIN, AMANDA JEAN
ALLEN, MASON MATTHEW	08/18/2023	LEBANON, NH	ALLEN, DAVID TERRY	ALLEN, KELLY ELIZABETH
SAUSVILLE, GWEN EVERLY MAE	08/24/2023	LEBANON, NH	SAUSVILLE JR, PHILIP MARK	SAUSVILLE, LAURA MAE
LINGSCH, LENORE JOAN	09/12/2023	PLYMOUTH, NH	LINGSCH, STRATTON CHRISTOPHER	LINGSCH, MARIAH LYNN
TROTTIER, KHALI RAYANNE	10/18/2023	PLYMOUTH, NH	TROTTIER JR, MARC	KING, CASSIDY AMBER
BRADY, ALICE EYE	11/20/2023	PLYMOUTH, NH	BRADY, JOSHUA JAMES	SCANNELL BRADY, CHRISTINE PATRICIA
DETAMORE, RYAN TIMOTHY	11/23/2023	PLYMOUTH, NH	DETAMORE, IAN THOMAS	DETAMORE, SARAH ELIZABETH
COSTIGAN, EMERSON WILLIAM	11/28/2023	PLYMOUTH, NH	COSTIGAN, MATTHEW WILLIAM	PORTER, TRISTIN NICOLE
MACPHERSON, AVA ELIZABETH	12/11/2023	PLYMOUTH, NH	MACPHERSON, WILLIAM DAVID	MACPHERSON, REBECCA LYNN
BROUILLARD, SUMMER EVERLY-ROSE	12/29/2023	LEBANON, NH	BROUILLARD JR, MICHAEL WILLIAM	HANNAGAN, GENEVIEVE ALECIA

Total number of records 22

# VITAL STATISTICS - MARRIAGES

01/10/2024	DIVISION OF VITAL RECORDS ADMINISTRATION RESIDENT MARRIAGE REPORT 01/01/2023 - 12/31/2023 -- BRISTOL --		Page 1 of 1	
Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
COOPER, CODY ANTHONY BRISTOL, NH	MOORE, ALEXIS MARIE BRISTOL, NH	FRANKLIN	FRANKLIN	02/03/2023
GUERETTE, NATHANIEL WILLIAM BRISTOL, NH	PIERCE, AMY LEE BRISTOL, NH	LACONIA	LACONIA	06/01/2023
NEWTON, CAILEY CHRISTINE BRISTOL, NH	MONAHAN JR, MARK ERIC BRISTOL, NH	BRISTOL	PLYMOUTH	06/18/2023
DAWSON, DEBORAH ANN WHITMAN, MASSACHUSETTS	GOUTHRO, JOHN FRANCIS BRISTOL, NH	BRISTOL	BRISTOL	07/04/2023
MATTICE, MIKAELA BEVERLEY ANN BRISTOL, NH	CONKEY, JESSE STEFAN BRISTOL, NH	BRISTOL	TAMWORTH	07/15/2023
FAY, ERIN ELIZABETH BRISTOL, NH	TSANTOULIS JR, CHRISTOPHER MICHAEL BRISTOL, NH	BRISTOL	GOFFSTOWN	07/21/2023
CHAMPINE, KEITH JOHN BRISTOL, NH	JOHNSON, TAMMY LYNN BRISTOL, NH	BRISTOL	BRISTOL	07/22/2023
PLUMMER, KAYLA JAMAI BRISTOL, NH	PICCIOTTI, SOPHIA KATHARINE BRISTOL, NH	BRISTOL	BRIDGEWATER	08/25/2023
BLAIS, ALLISON MAE BRISTOL, NH	EASTMAN, COLE PHILLIP BRIDGEWATER, NH	BRIDGEWATER	BRIDGEWATER	09/09/2023
YEOMANS, JOSHUA DUNCAN BRISTOL, NH	COTE, JENNIFER LYNN BRISTOL, NH	BRISTOL	BRISTOL	09/23/2023
DESROCHERS, GERALD EDWARD BRISTOL, NH	GILL, CADY GEORGE-ANN BRISTOL, NH	BRISTOL	HOOKSETT	10/14/2023
MACMILLAN, JAMES DEAN BRISTOL, NH	COOPER, CARMEN ELIZABETH BRISTOL, NH	BRISTOL	BRISTOL	10/21/2023
WATERHOUSE, KEVIN LAURENCE BRISTOL, NH	WATERHOUSE, HEATHER MARIE BRISTOL, NH	BRISTOL	BRISTOL	11/10/2023

Total number of records 13



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BERNARDI, FRANK ARTHUR	01/01/2023	BRISTOL	BERNARDI, FRANK	DESCHAMPS, MARGUERITE	Y
FRANKLIN, SCOTT	01/05/2023	CONCORD	FRANKLIN, DANA	BRONSON, ANN	N
MOSES, PEGGY RAE	01/13/2023	LEBANON	DELEVAN, HARRY	ROSS, BETSY	N
HANNAGAN, NANCY BROCK	01/31/2023	BRISTOL	BROCK, ZACHARIAH	SNOW, IOLA	N
STONE, LINWOOD DONALD	02/02/2023	BRISTOL	STONE, FREDERICK	PRIME, GLEN	N
SCHOCK, GRACE K	02/07/2023	MEREDITH	KOBER, A STANLEY	METZGER, VICTORIA	N
DEFEO, ALFRED ANGELO	02/08/2023	PLYMOUTH	DEFEO, ALFRED	RIZZO, GLORIA	N
LIBBY, BERYL EVANS	02/27/2023	BRISTOL	CURRIER, DONALD	MUTCH, BEATRICE	N
BREAU, SANDRA L	03/06/2023	CONCORD	TINKER, BOBBY	UNKNOWN, CATHY	N
PATTEN, ROBERT WILBUR	03/12/2023	LACONIA	PATTEN, HOWARD	DAVIS, HARRIET	Y
ENGLER, ANDREW JOHN	03/31/2023	PLYMOUTH	ENGLER, HARRY	HAMEL, BEATRICE	Y
GOODWYN, AMANDA B	04/27/2023	LACONIA	DELAET, FRANK	LITTLEFIELD, KATHI	N
FROST, CHESTER WAYNE	04/30/2023	BRISTOL	FROST, CHESTER	PARENT, LELIA	Y
WESCOTT, HELEN KENNETT	05/01/2023	BRISTOL	KENNETT, RUSSELL	NILSSON, SONJA	N
KELLEY, RANDALL EUGENE	05/13/2023	BRISTOL	KELLEY, FREDERICK	COTE, LYNNE	N
HAINES, MILDRED AGNES	05/14/2023	BRISTOL	ST CYR, JOSEPH	BROWN, AGNES	N
BROWN, CHANDLER RAY	06/13/2023	LACONIA	BROWN, HAROLD	SEAWOOD, PEARL	Y
GERAGHTY, SUSAN O	07/03/2023	MERRIMACK	OSTRANDER, WILLIAM	ANDERSON, MARIE	N

