

# ANNUAL REPORT FOR THE TOWN OF BRISTOL, NEW HAMPSHIRE

FISCAL YEAR ENDING  
DECEMBER 31, 2019



POPULATION: 3,054 (2010 Census)  
NET TAXABLE VALUATION: \$470,587,173  
TOWN: \$8.42 per thousand  
SCHOOL DISTRICT: \$10.10 per thousand  
STATE EDUCATION: \$2.24 per thousand  
COUNTY: \$2.01 per thousand  
**TOTAL TAX RATE: \$22.80 per thousand**

## DEDICATION OF THE ANNUAL REPORT

It takes a village! The Bristol Bicentennial Committee represents the very best of our “village”. Formed in June 2017, a group of volunteers came together to begin planning for an important year of special events, Bristol’s 200-year anniversary as a town. The members include some of our most generous citizen volunteers, **Janet Cote, chair, Lucille Keegan, Hilda Bruno, Al Blakeley, Sue Sodano, Karen Bemis, Les Dion, Jenne Walker, Kerrin Rounds, Kerry Mattson, Stacy Buckley, Nancy and Bill Dowey, Donna Manfra, Christina Goodwin and Jen Rosene.**

Bristol began planning and setting aside funds three years before the bicentennial year. The committee, appointed by the Select Board, represented a wide swath of townspeople and some important organizations including **Slim Baker, NLRA, TTCC, NANA, Pasquaney Garden Club, and Rotary Club** among others. The committee got help from **Claire and Doug Moorhead** from Creative Promotions who provided support in the planning of several events. There were many highlights during the year including concerts in Kelley Park, Old Home Day, the Rotary Block Party, and special programs at the Minot-Sleeper Library.

The capstone event of the year was Old Home Day with its Revolution and Civil War re-enactments, demonstrations about ice harvesting on Newfound Lake, logging, railroads, old time artisans, Native American history in the area and many others. There were special fireworks to honor the bicentennial in August, an ice cream social, a talk about Bristol’s historic homes and those who lived in them, a community celebration dance, a special bicentennial dinner, and on June 24<sup>th</sup> a bicentennial birthday party. In September, an original dramatic reading “In All Our Born Days”, written by **Linda Carmichael** and performed by several other Bristol volunteers!

By all accounts the events and celebrations were a huge success and the endless hours that were donated by the Committee and the scores of others to make it happen are what makes Bristol such a special place. In this, our bicentennial year, we celebrate, honor and thank the Bristol Bicentennial Committee!

Respectfully submitted,  
Rosemary D’Arcy



### **Bristol’s Bicentennial Committee:**

Front Row: (Left to right) Claire Moorhead, Alan Blakeley, Janet Cote - Chairperson, Hilda Bruno, Stacy Buckley

Back Row: (left to right) Bill Dowey, Nancy Dowey, Leslie Dion, Jenne Walker, Sue Sodano, Kerry Mattson, Christina Goodwin, Lucille Keegan.

Also part of the committee but not pictured here: Karen Bemis, Jennifer Rosene, Donna Manfra, and Kerrin Rounds.

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## APPOINTED STAFF / ELECTED OFFICIALS

### APPOINTED STAFF

#### **TOWN ADMINISTRATOR**

Nicholas Coates

#### **EXECUTIVE ASSISTANT/BOOKKEEPER**

Wendy Smith

#### **FINANCE OFFICER/HUMAN RESOURCES DIRECTOR**

Robert Blanchette

#### **MINUTE TAKER**

Shannon Wharton

#### **DEPUTY TOWN CLERK/DEPUTY TAX COLLECTOR**

Christina Howe

#### **ASSESSOR**

Commerford, Nieder & Perkins

#### **LAND USE/ASSESSING MANAGER**

Christina Goodwin

#### **HEALTH OFFICERS**

Christina Goodwin  
Peter Daniels, Deputy

#### **LIBRARY DIRECTOR**

Brittany Overton

#### **HUMAN SERVICES**

Kelly Lacasse

#### **PLANNING/ZONING/CIP/ HISTORIC DISTRICT ADMIN. ASSISTANT**

Jan Laferriere

#### **LAND USE OFFICER**

Peter Daniels

#### **PLANNER**

Tyler Simonds

#### **FIRE CHIEF**

Ben LaRoche

#### **FIRE DEPARTMENT ADMINISTRATIVE ASSISTANT**

Ingrid Heidenreich

#### **FOREST FIRE WARDENS**

Ben LaRoche, Warden  
Chris Dolloff, Deputy  
Aaron Heath, Deputy  
Jamie Moulton, Deputy

#### **EMERGENCY MANAGEMENT**

Ben LaRoche, Director  
James McIntire, Deputy

#### **WATER AND SEWER SUPERINTENDENT**

Jeffrey Chartier

#### **WATER AND SEWER OFFICE MANAGER**

Audrey Landry

#### **HIGHWAY SUPERINTENDENT**

Mark Bucklin

#### **HIGHWAY DEPARTMENT ADMINISTRATIVE ASSISTANT**

Janet Cavanagh

#### **POLICE CHIEF**

James McIntire

#### **POLICE DEPARTMENT ADMINISTRATIVE ASSISTANT**

Kirsten Marsh

### ELECTED OFFICIALS

#### **SELECT BOARD**

Les Dion, Chair	2022
Don Milbrand, Vice Chair	2020
Wayne Anderson	2021
JP Morrison	2022
Rick Alpers	2020

#### **MODERATOR**

Edward "Ned" Gordon	2020
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#### **TOWN CLERK/TAX COLLECTOR**

Raymah Simpson	2020
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#### **TREASURER**

Kathleen Haskell	2020
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## ELECTED OFFICIALS (cont.) / OTHER BOARDS AND COMMITTEES

### TRUSTEES OF THE TRUST FUND

Beth White	2020
Elizabeth Seeler, Chair	2021
Tom Kaempfer	2022

### SUPERVISORS OF THE CHECKLIST

Marilyn Bucklin	2020
Gail Sarto	2020
Martha Hulsman	2020

### CEMETERY TRUSTEES

Tom Keegan	2020
Richard LaFlamme, Chair	2021
Ron Preble	2022

### BUDGET COMMITTEE

Joseph Caristi, Chair	2020
Dave Carr, Vice Chair	2020
Walter Waring	2022
Janet Cavanagh	2021
Tom Kaempfer	2022
Charles Therriault	2021
Les Dion, Select Board Rep.	
Rick Alpers, Alternate Select Board Rep.	

### TRUSTEES OF THE MINOT-SLEEPER LIBRARY

Nancy Dowey, Chair	2021
Karen Boyd, Vice Chair	2021
Martha Hulsman	2021
Nancy Spears	2020
Shirley Yorks	2020
Tom Kaempfer	2022
Rosemary D'arcy	2020

### NEWFOUND AREA SCHOOL BOARD BRISTOL REPRESENTATIVE

Heidi Milbrand	2020
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### OTHER BOARDS & COMMITTEES

#### PLANNING BOARD

Denice DeStefano, Chair	2021
Evan Hickey, Vice Chair	2020
Clay Dingman	2020
Elizabeth Seeler	2021
Paul Barnett	2020
Jaqueline Elliott	2022
Bruce Beaurivage, Alternate	2022
Don Milbrand, Select Board Rep.	

#### ZONING BOARD OF ADJUSTMENT

Alan DeStefano, Chair	2021
Richard LaFlamme, Vice Chair	2022
Larry Denton	2021
Lorraine Bohmiller	2022
Melody Mansur	2020
Ashley Dolloff, Alternate	2020
Jacqueline Elliott, Alternate	2022

#### ECONOMIC DEVELOPMENT COMMITTEE

Bill Dowey, Chair	
Bruce Dorner, Vice Chair	
Paul Bemis	
Vincent Paul Migliore	
Paul Barnett	
Carolyn Schulman	
Nancy Spears	
Nicolas Coates, Ex Officio	
Wayne Anderson, Select Board Rep.	
Rick Alpers, Select Board Rep. Alternate	

#### HISTORIC DISTRICT COMMISSION

Richard LaFlamme, Chair	2022
Clay Dingman, Vice Chair	2020
Sandra Heaney	2021
Dorcas Gordon	2020
Don Milbrand, Select Board Rep.	

#### CAPITAL IMPROVEMENTS PROGRAM COMMITTEE (CIP)

Bill Cote, Chair	
Steve Favorite, Vice Chair	
Don Milbrand	
John Bianchi	
Joe Lukeman	
Evan Hickey	

## OTHER BOARDS AND COMMITTEES (cont.)

### CONSERVATION COMMISSION

Sandra Heaney, Chair	2021
Janet Cote, Vice Chair	2021
Carroll Brown, Jr.	2020
Richard Batchelder	2020
Bonnie MacGillivray-Blout	2020
Karen Bemis	2020

### ENERGY COMMITTEE AND COMMUNITY POWER COMMITTEE

Paul Bemis, Chair  
Jeff Chartier  
Doug Williams  
Greg Wagner

### SUSTAINABILITY COMMITTEE

Nancy Dowey, Chair	2022
Brittany Overton, Vice Chair	2022
Lauren Therriault	2022
Joe Caristi	2022
Bailey Caristi	2022
Herb D'arcy	2022
Karen Boyd	2022

### COMMUNITY EVENTS COMMITTEE

Lucille Keegan, Chair  
Les Dion, Vice Chair  
Barbara Greenwood  
Christina Goodwin  
Hilda Bruno  
Joanne Burwell  
Bryan Richardson  
Sharyn Orvis  
Claire Moorhead  
Kristopher Bean  
Paula McKinley  
Kim Smith  
Merle Lyon  
Everett Begor

### KELLEY PARK COMMITTEE

Barbara Greenwood  
Scott Doucette  
Victor Greenwood  
Alex Sobolov  
Shane Tucker  
Dorcas Gordon  
Dan MacLean  
Les Dion  
Kerry Mattson

### JOINT LOSS MANAGEMENT COMMITTEE

Wendy Smith, Chair  
Mark Bucklin  
Jeff Chartier  
Nicholas Coates  
Ben LaRoche  
Audrey Landry  
Peter Daniels  
James McIntire  
Jason Rivera  
Chris Carter

### DOWNTOWN DECORATING COMMITTEE

Hilda Bruno  
Martha Hulsman  
Sue Neiman  
Jodie Favorite  
Steven Favorite  
Marylee Guertin  
Julaine Geldermann  
Joanne Burwell  
Lucille Keegan

### FIREWORKS COMMITTEE

Christina Goodwin  
Victor Greenwood  
Jamie Moulton  
Kris Bean  
Wendy Smith

### BICENTENNIAL COMMITTEE

Janet Cote, Chair  
Kerry Matson  
Hilda Bruno  
Claire Moorehead  
Doug Moorehead  
Stacy Buckley  
Lucille Keegan  
Kerrin Rounds  
Bill Dowey  
Nancy Dowey  
Al Blakely  
Jenne Walker  
Jennifer Rosene  
Susan Sodano  
Karen Bemis  
Christina Goodwin  
Les Dion, Select Board Rep.



### SELECT BOARD & TOWN ADMINISTRATOR'S REPORT

What a year to celebrate Bristol's 200th birthday!

The Select Board offers a wholehearted thank you to the Bicentennial Committee for its tremendous effort planning a full-year's celebration. From the parades, to fireworks, to celebration dinner, to Old Home Day and many others, Bristol's great community spirit was on full display thanks to the committee. Thank you too to our businesses and residents who contributed their time, energy and financial support to make it a year worth remembering.

The Bicentennial year was one of many accomplishments. Far too many to remember all, but here are some that come to mind.

Several new businesses came to Bristol. To name a few: Newfound Impressions, Pizza Bene, Very Excellent Chinese Restaurant, Newfound Experience, Crazy Cat Winery, No.9 Barber Shop, Paul Fleming Construction, Kilter Fitness, Fran's Ceramics & Gifts, Re-Imagined, DJ's Crafts, Bristol Village Store and APU Mountain Spirit Medicine.

The Town also welcomed new staff, including: Fire Department – Ingrid Heidenreich, Cyle Moore and Jamie Moulton; Highway Department & Transfer Station – Trevor Robie, Bill Libby and Brian Scott; Town Office – Shannon Wharton; Police Department – Kirsten Marsh; Library – Paula McKinley and Rayanne Lepisto.

Sticking with the new theme, the Town has a new Town Seal. You'll find it on the front cover of this report and will start to see it in place of the previous seal over the coming years. Additional graphics around Town will also start to be unveiled in 2020. A company with ties to Bristol was hired to create a brand identity to go along with the seal. The Town of Bristol's brand identity forms a unique and cohesive visual personality that both seasonal and year-round residents can rally around—one that represents Bristol's history, cultural and recreational offerings, and sense of place—and propels the Town's efforts to attract new visitors, contributing residents and vibrant businesses.

The attributes that the company found to be most compelling for Bristol's story include:

- Sociable: Bristol is neighborly, vibrant & optimistic.
- Playful: Bristol is play-inspiring, open-minded & exploring.
- Natural: Bristol is authentic, down-to-earth & generational.
- Progressive: Bristol is dynamic & evolving.

In October, the New Town Office at 5 School Street was completed and staff moved in. We wish to thank the voters and the Space Needs Committee for their support of this building project. Being in Central Square has really tied the downtown together nicely. The space is beautiful, and staff are really appreciative to be in a modern and well-planned new building. Please stop by and take a tour sometime if you haven't yet.

Earlier in the summer, we opened the new Transfer Station. Thank you again to the voters for recognizing the need for improving the previous set up. We understand it has taken some time getting accustomed to the new layout, but we still it is for the best.

Regarding the Transfer Station, the Select Board has spent the year investigating and implementing cost-effective solutions to the financial challenge that recycling now presents. A glass recycling program has continued and a cardboard program with Ashland is being fully piloted to afford residents the opportunity to recycle cardboard again. We appreciate the many residents who have voiced their opinions on the pluses and minuses of current and future recycling operations. The Select Board also appointed a Sustainability Committee in 2019 at the request of residents and the committee has begun to look at the recycling challenges we face among other current hot topics. We look forward to reviewing the recommendations the committee provides in 2020.

The Select Board was also approached by the Energy Committee who have begun looking at solar and other renewable electricity options to power the Town buildings. The committee has been working to evaluate the electrical use at the Wastewater Treatment Facility at 180 Ayers Island Road and other municipal buildings and planning for a potential solar array that would power those buildings. The Select Board also gave the OK to establish a Community Power Committee, which will explore how to tap into natural resources in our region—hydro, solar and biomass—and to harness them for reducing electrical rates for residents and Town operations. Another energy project completed in

## EXECUTIVE SUMMARY

2019 was the installation of high-efficiency LED lighting at the new Town Office, Police Department, Fire Department and Highway Department. The lighting, along with the installation of heat pumps at the new Town Office, is focused on reducing energy costs in the buildings and those upgrades are being paid for through Eversource programs.

The year also marked the improvement of recreational facilities in Town. Phase 1 of the Bristol Falls Park/Pemi Trail where the train station was is just about complete with just a few final plantings and grading left to complete in 2020. The views from the old station are gorgeous and the area really fills in the downtown nicely. Improvements to Kelley Park and Cummings Beach were also made. The Economic Development Committee and residents also came together to work with staff from the University of New Hampshire for a Downtowns & Trails report that identified future improvements that can be made to our existing trails and the downtown.

The Select Board wishes to thank the Minot-Sleeper Library staff and Trustees for a successful series of community conversations and engagement with the schools and residents around the American Creed documentary. It certainly gave

us a lot to think about. A lot of thinking and planning has also gone into the sewer extension and fiber optic cable projects. More information about both of those projects will be coming out in 2020 as planning wraps up.

No Annual Town Report would be complete without a big thank you to the volunteers on the Downtown Decorating Committee, Pasquaney Garden Club and Events Committee for making our community such an enjoyable place to live. We appreciate you more than words can express. The same is true for all Town volunteers. You give so much to make our community a place we can all be proud of and brag about. To all of our employees, you continue to amaze us with your dedication to making Bristol a great place to raise a family, retire, work and play. Thank you!

Indeed, we had a lot of things to celebrate in 2019. And that we did, including two great fireworks shows this year!

Respectfully Submitted,  
The Bristol Select Board and Town Administrator



*In Memory of Archie Auger*



Archie's contributions to his community are far too vast to list.  
The countless lives of the children and parents he touched through his career in education.  
The volume of time he spent serving on nearly every school and municipal board and committee.  
And his steadfast participation at public hearings and Town Meeting!  
His love of community is an inspiration to us all and he will truly be missed.

# 2019 TOWN MEETING MINUTES

## TOWN OF BRISTOL ANNUAL TOWN MEETING WARRANT 2019

### BRISTOL, NEW HAMPSHIRE..... GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Bristol Town Hall, 45 Summer Street in said Bristol on Tuesday, the twelfth day of March next at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 10 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the sixteenth day of March next at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

**Article 1:** To choose by written ballot all of the necessary Town Officers

2 Select Board members for 3 years

1 Trustee of the Trust Funds for 3 years

1 Cemetery Trustee for 3 years

2 Budget Committee members for 1 year

2 Budget Committee members for 2 years

2 Budget Committee members for 3 years

3 Library Trustees for 3 years

**Article 2: By Petition:** Shall we allow the operation of keno games within the town?

☐ Yes

☐ No

**Article 3:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will update the definition in Article VIII of boat storage to clarify that it refers to commercial facilities.

☐ Yes

☐ No

**Article 4:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will update the definition in Article VIII of impervious cover.

☐ Yes

☐ No

**Article 5:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will create a definition in Article VIII for facility.

☐ Yes

☐ No

**Article 6:** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will modify Article IV, Section 4.2 Keeping of Farm Animals to simplify the regulation and refer people to follow best management practices per RSA 674:32-a.

☐ Yes

☐ No

**Article 7:** Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will create a definition in Article VIII for farm animal.

☐ Yes

☐ No

**Article 8:** Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will update Article IV, Section 4.3 Manufactured Storage Containers to provide language focused on duration of use and clarifying that such containers are not for living quarters.

☐ Yes

☐ No

**Article 9:** Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will update the definition in Article VIII of manufactured storage container.

☐ Yes

☐ No

**Article 10: By Petition:** Are you in favor of the adoption of Amendment No. 8 as proposed by petition for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, will update the definition in Article VIII of boat storage to: Commercial facility of any size for storing boats, marine equipment and related products either indoor or outdoor, or a residential facility other than for property with a single dwelling unit, for storing boats, marine equipment and related products either indoor or outdoor.

**The Planning Board Does Not Recommend this Article 0-6-0.**

☐ Yes

☐ No

## TOWN MEETING SATURDAY, MARCH 16, 2019

Moderator Edward "Ned" Gordon opened the meeting at 9:02 am. He asked everyone to stand as Ron Preble led us in the Pledge of Alliance. Ned gave the invocation; it was very moving as it was of some of the history of Bristol. This is the 200<sup>th</sup> Town Meeting for Bristol, it is so nice that the Town's people can come together for such an important meeting.

Ned asked for a show of hands for people that are not residents of Bristol, these people will not be able to vote, either voice, hand or ballot.

Ned asked Rick Alpers, chairman of the Board of Selectmen to introduce the Board, Leslie Dion, JP Morrison, Wayne Anderson and Don Milbrand. Also, Bob Blanchette, Finance Director, Nik Coates, Town Administrator, Raymah Simpson, Town Clerk/Tax Collector, Mark Bucklin Highway Superintendent, Jim McIntire Police Chief, Ben Laroche Fire Chief, Christina Goodwin Assessing, Brittany Overton Library Director, Rick noted that Jeff Chartier Superintendent of the Water & Sewer Department, was not present due to illness.

Rob Glassett then introduced the Budget Committee, John Sellers, Janet Cavanagh, Walter Waring, Joe Caristi, Scott Sanschagrin, Paul Simard, Shaun Lagueux and Robert Emerson.

Rick then spoke on the Dedication of the Town Report to the members of the Space Needs Committee, he asked the members to please stand to be recognized. He stated that many many hours went into looking at buildings and studying drawings for new buildings, when the opportunity came up for the Medical Building, the committee felt this was the best for the Town. It was nice to have the support of the community.

Rick mentioned that one member of the Space Needs committee, who also happens to be on many more committees and is very active in the community is Barbara Greenwood, the Board would like to thank Barbara for everything she has done for this community for so many years. Barbara shows her love of Bristol by all that she does! Barbara is 86 years old (young) and still keeps Bristol as a priority. Thank you, Barbara!

Rick wanted to recognize Ned for all his years of service, he has been a moderator for the Town for 25 years, he is also the school moderator. He has put in 50 years of service to the Town of Bristol also to the State of NH. He served 4 terms in the Senate and 2 terms in the House of Representatives. He is currently one of Representatives for District 5. Ned has also served as a Judge for 12 years. We are fortunate to have Ned and his family residing in Bristol, we thank you for the Past, Present and Future. Ned received a standing ovation.

Paul Fraser wanted to thank Ned for his service of greater good, generous donations of time, for the Town, State and the Court system, and also for his time at the Union Lodge, as he is a member of that as well.

Ned mentioned that it has been a pleasure to serve, many years back he and Gayle wanted to live in Bristol and have had the opportunity to do just that. He remembers when the Board of Selectmen's office was in the block downtown. He loves helping people and his community. He thanked everyone sincerely.

Ned introduced State Rep Vincent Migliore. Ned stated that he will try to allow everyone to speak. Amendments need to be made in writing and seconded before it can be spoken on. Article 11 will be a ballot vote and the polls will need to be open for 1 hour. He would like everyone to be respectful and courteous, please speak short and to the point, no profanity or speaking against people. The first

## 2019 TOWN MEETING MINUTES

portion of the meeting was the election of officers that took place on Tuesday, March 12<sup>th</sup>.

**Article 11:** To see if the Town will vote to raise and appropriate the sum of Twenty Million Dollars (\$20,000,000) for the purpose of constructing sanitary sewer lines up Lake Street from their current terminus to the eastern and western shores of Newfound Lake, to replace the Central Street pump station and to construct roadway improvements along Lake Street, and to authorize the issuance of not more than Twenty Million Dollars (\$20,000,000) in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), with the amount of such bonds or notes to be reduced by federal, state or other grants, and furthermore to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first principal and interest payments will be included in the 2020 budget. Without impairing the nature of the bonds and general obligations of the Town, it is expected and intended that the debt service on the bonds will be paid in part with funds from the Sewer Capital Reserves, grants, sewer user fees, and general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2025, whichever is sooner. (2/3 ballot vote required; polls open for one hour)

**The Budget Committee Recommends this Article 9-2-0**

**The Select Board Recommends this Article 5-0-0**

### **Motion made by Rick Alpers, Seconded by Rob Glassett**

This is very similar to the 2009 article, which did not pass. The USDA has stated that they have funding, they stated that it should be for a large project so this project to get sewer away from the lake is a good project at this time. This is to try to get funding for the project, if we don't get the funding the project does not happen. We would be able to protect the Lake, the rivers and the watershed. Our drinking water comes from the Newfound Watershed, this is just enabling Legislation to get the funds.

Keith Pratt from Underwood Engineers spoke on this project. They looked at the 2009 project, as a base start. The proposed project would bring sewer up from the Village area up Lake Street to the lake on the east and west, over to Hall Rd, and back down to the treatment facility. This would be the best solution, most cost effective. This would include sewer on Lake Street as well. The proposed project cost has been reduced for some things such as infrastructure. That's

for the entire phase, the article today is just for Phase I and Phase II. UNH has done some water quality testing, they will be doing more, the water quality is good. According to figures this could add approximately \$1.00 to the tax rate. There would be betterment fees, and pumps would replace septic tanks. User rates would increase. If you are within a hundred feet of the sewer line, you would need to hook up to it. This would be less costly than replacing a new septic system.

If the line goes up Hall Road, the impact on private property owners would be minimal. There would be pre blast survey's and property owners would be notified, in the Engineers experience there have been no problems. This project would not enable business to be in this area, as there is zoning that does not permit this.

Rick Alpers stated that we need the grant money to do this project, without the funds this will not happen. There is a short window to try to obtain the grant money, even with the grant money the project may still take 3-4 years, we would bond in short term amounts, not all of the money at once. There would be hook-up fees for the users. The treatment plant is all set up and has capacity for the users that would be hooking up. Some people that have lived at the lake for over 20 years have noticed that there are weeds in the lake now, much more than in the past, we need to protect and keep our Lake clean. There are thousands of people that use the lake in the summer.

Right now, the purpose of this article is to authorize the Selectmen to try to get funding. The project would take a few years to finish. If we get the authorization today, USDA will be contacted and informed that the Town is behind this project. We would then likely get 3-4 million in grant money, USDA knows that the Town needs time, we have different agencies working on this.

It was mentioned that the median home price from 2010, USDA said to use that. Most people's investment is in their home, if the water quality goes down, then the property value will go down also. Rick stated that we are voting on a \$20 million project, of which \$10 million in grant money will be needed for the project to be financially feasible to move forward.

It was questioned if the neighboring towns may want to tie into the system, the engineers stated that the State has show



some interest in it, but no one has talked with the neighboring towns. UNH studies show there is warmer water coming into the lake, a sure sign that septage is running into the lake. It was mentioned that other towns could tie into the system in the future, this would be a revenue offset.

Some people were in favor of the project but wondered if it would hurt tax revenue if the users have to pay such a high fee, it was noted that septic systems are expensive and that the sewer line would benefit younger people, for many years in the future. It was noted that we need to be the leader in this, the water quality at the foot of the lake is not good. There were comments about holding tanks, and how in other towns, sewerage is going into lakes and ponds. It was mentioned that there could be zero cost loans for people that can't afford to pay all at once. The city of Rochester is doing this right now. Phase 1 and Phase II would be start right after the funding is secured. Phase III & IV are down the road.

Burt Williams, former Water/Sewer Commissioner is totally for this project. This article enables the Board of Selectmen to get the funding. Water to the lake, brought revenue in, this is a need for the whole town, it benefits everyone. People at the lake should not have to pay more than any resident. Don Milbrand stated that this needs to be done, this is to pursue the funding that is needed, it is high, but will just get higher, he asked the residents to Trust the Board that if they don't get the funding the project will not go on.

Sue Waring stated that when she lived on a lake in Massachusetts the water quality went down, people moved, it wasn't a place people wanted to be any longer. Newfound Lake is a beautiful, clean lake we need to keep it that way, this project is making it good for everyone.

This is article would enable legislation to try for grant money, if this is voted down, septic systems will be going into the lake. A question was would the Board work with the State to determine if septic systems pass or fail? The Town does not approve or deny septic systems, that is the State.

**A motion to close debate was made by Bruce Tramuller, seconded by Donna Evans**

**Voice vote to close debate.**

A white ballot will be used, please don't tear them. The polls need to be open for one hour.

**Article 11, Passed. Votes cast 164 2/3 needed Yes 110 No 54**

**Article 12: By Petition:** To see if the Town will vote to raise and appropriate \$250,000 for the purpose of paving, construction, reconstruction, and maintenance of municipal roads within the Town of Bristol. \$95,000 to come from State of NH DOT Highway Block Grants, \$155,000 to come from general taxation.

**The Budget Committee Does Not Recommend this Article 2-8-1**

**The Select Board Does Not Recommend this Article 2-2-1**

**Motion made by Paul Simard, seconded by John Sellers.**

Ned explained that the \$250,000.00 is also in the Budget, if this warrant article passes that means that \$500,000.00 could be used for paving. This is a petitioned warrant article which could be tabled, if it is tabled that means that no further discussion could take place on this article.

**Rob Glassett made a motion to table this article until after Article 13, seconded by Shaun Lagueux**

This is already in the Budget, if you vote for this petition article it would be used for paving, monies can be moved around in the budget.

**Voice vote in the affirmative to table this Article.**

**Article 13:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Six Million Four Hundred Eighty-Nine Thousand Seven Hundred Ninety-Five Dollars (\$6,489,795) for general municipal operations. The Select Board recommends Six Million Five Hundred Sixty-Two Thousand Nine Hundred Sixty-Seven Dollars (\$6,562,967). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

**The Budget Committee Recommends this Article 9-1-1**

**The Select Board Recommends this Article 4-1-0**

**Motion made by Don Milbrand, seconded by Rick Alpers**

Rob Glassett, Chairman of the Budget Committee explained to people how the committee came up with the budget. They worked long and hard on it and cut in many places, met many times with the department heads. He feels this meets the needs of the Town to keep the Town moving forward.

## 2019 TOWN MEETING MINUTES

**Don Milbrand made an amendment that would add \$32,500.00. To the budget for hauler fees at the Transfer Station. Seconded by Rick Alpers.**

Don explained that a letter was received recently from the Hauler, after the budget had been set, and the cost for municipal hauling will be going up \$32,500.00. The cost per load would be going from \$155.00 per load to \$350.00 per load. However, another hauler has been found that will charge \$260.00 a load. This amendment would increase the budget to \$6,522,295.

**Rick Alpers made a motion to close debate on the amendment, seconded by Jodie Favorite.**

**Voice vote in the affirmative to close debate on the amendment. The amendment passed.**

John Sellers made an amendment to see if the Town will vote to raise and appropriate the sum of Six Million Forty-Nine Thousand Seven Hundred Eight Dollars (\$6,049,708) for general municipal operations.

**Amendment made by John Sellers, seconded by Paul Simard.**

John doesn't feel that the Budget Committee did a good job, but could have done better and better is what he just proposed. The Board asked for a 12.66% increase, the Budget Committee got it down to 11.2% he is proposing to give 1.9% increase from last year, which is what the inflation rate was. This amendment gives them \$89,923. over what was used last year. Insurance has gone down since last year, raises still in, lights still on. They can make it on this amendment. People wanted to know the thoughts of the other Budget Committee members.

Paul Simard stated that 7 out of the 13 members are remunerated by the Town in some way. He spoke how there was a lot of dissent, how one member resigned. This was not a unanimous committee; we taxpayers have a right to voice opinions.

Joe Caristi member of the Budget Committee recommended the original article, there was a lot of opinions involved which is good for the community. He felt it is important to see what is needed now, and that there was a lot of discussion.