01/10/2024



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 2 of 2

RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
AUGER, ARMAND VICTOR	07/20/2023	BRISTOL	AUGER, ANDRE	POISSON, GERTRUDE	Y
BEHARRELL, WILLIAM REED	08/22/2023	CONCORD	BEHARRELL, REED	BERLIED, HELEN	Y
BRIGANDI, PAUL JOSEPH	09/15/2023	BRISTOL	BRIGANDI, BASIL	O'CONNOR, CATHERINE	Y
HUBER, ROBERT JOSEPH	09/21/2023	BRISTOL	HUBER, WILLIAM	PATON, EVELYN	N
BROWN, DAVID LEE	10/07/2023	BRISTOL	BROWN, ROBERT	ALLEN, GENEVIEVE	N
MCTIGUE, LILLIAN NETTIE	10/07/2023	FRANKLIN	FAVAZZA, BENJAMIN	SCOLA, NETTIE	N
WEST, ALMA C	10/11/2023	LACONIA	CHASE, ANTHONY	MACLOUD, IRIS	N
COLEMAN, LISA	10/13/2023	BRISTOL	LABRANEY, FRANK	LALIBERTE, ELAINE	N
DUNN, RICHARD MASON	10/25/2023	LITTLETON	DUNN, MASON	WALKER, ALICE	N
WILSON SR, ROBERT	11/27/2023	BRISTOL	WILSON, EDWARD	DOWNING, BERNICE	Y
PAWELSKI, SALLY RUTH	12/07/2023	CONCORD	PAIGE SR, CAMPBELL	LINNA, TAINA	N
WEISSMANN, JANE MARIE	12/10/2023	LEBANON	SIVIGNY, WALTER	WICKMAN, FLORENCE	N

Total number of records 30

The Water and Sewer Department staff consists of Superintendent, Jeff Chartier; Office Manager, Carrie Nyberg; Wastewater Treatment Facility Chief Operator, Jesse Lamos; Water Distribution and Sewage Collection Chief Operator, Kenneth Pelletier; Assistant Wastewater Treatment Operator, Joel Furmanick, Operator in Training Justin Merwin (resigned). The Department welcomes our new employee Ethan Davio, Ethan joins us with a Grade I Water Distribution Certification.

The Water Department's current customer base exceeds 3,617 individuals, supplied by 1,447 service connections tied into 21.7 miles of distribution piping. There were 2 new water service units added to the system during 2023. The Department supplies water to residential, commercial, and roughly 269 seasonal units as well as schools, campgrounds, industry and 160 fire hydrants throughout the town. During 2023 the Water Department pumped roughly 105,074,600 gallons of water, equivalent to an average of 287,876 gallons per day from our wells. This was roughly 3% more than what had been pumped during 2022.

The Department's wastewater collection system services greater than 1,440 residential, commercial, and industrial units throughout 637 active service connections within the 11 miles of collection system piping. There was 1 new sewer service unit added during 2023. This sewerage is conveyed through gravity feed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility, sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge, producing settling of solids in the clarifier to be pumped out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination allowing discharge to the Pemigewasset River. During 2023 the Sewer Department treated 89,350,000 gallons of wastewater roughly 224,110 average gallons per day at the wastewater treatment facility. This was roughly 7.5 million more than what had been treated during 2022.

### 2023 Department projects included:

- New roof over the Lab/Office building at the Wastewater Treatment Facility.
- Improve our GIS mapping of the distribution and collection systems.
- 6-inch water main extended into the new public safety building along with a new 6-Inch sewer service for the structure.
- Expand our supervisory control and data acquisition (SCADA) system to include additional pump stations.
- Final design phase for replacement of the Central Street Pump Station. This project will replace the station itself, including pumps and controls, generator, provide additional capacity for the wet wells.
- Bristol's water sample results, including monthly samples can be viewed by following the link below. Samples taken for PFAS came back non-detected in all 3 wells. <https://www4.des.state.nh.us/DESONeStop/PWSDetail.aspx?ID=0301010#Samples>

### Proposed projects for 2023

- Central Street Pumps station replacement.
- Force main replacement from Central Street up Merrimack to Summer Street, ending at Baker Street.
- Lake Street sewer extension project funded by Economic Development Grant may go into the design phase.
- Repairs to the support brackets and insulation of the South Main Street sewer main bridge crossing.
- Pave Wastewater Treatment Facility access roads and walkways.

## WATER AND SEWER DEPARTMENT (cont.)/WELFARE SERVICES

### WATER AND SEWER RATES

Water and sewer rates are reviewed annually and adjusted as needed. We compare our revenues against our expenses allowing for the surplus amount to be set aside in the Capital Reserve accounts for future projects and equipment purchase/replacement. The estimated 2024 revenues are projected to be very close to the projected 2024 expense resulting in no surplus to be transferred. To maintain the systems and continue to provide the level of service, there will most likely be a water and sewer rate increase during 2023. We will be working on this review of the rates during the first quarter of 2024 and will post the results of any rate changes on the Town's website.

Bristol's water bill is based on cubic feet of water. The register can be read manually or by a remote reader (radio transmitter or touch pad handheld). Meters are read quarterly around the last weeks of March, June, September and December and bills are sent out at the beginning of the following months.

Once the customer receives their bill, they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the "Cu. Ft. Used" (cubic feet used) column located on the following Water and Sewer 2023 Rate Table to see how the bill is calculated. (2024 Rate table will be available on the Department's webpage after revisions are adopted)

In Bristol, the quarterly water customer can receive 748 gallons of water for \$2.99 after paying the \$36.63 minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance).

Bristol will treat the residential sewer customer's wastewater for \$6.50 per 748 gallons after paying the \$40.29 minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance).

The public are welcomed and encouraged to set up a tour of Bristol's Water and Sewer System. Please contact our office to schedule a time. 744-8411

The Water Department will be sending out the 2024 (2023 Data) Consumer Confidence Report enclosed with the April quarterly bill; for seasonal customers, it will be enclosed along with their seasonal turn-on notice.

Respectfully submitted,  
Superintendent, Jeff Chartier

### WELFARE SERVICES

2023 was another busy year, and applications for assistance continued to come in at a steady pace.

While for some COVID-19 is a thing of the past, others are still suffering from the long-term social costs. Employment is readily available all over the Lakes Region and beyond, however, with that said some people are still playing catch up from being out of work.

I encourage people who are struggling to reach out, don't wait. Start with reaching out to the State Resources that are available, including 211, as well as the County Resources. Both have received a lot of Federal funding to assist people.

Throughout the year I have worked closely with numerous local agencies to help our citizens, and I want to take this opportunity to thank them and their staff for all their assistance. Bristol Community Services, Tri-County CAP, the Salvation Army, the American Red Cross, the Bridge House, Whole Village Family Resource Center and the Department of Health and Human Services.

Applications for assistance can be found in the lobby of the Land Use side of the Town Hall or on the Town of Bristol Website.