Scott Sanschagrín, Budget Committee member is not in favor of this amendment, he feels that the committee received a lot of data, more than in the past. Opinions differ, some Bud-

get Committee members felt that the Town lost out last year with the cuts.

Walter Waring, Budget Committee member, they met and had discussions with people and if we want things to stay as they are and improve, we need to not vote for the amendment. The Board of Selectmen and the Town Employees do an excellent job and we need to support them.

Rob Glassett stated that there are two things that he wants to point out, one is that this is a community not a business, there are certain members of the Budget Committee as well as the Town that feel it can be run as a business. The amount in the budget is what is needed to run this town. Contrary to what Mr. Sellers say, people will lose jobs, and the Town won't be able to continue projects as planned. There is only a 3.2% increase from last year. He would like everyone to take this into consideration when voting on this article.

Don Milbrand spoke on the budget that there are two sides to every budget, spending and revenue. Spending went up but revenue went up as well. Cost of living hits taxes, 1.9% that came in last year, to cut more money, is not doing math correctly, looking at the numbers we would be able to spend \$80,690.00 rather than the \$137,000.00. If you approve what was requested the tax rate would go up about 30 cents. There are tools that the Select board can use and do use to get the tax rate to stay level this year. Don't vote for this amendment.

Some people felt the amendment should go through and the Town would be fine and not lose anything, other people felt that if the amendment goes through, we will lose amenities that we expect to have in Town. We need these to bring young people into the Town, with the things that are proposed this will help to bring people in, and have people stay as these are things that people, especially young families are looking for.

We did not do paving last year and some of that is in the budget for this year.

Brittany Overton, Librarian stated that a budget is created for what the community wants and needs. If the amendment passes, the library would lose quite a bit, no new books, no DVD's. The library was cut last year, they can't take a cut again this year, or the services won't be there.

John Sellers feels that the Town wants \$530,000.00. He wants to give \$90,000.00; the lights will stay on, employees will get raises, everything will stay the same. He feels that

the budget is unreasonable, but everyone needs to vote as they want. Robert Gilbert wants to speak against this amendment, stating apparently the sky didn't fall with the budget cuts last year, but the roads did!

Boake Morrison wants to ask the Chief of Police, if we didn't take care of the other towns, could we cut back on services, do we need all the guys to take care of Bristol. Chief McIntire answered Yes.

Fire Department Chief, same question, Chief Laroche answered Yes.

Boake feels that we should be taking care of our own and stay in Bristol.

**Shaun Lagueux made a motion to close debate on amendment, Seconded by Les Dion.**

**Motion to close debate by voice vote.**

**Amendment defeated by Voice Vote**

Rick Alpers made a motion to close debate, seconded by Frank Dolloff.

**Motion to close debate by Voice Vote.**

Now voting on budget as amended. \$ 6,522,295.

**Article 13, as amended passed by Voice Vote.**

**Rick Alpers made a motion for non-reconsideration of Article 13, seconded by Shaun Lagueux.**

Ned explained that if you want to reconsider an article, it would have to be done at a new posted date. The article cannot be changed today.

Some felt no more debate on this article is good, others felt we come together once a year we should be able to discuss the article.

Votes can take place on warrant articles for today to add to the budget, the reconsideration only applies to articles that we have already heard.

Shawn Tanguay, Town Attorney, explained that you can not go back today to vote on the general operating budget. You can vote on any other warrant articles, just not the general budget article.

**Voice Vote for the motion, too close to call.**

**Amendment passed by a show of hands.**

Paul Simard moved to take Article 12 off table, seconded by John Sellers.

**Voice Vote in favor of taking it off the table to close to call. Hand Vote count remain on the table.**

**Article 14:** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

**The Budget Committee Recommends this Article 11-0-0**

**The Select Board Recommends this Article 5-0-0**

**Motion made by J.P. Morrison, seconded by Kerry Mattson.**

JP stated that this was the annual contingency fund and there's not always cause to use but it's there if needed. Doesn't feel it's a high amount of money for what they are doing.

**Motion to close debate made by Rick Alpers, seconded by Burt Williams, Voice vote in the affirmative to close debate.**

**Article 14 passed by Voice vote.**

**Article 15:** To see if the Town will vote to raise and appropriate the sum of Thirty-Eight Thousand Eight Hundred Ninety-Three Dollars (\$38,893) for the purpose of hiring a full-time permanent Firefighter. This amount includes salary and all benefits for this position for six months. The amount of this article is not included in the operating budget under Article 13. (Majority vote required).

**The Budget Committee Does Not Recommend this Article 5-6-0**

**The Select Board Recommends this Article 3-2-0**

**Motion made by Les Dion, seconded by Scott Sanschagrin.**

Les stated that the Board of Selectmen were split on this, the Fire Chief gave very good reasons for this position, so the Board felt it should come before the Town Meeting.

Les would like Chief Laroche to speak on this article, Chief stated the article came up last year for a Deputy Chief, and the Town did not want that, so this year he has scaled it back to a Firefighter/EMT position. The call volume has gone up substantially, and there are a lot of times that the



## 2019 TOWN MEETING MINUTES

Chief needs to go out on calls, when this happens it takes him away from the administrative work. We have had a call department in the past and we still do, but they have a hard time getting call people during the daytime hours. Right now, there are about 20 call employees, the majority of them are Firefighters, some are certified as an EMT. In 2000 the Fire and EMS merged, the amount of personnel that we had then is the same that we have now, but however the increase in incidents has risen over 81%, just in the past 10 years the incidents have risen 56.5%. The funding for this position will get done just like all the other employees, it goes into the contract formula, that is to provide services for other towns.

**Paul Manganiello asked for ballot vote, seconded by Betsy Schneider. Ten people stood to request this.**

Color of the ballot is yellow.

Joe Caristi felt that the Chief presented very well today and to keep Bristol a well-covered safe place, so that we don't have to wait for coverage from other areas, this should be passed.

Rick Alpers mentioned that this is a rational data driven presentation, it shows what happens in the Fire and EMS department, and due to the increase of calls this should be passed.

John Sellers said the Budget Committee voted against this, they felt that it was not necessary at this time, they feel that this could be done differently.

Walter Waring mentioned that volunteerism is down, so we need an employee that will go into a fire or help someone with a medical problem.

We do track calls from other Towns, we respond to Alexandria, Danbury, Hill and most of the calls are in Bristol, some are part of the mutual aid system, that Bristol is in.

JP Morrison felt that the outlying communities need to pay more in contracts for the Fire Department services.

**Motion to close debate by Susan Duncan, seconded by Burt Williams, Voice vote in the affirmative to close debate. Yellow ballot.**

**Total of voters: 138    Yes: 94    No: 44**

**Article 15 passed by ballot vote.**

**Article 16:** To see if the Town will vote to amend the ambulance replacement revolving fund established by Town

Meeting vote in 2014 such that the first Sixty Thousand Dollars (\$60,000) of ambulance patient proceeds shall be placed in the fund each year. The money shall still accumulate from year to year and shall not be considered part of the Town's general fund unreserved fund balance. The Town Treasurer shall still have custody of all money in the fund and shall pay out the same only upon order of the Select Board and no further approval is required by the legislative body to expend. The balance in the fund shall still be included in the Town Report each year. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required)

**The Budget Committee Recommends this Article 7-4-0**

**The Select Board Recommends this Article 3-2-0**

**Motion made by Don Milbrand, seconded by Shaun La-gueux.**

This fund was established a couple of years ago, so that when a new ambulance was needed, we could go to this fund and purchase it. It just covered it for this year's ambulance, but not the power stretcher. We need this fund so in the future, 6 years from now a new ambulance could be purchased. Starting this year some of the funds will be coming from the Contract Services.

Revenue goes into the fund to purchase an ambulance. Wasn't in the contract previous years, it is now put in for the other loans.

**Eric Nelson made an amendment, seconded by Paul Simard, to change the amount from Sixty Thousand (\$60,000) to Zero Dollars (\$0.00).**

Eric feels other surrounding communities need to pony up with a fair and equitable amount of money per year for the services we render to them. There are 4 communities that should contribute 25% each. Fire Chief Larocche stated in the last 10 years, what is fair and equitable is decided in the contract formula. It says we all use the system and you pay if you use it, based on call volume. We still need 2 ambulances and need to provide services. Don Milbrand said passing this amendment does the exact opposite of what is intended, and Bristol would pay 100%, without any help from other towns. Another said, we are being taken advantage by other towns and if amendment is in, Bristol would pay for all. Fair and equitable would be if all proceeds went against the fire and EMS service, not the town. Communities pay for a percentage and that goes to the outlying towns. We need to

stop paying for new equipment to wake the other communities up.

**Motion to close debate by Rick Alpers, seconded by Jackie Batchelder, Voice vote in the affirmative to close debate. Voice vote on amendment, amendment failed.**

The \$60,000 is to purchase a new ambulance and needs to be in place every year.

**Motion to close debate by Rick Alpers, seconded by Paul Fraser, voice vote in the affirmative to close debate.**

**Article 16 passed by Voice vote/Hand vote.**

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand One Hundred Dollars (\$10,100) for the purpose of purchasing a Stryker Power-PRO XT power stretcher for the Fire Department. (Majority vote required).

**The Budget Committee Recommends this Article 11-0-0  
The Select Board Recommends this Article 5-0-0**

**Motion made by Les Dion, seconded by Sue Waring.**

Les stated that we were able to get a refurbished Stryker to save money. It's a necessary piece of equipment for the patient and for employee safety as it prevents lifting injuries. Everything is virtually brand new with warranty.

**Kevin McCaffrie made an amendment, seconded by Shaun Lagueux, to change it to come out of the unexpended fund balance not through taxation.**

Rick says we did purchase the new building last year and we want to be cautious going further with using funds from the unexpended fund balance.

**Motion to close debate by Rob Glassett, seconded by Boake Morrison, Voice vote in the affirmative to close debate.**

**Amendment passed unanimously by Voice vote.**

**Article 17 passed as amended by Voice vote.**

**Article 18:** To see if the Town will vote to raise and appropriate the sum of Two Thousand Nine Hundred Fifty-Five Dollars (\$2,955) for the first year's payment of purchasing nine (9) tasers with holsters and cartridges for the Police Department. This lease agreement contains an escape clause. (Majority vote required)

**The Budget Committee Recommends this Article 8-3-0  
The Select Board Recommends this Article 5-0-0**

**Motion made by Wayne Anderson, seconded by Steve Favorite.**

Tasers have a lifespan and the ones we have currently are coming to that end. We've had ours since 2005. This is a 5-year program that gives us new tasers every 2 years, including cartridges and batteries. The total cost for a 5-year period is \$17,200.00 for 9 tasers.

**Kevin McCaffrie made an amendment, seconded by Paul Simard, to change the cost to come out of the unexpended fund balance. It was explained that the unexpended fund balance has been used for tax purposes, at this point Kevin withdrew his amendment and Paul withdrew his second.**

**Motion to close debate made by Chris Dolloff, seconded by Frank Dolloff, Voice vote in the affirmative to close debate.**

**Article 18 passed by Voice vote.**

**Article 19:** To see if the Town will vote to raise and appropriate the sum of Thirteen Thousand Six Hundred Sixty-Six Dollars (\$13,666) for the first year's payment of purchasing ten (10) body-worn cameras for the Police Department. Said purchase price includes cameras and associated equipment, technical support, warranty and cloud-based storage to maintain and support the implementation of the camera systems. This lease agreement contains an escape clause. (Majority vote required)

**The Budget Committee Does Not Recommend this Article 4-6-1**

**The Select Board Recommends this Article 5-0-0**

**Motion made by Wayne Anderson, seconded by Nathan Anderson**

Wayne stated that they want to move forward with this article for two reasons, it is a safety issue and provides coverage of things that might happen.

Chief McIntire wants to thank the Town, it is his one-year anniversary and he is thankful that his position wasn't abolished, he also wants to thank the Budget Committee and the Select board, he feels this is a good process for budgeting.

## 2019 TOWN MEETING MINUTES

He is not totally in favor of camera's but in this day and age, he feels they are very important to have, as the video version of things don't lie, it is there. He feels this is up to the Town. The cameras would be on the officer at all of the times and can clear up a situation if there is a problem.

This is not \$13,666.00 every year. Each year, it goes down to \$5,976.00. If the officer is wearing a camera, will it be used all the time, the answer to that is yes it will be unless the homeowner does not want it on in their home, the owners have a right to say they don't want it to be used, but if a crime is committed in the home it will be on.

Have we had ligation against the Town, Rick Alpers answered that no ligation has been made against the Town, but since times have changed it seems like this needs to be done.

Paul Simard noted how the Budget Committee voted for this. Paul feels that there is more cost than just the cameras. Chief stated that we don't need to have them stored, it is stored on the cloud and they have tech savvy employees that know who to do that. If we get these body cameras, we would phase out the camera in the vehicles. There would be a savings there. A question was asked if one camera could be purchased and each officer use it. Chief answered no, because you never know when an altercation could take place, so each officer needs one.

**Scott Sanschagrín made a motion to close debate, seconded by Joe Diller, Voice vote in favor of closing debate.**

**Voice Vote to close to call**

**Article 19 passed by Hand vote**

**Article 20:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Police Vehicle Capital Reserve Fund established in 2017. Said appropriation to be offset by the withdrawal of Fifteen Thousand Dollars (\$15,000) from the Police Detail Revolving Fund, established in 2015, and the remaining Thirty-Five Thousand Dollars (\$35,000) to come from general taxation. (Majority vote required)

**The Budget Committee Recommends this Article 8-3-0**

**The Select Board Recommends this Article 5-0-0**

**Motion made by Don Milbrand  
seconded by Rob Glassett**

Don noted that Capital Improvements Committee came up with the Revolving fund to replace a cruiser every year. Eric Nelson wants to reduce this by \$5,000.00.00

**Eric Nelson made an amendment to reduce this article by \$5,000.00, seconded by Carol Huber**

Don Milbrand explained that if you reduce this by \$5,000.00 it will need to be in next year.

**Rob Glassett made a motion to close debate, seconded by Paul Simard.**

**Amendment failed by Voice vote.**

**Motion to close debate on Article 20 by Clay Dingman, seconded by Paul Reagan**

**Voice vote in the affirmative to close debate**

**Article 20 passed by Voice vote.**

**Article 21:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for the purposes of a Fourth of July fireworks display, operations, and ancillary costs of the event. (Majority vote required)

**The Budget Committee Recommends this Article 11-0-0**

**The Select Board Recommends this Article 5-0-0**

**Motion made by Les Dion, seconded by Walter Waring.**

Les explained that we have changed firework companies this year, we would still be setting them off from barges, but this company has a lot of experience with this. It is \$2,000.00 less than last year.

Some felt that we should not spend the money on this, and that other towns should help. It was mentioned that this is our Bicentennial year and we should have fireworks: therefore, this article should be supported.

**Jim Nyberg made a motion to close debate seconded by Susan Colby.**

**Voice vote in the affirmative to close debate.**

**Article 21 passed by Voice vote.**

**Article 22:** To see if the Town will vote to raise and appropriate the sum Four Hundred Fifty-Five Thousand Dollars (\$455,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund  
(Established in 1998)

\$35,000

Assessment Reval Capital Reserve Fund (

Established in 2015)  
 \$35,000  
 Bicentennial Capital Reserve Fund  
 (Established in 2015)  
 \$20,000  
 Fire Department (Fire Engine) Capital  
 Reserve Fund (Established in 1972)  
 \$75,000  
 Highway Equipment Capital Reserve Fund  
 (Established in 1968)  
 \$280,000  
 Town Building Maintenance Capital Reserve  
 Fund (Established in 2014)  
 \$10,000

**The Budget Committee Recommends this Article 9-2-0**  
**The Select Board Recommends this Article 4-0-1**  
**Motion made by Don Milbrand, seconded by Rick Alpers**

Don spoke on the article. Accrued Wages are for any employees that may retire or move on for whatever reason, the Capital Reserve Fund covers for re-eval, which is required every 5 years. Per State Law.  
 Our Town's Bicentennial will be taking place this year, we've tried to plan that. Fire Department Equipment fund, CIP has suggested this for each year, for Fire Truck replacement that needs to be done, not for ambulance. Highway equipment is for backhoe and frontend loader that need to be replaced this year, Mark has worked hard for the last few years to keep them running. Last year we did not put anything in this, so it is doubled this year, we need to put \$140,000 every year.  
 Town Building Maintenance Capital Reserve would like to keep this account at least at \$25,000.00. if any unexpected expenses come up the Town would be prepared for them.

**Paul Manganiello made a motion to reduce Article 22, by \$165,000. Down to \$290,000.00 seconded by Paul Simard.**

Paul Manganiello feels that the some of the funds need to be reduced, one of them is the Highway fund. Rick Alpers explained that it was reduced last year and that is why it has been doubled this year. Paul was one of the people that reduced it last year and then felt later that it should not have been reduced, but he is reducing this again. Mark is buying used equipment to save money. Rick hopes you vote down this amendment.

**Shaun Lagueux made a motion to close debate on the amendment, seconded by Dorcas Gordon.**

**Voice vote in the affirmative to close debate**

**Voice vote to close to call**

**Hand vote amendment did not pass**

Kevin McCaffrie asked if the \$20,000.00 for Bicentennial would be coming out of the Reserve Fund next year. He has not seen a budget, for the expenses and revenue for the Bicentennial and would like to know how the funds are being spent. Les stated that she can show him the budget, she doesn't have it with her, about \$21,000.00 has been used already, for the different activities that have been scheduled. She feels the \$20,000.00 should finish anything for the Bicentennial, if anything is left over it goes back into the general fund.

**Rick Alpers made a motion to close debate, seconded by Lorna Patten.**

**Voice vote in the affirmative to close debate.**

**Article 22 passed by Voice vote.**

**Article 23:** To transact any other business that may legally come before this meeting.

Steven Favorite wanted to thank the Highway Department for all the hard work during this winter. They did a great job.

Ned thanked everyone for coming out, it was a long day, but a good day.

**Susan Duncan made a motion to adjourn, seconded by Sue Waring.**

**Adjourned at 2:46 PM.**

Respectfully submitted,

Raymah Wells Simpson  
 Town Clerk



**2020  
PROPOSED  
BUDGET**

# Bristol







For the period beginning January 1, 2020 and ending December 31, 2020

**Form Due Date: 20 Days after the Annual Meeting**

This form was posted with the warrant on: February 13, 2020

## BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
DAVID CAKE	BUDGET COMM.	
Walter Waring	Budget Comm	
Julie Dion	Select Board Rep	
Charles Theriault	Budget comm.	
Thomas Kempter	Budget comm	
Joseph Caristi	Budget Comm.	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal: <https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





New Hampshire  
Department of  
Revenue Administration

2020  
MS-737

2020 - MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	18	\$200,952	\$189,004	\$199,901	\$0	\$199,901	\$0
4140-4149	Election, Registration, and Vital Statistics	18	\$74,657	\$75,415	\$84,524	\$0	\$84,524	\$0
4150-4151	Financial Administration	18	\$167,700	\$175,699	\$174,444	\$0	\$175,544	\$0
4152	Revaluation of Property	18	\$97,485	\$104,474	\$102,473	\$0	\$102,473	\$0
4153	Legal Expense	18	\$124,535	\$70,000	\$70,000	\$0	\$70,000	\$0
4155-4159	Personnel Administration	18	\$521,283	\$553,969	\$553,463	\$0	\$553,463	\$0
4191-4193	Planning and Zoning	18	\$27,506	\$28,158	\$25,902	\$0	\$25,902	\$0
4194	General Government Buildings	18	\$281,101	\$216,011	\$251,400	\$0	\$249,400	\$2,000
4195	Cemeteries	18	\$747	\$820	\$250	\$0	\$250	\$0
4196	Insurance	18	\$46,396	\$47,396	\$48,717	\$0	\$48,717	\$0
4197	Advertising and Regional Association	18	\$10,380	\$10,227	\$10,491	\$0	\$11,347	\$0
4199	Other General Government		\$25,000	\$25,000	\$0	\$0	\$0	\$0
	<b>General Government Subtotal</b>		<b>\$1,577,742</b>	<b>\$1,496,173</b>	<b>\$1,521,565</b>	<b>\$0</b>	<b>\$1,521,521</b>	<b>\$2,000</b>
<b>Public Safety</b>								
4210-4214	Police	18	\$1,045,753	\$1,078,494	\$1,083,773	\$0	\$1,083,773	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	18	\$939,025	\$949,058	\$991,139	\$0	\$991,139	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	18	\$555	\$1,250	\$1,001	\$0	\$1,001	\$0
4299	Other (Including Communications)	18	\$10,000	\$10,000	\$20,000	\$0	\$20,000	\$0
	<b>Public Safety Subtotal</b>		<b>\$1,995,333</b>	<b>\$2,038,802</b>	<b>\$2,095,913</b>	<b>\$0</b>	<b>\$2,095,913</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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**New Hampshire**  
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### Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	18	\$538,827	\$536,071	\$559,866	\$0	\$542,866	\$17,000
4312	Highways and Streets	18	\$310,963	\$310,001	\$413,263	\$0	\$413,263	\$0
4313	Bridges	18	\$0	\$0	\$500	\$0	\$500	\$0
4316	Street Lighting	18	\$34,755	\$30,500	\$30,000	\$0	\$30,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$884,545</b>	<b>\$876,572</b>	<b>\$1,003,629</b>	<b>\$0</b>	<b>\$986,629</b>	<b>\$17,000</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	18	\$289,283	\$373,602	\$346,762	\$0	\$346,762	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sanitation Subtotal</b>		<b>\$289,283</b>	<b>\$373,602</b>	<b>\$346,762</b>	<b>\$0</b>	<b>\$346,762</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
<b>Health</b>								
4411	Administration	18	\$79,182	\$79,136	\$108,807	\$0	\$108,807	\$0
4414	Pest Control	18	\$0	\$400	\$400	\$0	\$400	\$0
4415-4419	Health Agencies, Hospitals, and Other	18	\$33,400	\$33,400	\$33,400	\$0	\$33,400	\$0
	<b>Health Subtotal</b>		<b>\$112,582</b>	<b>\$112,936</b>	<b>\$142,607</b>	<b>\$0</b>	<b>\$142,607</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	18	\$11,165	\$11,184	\$11,184	\$0	\$11,184	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	18	\$13,390	\$23,900	\$23,900	\$0	\$23,900	\$0
	<b>Welfare Subtotal</b>		<b>\$24,555</b>	<b>\$35,084</b>	<b>\$35,084</b>	<b>\$0</b>	<b>\$35,084</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	18	\$155,866	\$153,037	\$149,904	\$0	\$149,904	\$0
4550-4559	Library	18	\$197,576	\$202,640	\$208,719	\$0	\$208,719	\$0
4583	Patriotic Purposes	18	\$15,683	\$35,890	\$32,640	\$0	\$32,640	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$369,125</b>	<b>\$391,567</b>	<b>\$391,263</b>	<b>\$0</b>	<b>\$391,263</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	18	\$9,125	\$11,451	\$3,562	\$0	\$3,562	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	18	\$16,000	\$35,010	\$35,937	\$0	\$35,937	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$25,125</b>	<b>\$46,461</b>	<b>\$39,499</b>	<b>\$0</b>	<b>\$39,499</b>	<b>\$0</b>



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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	18	\$216,142	\$216,142	\$273,753	\$0	\$273,753	\$0
4721	Long Term Bonds and Notes - Interest	18	\$39,168	\$39,268	\$58,886	\$0	\$58,886	\$0
4723	Tax Anticipation Notes - Interest	18	\$2,042	\$501	\$251	\$0	\$251	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$257,352</b>	<b>\$255,911</b>	<b>\$332,890</b>	<b>\$0</b>	<b>\$332,890</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$282,360	\$26,721	\$0	\$0	\$0	\$0
4903	Buildings		\$563,837	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$103,255	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$949,452</b>	<b>\$26,721</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	18	\$409,008	\$517,040	\$479,136	\$0	\$479,136	\$0
4914W	To Proprietary Fund - Water	18	\$413,581	\$454,040	\$441,132	\$0	\$441,132	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$822,589</b>	<b>\$971,080</b>	<b>\$920,268</b>	<b>\$0</b>	<b>\$920,268</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>			<b>\$6,829,480</b>	<b>\$0</b>	<b>\$6,812,436</b>	<b>\$19,000</b>	



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**Special Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	24	\$56,500	\$0	\$56,500	\$0
		<i>Purpose: Town Office Equipment</i>				
4909	Improvements Other than Buildings	20	\$100,000	\$0	\$0	\$100,000
		<i>Purpose: Public Safety Building Study</i>				
4915	To Capital Reserve Fund	21	\$44,000	\$0	\$44,000	\$0
		<i>Purpose: Fund Police Vehicle CRF</i>				
4915	To Capital Reserve Fund	27	\$240,000	\$0	\$240,000	\$0
		<i>Purpose: Appropriate to CRF</i>				
4916	To Expendable Trusts/Fiduciary Funds	26	\$1,000	\$0	\$1,000	\$0
		<i>Purpose: Patriotic, Rec and Events ETF</i>				
<b>Total Proposed Special Articles</b>			<b>\$441,500</b>	<b>\$0</b>	<b>\$341,500</b>	<b>\$100,000</b>



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### Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)
4199	Other General Government	19	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Establish Contingency Fund</i>				
4583	Patriotic Purposes	25	\$14,000	\$0	\$14,000	\$0
		<i>Purpose: Fireworks</i>				
4902	Machinery, Vehicles, and Equipment	22	\$15,000	\$0	\$15,000	\$0
		<i>Purpose: Defibrillators</i>				
4903	Buildings	23	\$45,200	\$0	\$45,200	\$0
		<i>Purpose: Highway Garage</i>				
<b>Total Proposed Individual Articles</b>			<b>\$99,200</b>	<b>\$0</b>	<b>\$99,200</b>	<b>\$0</b>





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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	18	\$19,939	\$2,500	\$2,500
3186	Payment in Lieu of Taxes	18	\$16,861	\$16,860	\$16,860
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	18	\$69,002	\$62,000	\$62,000
9991	Inventory Penalties		\$0	\$0	\$0
	<b>Taxes Subtotal</b>		<b>\$105,802</b>	<b>\$81,360</b>	<b>\$81,360</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	18	\$71,918	\$71,549	\$71,549
3220	Motor Vehicle Permit Fees	18	\$691,119	\$685,000	\$685,000
3230	Building Permits	18	\$6,248	\$6,000	\$6,000
3290	Other Licenses, Permits, and Fees	18	\$88,124	\$58,200	\$58,200
3311-3319	From Federal Government	24	\$0	\$31,075	\$31,075
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$857,409</b>	<b>\$851,824</b>	<b>\$851,824</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues	18	\$62,898	\$62,898	\$62,898
3352	Meals and Rooms Tax Distribution	18	\$159,274	\$159,274	\$159,274
3353	Highway Block Grant	18	\$97,198	\$97,344	\$97,344
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	18	\$42	\$42	\$42
3357	Flood Control Reimbursement	18	\$11,555	\$12,090	\$12,090
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
	<b>State Sources Subtotal</b>		<b>\$330,967</b>	<b>\$331,648</b>	<b>\$331,648</b>





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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
<b>Charges for Services</b>					
3401-3406	Income from Departments	18	\$491,085	\$566,555	\$566,555
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$491,085</b>	<b>\$566,555</b>	<b>\$566,555</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	18	\$11,935	\$10,000	\$10,000
3503-3509	Other	18	\$51,788	\$15,060	\$15,060
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$63,723</b>	<b>\$25,060</b>	<b>\$25,060</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	21	\$15,000	\$10,000	\$10,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	18	\$517,040	\$517,787	\$517,787
3914W	From Enterprise Funds: Water (Offset)	18	\$454,040	\$474,522	\$474,522
3915	From Capital Reserve Funds		\$334,124	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$1,320,204</b>	<b>\$1,002,309</b>	<b>\$1,002,309</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	20, 19, 26	\$25,000	\$126,000	\$26,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$25,000</b>	<b>\$126,000</b>	<b>\$26,000</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$3,194,190</b>	<b>\$2,984,756</b>	<b>\$2,884,756</b>



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**Budget Summary**

Item	Selectmen's Period ending 12/31/2020 (Recommended)	Budget Committee's Period ending 12/31/2020 (Recommended)
Operating Budget Appropriations	\$6,829,480	\$6,812,436
Special Warrant Articles	\$441,500	\$341,500
Individual Warrant Articles	\$99,200	\$99,200
Total Appropriations	\$7,370,180	\$7,253,136
Less Amount of Estimated Revenues & Credits	\$2,984,756	\$2,884,756
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$4,385,424</b>	<b>\$4,368,380</b>



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### Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$7,253,136</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$273,753
3. Interest: Long-Term Bonds & Notes	\$58,886
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$332,639
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$6,920,497</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$692,050
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$7,945,186</b>

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4130-110	EX Town Administrator	86,507	86,565	89,102	89,102	89,102
01-4130-115	EX Executive Assistant/Bookkeeper	41,850	42,087	43,222	43,222	43,222
01-4130-120	EX Minute Taker/Admin. Assistant	3,000	2,489	12,000	10,000	10,000
01-4130-130	EX Selectmen (5)	16,000	16,000	16,000	16,000	16,000
01-4130-133	EX Moderator (4 Elections)	550	550	1,000	1,000	1,000
01-4130-211	EX Disability (TA/AA)	451	429	399	399	399
01-4130-212	EX Life Insurance (TA/AA)	84	84	84	84	84
01-4130-220	EX FICA (TA/AA) (BCS/SBRS/Mod/SB)	9,170	8,781	10,002	9,878	9,878
01-4130-225	EX Medicare (TA/AA) (BCS/SBRS/Mod/SB)	2,145	2,054	2,339	2,310	2,310
01-4130-230	EX Retirement (TA/Ex/Bkp)	14,472	13,772	14,781	14,781	14,781
01-4130-550	EX Advertising (Printing Moved to 01-4194-550)	3,500	7,530	1,000	1,000	1,000
01-4130-560	EX Meetings/Memberships/Training	2,000	598	5,000	5,000	5,000
01-4130-610	EX Budget Committee Expenses	125	90	125	125	125
01-4130-620	EX Office Supplies	2,500	3,694	2,500	2,500	2,500
01-4130-625	EX Postage	3,000	4,551	2,500	2,500	2,500
01-4130-690	EX Selectmen's Expenses	1,500	5,911	1,500	1,500	1,500
01-4130-691	EX Town Administrator's Expenses	150	0	0	0	0
01-4130-810	EX New Equipment	2,000	5,767	500	500	500
	<b>**TOTAL** EXECUTIVE</b>	<b>189,004</b>	<b>200,952</b>	<b>202,055</b>	<b>199,902</b>	<b>199,902</b>