Respectfully Submitted,  
Ingrid Heidenreich  
Welfare Director



## ZONING BOARD OF ADJUSTMENT

The Bristol Zoning Board of Adjustment (ZBA) is the legislative body that enforces the Town's Zoning Ordinance. The ZBA is responsible for reviewing four (4) types of requests: variances, special exceptions, equitable waivers of dimensional requirements, and appeals.

1. Variances are when an applicant seeks relief for something that the Zoning Ordinance does not permit.
2. Special Exceptions are when an applicant seeks permission to do something that the Zoning Ordinance permits under certain circumstances. Special Exceptions have been the most common application this year.
3. Equitable Waivers are sought when a property is found to be in violation of a physical layout or dimensional requirement imposed by the Zoning Ordinance.
4. Appeals are under two categories; an appeal of a Zoning Board decision with a Motion for Rehearing; Or an Administrative Appeal when it is alleged there is an error in any order, requirement, decision, or determination either by the Planning Board or the Land Use Office.

For 2023, the Zoning Board spent its meeting time as follows:

- 15 Special Exceptions
- 13 Variances
- 1 Motion for Rehearing

The members of the Board continue to meet in-person, with the option of Zoom still available to continue to provide service to the public. In 2023, the ZBA went through several changes. Early in the year they welcomed Andrew Litz as a Member, Steve Carten as an Alternate Member, and accepted the resignation of Board Chair, Alan DeStefano. The Board thanks Alan for his years of service and volunteer hours to the Town of Bristol. With Alan's resignation

the Board voted Richard Laflamme to the office of Chair and Melody Mansur to Vice Chair. Towards the end of 2023 Richard Laflamme resigned from the Board. With Richard's resignation, the Board voted Melody Mansur to the office of Chair and Steve Carten has accepted the role of a full member. The office of Vice Chair has yet to be filled. A special Thanks goes to Richard Laflamme for his many years of service as a member and Chair of the ZBA. His fellow Board members wish him well in his retirement.

The dedicated volunteers that make up the ZBA attended 11 meetings this year, totaling approximately 22 hours, which does not include any pre-meeting review of documents, plans, etc. Meetings of the ZBA are held the 1st Tuesday of each month at 6:00 p.m. and are open to the public; however, it is recommended to check the Town's website for updated information including any schedule changes before attending.

The Land Use / Assessing Departments became fully staffed in 2023. Joanne Bailey is now in the role of Land Use/Assessing Manager, Donna Sullivan as Land Use Administrative Assistant, Mike Lacasse as Permitting / Enforcement and Health Officer, Janet Cote as the Land Use Associate, Shannon Bergeron and Ashley Bureau as Administrative Assistants, supporting both Assessing/Land Use & Highway Departments.

The Board would like to give special recognition to Christina Goodwin, the Assessing/Land Use Manager for many years. Effective January 1, 2023, Christina became the new Town Administrator for Bristol. Furthermore, a big thank you to Denice DeStefano for all her support and expertise in helping the new team get established.

Respectfully Submitted,  
Zoning Board Members – Melody Mansur – Chair, Lorraine Bohmiller, Larry Denton, Andrew Litz, Steve Carten



**SUPPLEMENTARY  
INFORMATION**

# SUMMARY OF TOWN OWNED PROPERTIES

## SUMMARY OF TOWN OWNED PROPERTY

Map	Lot	Sub	Location	Acres	Value
000102	000046	000000	BATTEN RD	0.009	2,700
000103	000037	000000	WULAMAT RD	0.170	28,700
000103	000051	000000	OLD PAPER RD	0.230	51,900
000103	000053	000000	WULAMAT RD	0.100	68,800
000104	000002	000000	W SHORE RD	0.110	55,300
000106	000030	000000	LAKE ST	0.860	60,400
000108	000100	000000	W SHORE RD	1.470	1,809,900
000111	000009	000000	SHORE DR	0.520	2,434,800
000111	000087	000000	RAVINE DR	17.000	18,600
000112	000021	000000	BRISTOL HILL RD	0.030	11,900
000112	000071	000000	LAKE ST	1.800	510,900
000112	000084	000000	HILLSIDE AVE	0.050	2,900
000112	000096	000000	NORTH MAIN ST	0.720	129,900
000112	000096	000001	NORTH MAIN ST	0.100	25,000
000113	000025	000000	LAKE ST	0.664	639,100
000113	000047	000000	NORTH MAIN ST	6.830	137,200
000114	000012	000000	SCHOOL ST	0.661	671,600
000114	000047	000000	SUMMER ST	0.250	249,800
000114	000065	000000	MERRIMACK ST	0.210	85,700
000114	000108	000000	SPRING ST	0.067	14,400
000114	000112	000000	SUMMER ST	0.610	25,900
000114	000115	000000	CENTRAL ST	0.219	84,900
000114	000118	000000	CENTRAL ST	2.400	46,100
000114	000123	000000	CENTRAL ST	0.060	23,800
000114	000179	000000	PLEASANT ST	0.730	907,400
000114	000191	000000	CENTRAL SQ	0.030	18,100
000115	000001	000000	HIGH ST	0.070	144,800
000115	000069	000000	WATER ST	0.100	15,000
000116	000072	000001	ROBIESON DR	0.513	59,500
000116	000101	000000	PLEASANT ST	1.000	54,000
000203	000038	000000	AKERMAN RD- CEMETARY	0.270	
000203	000039	000000	W SHORE RD	0.250	15,000
000203	000119	000000	W SHORE RD	2.610	139,400
000203	000120	000000	W SHORE RD	9.030	177,600
000203	000121	000000	W SHORE RD	0.236	44,700
000203	000157	000000	ADAMS DR SLIP 06	0.000	51,000
000214	000044	000000	COUNTRY CLUB RD	0.597	8,200
000217	000101	000000	NORTH MAIN ST	1.600	775,100
000217	000130	000000	HALL RD	1.800	56,000
000219	000032	000000	TEN MILE BROOK RD	2.400	54,800
000219	000035	000000	PEAKED HILL RD	0.330	
000220	000018	000000	SUMMER ST	3.000	89,400
000221	000025	000000	SUMMER ST	0.260	
000223	000031	000000	SUMMER ST	0.410	
000223	000063	000000	HALL RD	16.000	188,900
000223	000075	000000	AYERS ISLAND RD	13.850	2,132,500
000223	000078	000000	AYERS ISLAND RD	3.200	328,100
000224	000050	000000	LAKE ST	0.440	24,400
000224	000051	000000	LAKE ST	2.400	28,800
000224	000052	000000	LAKE ST	5.650	78,700
000224	000053	000000	LAKE ST	1.100	59,800
000224	000054	000000	LAKE ST	0.140	25,500
000230	000010	000000	PROFILE FALLS RD	0.370	21,900
Overall totals				103.526	\$12,688,800

# SUMMARY INVENTORY OF VALUATION

## SUPPLEMENTARY INFORMATION

### 2023 Summary Inventory of Valuation – All Properties

Value of Land Only	
Current Use	\$ 283,770.00
Residential	\$ 175,222,300.00
Commercial/Industrial	\$ 18,361,800.00
Total Value of Land	<hr/> <u>\$ 193,867,870.00</u>
Value of Buildings Only	
Residential	\$ 297,729,300.00
Manufactured Housing	\$ 14,268,800.00
Commercial/Industrial	\$ 40,259,500.00
Total Value of Buildings	<hr/> <u>\$ 352,257,600.00</u>
Public Utilities	
Utilities	\$ 15,764,600.00
Total Valuation Before Exemptions	<hr/> <u>\$ 561,890,070</u>
Exemptions	
Elderly	\$ 340,000.00
Blind	\$ 90,000.00
Deaf	\$ -
Disabled	\$ 200,900.00
Total Exemptions	<hr/> <u>\$ 630,900.00</u>
Net Taxable Valuation	<hr/> <u>\$ 561,253,670.00</u>



**OUTSIDE  
AGENCIES  
ANNUAL  
REPORTS**

## COMMUNITIES FOR ALCOHOL AND DRUG-FREE YOUTH (CADY)

### CADY 2023 ANNUAL REPORT

Communities for Alcohol- and Drug-Free Youth would like to thank the town of Bristol for your support over the past year. Together we are preventing substance misuse and building possibilities, potential, and promise for our children.

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths stealing the lives of 487 people in 2022. Use of addictive substances during adolescence poses serious risks of harm, including interference with brain development and significantly increased risk of addiction. We must remember addiction is a progressive disease that's preventable. CADY works to build protective factors and reduce risk for our children and youth, and together with our community partners, we are accomplishing that important goal.

Consequently, CADY believes local problems need local solutions; as such, it is our collective responsibility to address these problems head on to ensure that we are supporting the healthy social and emotional development of children in our region. The most recent Newfound Region Youth Risk Behavior Survey data indicates that local youth are experiencing significantly higher rates of sadness, hopelessness, and rates of suicidal ideation than previously reported in 2019. Misuse of alcohol, high-potency marijuana, vaping products, and prescription drugs are risk factors of great concern. The lack of treatment and mental health services for children in New Hampshire makes preventing the problems before they start a more urgent goal.

With your support, CADY has continued to build youth resiliency by providing asset-building, high-impact prevention programming and leadership training for hundreds of area students in grades 5-12, including Suicide Prevention Train-

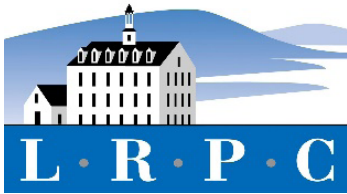
ing for Central NH youth. We also continue to provide our most vulnerable youth a second chance to overcome challenges, to learn, grow and to turn their lives around through our region's juvenile court diversion program, Restorative Justice (RJ). Many of the high-risk youth referred to RJ are already struggling with substance use disorders—this vital intervention is preventing entry to the addiction pipeline and saving lives. To provide wrap-around support, we have hired a highly qualified mental health professional to provide trauma-informed counseling to support RJ youth and their families. To learn more about our programs, please go to our website, [CADYINC.ORG](http://CADYINC.ORG).

CADY believes every child deserves a promising future. That's why we're doing whatever it takes—every day—to help local children, especially those hardest to reach and most vulnerable. We, as trusted adults, need to work together to protect the precious years of childhood from the harms of social isolation, mental health crises, substance misuse, and addiction.

Thankfully, our collective action has the power to transform lives by preventing youth substance misuse through education, skill building, increasing early intervention services and social-emotional supports, and offering opportunities for mentoring and resiliency building. We thank our community partners for working tirelessly with CADY to build healthy environments that foster hope, growth, and resiliency. We cannot do this critical work without you. Thank you, Bristol, we are truly honored and grateful for your support.

Sincerely,  
Deb Naro  
Executive Director





The Lakes Region Planning Commission (LRPC) is a voluntary association of 30 communities in Belknap, Carroll, Grafton, and Merrimack counties enabled under RSA 36:45. The LRPC plans at the local, regional, and statewide levels and is an essential conduit for federal funding. The LRPC employs a highly trained, professional staff to provide a wide variety of cost-saving local services such as presented below, and coordinates transportation, land use, economic development, and environmental planning at the regional level. A twelve-member Executive Board, together with Commissioners, governs the LRPC. Operations are overseen by an Executive Director.

The LRPC provides a forum for communities to share information and services from model ordinances and joint purchasing to solid waste districts and watershed manage-

ment plans and serves as a resource to support and enhance local planning and regional collaboration. The LRPC recognizes that the foundation of regional decision-making lies within local communities. Membership provides access to a wide range of services and resources including:

- Transportation, land use, and watershed management planning
- Technical assistance with Master Plans, Capital Improvement Plans, Hazard Mitigation Plans, Zoning and Site Plan Regulations, Developments of Regional Impact, and Circuit Rider assistance
- Economic development assistance
- Grant writing and administration
- GIS mapping
- Data collection and analysis

The following are highlights of our FY22 activities. For our full FY22 Annual Report, please visit the About LRPC page on our website at [www.lakesrpc.org](http://www.lakesrpc.org).

### Highlighted Local and Regional Planning Services Provided for FY23

#### Highlighted Local and Regional Planning Services Provided for FY23

<b>General &amp; Technical Assistance</b>	<ul style="list-style-type: none"> <li>• Worked with Town Officials to fill vacancies and/or maintain Commissioner and TAC membership.</li> <li>• As a member of the LRPC, Town Officials are encouraged to contact the LRPC regarding our services or any other regional planning related issues.</li> </ul>
<b>GIS Mapping</b>	<ul style="list-style-type: none"> <li>• The LRPC is a great resource for community maps. Give us a call if your town needs updated zoning, town roads, or community facility maps for instance.</li> </ul>
<b>Grant Administration</b>	<ul style="list-style-type: none"> <li>• The LRPC provides a wide variety of grant writing and administration assistance to towns as needed.</li> </ul>
<b>Household Hazardous Waste (HHW) Collection</b>	<ul style="list-style-type: none"> <li>• Coordinated our 37th Annual Household Hazardous Waste (HHW) Collections in the Summer &amp; Fall of 2023, and widely promoted this event to reach the maximum number of households. This event provides a safe disposal option for residents in our participating communities.</li> <li>• Conducted site visit to provide suggestions regarding flow of traffic and layout.</li> <li>• Bristol Household Participation: 71</li> <li>• <a href="#">Thank you to the Town of Bristol and the Newfound Regional High School for serving as one of our regional collection sites.</a></li> <li>• <i>Please go to our website (<a href="http://lakesrpc.nh.gov">lakesrpc.nh.gov</a>) if you missed this year's collection for alternative disposal options.</i></li> </ul>
<b>Master Plan Development</b>	<ul style="list-style-type: none"> <li>• Master Plan Land Use chapter submitted to Planning Board.</li> </ul>