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4140-110	TC Deputy Town Clerk	22,922	22,850	23,610	23,610	23,610
01-4140-130	TC Town Clerk	30,274	30,294	31,182	31,182	31,182
01-4140-131	TC Supervisors of the Checklist	1,000	1,114	3,480	3,480	3,480
01-4140-191	TC Ballot Clerks	300	297	1,650	1,650	1,650
01-4140-211	TC/TX Disability (TC,DTC)	228	218	205	205	205
01-4140-212	TC/TX Life Insurance (TC,DTC)	35	32	35	35	35
01-4140-220	TC FICA (TC, DTC, SUP, BAL)	3,379	3,002	3,715	3,715	3,715
01-4140-225	TC Medicare (TC, DTC, SUP, BAL)	790	702	869	869	869
01-4140-230	TC Retirement (TC, DTC)	5,998	6,052	6,120	6,120	6,120
01-4140-291	TC Voting Machine	250	250	270	270	270
01-4140-300	TC Restoration of Records (TC removed \$3,000 funding)	0	0	0	0	0
01-4140-396	TC Meetings/Memberships	1,900	1,355	1,900	1,900	1,900
01-4140-550	TC Advertising	458	431	458	458	458
01-4140-610	TC Election Equipment/Supplies/Printing/Ballots (4 Elections)	2,740	1,104	6,190	6,190	6,190
01-4140-620	TC Office Supplies	2,100	1,211	1,800	1,800	1,800
01-4140-625	TC Postage	1,941	1,675	1,941	1,941	1,941
01-4140-690	TC Dog License Expense	300	217	300	300	300
01-4140-810	TC New Equipment	800	3,854	800	800	800
	<b>**TOTAL** ERV (ELECTION, REGIST, VOTING)</b>	<b>75,415</b>	<b>74,657</b>	<b>84,524</b>	<b>84,524</b>	<b>84,524</b>

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4150-111	FA Finance/Human Resources Director	63,877	63,898	65,790	65,790	65,790
01-4150-112	FA Deputy Tax Collector	22,922	22,851	23,610	23,610	23,610
01-4150-130	FA Tax Collector	30,274	30,294	31,182	31,182	31,182
01-4150-131	FA Treasurer	3,800	3,800	3,850	3,850	3,850
01-4150-211	FA Disability (FIN & TXC/DTXC)	502	477	448	448	448
01-4150-212	FA Life Insurance (FIN & TXC/DTXC)	77	77	77	77	77
01-4150-220	FA FICA (FIN, TRS, DTXC, TX)	7,494	6,877	7,715	7,715	7,715
01-4150-225	FA Medicare (FIN, TRS, DTXC, TX)	1,753	1,609	1,804	1,804	1,804
01-4150-230	FA Retirement (FIN, DTXC, TXC)	13,200	11,718	13,469	13,469	13,469
01-4150-301	FA Annual Audit	18,700	17,450	15,000	15,000	15,000
01-4150-390	TX Recording Fees	1,000	480	1,000	1,000	1,000
01-4150-391	TX Tax Sale/Lien Expenses	4,000	484	4,000	4,000	4,000
01-4150-396	FA Meetings/Memberships (FIN)	500	993	500	500	500
01-4150-561	TX Meetings/Memberships (TX, TAX)	800	579	800	800	800
01-4150-625	TX Postage	2,000	3,369	0	0	0
01-4150-680	TX Billing Expense	4,400	2,367	4,400	4,400	5,500
01-4150-810	TX New Equipment	400	378	800	800	800
	<b>**TOTAL** FINANCIAL ADM/TAX COLLECTOR</b>	<b>175,699</b>	<b>167,700</b>	<b>174,444</b>	<b>174,444</b>	<b>175,544</b>

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4152-110	PROP Land Use/Assessing Manager	52,894	52,925	54,475	54,475	54,475
01-4152-120	PROP File Clerk (Moved to 01-4130-120)	0	5,568	0	0	0
01-4152-211	PROP Disability	227	217	204	204	204
01-4152-212	PROP Life Insurance	42	42	42	42	42
01-4152-220	PROP FICA	3,279	3,547	3,377	3,377	3,377
01-4152-225	PROP Medicare	767	830	790	790	790
01-4152-230	PROP Retirement	5,964	7,500	6,085	6,085	6,085
01-4152-312	PROP Contract Service	40,000	24,108	36,000	36,000	36,000
01-4152-390	PROP Recording Fees	200	75	200	200	200
01-4152-560	PROP Meetings/Memberships	400	60	600	600	600
01-4152-620	PROP Office Supplies	300	420	300	300	300
01-4152-625	PROP Postage	400	69	400	400	400
01-4152-810	PROP New Equipment	0	2,126	0	0	0
	<b>**TOTAL** PROPERTY REAPPRAISAL</b>	<b>104,474</b>	<b>97,485</b>	<b>102,473</b>	<b>102,473</b>	<b>102,473</b>

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4153-320	Legal General	70,000	124,535	70,000	70,000	70,000
	<b>**TOTAL** LEGAL</b>	<b>70,000</b>	<b>124,535</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
01-4155-192	PA COLA (All Departments-except Water & Sewer and Library)	37,965	30,723	41,657	41,657	41,657
01-4155-210	PA Health Insurance (All Departments-except Water & Sewer)	436,928	409,685	427,225	427,225	427,225
01-4155-220	PA Merit FICA (All Departments-except Water & Sewer)	1,268	930	1,638	1,638	1,638
01-4155-225	PA Merit Medicare (All Departments-except Water & Sewer)	585	498	695	695	695
01-4155-230	PA Merit NH Retirement (All Departments-except Water & Sewer)	7,503	5,204	8,743	8,743	8,743
01-4155-250	PA Unemployment Compensation	3,634	3,634	2,922	2,922	2,922
01-4155-260	PA Workers' Compensation	73,222	68,448	69,083	69,083	69,083
01-4155-265	PA Employee Testing & Screening	1,500	2,162	1,500	1,500	1,500
	<b>**TOTAL** PERSONNEL ADMIN</b>	<b>562,604</b>	<b>521,283</b>	<b>553,463</b>	<b>553,463</b>	<b>553,463</b>

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4191-120	PB Secretary (Moved to Land Use Budget 01-4411-191)	7,600	7,538	0	0	0
01-4191-220	PB FICA (Moved to Land Use Budget 01-4411-220)	472	479	0	0	0
01-4191-225	PB Medicare (Moved to Land Use Budget 01-4411-225)	111	107	0	0	0
01-4191-310	PB Professional Services	1	0	1	1	1
01-4191-391	PB Recording Fees	1,000	642	800	800	800
01-4191-550	PB Advertising/Printing	600	547	600	600	600
01-4191-560	PB Meetings/Memberships	500	795	500	500	500
01-4191-620	PB Office Supplies	200	152	200	200	200
01-4191-625	PB Postage	600	687	600	600	600
01-4191-730	PB Master Plan	1,000	1,000	13,000	13,000	13,000
01-4191-812	PB CIP Committee	1	0	1	1	1
	<b>**TOTAL** PLANNING BOARD</b>	<b>12,085</b>	<b>11,948</b>	<b>15,702</b>	<b>15,702</b>	<b>15,702</b>
01-4192-120	ZB Secretary (Moved to Land Use Budget 01-4411-191)	3,718	5,341	0	0	0
01-4192-220	ZB FICA (Moved to Land Use Budget 01-4411-191)	231	319	0	0	0
01-4192-225	ZB Medicare (Moved to Land Use Budget 01-4411-191)	54	79	0	0	0
01-4192-550	ZB Advertising/Printing	600	394	500	500	500
01-4192-620	ZB Office Supplies	150	141	150	150	150
01-4192-625	ZB Postage	520	849	750	750	750
01-4192-812	ZB Meeting/Memberships	250	60	250	250	250
	<b>**TOTAL** ZONING BOARD</b>	<b>5,523</b>	<b>7,183</b>	<b>1,650</b>	<b>1,650</b>	<b>1,650</b>
01-4193-390	Tax Map Update Fee	10,550	8,375	8,550	8,550	8,550
	<b>**TOTAL** TAX MAP</b>	<b>10,550</b>	<b>8,375</b>	<b>8,550</b>	<b>8,550</b>	<b>8,550</b>

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4194-290	GGB Mileage	700	1,782	700	700	700
01-4194-341	GGB Telephone & Internet Service	15,000	17,714	15,000	15,000	15,000
01-4194-342	GGB Computer Expense	94,000	114,443	98,000	98,000	98,000
01-4194-343	GGB Copier	7,000	6,640	8,000	8,000	7,000
01-4194-345	GGB Town Website	4,500	15,199	15,000	15,000	15,000
01-4194-410	GGB Electricity	15,010	22,346	20,000	20,000	20,000
01-4194-411	GGB Heating Oil/Propane	6,500	6,387	1,800	1,800	1,800
01-4194-413	GGB Chemical Toilets	6,000	7,224	6,000	6,000	6,000
01-4194-430	GGB Maintenance/Repairs/Grounds	3,500	11,179	3,000	3,000	3,000
01-4194-431	GGB Radio Site Maintenance	250	0	250	250	250
01-4194-432	GGB Joint Loss Management Committee	1	1,009	1,000	1,000	1,000
01-4194-433	GGB Town Signage	4,000	1,178	5,000	5,000	4,000
01-4194-435	GGB Security System	2,700	13,983	3,000	3,000	3,000
01-4194-490	GGB Town Clock	750	750	750	750	750
01-4194-550	GGB Printing (Moved from 01-4130-550)	0	0	15,000	15,000	15,000
01-4194-610	GGB Materials/Supplies	2,000	5,735	2,000	2,000	2,000
01-4194-635	GGB Gas	400	394	400	400	400
01-4194-640	GGB Custodial Service	6,200	8,017	8,500	8,500	8,500
01-4194-660	GGB Town Car	1,500	1,084	1,500	1,500	1,500
01-4194-810	GGB New Equipment	0	0	500	500	500
01-4194-815	GGB Newfound Area Access	46,000	46,037	46,000	46,000	46,000
	<b>**TOTAL** GENERAL GOV'T BUILDINGS</b>	<b>216,011</b>	<b>281,101</b>	<b>251,400</b>	<b>251,400</b>	<b>249,400</b>

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4195-650	CEM Town Cemeteries Appropriation	820	747	250	250	250
	<b>**TOTAL** CEMETERIES</b>	<b>820</b>	<b>747</b>	<b>250</b>	<b>250</b>	<b>250</b>
01-4196-480	INS Property/Liability	46,146	46,146	47,467	47,467	47,467
01-4196-483	INS Deductible	1,000	0	1,000	1,000	1,000
01-4196-485	INS Historical Society	250	250	250	250	250
	<b>**TOTAL** INSURANCE</b>	<b>47,396</b>	<b>46,396</b>	<b>48,717</b>	<b>48,717</b>	<b>48,717</b>
01-4197-831	RA Lakes Region Planning Commission Annual Dues	3,000	3,153	3,153	3,153	3,153
01-4197-832	RA NH Municipal Association Annual Dues	3,227	3,227	3,338	3,338	4,194
01-4197-836	RA Pasquaney Garden Club	2,000	2,000	2,000	2,000	2,000
01-4197-837	RA Newfound Lake Region Association	2,000	2,000	2,000	2,000	2,000
	<b>**TOTAL** REGIONAL ASSOC</b>	<b>10,227</b>	<b>10,380</b>	<b>10,491</b>	<b>10,491</b>	<b>11,347</b>
	<b>**TOTAL** GENERAL GOV'T</b>	<b>1,479,808</b>	<b>1,552,741</b>	<b>1,523,719</b>	<b>1,521,566</b>	<b>1,521,522</b>



2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4210-110	PD Chief	79,529	79,563	81,890	81,890	81,890
01-4210-111	PD Lieutenant	69,826	69,866	71,906	71,906	71,906
01-4210-112	PD Lieutenant/Prosecutor	67,954	67,993	69,992	69,992	69,992
01-4210-113	PD Patrol Officer	56,410	56,772	58,094	58,094	58,094
01-4210-114	PD Patrol Officer	49,275	49,542	50,752	50,752	50,752
01-4210-115	PD Patrol Officer	42,848	44,628	48,942	48,942	48,942
01-4210-116	PD Patrol Officer	49,275	27,385	41,000	41,000	41,000
01-4210-117	PD Patrol Officer	41,600	43,941	48,942	48,942	48,942
01-4210-118	PD Secretary	44,824	43,763	44,824	44,824	44,824
01-4210-119	PD Sergeant	57,949	57,982	59,675	59,675	59,675
01-4210-125	PD Detective	47,990	43,755	49,421	49,421	49,421
01-4210-126	PD Crossing Guards	5,000	3,223	5,000	5,000	5,000
01-4210-140	PD Overtime	50,000	65,705	50,000	50,000	50,000
01-4210-142	PD Investigations	3,000	1,816	3,000	3,000	3,000
01-4210-143	PD Court Witness Time	3,500	3,091	3,500	3,500	3,500
01-4210-144	PD Holiday Pay	19,274	20,370	19,852	19,852	19,852
01-4210-190	PD Certified Special Police	15,000	1,356	7,500	7,500	7,500
01-4210-211	PD Disability Insurance	2,302	2,075	2,032	2,032	2,032
01-4210-212	PD Life Insurance	420	399	420	420	420
01-4210-220	PD FICA	7,882	2,881	3,988	3,988	3,988
01-4210-225	PD Medicare	10,313	9,746	10,488	10,488	10,488
01-4210-230	PD Retirement	178,124	177,469	178,963	178,963	178,963
01-4210-290	PD Travel	250	0	250	250	250
01-4210-292	PD Bike Patrol Equipment/Uniforms	600	0	600	600	600
01-4210-293	PD Uniforms	7,000	7,717	7,000	7,000	7,000
01-4210-294	PD Vest Replacement	3,000	3,080	3,000	3,000	3,000
01-4210-340	PD Dispatch Telephone	7,800	4,369	7,800	7,800	7,800
01-4210-346	PD Cell Phone	3,500	2,908	3,500	3,500	3,500
01-4210-350	PD Medical Expense	200	242	200	200	200
01-4210-351	PD Breath Test	200	411	200	200	200
01-4210-391	PD Training Materials	6,000	5,488	6,000	6,000	6,000

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4210-395	PD Franklin Dispatch	60,000	60,000	60,000	60,000	60,000
01-4210-410	PD Electricity	0	0	9,000	9,000	9,000
01-4210-411	PD Heating Propane	0	0	6,000	6,000	6,000
01-4210-431	PD Building Maintenance/Custodial	0	0	1,500	1,500	1,500
01-4210-433	PD Radio/Radio Repairs	2,000	1,775	2,000	2,000	2,000
01-4210-550	PD Advertising/Printing	500	292	500	500	500
01-4210-560	PD Meetings/Memberships	1,500	1,177	1,500	1,500	1,500
01-4210-620	PD Office Supplies	3,500	4,032	3,500	3,500	3,500
01-4210-625	PD Postage	500	261	500	500	500
01-4210-630	PD Tires	5,000	3,008	5,000	5,000	5,000
01-4210-635	PD Gas	21,000	19,435	21,000	21,000	21,000
01-4210-640	PD Custodial Service	0	0	3,360	3,360	3,360
01-4210-660	PD Car 1	1,200	936	1,200	1,200	1,200
01-4210-661	PD Car 2	1,200	292	1,200	1,200	1,200
01-4210-662	PD Car 3	1,200	669	1,200	1,200	1,200
01-4210-663	PD Car 7	1,200	1,041	1,200	1,200	1,200
01-4210-664	PD Car 6	1,500	4,730	1,500	1,500	1,500
01-4210-665	PD Car 4	1,500	702	1,500	1,500	1,500
01-4210-666	PD Car 5	1,500	1,358	1,500	1,500	1,500
01-4210-667	PD K-9 Program	1,000	1,245	1,000	1,000	1,000
01-4210-670	PD Law Book Updates	350	51	350	350	350
01-4210-810	PD New Equipment	4,000	4,832	4,000	4,000	4,000
01-4210-811	PD Body Worn Cameras	0	0	5,976	5,976	5,976
01-4210-812	PD Tasers	0	0	3,555	3,555	3,555
01-4210-891	PD Grant Related Expenses	32,000	32,219	0	0	0
01-4210-893	PD Civic Events	7,000	10,165	7,000	7,000	7,000
	<b>**TOTAL ** POLICE DEPARTMENT</b>	<b>1,078,494</b>	<b>1,045,753</b>	<b>1,083,773</b>	<b>1,083,773</b>	<b>1,083,773</b>

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4220-110	FD Chief	73,341	74,526	77,795	77,795	77,795
01-4220-112	FD Firefighter	25,461	24,834	50,708	50,708	50,708
01-4220-113	FD Paramedic (48 hrs/week)	46,401	38,764	42,232	42,232	42,232
01-4220-114	FD Fire Fighter/Paramedic (48 hrs/week)	40,984	40,640	42,232	42,232	42,232
01-4220-115	FD Captain/Paramedic (48 hrs/week)	54,812	54,844	56,460	56,460	56,460
01-4220-116	FD Captain/EMT-I (48 hrs/week)	55,860	55,893	57,533	57,533	57,533
01-4220-117	FD Fire Fighter/EMT-I (48 hrs/week)	42,207	42,275	43,480	43,480	43,480
01-4220-118	FD Captain/EMT-I (48 hrs/week)	54,363	54,394	55,985	55,985	55,985
01-4220-140	FD Emergency Callback/Overtime	42,000	48,965	49,415	49,415	49,415
01-4220-141	FD Holiday Pay	15,582	15,676	15,755	15,755	15,755
01-4220-190	FD Call Payroll	40,000	42,984	40,000	40,000	40,000
01-4220-192	FD Part Time Shift Coverage	66,234	51,518	65,000	65,000	65,000
01-4220-195	FD Administrative Assistant	21,710	18,733	22,477	22,477	22,477
01-4220-211	FD Disability Insurance	1,652	1,543	1,558	1,558	1,558
01-4220-212	FD Life Insurance	318	312	336	336	336
01-4220-220	FD FICA	8,698	6,636	8,745	8,745	8,745
01-4220-225	FD Medicare	8,673	8,054	9,162	9,162	9,162
01-4220-230	FD Retirement	141,669	140,223	148,721	148,721	148,721
01-4220-293	FD Uniform Allowance	3,900	3,890	4,250	4,250	4,250
01-4220-330	FD Ambulance Service Billing	21,000	19,807	21,000	21,000	21,000
01-4220-346	FD Cell Phone	2,000	2,166	2,250	2,250	2,250
01-4220-350	FD Medical Expense-Infection Control/Physicals	2,250	2,283	2,250	2,250	2,250
01-4220-390	FD Municipal Fire Alarm System	1,200	354	750	750	750
01-4220-391	FD Training and Education, Fire-EMS-Rescue	8,500	8,436	8,500	8,500	8,500
01-4220-395	FD Lakes Region Fire Dispatch	33,406	33,405	35,445	35,445	35,445
01-4220-410	FD Electricity	8,000	8,443	8,000	8,000	8,000
01-4220-411	FD Heating Oil	9,000	10,447	9,500	9,500	9,500
01-4220-430	FD Equipment Maintenance/Repairs	1,500	1,791	1,500	1,500	1,500
01-4220-431	FD Defibrillator Maintenance Contracts	2,500	2,069	2,500	2,500	2,500
01-4220-432	FD Station Maintenance	5,000	5,428	5,500	5,500	5,500

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4220-433	FD Radio Repairs-Emergency Lighting Maintenance	3,000	830	3,000	3,000	3,000
01-4220-434	FD SCBA Maintenance/Repairs	3,200	2,975	3,500	3,500	3,500
01-4220-560	FD Meetings/Dues/Subscriptions	1,000	718	1,000	1,000	1,000
01-4220-561	FD Fire Codes & Standards	100	0	100	100	100
01-4220-565	FD Public Education-Fire Prevention	1	0	200	200	200
01-4220-610	FD Supplies	1,400	1,575	1,400	1,400	1,400
01-4220-620	FD Office Supplies	1,000	770	900	900	900
01-4220-625	FD Postage	100	33	100	100	100
01-4220-635	FD Gas/Diesel	11,000	11,545	11,500	11,500	11,500
01-4220-660	FD Car-1	750	836	750	750	750
01-4220-661	FD Ladder 4L1 (68030)	8,500	9,695	8,500	8,500	8,500
01-4220-662	FD Engine 4E2 (20718)	4,500	8,114	4,500	4,500	4,500
01-4220-663	FD Rescue 4R1 (16594)	1,000	2,078	1,000	1,000	1,000
01-4220-664	FD Engine 4E4 (00232)	4,000	3,392	4,000	4,000	4,000
01-4220-665	FD Ambulance 4A2 (28278)	1,500	2,478	1,500	1,500	1,500
01-4220-666	FD Ambulance 4A1 (66897)	2,500	2,687	2,500	2,500	2,500
01-4220-667	FD Vehicle Maintenance	500	464	500	500	500
01-4220-668	FD Tires	3,000	3,333	2,500	2,500	2,500
01-4220-669	FD Rescue Boats	1,000	940	1,000	1,000	1,000
01-4220-670	FD Bucket Truck	0	0	500	500	500
01-4220-680	FD Medical Supplies - Disposables	17,000	16,537	17,000	17,000	17,000
01-4220-681	FD Oxygen	2,500	1,837	2,500	2,500	2,500
01-4220-810	FD Fire Tools/Equipment-New Purchase	2,000	4,462	2,000	2,000	2,000
01-4220-812	FD EMS Equipment-New Equipment	9,200	16,224	9,200	9,200	9,200
01-4220-814	FD Protective Clothing	10,000	11,291	10,000	10,000	10,000
01-4220-817	FD Radio Equipment	1,000	980	1,000	1,000	1,000
01-4220-850	FD Student Intern Program	8,000	7,407	8,000	8,000	8,000
	<b>**TOTAL** FIRE DEPT</b>	<b>935,973</b>	<b>930,535</b>	<b>987,689</b>	<b>987,689</b>	<b>987,689</b>
01-4230-292	FO Protective Clothing	500	415	500	500	500
01-4230-430	FO Maintenance/Repairs	250	0	250	250	250

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4230-610	FO Materials/Supplies	250	75	250	250	250
01-4230-635	FO Gas	450	272	450	450	450
01-4230-661	FO Truck	1,000	6,439	1,000	1,000	1,000
01-4230-810	FO New Equipment	1,000	744	500	500	500
01-4230-812	FO Hose	1,000	546	500	500	500
	<b>**TOTAL** FORESTRY</b>	<b>4,450</b>	<b>8,490</b>	<b>3,450</b>	<b>3,450</b>	<b>3,450</b>
01-4290-290	EM Training	1,000	555	1,000	1,000	1,000
01-4290-660	EM Trailer Maintenance	250	0	1	1	1
	<b>**TOTAL** EMERGENCY MANAGEMENT</b>	<b>1,250</b>	<b>555</b>	<b>1,001</b>	<b>1,001</b>	<b>1,001</b>
	<b>**TOTAL** PUBLIC SAFETY</b>	<b>2,020,167</b>	<b>1,985,333</b>	<b>2,075,913</b>	<b>2,075,913</b>	<b>2,075,913</b>

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4311-110	HD Superintendent	77,126	78,328	79,435	79,435	79,435
01-4311-111	HD Maintenance Operator	37,939	28,473	38,397	38,397	38,397
01-4311-112	HD Equipment Operator	39,541	39,160	40,726	40,726	40,726
01-4311-113	HD Equipment Operator	47,133	48,231	48,547	48,547	48,547
01-4311-117	HD Foreman	50,357	50,386	51,854	51,854	51,854
01-4311-120	HD P/T Operators	5,000	3,583	7,500	7,500	7,500
01-4311-121	HD P/T Administrative Assistant	13,886	13,224	13,886	13,886	13,886
01-4311-140	HD Overtime	20,000	21,302	20,000	20,000	20,000
01-4311-142	HD On Call Compensation	1,950	1,463	1,950	1,950	1,950
01-4311-211	HD Disability Insurance	1,030	913	914	914	914
01-4311-212	HD Life Insurance	210	200	210	210	210
01-4311-220	HD FICA	18,317	17,005	18,805	18,805	18,805
01-4311-225	HD Medicare	4,284	3,977	4,398	4,398	4,398
01-4311-230	HD Retirement	30,899	27,615	31,378	31,378	31,378
01-4311-292	HD Uniforms	3,500	4,322	3,500	3,500	3,500
01-4311-346	HD Cell Phone	1,000	1,349	1,700	1,700	1,700
01-4311-349	HD Contracting Landscaping		18,050			
01-4311-350	HD Contracted Plowing Service	1,300	1,240	1,300	1,300	1,300
01-4311-390	HD Contracted Tree Removal	4,000	5,800	4,000	4,000	4,000
01-4311-391	HD Training	500	0	500	500	500
01-4311-392	HD Line Painting/Paint Machine Repair	1,500	1,694	1,700	1,700	1,700
01-4311-410	HD Electricity	4,000	4,547	4,000	4,000	4,000
01-4311-430	HD Maintenance/Repairs-Small Equipment	1,000	385	1,000	1,000	1,000
01-4311-431	HD Building Maintenance	1,500	1,952	1,500	1,500	1,500
01-4311-432	HD Snowplow/Sander Maintenance	5,500	16,488	5,500	5,500	5,500
01-4311-433	HD Radio Repairs/Portable Batteries	1,500	805	1,500	1,500	1,500
01-4311-550	HD Printing/Signs	300	858	500	500	500
01-4311-560	HD Meetings/Memberships	300	140	300	300	300
01-4311-570	HD Equipment Rental	2,500	0	2,500	2,500	2,500
01-4311-610	HD Materials/Supplies	11,000	9,201	11,000	11,000	11,000
01-4311-620	HD Office Supplies	1,000	548	500	500	500



2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4311-631	HD Sidewalks	5,000	0	15,000	15,000	15,000
01-4311-635	HD Gas/Diesel	30,000	27,653	25,000	25,000	25,000
01-4311-640	HD Custodial Service	0	0	1,440	1,440	1,440
01-4311-660	HD 2009 F550	1,500	1,764	2,000	2,000	2,000
01-4311-661	HD 2014 Backhoe	5,000	2,342	2,500	2,500	2,500
01-4311-662	HD 2005 Kubota Tractor	750	2,164	1,200	1,200	1,200
01-4311-663	HD 2015 Freightliner	2,000	2,399	2,500	2,500	2,500
01-4311-664	HD 2015 F550	1,500	2,297	2,500	2,500	2,500
01-4311-665	HD 2009 Freightliner	5,000	1,115	2,500	2,500	2,500
01-4311-666	HD 2001 Loader	2,000	4,496	2,000	2,000	2,000
01-4311-667	HD 1986 450E Grader (F1123)	2,500	1,650	2,500	2,500	2,500
01-4311-668	HD 2019 Freightliner (0031)	2,000	2,691	2,000	2,000	2,000
01-4311-669	HD 2011 F350 (10249)	2,000	534	2,000	2,000	2,000
01-4311-670	HD Front Sweepers (Loader & Tractor)/Sweeper Attachments	2,500	1,656	2,500	2,500	2,500
01-4311-671	HD 1987 Vacuum Truck (28395)	3,000	586	3,000	3,000	3,000
01-4311-673	HD 2018 Holder Tractor	5,000	956	2,500	2,500	2,500
01-4311-674	HD 2017 F-550 Truck, Victor	500	3,073	2,000	2,000	2,000
01-4311-678	HD Bucket Truck	0	0	500	500	500
01-4311-679	HD 2017 UTV	500	6	500	500	500
01-4311-680	HD Street Signs	1,000	1,963	1,000	1,000	1,000
01-4311-681	HD Catch Basins	2,500	381	2,500	2,500	2,500
01-4311-682	HD Sand/Gravel	24,000	25,144	25,000	25,000	25,000
01-4311-684	HD Cold Patch	2,000	1,379	2,000	2,000	2,000
01-4311-685	HD Hot Patch/Shim	3,000	1,358	3,000	3,000	3,000
01-4311-693	HD Salt	28,250	41,561	32,725	32,725	32,725
01-4311-695	HD Guard Rail Replacement	1,000	5	1,000	1,000	1,000
01-4311-810	HD New Equipment	14,000	10,018	18,000	18,000	1,000
01-4311-830	HD Safety Equipment	1,500	400	1,500	1,500	1,500
	<b>**TOTAL ** HIGHWAY DEPARTMENT</b>	<b>536,071</b>	<b>538,827</b>	<b>559,866</b>	<b>559,866</b>	<b>542,866</b>
01-4312-360	HP Drainage Projects	5,000	0	5,000	5,000	5,000

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4312-390	HP Resurfacing Roads	250,000	259,110	351,261	351,261	351,261
01-4312-393	HP Chip Seal	50,000	50,022	50,000	50,000	50,000
01-4312-395	HP Smith River Project	5,000	1,832	1	1	1
01-4312-396	HP Millstream Bike Trail	0	0	7,000	7,000	7,000
01-4312-398	HP Danforth Brook Road Culvert	1	0	1	1	1
	<b>**TOTAL** HIGHWAY PROJECTS</b>	<b>310,001</b>	<b>310,963</b>	<b>413,263</b>	<b>413,263</b>	<b>413,263</b>
01-4319-410	ST Street Lighting					
01-4319-430	ST Bridges	30,000	34,755	30,000	30,000	30,000
	<b>**TOTAL** STREETS/BRIDGES</b>	<b>30,500</b>	<b>34,755</b>	<b>30,500</b>	<b>30,500</b>	<b>30,500</b>