## LAKES REGION PLANNING COMMISSION (cont.)

<b>Newsletters &amp; Articles</b>	<ul style="list-style-type: none"> <li>The LRPC helps coordinate information from many different sources and is a great resource for keeping towns up to date on planning issues and resources through both our website and direct contact.</li> </ul>
<b>Planning &amp; Land Use Regulation Books</b>	<ul style="list-style-type: none"> <li>Coordinated the purchase and delivery of 335 copies of the annual <i>NH Planning and Land Use Regulation</i> books as part of a regional bulk purchase at a savings of \$96.25 for each book and \$88.50 for each book with e-book.</li> <li>Bristol purchased 11 books. <b>Total saved: \$1,058.75.</b></li> </ul>
<b>Solid Waste Management</b>	<ul style="list-style-type: none"> <li>Performed transfer station site visit to identify areas of improvement.</li> <li>The LRPC provides a wide range of services to solid waste operators throughout the region including information, training, signage, roundtable events, regional purchase opportunities, and much more.</li> </ul>
<b>Technical Land Use Planning Assistance (TBG – A)</b>	<ul style="list-style-type: none"> <li>The LRPC employs a professional land use planner to assist towns with technical land use issues which require a knowledge of land use law, NH RSA's, as well as state and local regulations on either a short or long-term basis.</li> </ul>
<b>Transportation Planning</b>	<ul style="list-style-type: none"> <li>Conducted traffic counts at 7 locations within Bristol as requested by the NH Department of Transportation.</li> <li>Met with Selectmen to discuss Ten Year Plan (TYP) project lack of funding and possible change of scope or increase in funding.</li> </ul>

### COMMISSION MEETINGS

- Convened 6 regular Commission Meetings with guest speakers covering topics including Regional Housing Needs Assessment/Housing Affordability Trends/ InvestNH Funding, Solid Waste Management Grant, Household Hazardous Waste, Transportation Program Overview & Data Collection, Geographic Information System Programs, NH Broadband Planning Update, Electric Vehicle Infrastructure & Asset Management.

### REGIONAL SERVICES & ACTIVITIES OF BENEFIT TO MULTIPLE COMMUNITIES

- 2023 Household Hazardous Waste (HHW) Collection
- BY THE NUMBERS: 37 years of regional collections | 24 participating communities | 7 summer & 1 fall collection sites | 4 HHW Coordinator meetings | 80 workers & volunteers contributing more than 500 hours | a dozen new local HHW Coordinators, including 3 new Site Coordinators | 1,564 households served | approximately 60,000 pounds (30 tons) of household hazardous waste safely removed and disposed, preventing negative effects on human health and mitigating potential illegal dumping and disposal throughout the Lakes Region.
- Bulk ordered and distributed 335 *NH Planning and Land Use Regulation* books for a group discount of \$96.25 per book and \$88.50 per book with e-book. TOTAL SPENT by 27 Member Communities = \$4,028.75 | TOTAL SAVED by 27 Members = \$31,719.25.
  - Reviewed 15 Intergovernmental Review Process (IRP) notices from the state planning office as public notification

to regional planning commissions of all projects in the region intended to receive federal financial support.

- Updated Regional Housing Needs Assessment: LRPC is contracted with the NH Department of Business and Economic Affairs (BEA) to address the RSA requirement that regional planning commissions complete a housing needs assessment every 5 years. This update was completed for 2023 and a draft was posted to our website together with a downloadable toolbox to assist communities with housing planning. Discussions have begun relative to adoption.

### SOLID WASTE MANAGEMENT ACCOMPLISHMENTS

- Worked with solid waste operators around the region to address solid waste issues through grant writing and research.
- Utilized Geographic Informational System (GIS) mapping tools to identify potential solid waste solar sites in the Lakes Region.
- Conducted a plastics disposal and municipal solid waste study for Lakes Region transfer stations with summer intern.
- Ran two roundtables for solid waste operators concerning *Food Waste Composting in NH and Glass Management – Efficiencies and Uses*.
- Conducted outreach at various transfer stations, providing information to a number of residents concerning the annual Household Hazardous Waste collection event.

## LAKES REGION VISITING NURSE ASSOCIATION (LRVNA)

### LAKES REGION VISITING NURSE ASSOCIATION (LRVNA)

**Mission Statement:** To provide quality and compassionate nursing, therapeutic and hospice care to families in our communities.

Summary of Services for the Town of Bristol for 2022-2023:

Total Visits 2,482

- Homecare: Skilled Nursing 893, Occupational Therapy 347, Physical Therapy 602, Home Health Aide 415, Medical Social Worker 24, Speech Therapy 24.
- Hospice: Chaplain 21, Skilled Nursing 74, Home Health Aide 36, Medical Social worker 19, Counselor 18, Volunteer 8 and Physician visit 1.

**Organization Outreach Programs – Free Clinics:** COVID-19 Restrictions have been lifted and we have continued to provide Blood Pressure Clinics at the Senior Center as well as Flu Shot clinics here in the Bristol office.

**Federal and State Programs:** Our reimbursement rates continue to decline while patient acuity rises as more care is delivered in the home setting. The Federal Government's Price Driven Grouping Model (PDGM) for home care episodes went into effect January 1, 2020 and equated to an 8% drop in reimbursement from the prior year.

**All Hazards Planning:** LRVNA is a participating member of the Central New Hampshire Health Partnership (CNHHP) for the greater Plymouth region. LRVNA's knowledge of special populations throughout the Newfound region is vital to planning for catastrophic events.

**Community Representation/Collaboration:** Our continued expansion of collaboration with the community partners gives us the opportunity to participate in groups that are instrumental in addressing the obstacles that make service delivery challenging to our elderly population and children. We are proud to be a member of several communities advocating for services for our community residents.

Lakes Region VNA is pleased to offer quality home care and supportive services to area residents.

The staff, volunteers and Board of Directors are honored to serve the health care needs of those in our community.

Respectfully submitted,  
Heidi Walker  
Bookkeeper

## PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE (PRLAC)



The Pemigewasset River Local Advisory Committee (PRLAC) is a member organization of appointed local representatives that oversees the Pemigewasset (the Pemi) River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, Lincoln, New Hampton, Plymouth, Sanbornton, Thornton and Woodstock. The members of PRLAC act on behalf of the NH Department of Environmental Services (DES) to review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The DES does not have adequate staff to visit most permit application sites in a timely fashion, and they have asked PRLAC as well as other Local Advisory Committees to perform this task for them. Our site visits collect data, make observations, and usually take photos of the sites of the proposed projects that will impact the Pemi corridor, and then we report our findings to DES, the developer, and the property owner. Although we ourselves do not have the authority to approve or deny an application, our observations influence the action that is taken by DES.

During 2023 PRLAC's membership remained strong, and we thank your town for providing knowledgeable and engaged representatives! Their participation continues to provide valuable insight and information as we pursue our mission. Just a reminder that Select Boards of each of the PRLAC towns may appoint up to 3 members to the committee.

The Pemi is a Class B River, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had considerable experience in identifying potential water quality issues before they become a crisis and make suggestions for prevention and remediation.