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4324-120	SW Attendants	66,699	50,080	56,999	56,999	56,999
01-4324-220	SW FICA	4,135	3,105	3,534	3,534	3,534
01-4324-225	SW Medicare	967	726	826	826	826
01-4324-361	SW Metals	0	0	1	1	1
01-4324-362	SW Construction & Demo Disposal	15,000	18,990	15,000	15,000	15,000
01-4324-363	SW Tires	0	2,209	1,000	1,000	1,000
01-4324-364	SW Freon Removal	1,200	2,133	1,200	1,200	1,200
01-4324-365	SW Household Hazardous Waste Day	4,200	4,209	4,500	4,500	4,500
01-4324-366	SW CRSW Tipping Fees	201,000	149,459	201,000	201,000	201,000
01-4324-367	SW Hauling Service	65,000	42,815	50,000	50,000	50,000
01-4324-369	SW Electronics	4,500	4,340	4,500	4,500	4,500
01-4324-370	SW Propane Tanks	0	0	1	1	1
01-4324-371	SW Clean Glass	0	1,005	1,200	1,200	1,200
01-4324-372	SW Fire Extinguisher	0	0	1	1	1
01-4324-410	SW Electricity	400	347	500	500	500
01-4324-550	SW Printing	500	775	500	500	500
01-4324-560	SW Meetings/Memberships	1,000	375	500	500	500
01-4324-610	SW Materials/Supplies	1,000	2,558	1,500	1,500	1,500
01-4324-630	SW Maintenance/Repairs	2,500	773	1,500	1,500	1,500
01-4324-810	SW New Equipment	5,500	5,385	2,500	2,500	2,500
	<b>**TOTAL** SOLID WASTE DISPOSAL</b>	<b>373,602</b>	<b>289,283</b>	<b>346,762</b>	<b>346,762</b>	<b>346,762</b>
01-4327-413	Fire Betterment	10,000	10,000	20,000	20,000	20,000
	<b>**TOTAL** FIRE BETTERMENT</b>	<b>10,000</b>	<b>10,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
	<b>**TOTAL** PUBLIC WORKS</b>	<b>1,260,173</b>	<b>1,183,828</b>	<b>1,370,391</b>	<b>1,370,391</b>	<b>1,353,391</b>

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4411-120	LU Land Use/Health Officer	30,614	28,722	31,532	31,532	31,532
01-4411-130	LU Planner	38,753	40,798	43,493	43,493	43,493
01-4411-191	LU Administrative Assistant (Moved from Planning/Zoning/Historical)	0	0	18,657	18,657	18,657
01-4411-211	LU Disability Insurance	109	109	158	158	158
01-4411-212	LU Life Insurance	28	28	42	42	42
01-4411-220	LU FICA	4,301	4,272	5,808	5,808	5,808
01-4411-225	LU Medicare	1,006	999	1,358	1,358	1,358
01-4411-230	LU Retirement	3,425	3,118	4,858	4,858	4,858
01-4411-560	LU Meetings/Memberships	400	465	1,000	1,000	1,000
01-4411-620	LU Supplies	400	583	800	800	800
01-4411-625	LU Postage	100	87	100	100	100
01-4411-820	LU HO Fees/Clean up costs	0	0	1,000	1,000	1,000
	<b>**TOTAL** LAND USE/HEALTH OFFICE</b>	<b>79,136</b>	<b>79,182</b>	<b>108,807</b>	<b>108,807</b>	<b>108,807</b>
01-4414-390	Animal Kennel Contract	400	0	400	400	400
	<b>**TOTAL** ANIMAL WELFARE</b>	<b>400</b>	<b>0</b>	<b>400</b>	<b>400</b>	<b>400</b>
01-4415-350	NANA	33,400	33,400	33,400	33,400	33,400
	<b>**TOTAL** HEALTH AGENCIES</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>
01-4441-120	Wel Officer	10,295	10,295	10,295	10,295	10,295
01-4441-220	Wel FICA	639	638	639	639	639
01-4441-225	Wel Medicare	150	149	150	150	150
01-4441-560	Wel Meetings/Memberships	50	30	50	50	50
01-4441-620	Wel Office Supplies	50	52	50	50	50
	<b>**TOTAL** WELFARE ADMIN</b>	<b>11,184</b>	<b>11,165</b>	<b>11,184</b>	<b>11,184</b>	<b>11,184</b>
01-4445-291	Wel Food	300	41	300	300	300
01-4445-350	Wel Medical	100	0	100	100	100
01-4445-410	Wel Electricity	3,000	2,898	3,000	3,000	3,000
01-4445-411	Wel Fuel	4,000	1,820	4,000	4,000	4,000

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4445-440	Wel Rent	15,000	7,745	15,000	15,000	15,000
01-4445-810	Wel Burials	750	750	750	750	750
01-4445-820	Wel Expenses NOC (Misc.)	750	136	750	750	750
	<b>**TOTAL** WELFARE SERVICES</b>	<b>23,900</b>	<b>13,390</b>	<b>23,900</b>	<b>23,900</b>	<b>23,900</b>

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4550-190	Lib Library Director	49,973	50,001	53,363	53,363	53,363
01-4550-191	Lib P/T Assistants/Substitutes	43,009	40,686	48,870	48,870	48,870
01-4550-194	Lib Assistant Director/Children's	36,657	32,971	37,640	37,640	37,640
01-4550-211	Lib Disability Insurance	329	363	352	352	352
01-4550-212	Lib Life Insurance	96	81	96	96	96
01-4550-220	Lib FICA	8,038	7,375	8,672	8,672	8,672
01-4550-225	Lib Medicare	1,880	1,725	2,028	2,028	2,028
01-4550-230	Lib Retirement	9,773	9,356	9,663	9,663	9,663
01-4550-240	Lib Professional Development	800	1,088	1,200	1,200	1,200
01-4550-342	Lib Computer Support	3,500	2,339	2,500	2,500	2,500
01-4550-343	Lib Copier	1	0	1	1	1
01-4550-390	Lib Security	234	234	234	234	234
01-4550-410	Lib Electricity	2,000	1,678	2,000	2,000	2,000
01-4550-411	Lib Heating Oil	3,000	2,757	3,000	3,000	3,000
01-4550-430	Lib Maintenance/Repairs	9,000	7,832	7,000	7,000	7,000
01-4550-560	Lib Meetings/Memberships	750	735	750	750	750
01-4550-620	Lib Office Supplies	1,600	1,951	1,600	1,600	1,600
01-4550-640	Lib Custodial Supplies	650	544	650	650	650
01-4550-641	Lib Custodial Service	8,500	7,435	6,300	6,300	6,300
01-4550-670	Lib Books	15,500	17,965	15,500	15,500	15,500
01-4550-671	Lib Magazines	1,000	751	950	950	950
01-4550-672	Lib Video	1,800	1,880	2,300	2,300	2,300
01-4550-673	Lib Passes	350	335	350	350	350
01-4550-674	Lib Programs	2,500	1,601	2,000	2,000	2,000
01-4550-810	Lib New Equipment	1,500	4,711	1,500	1,500	1,500
01-4550-812	Lib Miscellaneous	200	1,182	200	200	200
	<b>**TOTAL ** LIBRARY</b>	<b>202,640</b>	<b>197,576</b>	<b>208,719</b>	<b>208,719</b>	<b>208,719</b>

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4583-120	PAT Special Events Coordinator Contract	1,750	1,800	14,250	10,000	10,000
01-4583-881	PAT Community Events	17,500	9,904	17,500	17,500	17,500
01-4583-883	PAT Downtown Decorating Committee	2,940	3,260	3,440	3,440	3,440
01-4583-890	PAT Patriotic Purposes	1,700	719	1,700	1,700	1,700
	<b>**TOTAL** PATRIOTIC</b>	<b>23,890</b>	<b>15,683</b>	<b>36,890</b>	<b>32,640</b>	<b>32,640</b>
01-4611-120	Con Secretary	800	169	800	800	800
01-4611-220	Con FICA	50	11	50	50	50
01-4611-225	Con Medicare	12	2	12	12	12
01-4611-320	Con Legal Services	1	0	0	0	0
01-4611-412	Con Water Testing	300	205	300	300	300
01-4611-560	Con Meetings/Memberships/Education	550	275	550	550	550
01-4611-610	Con Materials/Supplies	700	764	500	500	500
01-4611-690	Con Maintenance of Properties	300	0	300	300	300
01-4611-731	Con Professional Services	1	0	0	0	0
	<b>**TOTAL** CONSERVATION COMMISSION</b>	<b>2,714</b>	<b>1,427</b>	<b>2,512</b>	<b>2,512</b>	<b>2,512</b>
01-4612-120	HDC Historic District Commission Secretary (Moved to 01-4411-191)	800	789	0	0	0
01-4612-220	HDC FICA (Moved to Land Use 01-4411-220)	50	49	0	0	0
01-4612-225	HDC Medicare (Moved to Land use 01-4411-225)	12	11	0	0	0
01-4612-550	HDC Advertising	70	141	100	100	100
01-4612-620	HDC Supplies	500	28	500	500	500
01-4612-621	HDC Meetings/Memberships/Training	250	60	250	250	250
01-4612-625	HDC Postage	1	169	200	200	200
01-4612-731	HDC Professional Services	1	0	0	0	0
01-4612-891	HDC Grant Related Expenses	7,053	6,452	0	0	0
	<b>**TOTAL** HISTORIC DISTRICT COMMISSION</b>	<b>8,737</b>	<b>7,699</b>	<b>1,050</b>	<b>1,050</b>	<b>1,050</b>
01-4651-550	EDC Projects	14,000	16,000	5,000	5,000	5,000
01-4651-560	EDC Meetings/Memberships	1,550	0	1,000	1,000	1,000
	<b>**TOTAL** ECONOMIC DEVELOPMENT</b>	<b>15,550</b>	<b>16,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4652-569	Transport Central	610	610	422	422	422
01-4652-570	Tri County CAP-Homeless Intervention	0	0	1,535	1,535	1,535
01-4652-571	Grafton County Senior Citizens Council	8,500	8,500	8,500	8,500	8,500
01-4652-572	Tri County CAP-Energy Services Program	0	0	6,880	6,880	6,880
01-4652-573	Voices Against Violence	3,300	3,300	3,300	3,300	3,300
01-4652-575	Lakes Region Mental Health Center	750	750	3,000	3,000	3,000
01-4652-576	Pemi River Local Advisory Committee	300	300	300	300	300
01-4652-577	CADY	2,000	2,000	2,000	2,000	2,000
01-4652-578	Bridge House Shelter	2,000	2,000	2,000	2,000	2,000
01-4652-579	CASA NH	500	500	500	500	500
01-4652-580	Day Away	1,500	1,500	1,500	1,500	1,500
	<b>**TOTAL** OUTSIDE AGENCIES</b>	<b>19,460</b>	<b>19,460</b>	<b>29,937</b>	<b>29,937</b>	<b>29,937</b>
	<b>**TOTAL** PUBLIC SERVICES</b>	<b>574,050</b>	<b>550,847</b>	<b>612,703</b>	<b>608,453</b>	<b>608,453</b>
	<b>**TOTAL** GENERAL FUND OPERATIONS</b>	<b>5,334,198</b>	<b>5,272,749</b>	<b>5,582,726</b>	<b>5,576,323</b>	<b>5,559,279</b>



## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4711-730	DB Central Square Project	27,167	27,167	27,167	27,167	27,167
01-4711-731	DB Wastewater Chlorination/Dechlorination	6,000	6,000	6,000	6,000	6,000
01-4711-735	DB Library Project	88,800	88,800	88,800	88,800	88,800
01-4711-736	DB Town Office Building	0	0	54,742	54,742	54,742
01-4711-993	DB Treatment Plant Improvements	9,000	9,000	10,100	10,100	10,100
01-4711-995	DB Sidewalk Holder Lease	19,384	19,384	19,384	19,384	19,384
01-4711-996	DB Fire Pumper/Tanker Truck	65,791	65,791	67,559	67,559	67,559
	<b>**TOTAL** PRINCIPAL L/T DEBT</b>	<b>216,142</b>	<b>216,142</b>	<b>273,753</b>	<b>273,753</b>	<b>273,753</b>
01-4712-730	INT Central Square Project	6,211	6,211	5,521	5,521	5,521
01-4712-731	INT Wastewater Chlorination/Dechlorination	5,457	5,457	5,337	5,337	5,337
01-4712-735	INT Library Project	7,530	7,431	5,648	5,648	5,648
01-4712-736	INT Town Office Building	0	0	24,358	24,358	24,358
01-4712-993	INT Treatment Plant Improvements	14,244	14,243	13,964	13,964	13,964
01-4712-995	INT Sidewalk Holder Lease	858	858	858	858	858
01-4712-996	INT Fire Pumper/Tanker Truck	4,969	4,969	3,200	3,200	3,200
	<b>**TOTAL** INTEREST L/T DEBT</b>	<b>39,268</b>	<b>39,168</b>	<b>58,886</b>	<b>58,886</b>	<b>58,886</b>
01-4723-830	INT TAN Interest	500	2,042	250	250	250
01-4723-835	INT Bond Anticipation Note Interest	1	0	1	1	1
	<b>**TOTAL** TAX</b>	<b>501</b>	<b>2,042</b>	<b>251</b>	<b>251</b>	<b>251</b>
	<b>**TOTAL** DEBT SERVICE</b>	<b>255,911</b>	<b>257,353</b>	<b>332,889</b>	<b>332,889</b>	<b>332,889</b>
	<b>**TOTAL** GENERAL FUND OPERATIONS &amp; DEBT SERVICE</b>	<b>5,590,109</b>	<b>5,530,101</b>	<b>5,915,615</b>	<b>5,909,212</b>	<b>5,892,168</b>
01-4902-769	CE-Cardiac Monitor/Defibrillators	0	0	15,000	15,000	15,000
01-4902-770	CE-Police Tasers	2,955	2,955	0	0	0
01-4902-771	CE-Police Body Cameras	13,666	13,416	0	0	0
01-4902-782	CE-Fire Power Stretcher	10,100	9,819	0	0	0
	<b>**TOTAL** CAPITAL EQUIPMENT</b>	<b>26,721</b>	<b>26,190</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
01-4909-886	Public Safety Building	0	0	100,000	100,000	0
01-4909-887	Renovate Bathroom-DPW	0	0	45,200	45,200	45,200
01-4909-888	Town Hall Elevator	0	0	56,500	56,500	56,500
01-4909-889	Recreation Trust Fund	0	0	1,000	1,000	1,000
01-4909-890	Contingency Fund	25,000	6,691	25,000	25,000	25,000
01-4909-891	Fireworks Display	12,000	12,021	14,000	14,000	14,000
	<b>**TOTAL** OTHER CAPITAL OUTLAY</b>	<b>37,000</b>	<b>18,712</b>	<b>241,700</b>	<b>241,700</b>	<b>141,700</b>
01-4915-190	Cap Reserve Fund - Accrued Wages	35,000	35,000	35,000	35,000	35,000
01-4915-312	Cap Reserve Fund - Assessment Reval	35,000	35,000	35,000	35,000	35,000
01-4915-400	Cap Reserve Fund - PD Vehicles	50,000	50,000	44,000	44,000	44,000
01-4915-500	Cap Reserve Fund - Highway Equipment	280,000	280,000	85,000	85,000	85,000
01-4915-700	Cap Reserve Fund - Fire Equipment	75,000	75,000	75,000	75,000	75,000
01-4915-881	Cap Reserve Fund - Bicentennial	20,000	20,000	0	0	0
01-4915-960	Cap Reserve Fund - Town Building Maintenance Fund	10,000	10,000	10,000	10,000	10,000
	<b>**TOTAL** CAPITAL RESERVES</b>	<b>505,000</b>	<b>505,000</b>	<b>284,000</b>	<b>284,000</b>	<b>284,000</b>
	<b>**TOTAL** CAPITAL EXPENDITURES</b>	<b>568,721</b>	<b>549,902</b>	<b>540,700</b>	<b>540,700</b>	<b>440,700</b>
	<b>**TOTAL** BUDGET TOTAL</b>	<b>6,158,830</b>	<b>6,080,003</b>	<b>6,456,315</b>	<b>6,449,912</b>	<b>6,332,868</b>
05-4324-900	Surplus Transfer to Cap Reserve	57,880	0	39,055	39,055	38,650
	<b>**TOTAL** SEW SURPLUS TRANS</b>	<b>57,880</b>	<b>0</b>	<b>39,055</b>	<b>39,055</b>	<b>38,650</b>
05-4325-910	Sew Cap (Dewatering Upgrades)	35,000	0	35,000	35,000	35,000
05-4325-917	Sew Cap (Replace Sodium Hypochlorite Tank)	0	0	10,000	10,000	10,000
05-4325-918	Sew Alarm Dialers (3)	0	0	6,750	6,750	6,750
	<b>**TOTAL** SEW CAPITAL PROJECTS</b>	<b>35,000</b>	<b>0</b>	<b>51,750</b>	<b>51,750</b>	<b>51,750</b>

2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
05-4326-110	Sew Superintendent (34%)	26,223	25,701	27,010	27,010	27,010
05-4326-113	Sew Chief Operator (75%)	38,563	38,794	39,720	39,720	39,720
05-4326-114	Sew Assistant Water Operator (25%)	9,641	9,767	10,488	10,488	10,488
05-4326-115	Sew Wat Operator (25%)	11,783	11,707	12,136	12,136	12,136
05-4326-116	Sew Operator 2 (75%)	32,136	32,316	33,100	33,100	33,100
05-4326-117	Sew Office Manager (34%)	14,568	14,338	15,525	15,007	15,007
05-4326-118	Sew Town Admin Fee/Health Insurance (To General Fund)	28,638	24,374	27,470	27,470	27,470
05-4326-119	Sew TC/IX Processing Fee	1,040	1,040	0	0	0
05-4326-130	Sew Treasurer	538	538	538	538	538
05-4326-140	Sew Overtime	6,500	7,847	6,700	6,700	6,700
05-4326-142	Sew On Call Compensation	1,950	1,838	1,950	1,950	1,950
05-4326-192	Sew Merit Raises	2,991	2,991	3,773	4,498	4,498
05-4326-211	Sew Disability Insurance	548	548	489	489	489
05-4326-212	Sew Life Insurance	112	112	112	112	112
05-4326-220	Sew FICA	9,060	8,767	9,371	9,436	9,436
05-4326-225	Sew Medicare	2,120	2,050	2,192	2,207	2,207
05-4326-230	Sew Retirement	16,299	17,205	16,800	16,917	16,917
05-4326-240	Sew Training/Certification	700	543	700	700	700
05-4326-250	Sew Unemployment Compensation	454	454	454	454	454
05-4326-260	Sew Workers' Compensation	5,278	2,481	5,278	5,278	5,278
05-4326-290	Sew Travel	100	88	100	100	100
05-4326-292	Sew Uniforms	1,500	1,014	1,500	1,500	1,500
05-4326-293	Sew Safety Boots	250	197	250	250	250
05-4326-301	Sew Audit	2,750	2,750	2,250	2,250	2,250
05-4326-341	Sew Telephone	900	594	900	900	900
05-4326-343	Sew Copier	450	251	450	450	450
05-4326-344	Sew Internet	300	353	300	300	300
05-4326-346	Sew Cell Phone	700	707	700	700	700
05-4326-361	Sew Paving	1,500	0	1,500	1,500	1,500
05-4326-370	Sew Sludge Disposal	25,000	26,519	25,000	25,000	25,000

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
05-4326-390	Sew Lab Services	7,000	2,953	7,000	7,000	7,000
05-4326-391	Sew Contracted Service (Software)	1,800	1,070	1,800	1,800	1,800
05-4326-410	Sew Electricity	54,000	59,259	54,000	54,000	54,000
05-4326-411	Sew Heating Fuel	1,000	489	1,000	1,000	1,000
05-4326-430	Sew Maintenance/Repairs	10,000	13,019	10,000	10,000	10,000
05-4326-480	Sew Property/Liability Insurance	10,001	10,001	10,001	10,001	10,001
05-4326-481	Sew Insurance Deductible	1	0	1	1	1
05-4326-550	Sew Advertising	300	233	300	300	300
05-4326-560	Sew Meetings/Memberships	400	285	400	400	400
05-4326-610	Sew Materials/Supplies	10,000	5,032	10,000	10,000	10,000
05-4326-620	Sew Office Supplies	1,000	1,420	1,000	1,000	1,000
05-4326-625	Sew Postage	1,500	1,100	1,500	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,000	2,708	3,000	3,000	3,000
05-4326-637	Sew Disinfection Chemicals	9,000	8,563	9,000	9,000	9,000
05-4326-659	Sew 2007 1 Ton (53133)	400	23	400	400	400
05-4326-661	Sew 2008 F350 (75908)	400	94	400	400	400
05-4326-662	Sew 2017 3500	400	23	400	400	400
05-4326-663	Sew 2008 580M Backhoe (01311)	1,000	151	1,000	1,000	1,000
05-4326-680	Sew Chemicals	4,000	4,088	4,000	4,000	4,000
05-4326-810	Sew New Equipment	5,000	1,280	5,000	5,000	5,000
	<b>**TOTAL** SEWER OPERATIONS</b>	<b>362,795</b>	<b>347,673</b>	<b>366,957</b>	<b>367,362</b>	<b>367,362</b>
05-4711-730	DB Central Square Project	9,057	9,057	9,057	9,057	9,057
05-4711-733	DB Dewatering Equipment	43,571	43,571	43,571	43,571	43,571
05-4712-730	INT Central Square Project	2,071	2,071	1,841	1,841	1,841
05-4712-733	INT Dewatering Equipment	6,666	6,636	5,555	5,555	5,555
	<b>**TOTAL** SEWER DEBT SERVICE</b>	<b>61,365</b>	<b>61,335</b>	<b>60,024</b>	<b>60,024</b>	<b>60,024</b>
	<b>**TOTAL** SEWER</b>	<b>517,041</b>	<b>409,008</b>	<b>478,731</b>	<b>479,136</b>	<b>479,136</b>

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
07-4324-900	Surplus Transfer to Cap Reserve	37,574	0	33,390	33,390	33,390
	<b>**TOTAL** WATER SURPLUS TRANS</b>	<b>37,574</b>	<b>0</b>	<b>33,390</b>	<b>33,390</b>	<b>33,390</b>
07-4331-110	Wat Superintendent (66%)	50,904	51,524	52,431	52,431	52,431
07-4331-111	Wat Sew Chief Operator (25%)	12,854	12,688	13,240	13,240	13,240
07-4331-114	Wat Assistant Water Operator (75%)	28,922	29,296	31,465	31,465	31,465
07-4331-115	Wat Sew Operator (75%)	35,350	35,585	36,411	36,411	36,411
07-4331-116	Wat Sew Operator II (25%)	10,712	10,613	11,033	11,033	11,033
07-4331-117	Wat Office Manager (66%)	28,280	28,661	29,648	29,131	29,131
07-4331-118	Wat Town Admin Fee/Health Insurance (To General Fund)	24,993	28,257	27,470	27,470	27,470
07-4331-119	Wat TC/TX Processing Fee	1,040	1,040	0	0	0
07-4331-130	Wat Treasurer	538	538	538	538	538
07-4331-140	Wat Overtime	6,500	7,125	6,700	6,700	6,700
07-4331-142	Wat On Call Compensation	1,950	1,838	1,950	1,950	1,950
07-4331-192	Wat Merit Raises	3,758	3,758	4,271	5,720	5,720
07-4331-211	Wat Disability Insurance	687	593	612	612	612
07-4331-212	Wat Life Insurance	140	240	140	140	140
07-4331-220	Wat FICA	11,181	10,916	11,686	11,686	11,686
07-4331-225	Wat Medicare	2,615	2,553	2,733	2,733	2,733
07-4331-230	Wat Retirement	20,298	21,380	20,904	20,904	20,904
07-4331-240	Wat Training/Certification	700	1,088	700	700	700
07-4331-250	Wat Unemployment Compensation	454	454	454	454	454
07-4331-260	Wat Workers' Compensation	5,278	2,481	5,278	5,278	5,278
07-4331-290	Wat Travel	100	88	100	100	100
07-4331-292	Wat Uniforms	1,500	1,014	1,500	1,500	1,500
07-4331-293	Wat Safety Boots	250	197	250	250	250
07-4331-301	Wat Audit	2,800	2,800	2,250	2,250	2,250
07-4331-310	Wat Engineering	1	0	1	1	1
07-4331-320	Wat Legal	1	0	1	1	1

# BUDGET APPROPRIATIONS

## 2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
07-4331-340	Wat Telemetering	2,800	2,900	2,800	2,800	2,800
07-4331-341	Wat Telephone	900	594	900	900	900
07-4331-343	Wat Copier	450	251	450	450	450
07-4331-344	Wat Internet	300	353	300	300	300
07-4331-346	Wat Cell Phone	700	707	700	700	700
07-4331-361	Wat Paving	1,500	0	1,500	1,500	1,500
07-4331-390	Wat Lab Services	5,000	5,450	5,000	5,000	5,000
07-4331-391	Wat Misc. Contracted Services (Software)	1,800	725	1,800	1,800	1,800
07-4331-393	Wat Parco Valve Service	1,100	1,108	1,100	1,100	1,100
07-4331-394	Wat Meter Testing	1	0	1	1	1
07-4331-395	Wat Control Valve Service	1,000	1,108	1,000	1,000	1,000
07-4331-410	Wat Electricity	30,000	26,948	30,000	30,000	30,000
07-4331-411	Wat Heating Fuel	5,000	4,957	5,000	5,000	5,000
07-4331-430	Wat Maintenance/Repairs	7,500	5,079	7,500	7,500	7,500
07-4331-480	Wat Property/Liability Insurance	10,001	10,001	10,001	10,001	10,001
07-4331-481	Wat Insurance Deductible	1	0	1	1	1
07-4331-550	Wat Advertising/Printing	500	0	500	500	500
07-4331-560	Wat Meetings/Memberships	400	70	400	400	400
07-4331-610	Wat Materials/Supplies	10,000	9,965	10,000	10,000	10,000
07-4331-620	Wat Office Supplies	800	1,366	800	800	800
07-4331-625	Wat Postage	1,500	1,100	1,500	1,500	1,500
07-4331-635	Wat Gas/Fuel	3,000	2,730	3,000	3,000	3,000
07-4331-652	Wat Hydrant Maintenance	3,000	7,993	3,000	3,000	3,000
07-4331-659	Wat 2007 1 Ton (53133)	400	23	400	400	400
07-4331-661	Wat 2008 F350 (75908)	400	107	400	400	400
07-4331-662	Wat 2017 3500	400	102	400	400	400
07-4331-663	Wat 2008 580M Backhoe (01311)	1,000	2,606	1,000	1,000	1,000
07-4331-680	Wat Chemicals	6,000	7,184	6,000	6,000	6,000
07-4331-810	Wat New Equipment	5,000	1,280	5,000	5,000	5,000
	<b>**TOTAL** WATER OPERATIONS</b>	<b>352,260</b>	<b>349,434</b>	<b>357,886</b>	<b>357,886</b>	<b>357,886</b>



2020 BUDGET APPROPRIATIONS

Account #	Description	2019 Adopted Budget	Actual as of 12/31/2019	2020 Department	2020 BOS	2020 Budget Committee Budget
07-4332-915	Wat Cap Outlay (New Roof on Fowler Well)	0	0	15,000	15,000	15,000
07-4332-916	Wat Alarm Dialers (2)	0	0	4,500	4,500	4,500
	<b>**TOTAL ** WATER CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>19,500</b>	<b>19,500</b>	<b>19,500</b>
07-4711-730	DB Central Square Project	18,109	18,109	18,109	18,109	18,109
07-4711-980	DB Wat System Bond	41,957	41,956	41,957	41,957	41,957
07-4712-730	INT Central Square Project	4,140	4,081	3,680	3,680	3,680
	<b>**TOTAL ** WATER DEBT SERVICE</b>	<b>64,206</b>	<b>64,147</b>	<b>63,746</b>	<b>63,746</b>	<b>63,746</b>
	<b>**TOTAL ** WATER</b>	<b>454,040</b>	<b>413,581</b>	<b>441,132</b>	<b>441,132</b>	<b>441,132</b>
	<b>**TOTAL WATER &amp; SEWER ENTERPRISE FUNDS**</b>	<b>971,081</b>	<b>822,590</b>	<b>919,863</b>	<b>920,268</b>	<b>920,268</b>
	<b>**TOTAL OF ALL FUNDS**</b>	<b>7,129,910</b>	<b>6,902,593</b>	<b>7,376,179</b>	<b>7,370,180</b>	<b>7,253,136</b>

# TOWN MEETING WARRANT 2020

## TOWN OF BRISTOL ANNUAL TOWN MEETING WARRANT 2020

BRISTOL, NEW HAMPSHIRE ..... GRAFTON COUNTY  
To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Bristol Town Office, 5 School Street in said Bristol on Tuesday, the tenth day of March 2020 at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 15 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the fourteenth day of March 2020 at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

**Article 1:** To choose by written ballot all of the necessary Town Officers

- 2 Select Board members for 3 years
- 2 Budget Committee members for 3 years
- 1 Budget Committee member for 1 year
- 1 Town Clerk/Tax Collector for 3 years
- 1 Moderator for 2 years
- 1 Treasurer for 3 years
- 1 Trustee of the Trust Funds for 3 years
- 1 Supervisor of the Checklist for 6 years
- 1 Supervisor of the Checklist for 4 years
- 1 Supervisor of the Checklist for 2 years
- 1 Cemetery Trustee for 3 years

3 Library Trustees for 3 years

**Article 2:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will update Article X (Cell Towers), Sections 10.2, 10.4, 10.7.2 and 10.7.3, to bring provisions regarding co-location and modification of exist-

ing facilities into compliance with state and federal law.

☐ Yes

☐ No

**Article 3:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will update Article VIII (Definitions), by amending the definition of "impervious cover" to allow hardpack (gravel) and amending the definition of "fence" to distinguish a fence from a structure.

☐ Yes

☐ No

**Article 4:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will update Article VIII (Definitions), to remove the obsolete definitions for "sapling" and "tree."