One role of PRLAC is to investigate permit applications that are submitted to DES. With the increase of development and infrastructure projects along the Pemi, our permit investigations have expanded dramatically. We continue to monitor individual and business growth for shoreline violations. One major concern we are still working on is the clear-cut mowing along

the riverbanks by the various utility companies. We have observed that they are not leaving enough flora to keep the riverbanks stable, thus causing erosion. We continue to explore what options we have to control that process while protecting against invasive species. Although not specific to a permit application, some members did research as to the possibility of PFAS chemicals being manufactured and used in areas along the river corridor.

A number of the permit applications we received had to do with water withdrawals. Right now, the Pemigewasset River has 130 registered withdrawal users. PRLAC has seen a notable increase in withdrawal applications during this past year. Our objective is to balance sensible environmental and economic goals while respecting the rights and desires of riparian property owners of the region as a whole. We wish to ensure that there is enough water to support aquatic life, fish consumption, drinking water supply after adequate treatment, swimming, boating, and wildlife.

One way we are looking to protect this goal is to have the Pemigewasset River be a part of the DES Instream Flow Program. The Instream Flow Program ensures that rivers continue to flow in spite of the uses and stresses that people put on them. The Instream Flow Program operates within the New Hampshire Rivers Management and Protection Program statute, Section 9-c (RSA 483:9-c) and in accordance with Administrative Rule Env-Wq 1900. We are pleased to announce that the Pemigewasset River has been chosen with active data collection already in process. We anticipate a final report in 2026. Here is the link for further information on this program: <https://www.des.nh.gov/water/rivers-and-lakes/instream-flow>

Another key role of PRLAC is its participation with the DES Volunteer River Assessment Program (VRAP), where PRLAC members tested water quality at 9 stations along the Pemigewasset and three tributaries that feed into the Pemi. Last year was the 22nd year of regular water testing at these 9 stations, and we recognize what a benefit it is to have been able to rely on our volunteers to perform a 20-year longitudinal study of the Pemi River water quality parameters! Testing takes place from Bristol to Thornton and runs from April into September. VRAP tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature, and chloride; all key elements in assessing overall river health. Additionally, after taking the previous year off due to COVID precautions, DES's lab was once again able to test for E coli, total phosphorus, and nitrogen at popular recreation sites on the river. We are hoping to add test sites to include the river north of Thornton to Franconia Notch. Information on DES's rivers and lakes testing program along with the results of our annual testing are

posted on the DES website: [www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring](http://www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring).

Under state law, one purpose of the Local Advisory Committee is to develop a corridor management plan which communities may adopt as an adjunct to their master plan, and report to NH DES and communities on the status of compliance to laws and regulations. Our Management Plan is used to inform the public and serve as a resource for anyone interested in going forward with a project in the Pemi River corridor. During 2023, PRLAC worked diligently with Dave Jeffers and the staff at LRPC to complete the process by year's end. We are pleased to note that the approved document will be available to the public in the spring of 2024. Online access: <https://www.lakesrpc.org/prlac/prlacmgmtplan.asp>. We are extremely grateful to all who participated in the process.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 6:30 p.m. on the last Tuesday of the month from January through November. We have returned to in-person meetings with a Zoom option noted on the agenda. Details of the monthly meeting are posted through your Town, and all are encouraged to attend, and you can find out more information from reviewing the meeting minutes. The minutes of our meetings are available at our link: [www.lakesrpc.org/prlac/prlacmeetings.asp](http://www.lakesrpc.org/prlac/prlacmeetings.asp)

PRLAC continues to be a dedicated group of volunteers with a focus on keeping the Pemigewasset River healthy and cared for so that all of us can utilize its beauty and its natural resources.

Regards,  
Sherrill D. Howard, Chair  
PRLAC

### TAPPLY-THOMPSON COMMUNITY CENTER (TTCC)

2023 has been a wild ride here at the Tapply Thompson Community Center (TTCC) with so many positive things happening!



As we enter 2024 we will be reviewing options for our 2nd location which will have a full-size gymnasium in the plans. With our ever-growing programs we need additional space to provide our communities with our many activities. We will not be leaving our current building but have received a \$1,000,000 grant to do renovations and upgrades in our much beloved space. This will include a new handicap entrance with access to the basement and main floor, electrical upgrades, a new security system and relocation of the offices. Work has begun and will be done in phases as we will continue to be using the building for programs.

This past summer we were able to bring back our 'Westward Bound Teen Expedition' trip after a hiatus during Covid. This is an award-winning program that takes 12 incoming freshman students on a trip to visit National Parks in the Western United States. The chaperones include the TTCC Director, Principal of the High School and two High School teachers. This was our 14th trip, and we visited the Arches National Park, Mesa Verde, Four Corners, and Great Sand Dunes National Park. It has been described as 'life changing' by many students and the relationships that are built with the High School staff make an incredibly positive impact on their High School career.

This year we were able to provide over \$28,000 in program scholarships to area families and had over 1,000 participants in our programs. We have teamed up with Newfound Country Store to offer the Annual Bridgewater Turkey Trot event. This event raised over \$14,000 in 2023 which provided local families with gas, food, and clothing gift cards to help those that are struggling. We continue to offer our Every Child is Ours weekly food bag program. This program provides bags of food containing 10 items for students that may be food challenged on weekends. We are currently filling 142 bags each week. Our Operation Warm program provided 136 children with coats, snowpants and boots this past fall. Clearly the need is great in our communities, and we are grateful for all the support we receive to make these opportunities available.

This past summer our camps were filled within the first few days of registration opening. This created a waiting list of 60 children. Realizing how much these families depend on

us for the well-being of their children in the summer we had to get creative! We made the decision to add a 4th camp – Project QUEST. Additional staff were hired, and we were able to secure the use of the Bristol Elementary School as the site for that group. Incredibly, we were able to take everyone off from the waiting list. We averaged 170 campers per day and despite the rain, rain, rain we were able to have a safe, fun, and successful summer!

We continue to offer all youth sports, adult pickleball, Shape Up Newfound and have added Dog Obedience, Adult Tap & Hip Hop, Youth Karate & Youth Dance classes. Baseball & Softball registration begins in February and Summer Program registration opens on March 1st.

We have been incredibly fortunate for the support from our donors and supporters this year as we raised funds for our building projects. It is important that we give a huge thank you to our many volunteers that help us to provide youth sports, staff events, and help wherever needed. We could not accomplish this without all of you! What an amazing community we live in!

This is just a brief snapshot of what we have been doing over the past year. We look forward to serving you in 2024! On behalf of our TTCC Staff & Board we thank you!!

**UNH COOPERATIVE EXTENSION**

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions, working in collaboration with county, state and federal government. Some examples of how Extension has been working towards this mission in Grafton County are summarized below.

The Grafton County 4-H program continued to promote intergenerational activities and build a positive community of youth and older adults. In addition to the annual carved pumpkin display at the nursing home, 4-H members showcased their animals at the county complex in the Spring, giving nursing home residents the opportunity to see the animals up close and share past experiences with the youth.