☐ Yes

☐ No

**Article 5:** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will update Article VIII (Definitions) by changing the term "Research and/or Testing Facility" to "Research, Development, and/or Testing Facility," broadening the definition to include facilities that both develop and sell their product, and adding this use as a permitted use in the Corridor Commercial District (Article 3.2, D).

☐ Yes

☐ No

**Article 6:** Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will update Article VIII (Definitions) by amending the definition of Light Industrial Facility to remove the limitation on the number of employees allowed and to further change the use from allowed by special exception to an allowed use in the Corridor Commercial District (Article 3.2, D).

☐ Yes

☐ No

**Article 7:** Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will update Article 3.2, D, to change the use of Hotel, Motel/Lodging Facility from allowed by special exception to an allowed use in the Corridor Commercial District.

☐ Yes ☐ No

**Article 8:** Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will update Article VIII (Definitions) by adding a new definition for “Mixed-Use Development” which is defined as including developments that create a live, work, play environment, and will also update Article 3.2, F to add Mixed-Use Development as an allowed use in the Corridor Commercial District.

☐ Yes ☐ No

**Article 9:** Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, will update Article 3.2, E, to permit the use of Combined Dwelling and Business in the Rural District as an allowed use.

☐ Yes ☐ No

**Article 10:** Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 9, if adopted, will update Article 3.2, F and Article 3.2, E, to remove Distillery from an allowed use in the Lake and Rural Districts.

☐ Yes ☐ No

**Article 11:** Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 10, if adopted, will update Article VIII (Definitions) by amending the definition of “Agriculture” to clarify that the term as used in the Ordinance refers to commercial uses and that it also includes hydroponics, and to further up-

date Article 3.2, F, to remove Agriculture as an allowed use from the Lake District.

☐ Yes ☐ No

**Article 12:** Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 11, if adopted, will create a new definition under Article VIII (Definitions) for “Hydroponics”.

☐ Yes ☐ No

**Article 13:** Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 12, if adopted, will create a new definition under Article VIII (Definitions) for “Energy Facility” to allow for solar as well as battery energy storage, and will also add Energy Facility to the list of allowed uses in the Industrial (Article 3.2, G), Corridor Commercial (Article 3.2, D) and Rural (Article 3.2, E) Districts.

☐ Yes ☐ No

**Article 14:** Are you in favor of the adoption of Amendment No. 13 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 13, if adopted, will update Article VIII (Definitions) by amending the definition of “Commercial Enterprises” to include more types of businesses, and will also add Commercial Enterprises to the list of allowed uses in the Village Commercial (Article 3.2, A), Downtown Commercial (Article 3.2, C), Corridor Commercial (Article 3.2, D) and Industrial (Article 3.2, G) Districts.

☐ Yes ☐ No

**Article 15:** Are you in favor of the adoption of Amendment No. 14 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 14, if adopted, will update Article XIII (Historic Overlay District), to remove by-law content not required for certification in the Certified Local Government program and to update the Historic (Overlay) District Map with a better-defined map.

☐ Yes ☐ No

## TOWN MEETING WARRANT 2020

**Article 16: By Petition:** Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow ballot voting on all issues before the Town of Bristol on the second Tuesday of March. Passage requires a 3/5 majority vote of those voting.

**The Budget Committee Does Not Recommend this Article 1-5-0**

**The Select Board Does Not Recommend this Article 1-3-0**

**Article 17: By Petition:** To see if the Town will vote to repeal Article 11 as passed at the 2019 Bristol Town Meeting that authorized the Town: "to raise and appropriate the sum of Twenty Million Dollars (\$20,000,000) for the purpose of constructing sanitary sewer lines up Lake Street from their current terminus to the Eastern and Western shores of Newfound Lake, to replace the Central Street pump station and to construct roadway improvements along Lake Street, and to authorize the issuance of not more than Twenty Million Dollars (\$20,000,000) in bonds or notes in accordance with the Municipal Finance Action (RSA 33)."

**The Budget Committee Does Not Recommend this Article 0-6-0**

**The Select Board Does Not Recommend this Article 0-4-0**

**Article 18:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Six Million Eight Hundred Twelve Thousand Four Hundred Thirty-Six Dollars (\$6,812,436) for general municipal operations. The Select Board recommends Six Million Eight Hundred Twenty-Nine Thousand Four Hundred Eighty Dollars (\$6,829,480). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 3-1-0**

**Article 19:** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 4-0-0**

**Article 20:** To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to prepare architectural, engineering and related studies

for a future public safety building. This sum to come from unassigned fund balance. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2022, whichever is sooner. (Majority vote required)

**The Budget Committee Does Not Recommend this Article 2-3-1**

**The Select Board Recommends this Article 3-1-0**

**Article 21:** To see if the Town will vote to raise and appropriate the sum of Forty-Four Thousand Dollars (\$44,000) to be added to the Police Vehicle Capital Reserve Fund established in 2017. Said appropriation to be offset by the withdrawal of Ten Thousand Dollars (\$10,000) from the Police Detail Revolving Fund, established in 2015, and the remaining Thirty-Four Thousand Dollars (\$34,000) to come from general taxation. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 4-0-0**

**Article 22:** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the first year's payment of purchasing two (2) Cardiac Monitor/Defibrillators for the Fire Department. This lease agreement contains an escape clause. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 3-1-0**

**Article 23:** To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand Two Hundred Dollars (\$45,200) to renovate the bathroom and second floor facilities at the Highway Department garage. (Majority vote required)

**The Budget Committee Recommends this Article 5-0-1**

**The Select Board Recommends this Article 4-0-0**

**Article 24:** To see if the Town will vote to raise and appropriate a sum of Fifty-Six Thousand Five Hundred Dollars (\$56,500) for purchase and installation of a Limited Use Limited Application elevator for the Town Office building for the purpose of providing access to the second floor of the building. Thirty-One Thousand Seventy-Five Dollars (\$31,075) to come from a grant and the remaining Twenty-Five Thousand Four Hundred Twenty-Five (\$25,425) to come from general taxation. This article is contingent upon the Town receiving the grant. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the projects are completed or by December 31, 2021, whichever

er is sooner. (Majority vote required)

**The Budget Committee Recommends this Article 4-1-1**

**The Select Board Recommends this Article 4-0-0**

**Article 25:** To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) for the purposes of a Fourth of July fireworks display, operations, and ancillary costs of the event. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 4-0-0**

**Article 26:** To see if the Town will vote to establish a Patriotic, Recreation and Special Events Expendable Trust Fund pursuant to RSA 31:19-a for the purposes of supporting Town-sponsored patriotic, recreation, and special events, celebrations, activities, and displays and to raise and appropriate One Thousand Dollars (\$1,000) into said Fund, such amount to come from unassigned fund balance; and further, to name the Board of Selectmen as agents to expend the fund. (Majority vote required.)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 4-0-0**

**Article 27:** To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty Thousand Dollars (\$240,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund (Established in 1998).....	\$35,000
Assessment Reval Capital Reserve Fund (Established in 2015).....	\$35,000
Fire Department (Fire Engine) Capital Reserve Fund (Established in 1972) .....	\$75,000
Highway Equipment Capital Reserve Fund (Established in 1968).....	\$85,000
Town Building Maintenance Capital Reserve Fund (Established in 2014) .....	\$10,000


**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 4-0-0**

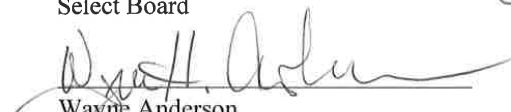
**Article 28:** To transact any other business that may legally come before this meeting.

Given under our hand and seal this 11th day of February in the year of our Lord two thousand twenty.


A true copy of the warrant – Attest:

  
Leslie Dion  
Select Board Chair

  
Richard Alpers  
Select Board

  
Wayne Anderson  
Select Board

  
Donald Milbrand  
Select Board Vice Chair

  
J.P. Morrison  
Select Board





**TAX  
INFORMATION  
FOR  
THE  
TOWN  
OF  
BRISTOL**



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

##### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:

County:

Report Year:

### PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

### Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2018	Year: 2017	Year: 2016
Property Taxes	3110		\$766,929.41		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189		\$3,079.49		\$1,163.15
Property Tax Credit Balance					
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2018	
Property Taxes	3110	\$10,583,943.57		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$14,438.31		
Excavation Tax	3187			
Other Taxes	3189	\$7,378.50		

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2018	2017	2016
Property Taxes	3110	\$10,320.51			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$3,097.67	\$24,584.38		\$73.27
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$10,619,178.56</b>	<b>\$794,593.28</b>	<b>\$0.00</b>	<b>\$1,236.42</b>

# TOWN CLERK / TAX COLLECTOR'S MS-61



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>	<b>2018</b>	<b>Prior Levies 2017</b>	<b>2016</b>
Property Taxes	\$9,704,156.67	\$605,939.88		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$14,438.31			
Interest (Include Lien Conversion)	\$3,097.67	\$20,313.63		\$73.27
Penalties		\$4,270.75		
Excavation Tax				
Other Taxes		\$171.15		\$522.85
Conversion to Lien (Principal Only)		\$163,569.92		
Discounts Allowed				

<b>Abatements Made</b>	<b>Levy for Year of this Report</b>	<b>2018</b>	<b>Prior Levies 2017</b>	<b>2016</b>
Property Taxes	\$605.65	\$327.95		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$895,426.49			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$7,378.50			\$640.30
Property Tax Credit Balance	(\$5,924.73)			
Other Tax or Charges Credit Balance				
Total Credits		\$10,619,178.56	\$794,593.28	\$0.00
				\$1,236.42

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$897,520.56
Total Unredeemed Liens (Account #1110 - All Years)	\$220,394.46

# TOWN CLERK / TAX COLLECTOR'S MS-61



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

## Lien Summary

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 2016
Unredeemed Liens Balance - Beginning of Year			\$127,700.77	\$114,518.79
Liens Executed During Fiscal Year		\$177,830.68		
Interest & Costs Collected (After Lien Execution)		\$3,696.76	\$14,865.05	\$34,393.24
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$181,527.44</b>	<b>\$142,565.82</b>	<b>\$148,912.03</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		2018	2017	2016
Redemptions		\$60,279.18	\$60,632.69	\$76,405.31
Interest & Costs Collected (After Lien Execution) #3190		\$3,696.76	\$14,865.05	\$34,393.24
Abatements of Unredeemed Liens		\$1,531.75	\$213.91	\$592.94
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$116,019.75	\$66,854.17	\$37,520.54
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$181,527.44</b>	<b>\$142,565.82</b>	<b>\$148,912.03</b>

#### For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$897,520.56</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$220,394.46</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61****BRISTOL (59)****1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Raymah

Preparer's Last Name

Simpson

Date

Jan 1, 2020

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Raymah Webb Simpson*  
Preparer's Signature and Title



# TAX RATE HISTORY



## Tax Rate History

Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2000	5.25	7.62	5.54	1.45	19.86	\$ 210,822,229.00	\$ 4,153,380.00
2001	6.94	7.03	6.22	1.64	21.83	\$ 212,774,425.00	\$ 4,606,156.00
2002	5.91	8.22	5.11	1.41	20.65	\$ 248,277,528.00	\$ 5,095,190.00
2003	6.35	9.48	4.45	1.71	21.99	\$ 253,506,763.00	\$ 5,549,630.00
2004	6.10	11.61	3.74	2.21	23.66	\$ 260,044,528.00	\$ 6,131,656.00
2005	7.01	10.44	4.42	2.09	23.96	\$ 265,699,731.00	\$ 6,341,351.00
2006	4.96	6.34	2.13	1.06	14.49	\$ 530,033,877.00	\$ 7,654,390.00
2007	4.96	5.96	2.07	1.20	14.19	\$ 550,780,888.00	\$ 7,782,265.00
2008	5.35	6.49	2.05	1.30	15.19	\$ 559,841,657.00	\$ 8,364,200.00
2009	4.65	6.84	2.09	1.31	14.89	\$ 563,343,527.00	\$ 8,354,547.00
2010	5.90	7.03	2.32	1.12	16.37	\$ 562,945,916.00	\$ 9,074,968.48
2011	6.88	9.36	2.38	1.55	20.17	\$ 469,514,569.00	\$ 9,310,406.00
2012	6.59	8.13	2.59	1.64	18.95	\$ 464,574,015.00	\$ 8,638,454.00
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	\$ 9,386,614.46
2014	7.62	8.36	2.56	1.59	20.13	\$ 467,537,704.00	\$ 9,254,406.00
2015	7.55	8.60	2.39	1.59	20.13	\$ 470,431,229.00	\$ 9,417,417.00
2016	8.22	8.33	2.29	1.78	20.62	\$ 468,238,103.00	\$ 9,508,234.96
2017	8.21	9.77	2.35	1.80	22.13	\$ 468,591,655.00	\$ 10,212,108.97
2018	8.18	9.44	2.24	1.94	21.80	\$ 469,466,793.00	\$ 10,083,103.28
2019	8.42	10.10	2.27	2.01	22.80	\$ 470,587,173.00	\$ 10,577,460.25

**TAX INFORMATION**  
**2019 Tax Rate Calculation**  
**(2019 Tax Rates per \$1,000 Valuation)**

Gross Appropriations	\$ 27,129,909		
Less: Revenues	\$ (23,026,978)		
Less: Shared Revenues	\$ 0		
Less: Fund Balance Voted	\$ (35,100)		
Less: Fund Balance to Reduce Taxes	\$ (350,000)		
Add: Overlay	\$ 133,661		
War Service Credits	\$ 110,900		
Approved Town (Local) Tax Effort		<u>\$ 3,962,392</u>	
<b>Municipal Tax Rate</b>			<b><u>\$8.42</u></b>
County Apportionment	\$ 948,131		
Approved County Tax Effort		<u>\$ 948,131</u>	
<b>County Tax Rate</b>			<b><u>\$2.01</u></b>
Cooperative School Apportionment	\$ 6,764,705		
Less: Education Grant	\$ (988,286)		
Less: State Education Taxes	\$ (1,023,999)		
Approved Cooperative Education (Local) Tax Effort		<u>\$ 4,752,420</u>	
<b>Local Education Tax Rate</b>			<b><u>\$10.10</u></b>
State Education Tax	\$ 1,023,999		
State Education Tax Not Retained	\$ 0		
Approved State Education Tax Effort		<u>\$ 1,023,999</u>	
<b>State Education Tax Rate</b>			<b><u>\$2.27</u></b>
<b>Combined Total Tax Rate</b>			<b><u>\$22.80</u></b>



**FINANCIAL  
STATEMENTS**

# TOWN TREASURER'S REPORT

## Town of Bristol-Treasurers Report Year Ended December 31, 2019

Account	Balance 12.31.18	Total Receipts	Total Available	Orders Paid	Cash on Hand
General Fund	2,173,218.41	16,424,137.84	18,597,356.25	(16,234,412.85)	2,362,943.40
Water Works	451,775.02	749,202.18	1,200,977.20	(881,873.46)	319,103.74
Sewer Commission	557,419.91	743,731.05	1,301,150.96	(952,829.36)	348,321.60
Water & Sewer CC	0.00	3,899.02	3,899.02	(3,899.02)	0.00
Ambulance Revolving Fund	201,838.72	60,900.41	262,739.13	(199,950.00)	62,789.13
Air Compressor	1,341.10	318.56	1,659.66	(818.25)	841.41
Conservation Commission	2,288.74	26.77	2,315.51	0.00	2,315.51
Police Forfeiture-State of NH	4,093.00	47.88	4,140.88	0.00	4,140.88
EMS Fundraisers	457.79	433.78	891.57	(582.02)	309.55
Central St Bridge	11,303.84	132.24	11,436.08	0.00	11,436.08
Police Detail Revolving Fund	25,359.73	72,826.78	98,186.51	(75,154.44)	23,032.07
Police Forfeiture-DOJ	1,260.87	14.75	1,275.62	0.00	1,275.62
Turner Cottages Escrow	3,023.16	29.82	3,052.98	(3,052.98)	0.00
Turner Cottages Construction	0.00	1,305.30	1,305.30	(1,184.25)	121.05
Transfer Station Revolving Fund	39,246.64	54.98	39,301.62	(6,652.11)	32,649.51
<b>TOTAL</b>	<b>1,299,408.52</b>	<b>1,632,923.52</b>	<b>2,932,332.04</b>	<b>(2,125,995.89)</b>	<b>806,336.15</b>

The above is an accurate statement of the transactions of the treasury  
during the year ending December 31, 2019.

*Kathleen Haskell*

Treasurer

# TRUSTEES OF THE TRUST FUNDS REPORT

## Trustee Annual Report

### TD Bank Escrow Services:

Fund	1/1/2019	Interest	Add	Disb	12/31/2019
Jackman	15,373.31	262.66		-262.66	15,373.31
Minot Sleeper	2,663.27	45.51		-45.51	2,663.27
CF Bennett	8,664.52	147.84			8,812.36
Water Cap Res	677,072.03	11,552.69			688,624.72
Kelley Park Fd	17,047.78	290.88			17,338.66
Highway Eq	116,199.97	3,722.53	280,000.00	-211,044.00	188,878.50
Proctor Cap Res	20,267.48	380.54			20,648.02
Fire Dept Res	77,282.60	1,896.92	75,000.00		154,179.52
Tercentennial Fd	1,576.94	26.91			1,603.85
Cemetary Perpetual	1,712.83	29.67		-29.67	1,712.83
Sanborn Cem	1,378.49	23.52			1,402.01
Kelley Pk Eq	1,106.92	18.89			1,125.81
Kelley Pk LKT	1,247.23	21.28			1,268.51
Sewer Cap Res II	203,481.90	3,471.95			206,953.85
Worthen Cem Res	6,037.74	103.02			6,140.76
Accrued Wages	67,887.48	1,405.19	35,000.00	-7,453.12	96,839.55
Ambulance Res	357.82	6.10			363.92
Town Building Maint	13,403.08	266.45	10,000.00	-6,674.75	16,994.78
Reassessment Cap Res	83,523.92	1,613.60	35,000.00	-31,609.20	88,528.32
Bicentennial Cap Res	24,477.53	468.53	20,000.00	-28,691.16	16,254.90
Police Vehicle	12,795.51	265.83	50,000.00	-56,854.21	6,207.13
Contingency Fund	34.07	0.58			34.65
<b>Total Town</b>	<b>1,353,592.42</b>	<b>26,021.09</b>	<b>505,000.00</b>	<b>-342,664.28</b>	<b>1,541,949.23</b>
<b>SAU 4 Trust Funds</b> (PFM)					
Maintenance Trust	334,587.29	4,256.50		-320,000.00	18,843.79
Wm O Grout Schlshp	88,363.92	1,416.28		-6,000.00	83,780.20
P Corn Mem Scholar	17,662.55	304.63	500.00		18,467.18
Marie Ross Memor	3,819.07	65.17			3,884.24
					0.00
<b>Total SAU</b>	<b>444,432.83</b>	<b>6,042.58</b>	<b>500.00</b>	<b>-326,000.00</b>	<b>124,975.41</b>
<b>Total Trust Funds</b>	<b>1,798,025.25</b>	<b>32,063.67</b>	<b>505,500.00</b>	<b>-668,664.28</b>	<b>1,666,924.64</b>





**Complete copies of the  
Auditor's Report are  
available for viewing  
at the Town Office  
or on-line at  
[www.townofbristolnh.org](http://www.townofbristolnh.org)**

**Located on the  
Finance Office page.**



**GENERAL  
GOVERNMENT  
REPORTS**

## ASSESSING / LAND USE / HEALTH

In 2018, the Select Board made a move to combine Assessing, Land Use, permitting, and Health into one Department under the Land Use Manager, Christina Goodwin. In 2019, the Department worked on fine-tuning processes, maintaining consistency, educating the public and organizing for the move. The move was one of the biggest challenges for our Department as we took on a huge project of combining all the different file locations into one color-coded system and we began the steps to digitize any files that could be digitized. Although, this project isn't fully completed, even after the move, it is anticipated that in 2020, the Department will finalize the project.

The new building has given our Department the ability to focus on the work of our offices, lessening the interruptions, providing our own spaces, and increasing the security of the work we do. If you visit the Land Use Department, you will enter a small reception area, where you can pick up forms, view meeting postings, view the property maps or check in at the reception window for assistance. Our reception area also offers a courtesy phone for those times that someone may not be staffing the window. In the future, we are working to have a computer available for accessing property cards and / or maps, if needed. Below are a few updates from each of the different areas of our Department:

### ASSESSING

Assessing is in the middle of a town-wide revaluation that began in 2019 and will finalize in 2020. The Assessing Firm, Commerford Nieder Perkins, LLC, has been visiting properties this past year and will continue to do so throughout the coming year. The revaluation process involves visits to each property to review the assessing record for accuracy, updates to all property values, hearings to discuss the changes and then the final assignment of values. These value changes will be reflected in the second half tax bill of 2020.

If any section of the Department was affected more by the move, the Assessing section certainly was, as a large portion of the Assessing records could be transferred to a digital filing system. As of the close of 2019, there were approximately 20 boxes of files remaining to be scanned or reviewed. Throughout 2020, it is anticipated that these files will be scanned and transferred a new digital system,

created in-house, and organized by map and lot number. In the meantime, please bear with us until the transition is finalized.

The Assessing section of the Department can be reached either by phone (603) 744-3354 x112 or by email [assessing@townofbristolnh.org](mailto:assessing@townofbristolnh.org) or by scheduling an appointment with the office, Monday-Friday 8:00 am to 4:00 pm. Assessing is maintained by Christina Goodwin, Assessing / Land Use Manager.

### PERMITTING AND ENFORCEMENT

The Permitting and Enforcement of the Land Use Department continues to work to encourage safe and sound development within the residential, commercial, and industrial growth areas of the town. The Office works with all Town Departments, Land Use Boards, and State Departments to aid applicants in a smooth transition throughout the process.

The Land Use Office receives a variety of complaints (potential junkyard concerns, projects completed without a building permit, etc.) and investigates those complaints to determine the best outcome. We work diligently with whomever to address the concern within an allotted time frame.

Please take time to visit our Town's website to view the ordinances, forms and information. The website is updated weekly and there are often new tools and information about projects. Please remember, that permits are required for many projects. If you are not sure, don't hesitate to contact the office and we will review the project and / or plan to determine exactly what is required.

For 2019, the following applications were processed with over \$6,298.30 collected in fees:

- Land Use Permit Applications (residential and commercial) – 118 Total
- Sign Permit Applications (seasonal, temporary, and permanent) – 11 Total
- Junkyard Permit Applications – 1 Total

These counts are not reflective of the amount of time that it takes to process a permit, track a permit's status and follow

up on complaints, non-compliance and violations. Should you have any questions at all please contact the Building and Permitting section of the Department either by phone (603) 744-3354 x118 or by email [landuse@townofbristolnh.org](mailto:landuse@townofbristolnh.org) or by scheduling an appointment with the office, Monday, Wednesday or Friday from 8:00 am to 4:00 pm. Building and Permitting is maintained by Peter Daniels, Land Use Officer.

### **LAND USE (PLANNING / ZONING / HISTORIC DISTRICT)**

The section of the Department supports the Planning Board, Zoning Board of Adjustment and Historic District Commission. In addition, to reviewing and aiding the public with applications, it is tasked with making sure that all the rules and / or regulations are updated and meeting all legal requirements. It is recommended that anyone seeking to apply to any of these Boards take time to meet with the office to go over the processes and / or applications. When applications are not complete, they can delay a project sometimes by 30 days or more.

During the move, the office was able to review all the Planning, Zoning and Historic District files and convert to the new system. In 2020, they will begin to fine tune internal processes to streamline the work.

The Land Use section of the Department can be reached by phone (603) 744-3354 x117 or by email [planner@townofbristolnh.org](mailto:planner@townofbristolnh.org) or by scheduling an appointment with the office, Monday – Friday, 8:00 am to 4:00pm. Land Use is maintained by Tyler Simonds, Planner and Jan Laferriere, Administrative Assistant.

### **HEALTH OFFICE**

The Health Office is responsible but is not limited to: investigating possible public hazards and risks within the municipality; taking action to prevent and / or remove hazards; taking action to mitigate significant public health risks; enforcement of health laws and rules; and taking the steps necessary to enforce orders or condition of approval.

In 2019, the Health Office continued to work with the Fire Department to establish an inspection schedule for multi-unit buildings within the Town of Bristol. Several buildings were inspected and each year these inspections will proceed. In addition to the bi-annual inspections, the Health Office performs inspections for Welfare services, School buildings, daycare facilities and foster homes.

The Health Office also spent a large amount of time working with property owners whose properties have fallen into disrepair or may be considered potential hazards for their conditions. Please note that for 2020, these types of properties will be dealt with, much more harshly, than in the past years. This office has received the direction to get these properties into compliance or take legal action. Although, legal action isn't the solution the office wants to take, we will if necessary. In the spring, please take time to review your property and make sure that any hazards that might be deemed junkyard, cluttered or health related concerns be addressed immediately. If you have a question about this information, please contact the Health Office of the Department at (603) 744-3354 x118. Inspections and complaints are completed by Christina Goodwin, Health Officer and Peter Daniels, Deputy Health Officer.

In closing, I would like to take some time to say thank you, as it is not often that people hear the good. First, I would like to express my sincere thanks to the Select Board and Nik Coates for pursuing the new location, which has made a world of difference in our Department. And thank you for the patience you have had with our office to get us through the move and to begin setting the priorities and processes in place. Second, I would like to express my heartfelt thanks to my Department; Peter, Tyler and Jan. Your hard work throughout the year, and especially with the move, is what makes our Department tick and I look forward to the next year and all we can accomplish. Third, I would like to thank our temporary help; Rachel Smith helped through the summer with a scanning documents from storage and property files; Kassie McClay continues the scanning work and is helping with organizing the digital files, as well as the Town minutes. Without their work, we would have a lot more files to review. Fourth, I would like to thank our Boards and Commissions for entrusting us with the work and their willingness to consider recommended changes in processes, forms, etc.

In addition, to our Department, we work consistently with other Town Departments and Bristol has a great team working for them. It is exciting to see where the new year will bring us.

Respectfully submitted,  
Christina Goodwin  
Assessing / Land Use Manager / Health Officer

## BICENTENNIAL COMMITTEE

Happy 200<sup>th</sup> Bristol! What a year! From Proclamation to Time Capsulation there were events for both residents and visitors to enjoy all year long! I can't say enough about our great committee, the many volunteers and dedicated staff, all of whom I wholeheartedly thank for the hard work they put in to make sure things went off without a hitch! I also applaud so many of our community and area businesses and organizations who contributed, supported and partnered with us to make 2019 such an outstanding and eventful Bicentennial year! My hope is that it was a year to remember for you all!

We began with the Town's proclamation in January and finished events with the Time Capsule reception in November, where many shared items to be sealed inside the beautifully crafted wooden box for the next 50 years. The Newfound Area Middle School students are to be commended for their craftsmanship of the time capsule and their participation in the event, where they too added items to be sealed away. Many of the folks attending this event hope that these students and future generations will be present for the opening of the Time Capsule in 2069!

So many events happened throughout the year. Below is a collage of some of the celebration activities! Thank you to all who participated, attended, and celebrated with Bristol in this our Bicentennial Year!

Thank you so much to following sponsors for helping make this year such a great year!

### LEGACY SPONSORS

Bristol Rotary Club  
Freudenberg NOK  
Homestead Restaurant  
In Honor Of Eagle Scouts  
Morrison Construction  
Newfound Landing / Salmon Press  
R.P. Williams & Sons  
Shackett's Store  
West Shore Marine

### HERITAGE SPONSORS

Emmons Funeral Home Inc.  
Hometown Voice  
Michael Sharp Enterprises LLC

### COMMEMORATIVE SPONSORS

Andy & Sons Plumbing & Heating, Inc.  
Bristol Paw  
Cardigan Country Store & Orchard Bistro  
Central Land Surveying, Inc.  
Dead River Company  
Elizabeth A. Seeler, CPA  
Gilly's Restaurant  
Newfound Area Nursing Association  
Old Mill Properties  
PB&J Childcare & Learning Center  
Tapply Thompson Community Center  
UBS Financial Services Inc.

### ADVERTISERS / PARTNERS / DONORS

Aubuchon Hardware  
Bristol Baptist Church  
Bristol Community Services  
Bristol Historical Society  
Bristol Laundromat & Car Wash  
Bristol Lions Club  
Bristol United Church of Christ  
BSA Troop 59  
Camelot Acres Resident Association  
Cielito Mexican Restaurant  
First Student  
Granite Group Realty Services  
Hannaford  
Imagine & Relmaged  
James Felch Tax Consultant  
Ledge Water Steak House  
Mayhew Program  
Mill Fudge Factory  
Minot Sleeper Library  
New England Forestry Consultants Inc  
Newfound Cub Scouts Pack 59  
Newfound Super Sports  
Newfound Lake Region Association  
Newfound Law PLLC  
Newfound Sales & Trading Post  
P&S Country Crafts  
Pasquaney Snowshoe Club  
Pleasant View Bed & Breakfast  
Plymouth General Dentistry  
Sau #4  
Slim Baker Foundation for Outdoor Education  
The Big Catch  
Twin Designs Gift Shop  
Union Lodge No. 79  
Woodman's Brewery  
Your "Favorite" Decorator





There were SO many participating businesses and organizations – our apologies if you were omitted from this list.

It has been a pleasure to serve the Town for this celebration with such a great group of people!

Respectfully submitted,  
Janet Cote, Chairperson

### COMMITTEE MEMBERS

Alan Blakely  
 Jennifer Rosene, Newfound Area Nursing Association  
 Hilda Bruno  
 Jenne Walker, Exec. Director Slim Baker Foundation  
 Karen Bemis, Newfound Lake Region Association  
 Stacy Buckley, Superintendent  
     Newfound Area School District  
 Leslie Dion, Select Board Member  
     & Tapply-Thompson Community Center  
 Bill & Nancy Dowe  
 Claire & Doug Moorhead, Creative Promotions Network  
 Christina Goodwin  
 Kerry Mattson  
 Lucille Keegan  
 Susan Sodano  
 Kerrin Rounds



## BUDGET COMMITTEE / CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

### BUDGET COMMITTEE

2019 has been a year of change for Bristol, and the Budget Committee was no exception.

While in years past there have been thirteen members whom serve on the Budget Committee, this year the Committee was reduced to seven members. In addition to a reduction in size, the committee welcomed two new members to town service; Charles Therriault and Tom Kaempfer.

The Budget Committee started off the 2020 budget cycle by setting an informal, non-binding goal for Department Managers before the budget planning cycle started. This was a request from some of the Department Managers, and the Budget Committee was hopeful this would keep new spending to a minimum. The committee struggled to identify what would be an appropriate goal, but 1.5% growth over last year was the figure that obtained a majority vote.

Over the summer months, the Budget Committee made a sincere effort to visit town departments during normal business hours. The intent of these visits was to expand the Budget Committee's knowledge of how each department operates, and what their needs would be in 2020. Although these visits were a significant time investment for all those involved, they provided important information that aided in the committee's future deliberations.

When fall came, the committee started the challenging work of reviewing departmental budget requests, contemplating their merits, and debating differences. Some departmental budgets stayed within the 1.5% growth goal, while others were well outside of it for obvious reasons, such as the new town office. These conversations were carried out methodically and respectfully, and as new spending requests were brought forth, the Budget Committee focused on the cost/benefit proposition for the citizens of Bristol. It is due to such methodical, respectful interactions that I feel confident the Budget Committee will have crafted a budget that best serves the needs of the citizens of Bristol.

Lastly, I would like to thank all who were involved in the budget process for 2020. Non-profits, engaged citizens, Administrative Assistants, Department Managers, the Town Administrator, the Finance Manager, Budget Committee Members; these individuals have spent countless hours

this year aiding in the creation of the 2020 budget. It has been a rewarding year working with such individuals for the betterment of Bristol, and it is due to such individuals that we have a bright future ahead of us.

Respectfully submitted,  
Joe Caristi  
Budget Committee Chairman

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### CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

The Capital Improvements Committee (CIP) is a sub-committee of the Planning Board and is charged with developing a plan for the large capital expenditures for the town with the goal of leveling the required spending to avoid spikes in the tax rate. Its recommendations are advisory to the Select Board, Budget Committee, and the Town in general and are intended as an aide to making spending decisions. During our six (6) meetings in 2019, we met with the Department Heads to update the previous year's information and to include any new items needed for the report.

In 2020, we are again recommending a continued use of Capital Reserve Funds for Department vehicle purchases. The existing funds for the Highway and Fire Departments are being utilized and will in time achieve an even cash flow. For the Police Department we are recommending the continued use of the Capital Reserve Funds and the funds from the details for purchase of future police cruisers. Continued funding of these reserve funds allows the Department Heads to manage replacement of vehicles. It also allows the Department Heads to replace a vehicle during the year if the need arises. The expenditure of these funds is under the control and authorization of the Select Board.

The Kelley Park Committee held a Design Charrette study for the purpose of determining what is needed in the future for the park. A comprehensive plan along with the associated costs is being formulated.

For the first time we requested and were granted the ability to amend our report after it was presented to the Planning board. This allowed us to update the Police portion to reflect police cruiser replacement dates.

## CAPITAL IMPROVEMENTS PROGRAM COMMITTEE (cont.) / CEMETERY TRUSTEES

I would like at this time to thank both Dan Paradis and David Hill for their long-time support for this Committee. Your input to this Committee will be missed.

As always, this Committee would not be able to function without the hard work of my fellow Committee members, however we owe special thanks to Administrative Assistant Jan Laferriere whose diligence keeps us on track and on time.

Our meetings are open to the public (dates can be found on the town calendar) and all are welcome to attend.

Respectfully submitted,  
Bill Cote, Chairman  
Steve Favorite, Vice-Chair  
Joe Lukeman  
John Bianchi  
Don Milbrand  
Evan Hickey

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### CEMETERY TRUSTEES

The Bristol Cemetery Trustees are three (3) elected officials with the responsibilities of care and maintenance of municipal cemeteries along with establishing the Cemetery Bylaws.

The Bristol Cemetery Trustees (BCT) met in 2019 once a quarter on the third Thursday of the month to:

- perform maintenance on the six (6) cemeteries that belong to the Town of Bristol
- inspect and clean gravestones
- check regulations on any changes that may be required
- renew the Cemetery Bylaws for compliance and changes working with the Land Use Office for assistance

Things accomplished during 2019 were as follows:

- Welcomed Ron Preble back for another 3 years.
- Cleaned all the cemeteries of brush and limbs that fell during the winter months.

- Checked all the cemeteries for gravestone damage.
- Worked with the Land Use Office and the Historic District Commission to oversee the Certified Local Government grant for a historical survey, which was completed by NearView, LLC. Nearview presented the survey results at a workshop at the Minot-Sleeper Library.
- Amended the Bristol Cemetery Bylaws, which were signed on the August 30, 2019.
- Changed the name of Sleeper Cemetery near Akerman Road to Sleeper #2.
- Did an inventory of the gravestones with pictures and corresponding names with a goal to get the cemetery on Find-a-grave with the other five (5) cemeteries.
- Purchased new signs for Worthen, Sleeper #2, and Heath cemeteries.
- Purchased new flags and veteran holders for the veterans buried in all six (6) cemeteries to cover the Revolutionary War, the War of 1812, the Civil War and World War II.
- Purchased cemetery closed signs and posts
- Tom Keegan and Ron Preble made a new gate for Worthen Cemetery – Thank you
- Sponsored a presentation at Minot-Sleeper Library on the history of the Bristol Town Cemeteries.

Things to accomplish during 2020:

- Installation of new replacement signs
- Installation of new closed signs
- Installation of new Veteran grave markers with flags
- Continue the cleaning of gravestones and make plans for repairing any broken or damaged stones
- Clean the cemeteries as needed (limbs and other debris)
- Other maintenance where required working with the Town

Respectfully submitted,  
Bristol Cemetery Trustees - Richard LaFlamme, Chair;  
Tom Keegan; Ron Preble

## COMMUNITY EVENTS COMMITTEE

**The Community Events Committee** is made up of members of the community, non-profit organizations, and Town staff, who collaboratively work together to provide events for the Town of Bristol residents to enjoy each year.

In 2019, the Committee continued their efforts to offer the events that the Town has come to enjoy working in coordination with the Bicentennial Committee to enhance some of the normal events for the celebration of Bristol's 200<sup>th</sup>.

The third annual Mud Season Mixer was held on March 30, 2019 at the Historic Town Hall. We were entertained by the 'Uncle Steve Band' with a delicious array of appetizers and the Homestead on hand to offer the cash bar. This was a fun night and a great way to shake the winter blues and visit with friends while dancing the night away. **The 4<sup>th</sup> Annual Mud Season Mixer is changing dates for 2020 – stay tuned for more information.** Advance tickets are available at the Town Office and TTCC. Come take a break from the winter blues and enjoy the music and dance with family and friends!

The Summer Concert Series is always a very well-attended event. For 2019, new performers were added to the mix with regular performers and the excitement of the summer nights continued. Many of those nights still had record numbers and created some great memories. We enjoyed the sounds of The Starlight Honey's, the 39<sup>th</sup> Army Band, Jordan Tirrell Wysocki (JTW) Trio, the Country Mile Band, Studio Two-Beatles Tribute Band, Uncle Steve Band, Back Shed String Band, and Honest Millie.

Once again, the Committee sponsored the parade portion of the 4<sup>th</sup> of July events but added Bicentennial to the mix. The enhanced parade became "Two Birthdays – One Parade" with a "Happy Birthday Bristol" theme. The parade was, by far, the largest parade the Town has seen in the past few years. It was great to see all the fantastic entries and participation. Thank you to Freudenberg for opening the large parking lot for the stationing and line-up of entries. The Committee is very grateful to the volunteers that help make this parade a continued success. Stay tuned for another great parade in 2020 – wouldn't it be great if the parade was even larger. Other events for the 4<sup>th</sup> of July were also well attended with the Boat Parade on Newfound Lake

and the Fireworks also on Newfound Lake. Make sure you check the schedule for 2020.

In August, the Annual Old Home Day was converted into a Bicentennial celebration, kicking off the weekend on Thursday with the last concert of the summer series held at Kelley Park and then Friday with the Bristol Fire Company's Annual Spaghetti Supper. On Saturday morning the day's events started with the 5K Road Race / Fun Walk to support Stand Up Newfound and a buffet breakfast at the Masonic Union Lodge. As if that wasn't enough, there were still many new things to do as the day progressed. Events throughout the day included: old time games, the Bristol Police Department K-9 Presentation, announcing and music by Tim Martin, and Chainsaw Carving. Then the Bicentennial Committee added some great historical re-enactments with General & Mrs. Ulysses S. Grant, the First Regiment – Revolutionary War, the 5<sup>th</sup> Regiment NH Volunteers – Civil War. There were also displays with oxbow making and live Oxen, Native Americans and drumming circles, stone wall building, ice harvesting, blacksmithing, railroads, maple syrup and so much more. It was a true Bicentennial event celebrating the rich history of the area. During the day, the Committee gave out the 4<sup>th</sup> Annual Community Spirit Awards, with Dan MacLean and Carroll Brown being recognized for their years of Community Service and Spirit. The day of events on the Park, ended with the Annual Tapply-Thompson Community Center's Lobster / Chicken Dinner. But that didn't end the day as the Bicentennial Committee held another great display of fireworks at the foot of Newfound Lake. The Bicentennial enhanced Old Home Day was another great community day, with so many tired volunteers to thank for all they did to help make this day so special for the many participants. Stay tuned for what 2020, as it will be hard to top 2019.

In October, the Fifth Annual Scarecrow Decorating Contest was held. Participants displayed wonderful scarecrow creations either in the Square or in front of their homes and businesses. Over 20 participants added to decorations for the Annual Halloween Event. Entry winners, in random order, were: Ma Goes to Market, by Richard and Jen Metcalf; Newfound Area Senior Center; Plaid Scarecrow; Halloween Town; Mrs. Robie's Bee Kind. On Halloween night, the weather didn't deter the parade of Trick or Treating ghouls, goblins, witches and more, continued with

the parade starting from the Newfound Memorial Middle School parking lot down North Main Street and into Central Square. The event filled the night from 5:00 – 7:30 pm. The Bristol Fire and Police Departments set up in the downtown common area, handing out candy and glow-necklaces, while the Lions Club food wagon gave out hot chocolate and sold treats. The Committee continued with Halloween music in the Square, area businesses opened their doors, giving out food and candy with some even dressing up to enjoy the night and some of the public joined the festivities by giving out candy in the Square as well. The Tapply-Thompson Community Center held a Haunted Cellar, the Minot-Sleeper Library gave out goody bags and the Masonic Lodge hosted their Annual Halloween Haunted House. This year the Committee tried something new with having the public participate in the Jurassic Quest and 10 lucky winners won \$10 for finding all the dinosaurs on the loose. Unfortunately, the Decorating Committee couldn't decorate as much due to the weather, but the witches joined us again with two great flash mob dance performances.

In November, the Annual Christmas Tree Lighting was continued with bitter cold temperatures. Hot chocolate by the Lion's Club, and roasted chestnuts and popcorn by the Committee filled the air. The cold air didn't keep the carolers away, as Al Blakeley announced throughout the night, while Mrs. Danahy led the chorus of singers. The Friends of Newfound Drama held their Fourth Annual Festival of Trees with even more beautiful trees to raffle. Santa arrived on his Fire Truck sleigh lit up by the Bristol Fire Department, and kids watched with eyes of wonder as Santa flipped the switch to light the beautiful Christmas tree donated from Sandy Hawkenson's property in Plymouth and then the crowd proceeded to the Tapply-Thompson Community Center for a visit with Santa. And yet again, the Decorating Committee pulled out the stops to display a beautiful holiday evening in the Square.

In December, the Committee continued with the Annual Holiday Decorating Contest for businesses and although participation is still dropping, there were four (4) entries who added beautiful decorations throughout Town. Bragging rights and the Santa trophy have been awarded to Gina's Place on Pleasant Street. As of this Town Report, the Committee is issuing another challenge to the area businesses to make 2020 even more special with lots of participants. If you decorate, fill out a form and join the fun.

There are so many wonderful things that continue to happen throughout the year; too many to list in one report. Make sure you get a copy of the events brochure, which can be found throughout the Town or check out the Community Event's page on the Town's website or stop in on the Community Events Facebook Page where lots of advertisements and pictures of events are located. The summer brochure covers June through August; and the Fall/Winter/Spring brochure covers September through May.

Thank you in advance for your continued support for 2020. Without support and participation, it would not be possible to have such a wonderful year of events. Volunteers are always welcome to participate. Community Event Committee meetings are held the 2<sup>nd</sup> Wednesday of every month at 10:00 am at the new Town Office location of 5 School Street. If you have any questions, please contact the Committee through either the Tapply-Thompson Community Center (744-2713), the Town Office (744-3354) or via email at [bristolevents@townofbristolnh.org](mailto:bristolevents@townofbristolnh.org).

Respectfully submitted,

Community Events Committee – Les Dion, Christina Goodwin, Kristopher Bean, Hilda Bruno, Barbara Greenwood, Claire Moorhead, Bryan Richardson, Nicole Goudreau, Lucille Keegan, Sharyn Orvis, Paula McKinley, Everett Begor, Merle Lyon, Kim Smith, Joanne Burwell





## CONSERVATION COMMISSION / DOWNTOWN DECORATING COMMITTEE

### CONSERVATION COMMISSION

During 2019, the Conservation Commission continued to protect and preserve the natural assets of the Town of Bristol, including state forests and parks, trails, and all waterbodies.

The Commission reviewed NH Department of Environmental Services (DES) Shoreland and Wetland permit applications: among these were applications for new docks, replacement of seawalls, seasonal and year-round cottage / home renovations, and new construction. There were additional reviews for renovation and construction activities within the 50-foot wetland setback, as required by the Zoning Ordinance, with comment to the Planning Board on these projects. Among these were a Conditional Use Permit application for a cell tower, stabilization of the Smith River, and a lot line adjustment to a conservation easement.

The Breck-Plankey spring continues to be monitored on a quarterly schedule and was re-dedicated in the fall in memory and appreciation of Mason Westfall for his decades of service to the Commission and his stewardship of the spring.

As directed by the Town's Zoning Ordinance, the Commission continues communication and collaboration with the Planning Board to develop, update, monitor, and enforce wetlands protections to ensure a balanced outcome for economic development and natural resource protection.

The Commission continued its current board of six (6) members, but with the change of Chair to Sandra Heaney and Vice Chair to Janet Cote. The Commission thanks Ms. Cote for her years of dedicated service as Chair and it is happy that she wishes to continue with the Commission as Vice Chair.

Our members attended educational seminars on the changes to the DES permitting rules and conservation practices. We encourage and welcome anyone who has an interest in the Town's efforts to preserve and protect its natural resources to attend our meetings and get involved with the activities of the Commission. Meetings are scheduled for the 1<sup>st</sup> Wednesday of each month and are open to the public; however, it is recommended to check the Town's website for updated information including any schedule changes before attending.

Respectfully submitted,  
Sandra Heaney, Chair  
Janet Cote, Vice Chair  
Richard Batchelder  
Karen Bemis  
Carroll Brown Jr.  
Bonnie MacGillivray

### DOWNTOWN DECORATING COMMITTEE

The members of the Downtown Decorating Committee kept very busy in 2019 as you could tell by how beautiful the town looked. We began with spring cleanup of flowerbeds and raking the common. The daffodils that were planted in the fall of 2018 brought the downtown alive in May. We had also planted irises along the wall in front of the gray house on the square which was once the Sleeper Tavern. As soon as the weather cooperated all the existing flower beds and barrels were filled with flowers to enhance the bicentennial celebration. Along the west side of the square boxes of geraniums blossomed all summer. Flowers were planted in front of the Historic Town Hall. The preparation and planting are only the beginning of the committee's hard work. All through the summer volunteers took turns using the UTV and hoses to water all of these plantings. The hanging plants can become very dry in a short time when the weather is hot and sometimes required two waterings a day.

As fall arrived we changed the barrels to fall plants and pumpkins. The scarecrow contest made for a fun fall display. We also planted more daffodil bulbs for spring blooming. Halloween turned out to be rainy so we did not put out the luminaries and hang the witches and ghosts.

The Christmas tree was donated by Sandra Hawkensen from her Plymouth property. Thank you to the town highway department and Ken Braley for cutting, transporting and setting up the tree. The Town bucket truck made putting the star and lights up high much easier. Wreaths and lights graced the light poles and garland and swags decorated the bridge and iron fence in front of the Beno house.

2018 was a very busy year for our dedicated committee members but all enjoyed the work and the positivity it has generated. New members are welcome to join us at any time for a particular project or event or as a full time member.

Respectfully submitted,

The Downtown Decorating Committee  
Hilda Bruno, Joanne Burwell, Jodie Favorite, Steve Favorite,  
Juliane Gelderman, Martha Hulsman, Marylee Guertin,  
Bill and Sue Neiman, Lucille Keegan, Tom Keegan, Jan and  
Richard Metcalf

### **BRISTOL ECONOMIC DEVELOPMENT COMMITTEE: 2019 REPORT**

2019 was a year of celebration for Bristol, 200 years as an incorporated township. Bristol has seen its heyday as a center of rural industries come and go. Now the township has been lucky enough to reach back and snare some of this past history, with the restructuring of the site of Bristol's past railroad station, into a Town park that features a 70-foot waterfall. This is where the Newfound River meets the Pemigewasset River, just off the town central square with convenient access parking on Central Street. This is already becoming a destination site for tourists and townspeople alike. The park will be officially opened this spring.

This park restoration was funded both by Bristol taxpayers and a grant from the Land and Water Conservation Fund. The money was expended to strengthen the 1890's water damaged bridge on what was Water Street, to fill in the gulch that was created in the flood of 1937, to provide a path to the river's confluence and safety fencing on the bridge and at the confluence point. People on the BEDC and the Town Administrator wrote and submitted the grant in 2017 with the idea that this will bring tourists and their expendable dollars to the businesses on the adjacent town square, while providing a wonderful short walk for town residents to a beautiful scenic spot.

The BEDC initiated and funded a branding effort to research and deliver a new town logo and marketing efforts that will be developed this year and in the near future to promote Bristol, both for tourists and potential new businesses. This effort created its own sub-committee with a staff wider than the BEDC members and a Massachusetts branding company, with close ties to the Newfound region. The new logo features the geological features of mountains, lakes, rivers and a salute to the past water mills of the town. The new motto for the town "Tradition and Progress" acknowledges our past while evoking an evolving future of expanded prosperity.

Bristol's communications fiber build, funded by the taxpayers and a grant from the Northern Borders Regional Commission, is experiencing stiff winds on the deployment side. The middle mile network design has been completed by Fiber Next from Concord NH. The filing for permission to mount the fiber on the utility poles in the town linking the 7 municipal offices, has met what is considered an excessive insurance burden, being requested to be put in place by

the utility companies, before the town can proceed with the deployment. Various strategies are being pursued to arrive at a compromise, so that the project can proceed to completion in 2020. In the meantime, AT&T will bring its cell phone service to Bristol this summer with the deployment of wireless services, on an antenna that supports First Responder communications and regular AT&T cell service for both residents and visitors.

BEDC will continue activities in 2020 with its focus on expanded infrastructure efforts, marketing efforts, and coupled with the Planning Board, a revision to the Zoning Ordinances to allow for mixed-use development. Such developments will encompass expanded affordable housing and 21<sup>st</sup> century businesses in Bristol and the Newfound region, in the near future.

Respectfully submitted,  
Bill Howey, Chair

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### **EMERGENCY MANAGEMENT**

Emergency Management exists in four phases: mitigation, preparedness, response, and recovery. The seemingly constant weather events seen locally, around the state, and nationally are a reminder of our vulnerability to natural disasters, and the value of active mitigation and preparedness.

This past year so many planning functions take place. The Town will be updating its Emergency Operations Plan and Hazard Mitigation Plan in 2020, and Emergency Management worked during 2019 to prepare for this process with state representatives. Emergency Management actively seeks grant opportunities and has submitted an EMPG grant request to fund a Traffic Notification Sign. This is a 50/50 grant.

Working with other town officials and the vendor for the Town's new site, an emergency alerting software was rolled out toward the end of 2019. This software enables Emergency Management to quickly notify enrolled citizens of emergency events or details, and also can be used for notifications such as roadwork, parking bans, and other events. Users can select how much or little information they wish to receive by adjusting their unique settings. You can sign up for these alerts on the Town's website or by going to [nh-bristol.reggroup.com](http://nh-bristol.reggroup.com).

## EMERGENCY MANAGEMENT *(cont.)* / ENERGY COMMITTEE

Emergency Management functions in the town of Bristol are made possible through the efforts of many volunteer organizations, such as Community Emergency Response Teams and Medical Reserve Corps. If you are interested in finding out more information on these groups, I encourage you to call Volunteer NH at 271-7200.

We will continue to work with our emergency preparedness and management partners to properly plan for and respond to emergencies. Please feel free to contact me at 744-2632 with any emergency management questions or concerns.

Respectfully Submitted,

Benjamin LaRoche  
Emergency Management Director

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### ENERGY COMMITTEE

The Bristol Energy Committee was formed in 2019 to focus on the town's energy consumption and possible ways to improve it. The committee currently consists of Paul Bemis (Chair), Jeff Chartier, Doug Williams, and Greg Wagner. There are three fundamental goals of the Bristol Energy Committee:

- Reduce the Cost of electricity for Bristol town facilities, and also its residents
- Improve the reliability and resiliency of electricity for town facilities and residents
- Reduce the greenhouse gas emission through the use of renewable energy sources.

The focus of 2019 was primarily to propose and gain community agreement on adding a solar array on town land to offset the costs of electricity consumption for Bristol town offices and facilities. The location of the solar array was determined to be most beneficial at 180 Ayers Island Road. By placing the solar array at this location yields maximum solar performance as well as placing the array "behind the meter" for the town's sewer and water processing plant. This placement will maximize the potential savings for the town, and lays the foundation for the addition of battery storage in the future. Battery storage will increase savings considerably and also provide resiliency in the case of power outage. A warrant article has been created and will be presented at the town meeting in March of 2020 to gain the agreement necessary to enter into an agreement with a third-party supplier to install and operate the solar array.

Another smaller effort for 2019 was the application for grant to establish Electric Vehicle (EV) charging stations in the town of Bristol. A grant was applied for, however notice of award will not be provided until 2020.

The Select Board also approved the creation of a Community Power Committee to be formed in the Town of Bristol. This effort is related to recent legislation of SB-286 allowing towns and municipalities to become directly involved with their energy production and distribution. This committee has not yet been formed, but is expected to take shape in 2020.

Respectfully submitted,  
Paul Bemis, Chair  
Bristol Energy Committee



## FIRE DEPARTMENT

The Mission of the Bristol Fire Department is to provide All-Hazards response that, combined with planning, education, collaboration, and communication, will improve the quality of life of its customers and community.

In 2019 the Bristol Fire Department saw another increase in its calls for service, albeit much smaller than in recent years. The department responded to 1,320 incidents, an increase of 2% from 2018. In total the department received 2,223 calls for service in 2019. A breakdown of these calls is provided below:

Incidents:	1,320
• Fire-	34
• Rescue & EMS-	913
• Hazardous Condition-	81
• Service Call-	91
• Good Intent/False Alarm-	201
Inspections:	292
Permits:	419
Non-Emergency Events:	192

Overall there was a significant decrease in building fires in 2019. There were no major fires in the Town of Bristol in 2019, and the department responded to less than 10 building fires in our neighboring towns.

At 69% in 2019, Emergency Medical Services (EMS) incidents continue to be a large part of our call volume. This percentage remains lower than many of our neighbor towns and reflects the all-hazards nature of the services that the Fire Department provides to the community. During a 24-hour shift the duty crew may respond to multiple medical emergencies, a car fire, and a gas leak. Each 24-hour shift is staffed with 2 people trained as Firefighters and as Emergency Medical Technicians. In addition to their initial certification all staff trains regularly to ensure they are prepared to respond to the broad scope of incidents that the department is called to.

At the 2019 Town Meeting a request to add a Full Time Firefighter received an affirmative vote. On July 1<sup>st</sup>, Jamie Moulton, a long time call Firefighter/Advanced EMT began his Full-Time service to the town working Monday thru Friday as the Day Firefighter/AEMT. FF Moulton was hired to provide additional staffing during the weekday, daytime hours when call firefighters are less available and the department sees a high number of incidents. Of the

1,320 incidents the department responded to in 2019, 576 occurred during the weekday between 7:30 am and 5:00 pm. Outside of the part-time administrative assistant, this was be the first staffing increase since the Fire and EMS merger in 2000. The additional Firefighter, working with the Duty Crew and the Fire Chief has helped productivity, rapidly responding to additional medical calls, and ensuring the department has adequate staff for fire and other “all-hazards” incidents.

The Bristol Fire Department currently has 31 full, part-time, and call employees. It is the professionalism and dedication of these individuals that makes all that the department does in the community possible. In 2019 the following personnel changes and personal accomplishments occurred. The Call Company received a boost by adding new members: FF Trevor Hunnicutt and EMT Danielle Reed. FF/AEMT Cyle Moore was hired as a fulltime employee with the departure of FF/Paramedic Malorie Harvey. FF Harvey served the Town of Bristol for 6 years, before deciding to make a career change. She was a valuable member and we thank her for her service.

FF Moore joins the department after 3 years with Campton-Thornton. Prior to that he was a Student Intern with Bristol Fire Department while he obtained his Associates Degree in Fire Science. Administrative Assistant (EMT) Ingrid Heidenreich also joined the department in that part time position. Ingrid has been a call EMT for surrounding towns for a number of years. She brings a wealth of experience and knowledge from past work experiences. She replaces Rachel Lacasse in that position. Rachel remains with the department as a call Firefighter and AEMT.

The Fire Prevention division remained busy in 2019. Fire Prevention handles inspecting oil and gas installations, assembly permits, school inspections, physical or changes of use to occupancies, and new construction; ensuring properties in the Town are compliant with the State Fire Code. A software change during the year kept the division busy transferring old records to the new system and developing new and more efficient inspection and permitting processes.

During 2019 the results of the previous year’s architectural and engineering study were presented to the Select Board. The goal of this work was to identify any concerns, the feasibility, and the cost of adding needed apparatus bay space to the existing fire station. Also included was

## FIRE DEPARTMENT (*cont.*) / FORESTRY

conceptual redesign and cost estimating of the administrative portion of the station. Considering the cost for an addition to the nearly 50-year-old building, the estimate to remodel and better utilize the administrative space, and the location of the station in the flood plain moving forward with this plan is not feasible or financially responsible. Warrenstreet Architects presented a well-prepared plan for an addition, and how the administrative portion of the station could be remodeled. The cost estimate to build the addition came in at over \$700,000. In addition to the many code changes since the station was built in 1974, this price was affected by the engineering report identifying poor soils that would require more substantial foundation work. The cost of a future renovation to the administrative areas was estimated at \$500,000.

Since this work was presented the Police and Fire Chief, Select Board, and other community members have been exploring the best options for both departments and have started work with a construction company to design, and ultimately seek approval for construction of a public safety building. This option has worked well for many similar communities. Collocating two departments that frequently work together would allow the Town to satisfy the present and future space needs of both departments, while also being a more efficient expenditure of funds and reducing overall building costs.

We look forward to continuing to provide the service that Bristol has come to expect from its fire department and maintaining our role as dedicated partners in the community. If you are interested in helping us with this goal as a firefighter or EMS provider, or have any questions or comments please call me at 744-2632 or email [blaroche@townofbristolnh.org](mailto:blaroche@townofbristolnh.org).

Respectfully submitted,  
Benjamin LaRoche  
Fire Chief

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### REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire

detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75th year preventing wildfires. Many events were held at local libraries, and throughout the State. In fact Smokey made appearances at our July 4<sup>th</sup> parade and Old Home Day. Smokey's message has always been about personal responsibility – remember his **ABC's: Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

Permits may be obtained at the Fire Station, 85 Lake St. Inquiries about fire permits, or other forestry related questions can be made to 744-2632.

Respectfully submitted,  
Benjamin LaRoche  
Forest Fire Warden

### HIGHWAY DEPARTMENT/TRANSFER STATION

Highway Department completed several projects this year. They have included Central Street paving, sidewalks and curbing. Also, the Central Street Parking lot was paved. Other paving projects were overlays on DeAngelo Drive, Riverdale Road, Holiday Heights and Red Fox Village.

The Pemi Trail completed and paved down to the old Depot. Work on the trail will continue with landscaping and planting this year.

The big project for the next year will be Hall Road reconstruction. This may change depending on grant funding connected to the sewer to the lake project.

In 2019, we replaced the 2001 dump truck with a new Freightliner dump truck. Also, the backhoe was replaced with a 2015 backhoe. We acquired a 1994 bucket truck which will be shared with the Fire Department. This is for tree work and fire alarm work.

We opened the new transfer station this past summer with a few glitches but as time went on, everything is working well. We continue to look into recycling with the formation of a new committee called the Sustainability Committee. They will be researching an economical way to reintroduce recycling.

We want to Thank everyone for your patience and support throughout 2019 and look forward to 2020.

Respectfully submitted,  
Mark E. Bucklin  
Highway Superintendent

### HISTORIC DISTRICT COMMISSION

The Historic (Overlay) District was created (per Zoning Ordinance Article XIII, 13.1) to “recognize, preserve, enhance and perpetuate buildings, structures and sites within the Town having historic, architectural, cultural or design significance in accordance with RSA 674:45.”

The Historic District Commission (HDC) met in 2019 to:

- provide recommendations to the Planning Board for updates to the Historic (Overlay) District section of the Zoning Ordinance. Changes were proposed to keep in line with the requirements of the Certified Local Government (CLG) program
- review and approve 2 Certificate of Approvals
- update of forms, processes and by-laws to assist the public and the staff who provide support to the public and the Commission
- accept the awarding of a grant from CLG to provide the Town with a historical survey of Town cemeteries, which was completed by Nearview, LLC
- support the process for the review of the survey and all the required reporting of the grant
- continue the long-term project of updating the inventory of historic properties in the Town’s Master Plan, through a database kept on the HDC website;

The Commission is scheduled for meetings on the 2<sup>nd</sup> Tuesday of each month, if there are applications to review or workshop items to address. Meetings are open to the public; however, it is recommended to check the Town’s website for updated information including any schedule changes before attending.