Through the Community & Economic Development program over 150 participants from 60 NH communities in all 10 counties, including eight Grafton County communities, completed the Housing Academy training program as part of the InvestNH Municipal Planning and Zoning Grant program. Participating communities worked to assess needs, identify strategies that fit their own communities’ goals and imple-



ment strategies to address the housing crisis in NH.

A 4-part twilight meeting series on high tunnel management was presented in Grafton County by the Food & Agriculture staff. Over 50 people attended and 17 earned two pesticide recertification credits each towards keeping their applicator licenses current. Several participants reported putting what they learned to work on their own farms.

The Food Safety program offered several Safety Awareness in the Food Environment classes for food service workers and NH Food Pantry workers. Workshops were also held for NH homestead food processors on how to produce home-made food in NH legally and safely. The NH Jumpstart program continued with 12 farm participants (3 in Grafton County) who made positive changes in their produce food safety activities.

Natural Resources staff developed and/or presented 20 workshops or trainings on forestry and wildlife topics. These workshops and trainings reached a total of 1,004 participants across Grafton County, including adult learners and elementary and high school students.

Several community gardens, that resulted in donations to food pantries, continued to be managed by Master Gardeners. Projects to promote beneficial pollinators flourished as did a project to reclaim a section of Lake Mascoma in Enfield for recreational use. A virtual Master Gardener training was also launched.

Health and Well-Being programming in Grafton County was expanded in 2023, to focus on reducing healthcare costs and boosting nutrition, physical activity, food access and mental health. New programs included Master Wellness Volunteers, Boost Your Brain and Memory for older adults, and food security screenings at OB/Gyn clinics. Positive outcomes included participants learning to save an average of \$16 more a day on food and acquiring skills to support others in crisis (including those considering suicide).

To learn more about programs and resources that are available, please visit [extension.unh.edu](http://extension.unh.edu).

Respectfully submitted by  
 Donna Lee  
 UNH Extension, Grafton County Office Administrator



### APPENDIX A – RSA 32

#### SECTION 32:1

**32:1 Statement of Purpose.** – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature’s further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

Source. 1993, 332:1, eff. Aug. 28, 1993.

#### SECTION 32:5

**32:5 Budget Preparation.** – I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. If a town or district uses sub-accounts to budget or track financial data it shall make that data available for public inspection at the public hearing. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35. II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures. III. All appropriations recommended shall be stipulated

on a “gross” basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.  
(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.  
(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.  
V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;

(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.  
V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village



district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body or the budget committee adopted under RSA 32:14 may, on its own initiative, require that the tallies of its votes be printed next to the affected article.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may

each vote on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

X. If a town or district uses sub-accounts to budget or track financial data, it shall ensure the budget data at the account and sub-account levels is available for public inspection prior to and at the annual or special meeting, at which the budget or any appropriation is to be considered.

Source. 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff. June 15, 2004; 238:12, eff. Aug. 10, 2004 at 12:01 a.m. 2007, 305:1, eff. Sept. 11, 2007. 2009, 2:1, eff. Feb. 20, 2009. 2010, 90:1, eff. July 24, 2010. 2012, 6:1, eff. May 21, 2012; 217:1, eff. July 1, 2013. 2014, 190:7, eff. Sept. 9, 2014. 2018, 246:1, eff. Aug. 11, 2018. 2021, 134:3, 4, eff. Sept. 21, 2021.

### SECTION 32:16

#### **32:16 Duties and Authority of the Budget Committee. –**

In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

- I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.
- II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to esti-

mated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee. III. To conduct the public hearings required under RSA 32:5, I. IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant. Source. 1993, 332:1, eff. Aug. 28, 1993. 2004, 219:4, eff. Aug. 10, 2004.

**SECTION 32:17**

**32:17 Duties of Governing Body and Other Officials.** – I. The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, including all sub-accounts used by the governing body, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested. II. The information provided to the budget committee as required by this chapter shall be in a format acceptable to the budget committee. This requirement may be satisfied by the municipality by providing the assistance of a knowledgeable staff person who will attend the budget committee meetings with access to and the ability to provide the required information. III. The governing body shall incorporate any sub-accounts created by the budget committee into the software used to budget or track financial data. Source. 1993, 332:1, eff. Aug. 28, 1993. 2021, 134:5, eff. Sept. 21, 2021.

**APPENDIX B – RSA 40**

**SECTION 40:12**

**40:12 Definition.** – In this subdivision “local political subdivision” means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting. Source. 1995, 164:1, eff. July 31, 1995.

**SECTION 40:13**

**40:13 Use of Official Ballot.** –

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters. II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting. II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting: (a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January. (b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday. (c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the

last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond

governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision’s governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

## APPENDIX B – RSA 40

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, which is the official ballot voting day as defined in RSA 652:16-g, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable unless it is postponed in accordance with RSA 40:4, II(b) and RSA 669:1. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be

placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

“Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?” In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: “Are you in favor of the adoption of Amendment No. \_\_\_ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?”

IX. (a) “Operating budget” as used in this subdivision means “budget,” as defined in RSA 32:3, III, exclusive of “special warrant articles,” as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) “Default budget” as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. In calculating the default budget amount, the governing body shall follow the statutory formula which may

result in a higher or lower amount than the proposed operating budget.

(c) “Contracts” as used in this subdivision means contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed and presented for questions and discussion at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The line item details for changes under subparagraph (2) shall be available for inspection by voters. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year’s operating budget;
- (2) Reductions and increases to the previous year’s operating budget including identification of specific items that constitute a change by account code, and the reasons for each change;
- (3) One-time expenditures as defined under subparagraph IX(b); and
- (4) Reductions for eliminated positions and benefit expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

“Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes

set forth therein, totaling \$ \_\_\_\_\_? Should this article be defeated, the default budget shall be \$ \_\_\_\_\_, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.”

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year’s appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money

for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5. Source. 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013. 2014, 7:1-4, eff. July 5, 2014; 190:1-3, 8-10, eff. Sept. 9, 2014. 2018, 241:1, 2, eff. Aug. 11, 2018; 313:1, 2, eff. Aug. 24, 2018. 2019, 192:2, eff. July 10, 2019.

**SECTION 31:95-H**

**31:95-h Revolving Funds. –**

I. A town may, by vote of the legislative body, establish a revolving fund. Each revolving fund shall be limited to one of the following purposes:

- (a) Facilitating, maintaining, or encouraging recycling as defined in RSA 149-M:4;
- (b) Providing ambulance services, or fire services, or both;
- (c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects, or for any other public safety purpose deemed appropriate by the municipality;
- (d) Creating affordable housing and facilitating transactions

relative thereto;

- (e) Providing cable access for public, educational, or governmental use;
- (f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F; or
- (g) Facilitating transactions relative to municipal group net metering.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town’s general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

Source. 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013. 2017, 95:1, eff. Aug. 7, 2017. 2018, 30:1, eff. July 14, 2018; 58:1, eff. July 24, 2018.