*[Bristol’s Central Square has been listed since 1983 in the US Department of the Interior’s National Register of Historic Places. It is one of the few open squares among New Hampshire’s business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of a Historic District had long been recommended in Bristol’s Master Plan, but until 2005 no formal effort had been made to preserve*

## HISTORIC DISTRICT COMMISSION (cont.) / HUMAN SERVICES DEPARTMENT

*these buildings. According to the Master Plan, “considered collectively, these buildings project an image of the town,” and preservation of these structures is of paramount importance to the town’s economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of a Historic District as a way of preserving Bristol’s historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2013 community opinion survey of Bristol residents, 87 percent of respondents supported town involvement to encourage the preservation of historic buildings.]*

“If we do not care about our past, we cannot hope for the future...I care desperately about saving old buildings.” – Jacqueline Kennedy Onassis

Respectfully submitted,  
Historic District Commission – Richard Laflamme,  
Clay Dingman, Dorcas Gordon, Sandra Heaney,  
Don Milbrand

Land Use Department – Christina Goodwin, Tyler Simonds,  
Jan Laferriere, Peter Daniels

### HUMAN SERVICES DEPARTMENT

In 2019, the Human Services Office relocated with the Town Offices to the new location on School Street. The new space has worked well for intakes and availability of information for clients.

This office experienced an increase in client numbers who relocated to this community. A largely contributing factor for relocations included available housing for individuals and families within our community. 2019 proved to be the record for the highest number of new clients this office has seen in more than a decade.

Each year I continue to monitor proposed legislation that may affect assistance the Town offers to clients. I also connect regularly with neighboring agencies for trends we are experiencing to compare what other services can be offered. Fostering these relationships assists with maintaining the budget. I would like to personally thank Tri-County CAP, Service Link, and the Homeless Outreach Tri-County CAP staff for their efforts in collaborating with the Town this year.

Respectfully submitted,  
Kelly Lacasse  
Human Services Director  
Town of Bristol



## 2019 KELLEY PARK COMMITTEE

Kelley Park continues to be a wonderful gathering spot for the many activities that are offered in our community.

In 2019 these activities included:

- Summer Concert Series
- Bristol Rotary Club's 'Rocking Rotary Block Party'
- Bristol Bicentennial Birthday Party
- Bristol Old Home Day
- Tapply-Thompson Community Center Summer Day Camp Programs
- Newfound Memorial Middle School Baseball, Softball, Soccer and Field Hockey
- TTCC T-ball, Softball and Babe Ruth Baseball
- Girl Scout & Boy Scout activities
- NH Marathon Finish Line
- SUN & Firecracker 5K Road Race Finish Line
- Bristol Elementary School activities
- And many more...

### Projects that were completed included:

- Dug outs received new shingles
- New Garage Door on concession building
- Baseball backstop moved
- Softball backstop replaced
- Pickle Ball lines re-done
- New Tennis Net posts
- Plantings of bushes and flowers at entrance to park
- Gravel purchased for walking path project in 2020

In 2020 the Committee plans to work on the following:

- Improvement of field conditions
- Gravel path for better access and walking to include path behind baseball backstop.
- Pick-up activities for families to use at the Park (corn hole, frisbee, etc.)
- Grassing of the current t-ball field for better all-around use of that area.

Kelley Park usage is free to the public, with certain exceptions. It is recommended that anyone planning an event for the Park contact the Tapply-Thompson Community Center (TTCC 744-2713) and the Town Offices (744-3354) to see if the Park is available and whether a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the park in good condition. Please keep in mind when visiting that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use, we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach.

We are grateful to Matt Greenwood of Bristol Plumbing & Heating for his continued donation of time and materials to open and close our concession building each year. In closing, we would like to thank Town of Bristol taxpayers for their continued support of our park.

Respectfully submitted,  
Committee Members:

Scott Doucette, Dorcas Gordon, Victor Greenwood, Barbara Greenwood, Dan MacLean, Kerry Mattson, Leslie Dion, Alex Sobolov, Shane Tucker



## MINOT-SLEEPER LIBRARY

To Bristol residents,

The Minot-Sleeper Library trustees and staff wish to thank you for your support in 2019. This year we celebrated the launch of a strategic plan, and supported the community as it came together through new programs. We thank all of you who took advantage of the wide range of educational, informational, and cultural resources at our library.

At the start of the year, our library received the grant “American Creed: Community Conversations” from the American Library Association, enabling a three-part series, sparking the question, “What does it mean to be an American?” Our library was one of 50 libraries across the country to receive the grant, and the sole recipient in New Hampshire.

The library’s annual Summer Reading Program engaged community members of all ages through programs, discovering new genres, and reading together as families. Programs invited the community to learn about the world around us, from what our local fire and police departments do, to an up-close look at reptiles. The Friends of the Library contributed much support, both monetarily and through dedicated volunteer hours. We thank them for all they do year-round, and especially during our busiest time, the summer months.

In the fall, the library launched its strategic plan with three goals to guide library services over the next three years. The goals are:

- Library resources will be available and accessible to a broader population within the region
- The library’s physical space will be optimized to meet the needs of the community
- Innovative communication techniques will be used to disseminate information

As part of the plan, we celebrate an updated mission statement: “The Minot-Sleeper Library provides resources that fulfill educational, informational, and cultural needs of the Newfound Area community in a welcoming, respectful atmosphere” and a new vision statement: “Enriching lives through community engagement.”

A wide variety of educational programs were held, including genealogy workshops, children’s story times with hands-on activities, presentations on wildlife, rock climbing, astronomy, history of the local area, and several art workshops. Both painting on canvas and Zen doodling workshops were led by professional local artists and funded thanks to a generous donation made in memory of Jeanne Litchfield Thompson.

All programs and services are made possible thanks to the efforts of the talented library staff, Evelyn Cutting, Shayne Duggan, Rayanne Lepisto, Paula McKinley, and Cindy Westfall.



The Library added more than 311 new cardholders this year. These patrons help to make up the number of individuals who hold Minot-Sleeper Library cards, a total of more than 4,000.

The library’s collection of books, audiobooks, magazines, newspapers, DVDs, and unique items including a telescope, a ukulele, and backpacks housed at the library total just over 18,000 items. To ensure this selection is up to date and of interest to patrons,

approximately 300 items were removed by following professional collection development policies, and roughly 950 items were added to the collection.

In addition to the funds received from the town in the tax budget, more than \$9,500 of expenses were paid for with library trustee’s funds. Select programs, museum passes, books, and other materials were purchased at a cost of more than \$2,200 thanks to the generous support by the Friends of the Library.

The library received grant funding from the American Library Association, AARP of New Hampshire, and New Hampshire Humanities.

We look forward to serving you in 2020.

Respectfully submitted,

Brittany Overton, Library Director; Nancy Dowey, Trustee Chair; Karen Boyd, Trustee Vice Chair; Kathleen Haskell, Treasurer; Lucille Keegan, Secretary; Rosemary D’Arcy, Trustee; Martha Hulsman, Trustee; Tom Kaempfer, Trustee; Nancy Spears, Trustee; Shirley Yorks, Trustee

**Minot Sleeper Library**  
**Treasurer's Report**  
**Year Ending December 31, 2019**

Account	Balance 01.01.19	Interest YTD	Receipts YTD	Total Receipts	Orders Paid	Balance 12.31.19
<b>Operating Accounts</b>						
FSB - general - checking	7,403.33	0.79	9,344.90	9,345.69	(7,781.64)	8,967.38
TDBank - checking (book account)	6,545.82	5.57	2,286.60	2,292.17	(722.38)	8,115.61
Carr account - money mkt	23,057.87	22.76	0.00	22.76	(900.00)	22,180.63
Litchfield Art account - checking	8,986.05	0.00	0.00	0.00	(779.00)	8,207.05
REC account - savings (solar array)	2,099.64	0.67	272.00	272.67	0.00	2,372.31
	<b>48,092.71</b>	<b>29.79</b>	<b>11,903.50</b>	<b>11,933.29</b>	<b>(10,183.02)</b>	<b>49,842.98</b>
<b>Certificates of Deposit - FSB</b>						
Artifacts Fund	1,759.12	26.39	0.00	26.39	0.00	1,785.51
Bickford Fund	1,510.36	22.66	0.00	22.66	0.00	1,533.02
Connor Fund	3,868.02	86.54	0.00	86.54	0.00	3,954.56
Dickinson Fund	2,268.04	50.76	0.00	50.76	0.00	2,318.80
Endowment Fund	23,150.06	320.11	0.00	320.11	0.00	23,470.17
Fields Fund	240.86	3.60	0.00	3.60	0.00	244.46
Roby Fund	1,087.78	16.32	0.00	16.32	0.00	1,104.10
Tenney Fund	1,164.07	17.47	0.00	17.47	0.00	1,181.54
	<b>35,048.31</b>	<b>543.85</b>	<b>0.00</b>	<b>543.85</b>	<b>0.00</b>	<b>35,592.16</b>
	Balance 01.01.19	taxable income	deposits	withdrawals	change in asset value	Balance 12.31.19
RBC Wealth Mgt (stock portfolio)	80,350.42	5,100.64	339.83	(1,307.82)	11,993.34	96,476.41
<b>TOTAL</b>	<b>163,491.44</b>	<b>5,674.28</b>	<b>12,243.33</b>	<b>11,169.32</b>	<b>1,810.32</b>	<b>181,911.55</b>

## PLANNING BOARD

The Bristol Planning Board is tasked with doing work that enhances “public health, safety, and general welfare and encourages the appropriate and wise use of land” (RSA 672:1). It reviews site plans and subdivision proposals and updates the Master Plan. It also recommends changes to regulatory “land use” documents like the Zoning Ordinance. Though our Planning Board is required to meet at least once per month, committee members continue to go above and beyond this requirement and usually meet twice, on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays at 7pm.

In 2019, our Planning Board volunteers attended 18 meetings for approximately 45 hours. This does not include personal review of documents and plans (or topic research) outside of a meeting. This year during their regularly-scheduled meeting time (2<sup>nd</sup> Wednesday of each month), Board members completed:

- 5 Site Plan Reviews
- 3 Continued Site Plans
- 5 Minor Site Plan Review
- 1 Amended Site Plan
- 1 Subdivision
- 7 Compliance Hearings
- 1 Special Use Permit
- 1 Conditional Use Permit
- 3 Lot Line Adjustments
- 8 Preliminary Conceptual Consultations
- 2 Public Hearings on Proposed Zoning Amendments
- 1 Public Hearing on a Petitioned Zoning Amendment

This year the Board also held 7 workshops (4<sup>th</sup> Wednesday of a month) during which the members:

- drafted potential zoning amendments
- worked with Department staff to improve administrative processes, including forms and instructions
- approved the Capital Improvements Plan

Right out the gate in January, members Paul Barnett, Evan Hickey, and Don Milbrand stepped up to participate in a Master Plan working group that would explore ways to identify and incorporate economic development goals into official planning. They collaborated with the Economic Development Committee (EDC) and former Planning Board member Steve Favorite. When the Board decided to focus on required Master Plan chapters (Vision and Land Use) and Bristol was chosen for the REDI Initiative—a program to offer rural communities free technical assistance for economic development planning—the working group disbanded. The consultant from the REDI would create a separate economic plan.

In May, the Planner position, was upgraded to a full-time position. This position continues to support and work behind the scenes to prepare the Planning Board for meetings and the Planning Board appreciates the Land Use Departments due diligence.

Partway through the year, the Planning Board created a Zoning Amendment Sub-Committee, that consists of Denice DeStefano, William Dowey, Paul Barnett and Christina Goodwin. The Committee was tasked at looking at the previously defined goals of both the EDC and the Planning Board and to present drafted Zoning Ordinance amendments for review and potential submission to the ballot in March. This Committee continues to meet on a monthly basis and is working on bringing some new ideas to the Board and Town to promote economic development within the scope of the Master Plan.

Respectfully Submitted,  
Planning Board - Denice DeStefano, Evan Hickey, Elizabeth Seeler, Clay Dingman, Paul Barnett, Jacqueline Elliott, Don Milbrand, Bruce Beaurivage

Land Use Department – Christina Goodwin, Tyler Simonds, Jan Laferriere, Peter Daniels



2019 has been an active and busy year for us at Bristol PD as we joined the Town of Bristol in celebrating the Bicentennial. I would like to take the time to highlight a few of our accomplishments, as well as challenges over this past year as it draws to a close.

Last year we renovated the lobby area of the PD so that we are ADA compliant. It has provided a 24-hour lobby where the public can wait comfortably to speak with an officer indoors. This has proven to be extremely helpful in providing professional walk-in customer service. Our department received a matching grant for new Mobile Data Terminals inside our cruisers. This tool allows our officers to have access to valuable information while on a vehicle stop or on any call for service. Having this mobile access allows the officers to spend more time on the road, instead of inside the PD. We have significantly updated our computer programs, forms, and databases to the most updated versions and have made the new forms available on the Town's web site. I'm sure you have noticed that we purchased and installed a permanent speed sign on Summer Street utilizing Highway Traffic Safety funds. We continue to use our mobile speed trailer in problem areas throughout the summer months and are often asked by residents to locate it near their homes to encourage passing traffic to slowdown.

We have purchased and implemented body worn cameras for every officer and have already seen a great value in them. We were experiencing unacceptable malfunctions with our duty firearms during qualification. As a result of age and wear on the firearms we purchased new ones and have issued them to each of our officers.

We receive on average, sixteen calls per day. We have had numerous incidents involving violent wanted persons, suicidal persons, drug investigations, mental health emergencies. Arrests and calls involving more detailed investigation and follow up have significantly increased. K-9 Arro has been busy as well, with over a dozen deployments, and he had his first apprehension by way of a bite of a suspect. I am happy to report that drug overdoses have decreased this year, and we have fortunately not had any fatal overdoses, as compared to the four we had in 2018. We currently have one vacant position and are seeking the best fit to join our law enforcement team. While searching to fill the void, all our officers are stepping up and working extra hours to help provide the coverage necessary to ensure we provide the community service expected in the Town of Bristol.

Our department has invested significant time in training and education this year. This summer we hosted a regional advanced field sobriety testing school which trained twenty-eight officers from the region in recognizing signs of drug impairment in drivers. Three of our officers from Bristol completed this training. We also have two officers who are nationally certified drug recognition experts, as well as being instructors for both programs. This training allows us to have a much greater impact on impaired driver enforcement in our community. To date, we have had twenty-six DWI arrests, seven of which were as a result of impaired drivers due to drugs.

We have conducted active shooter training with all our officers, as well as joint training with the fire department pertaining to EMS in the warm zone and joint planning. We also had officers attend training in tactical medical care. Regional K-9 training exercises have been held in Bristol, including school searches for drugs. K-9 Officer Kelly and Arro continue to advance their training and certifications. We also have an officer who is now a member of the Belknap Regional Special Operations Team.

Other Officers continue individual professional development and have attended trainings in supervisor, command and executive leadership courses. Courses include Information Technology and Record Management Systems, Conducting Drug Investigations, and Tactical Officer courses, just to name a few.

While enforcement and training efforts have increased in several areas, we have also spent a considerable amount of time working towards being more involved in the community and engaging in positive interaction with our residents and seasonal visitors. We continue to hold K-9 demonstrations, participating in reading events for students at area schools and at our Minot Sleeper Library.

We participated in numerous community events such as the 4<sup>th</sup> of July celebrations, Special Olympics Torch Run, Rotary Block Party, Boy Scouts Junior Police Academy, Swim with a Mission, Touch-a-Truck events, Little League events, Old Home Day, Trick-or-Treat, Tree Lighting, and many others. Our officers can be seen walking around downtown speaking to residents, guests, and business owners. They enjoy playing basketball with kids on the court, walking around the parks and beaches, and working on building better relationships within the community.

## POLICE DEPARTMENT (cont.)

We strive to strengthen our partnerships with local groups such as Stand Up Newfound. We, along with Stand Up Newfound and the NH Liquor Enforcement's Outreach unit hosted a community awareness event at the end of the school year, and again at Old Home Day. People were able to experience what driving impaired is like by use of the Impaired Driving Simulator and operating a golf cart wearing special goggles. Officers have also given numerous presentations on the effects of drugs and alcohol to community groups and at health and wellness fairs. We partnered with the Newfound Regional School District to curb the significant increase of vaping in our schools. This initiative has been extremely successful through enforcement efforts from our department and educational efforts made in the school districts. I am happy to say that due to this joint effort, this new school year has seen a significant decrease in the incidents of youth vaping.

The current department roster, the Chief, 7 full-time officers, 2 part-time officers, and 1 administrative assistant.

Chief James McIntire

Lieutenant Timothy Woodward

Lieutenant Kristopher Bean

Sergeant Aaron Chapple

Sergeant Barry Tanner (PT)

K-9 Officer Nicholas Kelley

K-9 Arro: Serving since 2016

Officer Dakota VanTassel

Officer Christopher Carter

Officer Eli Schaffner

Officer: Open Position

Officer Josiah Towne (PT)

Administrative Assistant Kirsten Marsh

The Police Department received approximately

\$77,259.00 in revenue in 2019.

Police Fees (Pistol Permits and Police Reports)	\$ 2,170.00
Police Details	\$ 71,949.00
Parking Tickets	\$ 1,510.00
Restitution	\$ 426.00
Police Fines	\$ 1,204.00

In closing, I would like to thank the Fire, Highway, and Water Departments along with the Library and the Newfound School District for their collaborative partnerships throughout 2019. I look forward to continuing to build on these relationships in the coming years. I would also like to thank the outside agencies such as NH State Police, NH Fish & Game, the NH Attorney General's Drug Task Force, and the police departments of our surrounding towns remain crucial in our efforts to provide the professional services you have come to expect. The support of these agencies is greatly appreciated. Finally, I would like to say thank you to everyone for helping our department make 2019 a positive and successful year.

We look forward to having continued success and making more strides to improve our community in 2020!

Respectfully submitted,

James P. McIntire

Chief of Police

*"Others Before Ourselves"*

## POLICE DEPARTMENT STATISTICS

### COMPLAINTS

Sexual Assaults	8
Assaults	50
Untimely Deaths	4
Drug Offenses	28
Alcohol Offenses	23

### COURT CASES

Total Arrests	219
DWI	21
County Attorney Referrals	22
Country Attorney Charges	40

### K-9 REQUESTS FOR SERVICE

K-9 Track Requests	14
Community Events	10

### DISPATCH

Alarm Activations	159
VIN Inspections	85
Foot Patrols	425
Parking Complaints	135
Public Assists	105
Paper Service	129
Motorist Assist	153
Loose Dogs	57
Animal Complaints	84
Disorderly Disturbances	36
Overdoses	2
Overdose Deaths	0

### TRAFFIC

Accidents	121
Parking Tickets	82
Motor Vehicle Stops	1946
Warnings	1763
Summonses	183

**TOTAL CALLS FOR SERVICE = 12,180**

### THE SUSTAINABILITY COMMITTEE

The charge to the Town of Bristol's Sustainability Committee is to educate, advocate and advise all people and town government on practices and policies that are environmentally, economically, and socially sustainable. The committee will support our community through partnerships and open communication with our residents, businesses, and government to meet the needs of the present without compromising the resources of future generations. The committee shall at times advise and assist Bristol's Town government and departments with plans and policies relating to sustainability.

The committee will be comprised of at least seven Bristol residents. The Town of Bristol Highway Department Supervisor will be invited to all meetings and the committee will work with him or her regularly. Since the residents of Hebron may use the transfer station, a resident of Hebron will be invited to participate in committee meetings when discussing the transfer station. Community members with an interest in the committee's work will be invited to meetings and may be asked to volunteer to assist with ongoing sustainability efforts.

#### Goals

- Providing recommendations to the Town on recycling and waste management.
- Educating residents on sustainability.
- Working with businesses and local organizations to best understand their needs and recommend sustainable practices.
- The committee was proposed in November 2019 and will have its first meeting January 21, 2020

Respectfully submitted,

Nancy Dowey, Chair, Brittany Overton, Vice Chair

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### TOWN CLERK/TAX COLLECTORS REPORT 2019

What a year! We have been accepting credit card payments over the counter and online for Motor Vehicle, Taxes, Dog licensing, Vital records. We also still have one check for registering your vehicle, the check is made out to the Town of Bristol.

We have relocated. We are now at 5 School St. The move was made the week of October 15, 2019. The "new" building is awesome; if you haven't been in to visit please stop by. It is

wonderful and we want to Thank all of the people that supported this effort. It truly is a great space for us with much more storage! Thank you again, it is appreciated.

**REMEMBER**, dog licenses are due every year starting in January. **All** dogs must be licensed. This needs to be done before April 30<sup>th</sup> or there are extra charges that go on, after that. We do send out reminders and we make phone calls. If it is not done by June 1<sup>st</sup>, Civil forfeitures add an extra \$25.00 to the license along with other fees. Please help us in remembering to license your dog. Thank you!

Christina Howe, my deputy will be attending her final year of Town Clerk/Tax Collector classes held in Concord at Primex, for her to become a Certified Town Clerk/Tax Collector. This is a great experience for her and brings valuable information back for the Town.

I am still attending NEMCI which is New England Municipal Clerk Academy and Institute, I've been attending these classes for the past six years. It is a wonderful learning experience and has helped in many ways to learn new aspects of the Town Clerk World! Both Christina and I have attended these courses on scholarships, so there has been no cost to the Town.

Taxes are due twice a year, they are sent out in May, due in July and sent out in November, due in December. This may change for the fall bill of 2020 as a re-evaluation is being done, so the taxes may go out later than usual.

There will be four elections this year; the Presidential Primary on February 11, 2020, The Town elections on March 10, 2020 plus the Town Meeting on March 14, 2020, being held at Newfound High School, Newfound Road, the State primary on September 8, 2020 and the General election on November 3, 2020. Please make sure that you are a registered voter. You can come into the office or you can check online at: <http://app.sos.nh.gov>. If you are not registered, come into the office or you can see the Supervisors at one of their meetings. You can also register at the Polling Place on election day.

We appreciate our customers and look forward to seeing you when you come in the office. If you would like to contact us:

Raymah: [rsimpson@townofbristolnh.org](mailto:rsimpson@townofbristolnh.org)

Christina: [deputytc@townofbristolnh.org](mailto:deputytc@townofbristolnh.org)

We hope that you will have a wonderful 2020 and enjoy the Newfound Area, Bristol is a great place to live and visit.

Respectfully submitted,

Raymah Wells Simpson

Town Clerk/Tax Collector

## GENERAL GOVERNMENT

## TOWN CLERK

2019

## TOWN CLERK'S REPORT

Vitals/Marriage - Town	\$2,534.00
Vitals/Marriage - State	\$3,536.00
<b>Sub Total</b>	<b>\$6,070.00</b>
UCC	\$945.00
Tire Fees	\$2,285.00
Motor Vehicles	\$700,614.00
Dog License/Fines	\$2,636.00
Boat Registrations	\$11,024.66
Propane Tanks	\$335.00
Transfer Station Stickers	\$14,065.00
Bristol Boutique	\$1,411.50
Shingles	\$861.00
Metal Fees	\$1,600.00
CD (Construction Demolition)	\$26,978.00
Beach Permits	\$14,475.00
Copies/Lost Registrations	\$304.00
Wetland Fee	\$0.00
<b>Total</b>	<b>\$783,604.16</b>

1/22/2020

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

--BRISTOL--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
GRASSMAN, SERENA LOUISE	01/22/2019	CONCORD,NH	GRASSMAN, BRANDONN	MACDOWELL, KASSIDY
LAMOS, LEVI BENJAMIN	01/25/2019	CONCORD,NH	LAMOS, BENJAMIN	LAMOS, SAMANTHA
BLEILER, MARGARET RUTH	02/01/2019	LEBANON,NH	BLEILER, STEPHEN	BLEILER, KRISTEN
CRAIG, HARRISON ROBERT	03/03/2019	CONCORD,NH	CRAIG, EVAN	CRAIG, KRISTEN
GENEREUX, HANNAH DEL	03/09/2019	CONCORD,NH	GENEREUX, JOSEPH	WOODWARD, MAEGHAN
MILLER, WOLFGANG LINCOLN	03/28/2019	CONCORD,NH	MILLER, ZACHARY	MILLER, VICTORIA
HOWLETT, LIAM SIDNEY	05/19/2019	PLYMOUTH,NH	HOWLETT, TIMOTHY	CAMPBELL, NICOLE
FRANKS, LUCAS PAUL	06/12/2019	PLYMOUTH,NH	FRANKS, WALKER	STEVENS, JAZMIN
SEVERANCE, NATHAN JAMES	07/03/2019	PLYMOUTH,NH	SEVERANCE, CHUCKY	SULLIVAN, RENEE
PRIVE, KAYDEN ACHILLES	08/02/2019	LEBANON,NH	PRIVE, BENJAMIN	PRIVE, LISA
POTTER, LILLIANA ROSE	08/25/2019	LEBANON,NH		POTTER, KELSEY
WHITAKER JR, JONATHAN GEORGE LEROY	09/06/2019	LEBANON,NH	WHITAKER, JONATHAN	WHITAKER, KELSEY
HAMEL, JAYLEN LOUISE	09/08/2019	PLYMOUTH,NH	HAMEL, SCOTT	PAQUIN, MICHELLE
SOUTHLAND, FELICITY JUNE	09/23/2019	PLYMOUTH,NH	SOUTHLAND, JONATHAN	SOUTHLAND, KRISTIN
DORSETT, FIONA ANN	10/10/2019	BRISTOL,NH	DORSETT, JASON	DORSETT, JENNIFER
MERWIN, JACK DOUGLAS	11/02/2019	CONCORD,NH	MERWIN, JUSTIN	MERWIN, TIELA
JEWETT, EVELYNE MICHELLE	11/07/2019	PLYMOUTH,NH	JEWETT, JACOB	ROY, ASHLEIGH
SOMERS, EILANA MAY	11/25/2019	PLYMOUTH,NH	SOMERS, SHAWN	WHITE, CALEIGH
BELLUCCI, LORENZO MACCHIONE	12/27/2019	PLYMOUTH,NH	BELLUCCI JR, LAWRENCE	MACCHIONE-SOUZA-BELLUCCI, VIVIANE
BECCO, FRANCO ALEXANDER	12/29/2019	PLYMOUTH,NH	BECCO, AUGUSTO	BECCO, ALANNA

Total number of records 20

1/22/2020

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**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2019 - 12/31/2019

-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
FITTS, AMBER L BRISTOL, NH	DAVIS, SEAN P BRISTOL, NH	BRISTOL	MOULTONBOROUGH	05/18/2019
PERTHEL, LINCOLN L BRISTOL, NH	TAYLOR, RONI-LEE BRISTOL, NH	BRISTOL	BRISTOL	06/15/2019
LABELLE, DAVID P BRISTOL, NH	WATTS, AMANDA L BRISTOL, NH	BRISTOL	ALEXANDRIA	07/06/2019
MCNABB, CHELSEN M BRISTOL, NH	BARRETT, RYAN C BRISTOL, NH	BRISTOL	BRISTOL	09/07/2019
MCLAUGHLIN, MICHAEL W BRISTOL, NH	CARINE, FAITH N BRISTOL, NH	BRISTOL	LINCOLN	09/22/2019
ALESSANDRO, SAMANTHA R BRISTOL, NH	LEVESQUE, CHRISTOPHER P BRISTOL, NH	DANBURY	DANBURY	09/28/2019
ROUILLE, ETHAN T BRISTOL, NH	CARTER, SANDRA L BRISTOL, NH	BRISTOL	SANBORNTON	10/12/2019
CABRAL, TONYA A BRISTOL, NH	PEABODY, CHRISTOPHER J BRISTOL, NH	BRISTOL	BRISTOL	11/09/2019
MULLEN, CHRISTOPHER P BRISTOL, NH	PAYNE, SAMANTHA M BRISTOL, NH	BRISTOL	BRISTOL	12/01/2019

Total number of records 9



# VITAL STATISTICS - DEATHS

01/22/2020



## DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

### RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FAUTEUX, RICHARD	01/03/2019	BRISTOL	FAUTEUX, ALBERT	BOUCHER, JEANNINE	Y
VAN EPEN, THEODORA	01/05/2019	BRISTOL	VAN EPEN, LOUIS	BOLLEE, WILHELMINA	N
O'DOUGHERTY, LARRY	01/23/2019	BRISTOL	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
DAY, ELSIE	02/14/2019	BRISTOL	TEDESCO, MICHAEL	PETERS, ANNA	N
CHAPMAN, PATRICIA O	3/09/2019	BRISTOL	STONGE, ROGER	CLARK, MARY	N
CHANG, BRENDA	03/13/2019	LACONIA	PUTNAM, NORMAN	FLOYD, MADOLYN	N
KIMBALL, DONALD	03/16/2019	LACONIA	KIMBALL, EVERETT	SMITH, MILDRED	N
HALL, STEVEN	03/29/2019	BRISTOL	HALL, EDWIN	FLANDERS, MINNIE	N
DESPINS, PHILLIP	04/13/2019	LEBANON	DESPINS, LUCIEN B	USSIERE, LUCY	Y
BELLOIR, LESLIE	04/14/2019	FRANKLIN	BELLOIR SR, LESTER	BABINEAU, RITA	N
MCALOON, KELLEY	04/20/2019	BRISTOL	PRENTICE, WILLIAM	LIZOTTE, PATRICIA	N
DAUBER, MARGARET	04/21/2019	WINDHAM	GIARRATANO, VITO	ADDAMO, MARIANNA	N
BANNAN, LOIS	05/04/2019	CONCORD	GREAVES, ARTHUR	GARCEAU, AILEEN	N
JENNINGS, BARBARA	05/16/2019	PLYMOUTH	MCCORMACK, MICHAEL	PHILBIN, ANNE	N
ARNOLD, THOMAS	06/10/2019	BRISTOL	ARNOLD, EUGENE	QUEVEDO, ISBELIA	Y
COOLBERTH, PHILIP	06/23/2019	LACONIA	COOLBERTH, PHILIP	REEGAN, MARY	Y
HUNTOON, BERNARD	07/02/2019	FRANKLIN	HUNTOON, LAWRENCE	MAXFIELD, VERA	Y
WILLSON, ROBERT	07/24/2019	BRISTOL	WILLSON, LEO	BECKER, MAUDE	N
SARGENT, CONNIE	09/01/2019	BRISTOL	SARGENT, ARTHUR	GEROW, VIOLET	N
LEBLANC, JEFFREY	09/27/2019	LOUDON	LEBLANC, ROGER	MARTINEAU, DENISE	N
TANNER, JOSEPHINE	09/30/2019	BRISTOL	BLAIR, CLYDE	WEST, MARY	N
HOLLIS, PHILIP	10/08/2019	BRISTOL	HOLLIS, KENNETH	KEITH, HELEN	Y
MITCHELL, KAREN	1/03/2019	BRISTOL	TOWER, ROSS	SPRAGUE, ALICE	U
BRIGHAM III, ROBERT	11/22/2019	BRISTOL	BRIGHAM JR, ROBERT	GALEAZZO, PALMIRA	Y
MIZNER, RONALD	12/16/2019	PLYMOUTH	MIZNER, CASSIUS	KANE, GERALDINE	Y
WILCOX, GARY	12/20/2019	LINCOLN	WILCOX, JOHN	KOERNER, JEAN	N
WEBBER, FORREST	2/21/2019	YMOUTH	WEBBER, CARROLL	HANNEMAN, PAULINE	Y
WAGNER, RICHARD	12/27/2019	BRISTOL	WAGNER, WINFIELD	GRAY, RUTH	Y

Total number of records 28

### WATER AND SEWER DEPARTMENT

The Water and Sewer Department staff consists of Superintendent, Jeff Chartier; Office Manager, Audrey Landry; Wastewater Treatment Facility Chief Operator, Jesse Lamos; Water Distribution and Sewage Collection Chief Operator, Kenneth Pelletier; Assistant Wastewater Treatment Operator, Joel Furmanick and Water Assistant Operator, Joe Sarto. The Water Department's current customer base exceeds 3,507 individuals, supplied by 1,403 service connections, tied into 21.7 miles of distribution piping. There were 18 new water service units added to the system during 2019. The Department supplies water to residential, commercial and 176 seasonal service connections as well as schools, campgrounds, industry and 160 fire hydrants throughout the town. During 2019 the Water Department pumped roughly 95,278,400 gallons of water, equivalent to an average of 261,037 gallons per day from our wells.