# APPENDIX D - CAPITAL IMPROVEMENTS PROGRAM WORKSHEET

63 64 November 6, 2023 REV FINAL sheet 2 of 2

Equipment/Project Name	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>DEBT PAYMENTS</b>													
Town Office Renovations Principal	58,922	61,311	63,426	65,800	68,270	70,830	73,487	76,241					
Town Office Renovations Interest	20,179	17,969	15,675	13,300	10,831	8,271	5,614	2,859					
Public Safety Building principal	180,679	186,741	191,637	197,672	203,684	209,679	215,663	221,641	228,619	235,603	243,800	243,800	243,800
Public Safety Building Interest	148,293	142,797	137,135	131,300	125,288	119,092	112,709	106,131	99,353	92,369	85,172	85,172	85,172
Treatment Plant Upgrade Principal (loan from USDA thru 2039)	11,000	11,000	12,000	12,000	13,000	13,000	13,000	14,000	15,000	15,000	17,000	17,000	17,000
Treatment Plant Upgrade Interest (loan from USDA thru 2039)	13,068	12,593	12,078	11,418	10,793	10,193	9,753	9,228	9,028	9,028	6,781	6,781	6,781
Waste Water chloroidechlor Interest (thru 2033)	7,000	7,000	7,300	8,000	8,000	8,000	8,000	8,000	9,000	9,000	11,000	11,000	11,000
Waste Water chloroidechlor Interest (thru 2033)	4,825	4,545	4,195	3,830	3,430	3,430	3,430	3,030	2,763	2,313	863	863	863
Central Square Project Principal Payment	27,167	27,167	27,167	27,167	27,167	27,167	27,167	27,167					
Central Square Project Interest Payment	4,140	3,450	3,450	2,070	1,380	1,380							
Library Addition Principal Payment	88,800												
Library Addition Interest Payment	1,883												
6x6 Dump Lease Purchase	24,753	24,753	24,753	24,753	24,753								
Fire Department radio lease purchase	31,200	31,200	31,200										
Stewart Tractor Lease Payment	20,242	20,242											
<b>Total Debts</b>	<b>315,177</b>	<b>550,021</b>	<b>530,154</b>	<b>497,308</b>	<b>458,594</b>	<b>471,841</b>	<b>443,229</b>	<b>443,587</b>	<b>364,312</b>	<b>364,312</b>	<b>364,616</b>	<b>364,616</b>	<b>364,616</b>
<b>OFFSETTING REVENUES</b>													
Kelley Park Equipment Fund													
Ambulance Replacement Enterprise Fund			300,000										
Police Cruiser Capital Reserve	52,000	54,000	65,000	68,000	70,000	72,000	74,000	76,000	78,000	80,000	82,000	84,000	86,000
Police Detail Enterprise Fund			5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Police Detail Reuse Grant			24,000	6,000	6,000								
Public Works Equipment Capital Reserve		143,000	245,000	230,000	70,000	70,000	155,000	200,000	100,000	265,000	200,000	190,000	225,000
Fire Department Equipment Capital Reserve										1,050,000			
Land and Water Conservation Fund Grant				144,000	65,000								
Transfer Station Improvements Enterprise Fund													
Sewer dept													
<b>Total Offsetting Revenues</b>	<b>52,000</b>	<b>197,000</b>	<b>639,000</b>	<b>463,000</b>	<b>236,000</b>	<b>147,000</b>	<b>234,000</b>	<b>281,000</b>	<b>183,000</b>	<b>1,760,000</b>	<b>287,000</b>	<b>279,000</b>	<b>381,000</b>
<b>Year Total Appropriations including Debt:</b>	<b>955,177</b>	<b>1,119,021</b>	<b>1,218,154</b>	<b>1,217,309</b>	<b>1,233,594</b>	<b>1,223,841</b>	<b>1,247,229</b>	<b>1,249,537</b>	<b>1,252,312</b>	<b>1,264,312</b>	<b>1,291,616</b>	<b>1,303,616</b>	<b>1,310,616</b>
<b>Projected Capital Portion of Tax Rate (based on projected valuation)</b>	<b>1.71</b>	<b>1.99</b>	<b>2.16</b>	<b>2.16</b>	<b>2.16</b>	<b>2.14</b>	<b>2.17</b>	<b>2.16</b>	<b>2.15</b>	<b>2.16</b>	<b>2.20</b>	<b>2.21</b>	<b>2.21</b>
<b>Town Valuation (future value assume 0.5% growth)</b>	<b>569,000,718</b>	<b>667,956,722</b>	<b>664,604,700</b>	<b>567,427,724</b>	<b>570,264,862</b>	<b>673,116,187</b>	<b>576,981,768</b>	<b>578,861,676</b>	<b>581,756,965</b>	<b>684,664,765</b>	<b>587,598,089</b>	<b>590,526,029</b>	<b>593,478,659</b>

Notes: 1 Shared use with Sewer dept.

Fund Code Key	Abvr.
Access Fee	AF
Appropriation	AP
Bond	BD
Capital Reserve	CR
Encumbered	EN
Enterprise Fund	EF
Grant	GT
Impact Fee	IF
Lease Purchase	LP
Public Donation	PD
User Fee	UF

Priority	Abvr.
Urgent	1
Necessary	2
Desirable	3
Deferable	4
Premature	5
Inconsistent	6
Scheduled Replacement	7





# TOWN DIRECTORY

5 School Street

Bristol, New Hampshire

[www.bristolnh.gov](http://www.bristolnh.gov)

**ASSESSING OFFICE/LAND USE** ..... 744-3354

Monday-Friday 8:00 am -4:00 pm

**FIRE DEPARTMENT** ..... 744-2632

Monday-Friday 8:00 am-4:00 pm (Business Office)

**HIGHWAY DEPARTMENT** ..... 744-8411

Monday-Friday 7:00 am-3:30 pm

(Closed Friday during the summer)

**MINOT-SLEEPER LIBRARY** ..... 744-3352

Monday, Wednesday, Thursday & Friday 10:00 am-6:00 pm

Tuesday 1:00 pm-8:00 pm

Saturday 10:00 am-2:00 pm

**POLICE DEPARTMENT** ..... 744-6320

Monday-Friday 8:00 am-4:00 pm

**SELECT BOARD'S OFFICE** ..... 744-3354

Monday-Friday 8:00 am-4:00 pm

**TRANSFER STATION** ..... 744-0482

Monday, Wednesday 7:00 am-4:00 pm, & Saturday 8:00 am - 4:00 pm

**TOWN CLERK/TAX COLLECTOR** ..... 744-3354 x115 or 116

Monday, Tuesday, Thursday, & Friday 8:00 am-4:00 pm

Wednesday 8:00 am-7:00 pm

**WATER/SEWER DEPARTMENT** ..... 744-8411

Monday-Friday 7:00 am-3:30 pm

RV Dumping is allowed between the hours of

8:00 am to 12:00 pm and 12:30 pm to 3:00 pm.

**WELFARE OFFICE** ..... 744-2522

(by appointment only)