The Department's sewer system services greater than 1,947 individuals throughout 779 connections through the 11 miles of collection system piping. There were 9 new sewer service units added during 2019. This sewerage is conveyed through gravity feed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility, sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge, producing settling of solids in the clarifier to be pump out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination allowing discharge to the Pemigewasset River. During 2019 the Sewer Department treated 79,576,000 gallons of wastewater equivalent to 218,016 average gallons per day at the wastewater treatment facility.

During 2019 the Department performed several maintenance tasks. Some of the highlights where;

- Replacement of fire 3 hydrants; one on Beech Street, two on North main and major repairs to several others throughout town.
- We completed the implementation of online payment option of water and sewer bills. Customers should visit the Town of Bristol's webpage at <https://www.townofbristol-nh.org/water-sewer/links/pay-water-sewer-bill> to sign up in order to view their account activity/usage history and can choose to payment method if they wish to use the payment service.
- Manhole adjustment/repairs, water service valves and main valve adjustments or replacements will be made in preparation the paving areas of Red Fox Village and Central Street.
- A major achievement took place in the early part of 2019 with the successful directional drilling and installation of a 3 inch HDPE (High-density polyethylene) pipe from Brown's Beach Road under the lakebed for a distance of 1,800 feet to the Mayhew Island Camp allowing the Water Department to supply public drinking water to the island facility.

2019 was a year to celebrate Bristol's 200<sup>th</sup> and as a Water and Sewer Department we also recognized several milestones.

- 1949 Storm Center /Danforth Brook Well celebrated 70.
- 1969 Wastewater Treatment facility under construction celebrated 50 years.
- 1979 Fowler Well/ Lake water system celebrated 40 years.
- 1989 Hopkins Water Storage Tank celebrated 30 years.
- 1999 Second Fowler Well placed online celebrated 20 years.
- 2009 Burton Williams Booster Station and Danforth Brook Well improvements celebrated 10 years.

### UPCOMING 2020 PROJECTS:

- We are planning to conduct water audit/leak detection. NHDES would like us to participate in a pilot program as we are well equipped with our metering technology.
- Conduct Energy Audit through a NHDES grant.
- Manhole adjustment/repairs, water service valves and main valve adjustments or replacements will be made in preparation the paving areas as needed.
- Roof repairs to Fowler Well Pump Station.
- Various repairs will be made to defects found in the sewage collection system during the CCTV inspections.

### PROPOSED PROJECTS FOR 2020

Design for improvement upgrades needed at the Central Street Pump Station. This project would replace a failing concrete flat roof, replace pumps and controls, provide additional capacity for the wet wells, replace the 1969 vintage generator install grit and rag removal equipment.

Sewer Service for Newfound Lake will enter the final design stage if the complete grant and loan funding scenario comes through as requested by the voters

## WATER AND SEWER DEPARTMENT *(cont.)*

A solar farm will be constructed at the WWTF if passed at 2020 Town Meeting. We will proceed to enter into an agreement to purchase power from the installers of the solar array at a set amount per kWh with an annual increase of 1.5%. This array is predicted to supply the “power” required to operate all water and sewer infrastructure, however, transmission and demand charges will remain on all electric meters located off the site.

### WATER AND SEWER RATES

Bristol’s water bill is based on cubic feet of water. The register can be read manually or by a remote reader (touch pad handheld or radio transmitter). Meters are read quarterly around the last weeks of March, June, September and December and bills are sent out the beginning of the following months.

Once the customer receives the bill they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the “Cu. Ft. Used” (cubic feet used) column located on the following Water and Sewer 2019 Rate Table to see how the bill is calculated.

In Bristol, the water customer can receive 748 gallons of water for \$2.31 after paying the \$28.35 minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance)

Bristol will treat the residential sewer customer’s wastewater for \$5.03 per 748 gallons after paying the \$31.19 minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance).

The public is welcome and encouraged to set up a tour of Bristol’s water and sewer system. Please contact our office at 744-8411 to schedule a time.

The Water Department will be sending out the 2019 Consumer Confidence Report enclosed with the April quarterly bill; for seasonal customers, it will be enclosed along with their seasonal turn-on notice.

Respectfully submitted,  
Superintendent, Jeff Chartier

# WATER AND SEWER DEPARTMENT

Water and Sewer 2019 Rate Chart										
Sewer allowance is 5% washing cars, watering lawns and gardens							Effective 1/1/18			
			\$2.31/100	\$28.35	\$47.46	\$5.03/100	\$31.19	Water/Sewer	\$33.76	Water/Sewer
	Cu. ft		Water	min.	min	Sewer	min.	Combined	\$5.60/100	Combined
Cu. Ft	Above	Total	\$ Above	Water	Seasonal	\$ Above	Residential	Residential	Commercial	Commercial
used	Min.	Gallons	min.	quarterly bill	semi annual Bill	min.	sewer bill	bill	sewer bill	bill
500	0	3,740	\$0.00	\$28.35	\$47.46	\$0.00	\$31.19	\$59.54	\$33.76	\$62.11
600	100	4,488	\$2.31	\$30.66	\$49.77	\$4.78	\$35.97	\$66.63	\$39.09	\$69.75
700	200	5,236	\$4.62	\$32.97	\$52.08	\$9.56	\$40.75	\$73.72	\$44.41	\$77.38
800	300	5,984	\$6.93	\$35.28	\$54.39	\$14.33	\$45.52	\$80.80	\$49.74	\$85.02
900	400	6,732	\$9.24	\$37.59	\$56.70	\$19.11	\$50.30	\$87.89	\$55.07	\$92.66
1000	500	7,480	\$11.55	\$39.90	\$59.01	\$23.89	\$55.08	\$94.98	\$60.39	\$100.29
1100	600	8,228	\$13.86	\$42.21	\$61.32	\$28.67	\$59.86	\$102.07	\$65.72	\$107.93
1200	700	8,976	\$16.17	\$44.52	\$63.63	\$33.45	\$64.64	\$109.16	\$71.05	\$115.57
1300	800	9,724	\$18.48	\$46.83	\$65.94	\$38.22	\$69.41	\$116.24	\$76.37	\$123.20
1400	900	10,472	\$20.79	\$49.14	\$68.25	\$43.00	\$74.19	\$123.33	\$81.70	\$130.84
1500	1000	11,220	\$23.10	\$51.45	\$70.56	\$47.78	\$78.97	\$130.42	\$87.03	\$138.48
1600	1100	11,968	\$25.41	\$53.76	\$72.87	\$52.56	\$83.75	\$137.51	\$92.35	\$146.11
1700	1200	12,716	\$27.72	\$56.07	\$75.18	\$57.34	\$88.53	\$144.60	\$97.68	\$153.75
1800	1300	13,464	\$30.03	\$58.38	\$77.49	\$62.11	\$93.30	\$151.68	\$103.01	\$161.39
1900	1400	14,212	\$32.34	\$60.69	\$79.80	\$66.89	\$98.08	\$158.77	\$108.33	\$169.02
2000	1500	14,960	\$34.65	\$63.00	\$82.11	\$71.67	\$102.86	\$165.86	\$113.66	\$176.66
2100	1600	15,708	\$36.96	\$65.31	\$84.42	\$76.45	\$107.64	\$172.95	\$118.99	\$184.30
2200	1700	16,456	\$39.27	\$67.62	\$86.73	\$81.23	\$112.42	\$180.04	\$124.31	\$191.93
2300	1800	17,204	\$41.58	\$69.93	\$89.04	\$86.00	\$117.19	\$187.12	\$129.64	\$199.57
2400	1900	17,952	\$43.89	\$72.24	\$91.35	\$90.78	\$121.97	\$194.21	\$134.97	\$207.21
2500	2000	18,700	\$46.20	\$74.55	\$93.66	\$95.56	\$126.75	\$201.30	\$140.29	\$214.84
2600	2100	19,448	\$48.51	\$76.86	\$95.97	\$100.34	\$131.53	\$208.39	\$145.62	\$222.48
2700	2200	20,196	\$50.82	\$79.17	\$98.28	\$105.12	\$136.31	\$215.48	\$150.95	\$230.12
2800	2300	20,944	\$53.13	\$81.48	\$100.59	\$109.89	\$141.08	\$222.56	\$156.27	\$237.75
2900	2400	21,692	\$55.44	\$83.79	\$102.90	\$114.67	\$145.86	\$229.65	\$161.60	\$245.39
3000	2500	22,440	\$57.75	\$86.10	\$105.21	\$119.45	\$150.64	\$236.74	\$166.93	\$253.03
3100	2600	23,188	\$60.06	\$88.41	\$107.52	\$124.23	\$155.42	\$243.83	\$172.25	\$260.66
3200	2700	23,936	\$62.37	\$90.72	\$109.83	\$129.01	\$160.20	\$250.92	\$177.58	\$268.30
3300	2800	24,684	\$64.68	\$93.03	\$112.14	\$133.78	\$164.97	\$258.00	\$182.91	\$275.94
3400	2900	25,432	\$66.99	\$95.34	\$114.45	\$138.56	\$169.75	\$265.09	\$188.23	\$283.57
3500	3000	26,180	\$69.30	\$97.65	\$116.76	\$143.34	\$174.53	\$272.18	\$193.56	\$291.21
3600	3100	26,928	\$71.61	\$99.96	\$119.07	\$148.12	\$179.31	\$279.27	\$198.89	\$298.85
3700	3200	27,676	\$73.92	\$102.27	\$121.38	\$152.90	\$184.09	\$286.36	\$204.21	\$306.48
3800	3300	28,424	\$76.23	\$104.58	\$123.69	\$157.67	\$188.86	\$293.44	\$209.54	\$314.12
3900	3400	29,172	\$78.54	\$106.89	\$126.00	\$162.45	\$193.64	\$300.53	\$214.87	\$321.76
4000	3500	29,920	\$80.85	\$109.20	\$128.31	\$167.23	\$198.42	\$307.62	\$220.19	\$329.39
4100	3600	30,668	\$83.16	\$111.51	\$130.62	\$172.01	\$203.20	\$314.71	\$225.52	\$337.03
4200	3700	31,416	\$85.47	\$113.82	\$132.93	\$176.79	\$207.98	\$321.80	\$230.85	\$344.67
4300	3800	32,164	\$87.78	\$116.13	\$135.24	\$181.56	\$212.75	\$328.88	\$236.17	\$352.30
4400	3900	32,912	\$90.09	\$118.44	\$137.55	\$186.34	\$217.53	\$335.97	\$241.50	\$359.94
4500	4000	33,660	\$92.40	\$120.75	\$139.86	\$191.12	\$222.31	\$343.06	\$246.83	\$367.58
4600	4100	34,408	\$94.71	\$123.06	\$142.17	\$195.90	\$227.09	\$350.15	\$252.15	\$375.21
4700	4200	35,156	\$97.02	\$125.37	\$144.48	\$200.68	\$231.87	\$357.24	\$257.48	\$382.85
4800	4300	35,904	\$99.33	\$127.68	\$146.79	\$205.46	\$236.65	\$364.33	\$262.81	\$390.49
4900	4400	36,652	\$101.64	\$129.99	\$149.10	\$210.23	\$241.42	\$371.41	\$268.13	\$398.12
5000	4500	37,400	\$103.95	\$132.30	\$151.41	\$215.01	\$246.20	\$378.50	\$273.46	\$405.76

## ZONING BOARD OF ADJUSTMENT

The Bristol Zoning Board of Adjustment (ZBA) is the legislative body that enforces the Town's zoning ordinance. The ZBA is responsible for reviewing four (4) types of requests; variances, special exceptions, equitable waivers of dimensional requirements and appeals.

1. Variances, which are the most common application, are when an applicant seeks relief for something that the Zoning Ordinance does not permit.
2. Special Exceptions are when an applicant seeks permission to do something that the Zoning Ordinance permits under certain circumstances.
3. Equitable Waivers are sought when a property is found to be in violation of a physical layout or dimensional requirement imposed by the Zoning Ordinance.
4. Appeals are under two categories; an appeal of a Zoning Board decision with a Motion for Rehearing; Or an Administrative Appeal when it is alleged there is an error in any order, requirement, decision or determination either by the Planning Board or the Land Use Office.

For 2019, the Zoning Board spent its meeting time as follows:

- 3 Special Exceptions
- 1 continued Special Exception
- 13 Variances
- 3 Continued Variances
- 2 Motions for Rehearing
- Initial review of instructions and documents, which will be finalized in 2020

The dedicated volunteers that make up the ZBA attended 10 meetings this year, totaling approximately 25 hours, which does not include any pre-meeting review of documents, plans, etc. Meetings of the ZBA are held the 1<sup>st</sup> Tuesday of each month at 6:00 p.m. and are open to the public; however, it is recommended to check the Town's website for updated information including any schedule changes before attending.

Please note that it is very important to have a complete application when attending the Zoning Board. Any incomplete applications can cause your case to be continued to the next month or possibly denied. It is recommended that you take time to sit down with the Land Use Department to review your application before submitting.

Respectfully Submitted,  
Zoning Board – Alan DeStefano-Chair,  
Richard Laflamme-Vice Chair, Melody Mansur,  
Lorraine Bohmiller, Larry Denton, Ashley Dolloff-Alternate,  
Jacqueline Elliott-Alternate

Land Use Department – Christina Goodwin, Tyler Simonds,  
Jan Laferriere, Peter Daniels

**SUPPLEMENTARY  
INFORMATION**

# SUMMARY OF TOWN OWNED PROPERTIES

## SUMMARY OF TOWN OWNED PROPERTY

Map/Lot #	Property Location	Acres	Value
102-046	Batten Road	0.009	\$2,500.00
103-037	Wulamat Road	0.17	\$26,600.00
103-053	Wulamat Road	0.1	\$45,000.00
104-002	West Shore Road	0.11	\$50,500.00
106-030	Lake Street	0.86	\$44,600.00
108-100	West Shore Road - Cummings Beach	1.47	\$1,435,800.00
111-009	Shore Drive - Avery-Crouse Beach	0.52	\$1,909,000.00
111-087	Ravine Drive - Preserve	17	\$14,900.00
112-021	22 Bristol Hill Road - Pump Station	0.03	\$11,200.00
112-070	Lake Street	0.54	\$25,700.00
112-071	230 Lake Street - Police Dept	1.13	\$541,000.00
112-084	Hillside Avenue	0.05	\$2,000.00
112-096	306 North Main Street - Pump Station	0.72	\$111,200.00
112-096-001	North Main Street	0.1	\$17,000.00
113-025	85 Lake Street - Fire Department	0.664	\$658,600.00
113-047	North Main Street - Kelley Park	6.83	\$124,100.00
114-012	5 School Street - New Town Office Building	0.661	\$513,800.00
114-047	45 Summer Street - 1849 Town Hall	0.25	\$236,500.00
114-108	Spring Street - Parking Lot	0.067	\$12,500.00
114-112	Summer Street	0.61	\$22,100.00
114-115	56 Central Street - Pump Station	0.219	\$70,800.00
114-118	28 Central Street	2.4	\$49,600.00
114-123	8 Central Street - Eagle Scout Park	0.06	\$20,800.00
114-179	35 Pleasant Street - Minot-Sleeper Library	0.74	\$860,300.00
114-191	Central Square	0.03	\$17,100.00
115-001	15 High Street - Old Fire Station/Historical Society	0.07	\$140,100.00
115-069	Water Street	0.1	\$12,000.00
116-072-001	Robieson Drive	0.513	\$38,300.00
116-101	Pleasant Street (Conservation Commision)	1	\$33,000.00
201-015	Old Stage Road - Cemetery	0.16	\$0.00
203-038	Akerman Road - Cemetery	0.27	\$0.00
203-039	West Shore Road	0.25	\$14,300.00
203-119	500 West Shore Road - Pump Station	2.61	\$124,700.00
203-120	488 West Shore Road - Well	9.03	\$120,000.00
203-121	West Shore Road	0.236	\$42,300.00
203-157	Adams Drive Boatslip #6	0	\$46,000.00
214-044	Country Club Road	0.597	\$8,600.00
217-101	866 North Main Street - Ernest Hopkins Water Tank	1.6	\$762,200.00
217-130	Hall Road	1.8	\$34,600.00
219-032	Ten Mile Brook Road	2.4	\$40,800.00
219-035	Peaked Hill Road - Cemetery	0.33	\$0.00
221-025	Summer Street - Cemetery	0.26	\$0.00
223-031	Summer Street - Cemetery	0.41	\$0.00
223-063	70 Hall Road - Pump Station	16	\$157,200.00
223-075	180 Ayers Island Road - Water/Sewer Office	4.4	\$299,100.00
223-076	180 Ayers Island Road - Water/Sewer Plant	5.75	\$1,763,900.00
223-078	100 Ayers Island Road - Highway Dept / Transfer Station	3.2	\$296,100.00
224-050	Lake Street - Plankey Spring (Conservation Commission)	0.44	\$19,200.00
224-051	Lake Street	2.4	\$17,900.00
224-052	Lake Street - Millstream Trail	5.65	\$68,900.00
224-053	496 Lake St - Millstream Park	1.1	\$52,300.00
224-054	Lake Street	0.14	\$18,600.00
230-010	Profile Falls Rd (Conservation Commission)	0.37	\$16,200.00
<b>Overall totals</b>		<b>96.426</b>	<b>\$10,949,500.00</b>

\*Updated 1-15-20



## SUMMARY INVENTORY OF VALUATION

### SUPPLEMENTARY INFORMATION

#### 2019 Summary Inventory of Valuation – All Properties

<b>Value of Land Only</b>	
Current Use	\$ 387,373.00
Residential	\$ 132,521,100.00
Commercial/Industrial	\$ 15,883,500.00
<b>Total Value of Land</b>	<b>\$ 148,791,973.00</b>
<b>Value of Buildings Only</b>	
Residential	\$ 252,358,800.00
Manufactured Housing	\$ 12,769,700.00
Commercial/Industrial	\$ 38,841,600.00
<b>Total Value of Buildings</b>	<b>\$ 303,970,100.00</b>
<b>Public Utilities</b>	
Utilities	\$ 18,777,900.00
<b>Total Valuation Before Exemptions</b>	<b>\$ 471,539,973.00</b>
<b>Exemptions</b>	
Elderly	\$ 740,000.00
Blind	\$ 30,000.00
Deaf	\$ -
Disabled	\$ 169,400.00
<b>Total Exemptions</b>	<b>\$ 939,400.00</b>
<b>Net Taxable Valuation</b>	<b>\$ 470,595,073.00</b>



**OUTSIDE  
AGENCIES  
ANNUAL  
REPORTS**

## COMMUNITIES FOR ALCOHOL AND DRUG-FREE YOUTH (CADY)

Communities for Alcohol-and Drug-Free Youth would like to thank the town of Bristol for your support over the past year—together we are building possibilities, potential, and promise for our youth!

Addiction is one of the most complex issues facing New Hampshire today—the consequences of this epidemic are severe with overdose deaths stealing the lives of 471 people in 2018. Use of addictive substances during adolescence poses serious risks of harm, including interference with brain development and significantly increased risk of addiction. We must remember addiction is a progressive disease that's preventable. CADY works to build protective factors and reduce risk for our children and youth, and together with our community partners, we are accomplishing that important goal.

As I write this year's annual report, I am excited to share the progress we made this past year. We have built youth resiliency by providing asset-building, high-impact prevention programming and leadership training for hundreds of area students in grades 5-12. We also continue to provide our most vulnerable youth a second chance to learn, grow, and turn their lives around through our region's juvenile court diversion program, Restorative Justice. Many of the youth referred to Restorative Justice are already struggling with substance use disorders—this vital intervention is preventing entry to the addiction pipeline and saving lives.

Your support allowed CADY to continue the implementation of programming outlined above as well as Thriving in the Middle School youth conferences at Newfound Memorial Middle School. We know the earlier we provide education the greater the likelihood of preventing high-risk behavior before it starts. We also continue to promote the permanent Rx Medication Drop Box at the Bristol Police Department where Newfound area residents are safely disposing of unwanted or expired prescriptions to prevent the diversion of potentially harmful and lethal drugs to kids. We are proud to collaborate with the Bristol Police Department, Speare Memorial Hospital, and the Central NH Public Health Network on this important prevention initiative, so let's TAKE IT TO THE BOX!

Our community outreach includes collaboration with the Stand Up Newfound Coalition and an ongoing media campaign designed to raise awareness on substance misuse and solutions with regular submissions to the Hometown Voice, the Record Enterprise, school newsletters, and the PennySaver, as well as social media sites, Facebook and YouTube. We also host a video library and other outstanding resources for parents and community on our website: [cadyinc.org](http://cadyinc.org).

Beyond our primary prevention mission, our work with the Substance Use Disorders Continuum of Care includes helping to launch Plymouth Area Recovery Connection (PARC) at Whole Village Family Resource Center. PARC is our region's first recovery center providing support to Pemi-Baker, Newfound, and Lin-Wood individuals and families.

While we are grateful for our many successes, we have a long way to go. Together we can protect our children and erase the devastating headlines of addiction and overdose deaths by stopping the problem before it starts. Thank you, Bristol, for your ongoing support of prevention and active participation!

Sincerely,  
Deb Naro  
Executive Director

## STATE OF NEW HAMPSHIRE

## Executive Council

**MICHAEL J. CRYANS**

Executive Councilor

District One



State House Room 207

107 North Main Street

Concord, NH 03301

[WWW.NH.GOV/COUNCIL](http://WWW.NH.GOV/COUNCIL)

(603) 271-3632

**2019 Year End Report from Councilor Michael Cryans**

On January 3, 2019, I passed my one-year anniversary serving on the Executive Council for District One.

This District is made up of over 100 towns and four cities (Berlin, Claremont, Laconia and Lebanon). It covers up to ½ of the land area from Tilton to Pittsburg.

The Council, which has 5 members, each represent approximately 275,000 constituents. The Council meets approximately every 2 weeks and most of the meetings are held in Concord, except for the 6 meetings during the summer. These summer meetings are held in the five Council Districts along with one hosted by the Governor. I chose Littleton and will be looking for a community to host the meeting next summer.

The Executive Council votes on all contracts with the state over \$10,000 as well as appointments to Boards and Commissions. Fifty-four persons from District One were confirmed to various positions on State Boards and Commissions this year. The Council also votes on Commissioners and Deputy Commissioners of State Agencies as well as confirms the appointment of judges to serve in New Hampshire District, Supreme and Superior Courts.

I have traveled to all the towns and cities as well as the seven counties in this District. The function that I enjoy the most is constituent service. I like to assist, if I can, with the issues that arise from individual concerns to general issues in towns and cities in the District. You can always reach out to me with issues of concern.

This year I hosted the Department of Transportation GACIT Meetings in Lebanon, Claremont, Berlin and North Conway. GACIT stands for The Governor's Advisory Commission on Intermodal Transportation. This Commission is required to propose a plan for improvements to our state transportation system every two years, ultimately creating what is known as the Ten Year Highway Plan.

If you wish to serve on any Boards or Commissions, please submit your resume to me and Jonathan Melanson of the Governor's office. The Boards and Commissions, along with the qualifications needed, can be reviewed at <http://sos.nh.gov/GC2.aspx>.

Please feel free to contact me if you feel I can be helpful. My contact information is [Michael.Cryans@NH.gov](mailto:Michael.Cryans@NH.gov) or 603-443-1901 or PO Box 999, Hanover, NH 03755.

Remember, I am here to serve you.

Sincerely,  
Michael Cryans  
Executive Councilor, District One

Entire Counties of Coos and Grafton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Effingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, Sunapee, Tamworth, Tilton, Tuftonboro, Wakefield, Wilmot and Wolfeboro, and the cities of Claremont and Laconia

## GRAFTON COUNTY SENIOR CITIZENS COUNCIL



Grafton County Senior Citizens Council, Inc. is a private non-profit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors RSVP's Volunteer Center (RSVP) and the Grafton County ServiceLink Resource Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2018-19, 172 older residents of Bristol were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Newfound Area Senior Services; 65 Bristol residents received services through ServiceLink:

- Older adults from Bristol enjoyed 2,380 balanced meals in the company of friends in the senior dining rooms.
- They received 4,154 hot, nourishing meals delivered to their homes by caring volunteers.
- Bristol residents were transported to health care providers or other community resources on 1,059 occasions by our lift-equipped bus.
- They received assistance with problems or issues of long-term care through 91 visits with a trained outreach worker and 218 contacts with ServiceLink.
- Bristol's citizens also volunteered to put their talents and skills to work for a better community through 1,563 hours of volunteer service.

The cost to provide Council services for Bristol residents in 2018-19 was \$92,423.02.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Bristol's population over age 60 increased by 53.4% over the past 20 years according to U.S. Census data from 1990 to 2010.*

GCSCC very much appreciates Bristol's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos, Executive Director

## HISTORICAL SOCIETY / LAKES REGION MENTAL HEALTH CENTER

### HISTORICAL SOCIETY

The Bristol Historical Society was organized in 1966 with an original membership of over 100. There was great enthusiasm for preserving the history of our town and sharing stories and information.

The mission of the society remains the same, but the number of members has greatly diminished. A small group of dedicated members continue to maintain our collection and offer programs for the public.

2019 began with the annual meeting in March and the election of officers.

The Historical Society participated in many of the Bicentennial events. A special thank you goes out to Hilda Bruno for all the work she did to bring in the wonderful displays at Old Home Day. Kelley Park was covered end to end and it was an extraordinary event.

Lucille Keegan presented a program titled "Houses of Bristol". This was well attended, and local homeowners shared about their houses as well.

Another project that the society took on was the sale of date signs for houses. Jesse Lacasse, owner of The Kings Pine Sign Shop on North Main Street, teamed up with the society to make special ordered rustic wooden house date signs.

A potluck dinner and sing a long was held in October.

Once again calendars were available with 13 historic photos of the area.

New members are welcome with dues at \$10 per year.

The museum was open during the summer on Tuesday evenings and Saturday mornings.

New members are welcome. Dues remain at \$10 per member per year.

Lucille Keegan, President



### **Request for Bristol Allocation in Fiscal Year 2020: \$3,000.00 (level-funded request)**

Lakes Region Mental Health Center (LRMHC), formerly Genesis Behavioral Health (GBH) is designated by the State of New Hampshire as the community mental health center (CMHC) serving the 24 towns that make up Belknap and southern Grafton Counties. LRMHC provides Emergency Services 24 hours a day, 7 days a week, to anyone in the community experiencing a mental health crisis, regardless of their ability to pay. Additionally, LRMHC provides individual, group and family therapy; mobile crisis teams in the event a tragic event occurs that impacts a community at large, psychiatry; nursing; community support programs for people with severe and persistent mental illness; care management; community-based supports; housing; supported employment; substance use disorder treatment; and specialty services and evidence-based practices for children and their families, including trauma-focused therapy, art therapy and play therapy. Child Impact seminars are offered in Laconia and Plymouth for divorcing families. LRMHC owns two handicapped accessible vans and provides transportation services to patients in the greater Plymouth and Laconia areas as a means to enhance access to care in this rural area.

Founded in 1966, LRMHC provides comprehensive, integrated mental health treatment for people living with - and recovering from - mental illness and/or emotional distress. In Fiscal Year 2019, LRMHC's 195 employees served 4,081 children, adults and families. During this same time period, we provided over \$1.2 million of charity care.

In Fiscal Year 2019, **138 residents of Bristol received services from LRMHC, and 58 of these individuals utilized Emergency Services.** LRMHC provided \$29,332 in charitable care to Bristol residents. The age breakdown is as follows:

(see chart on next page)



## LAKES REGION MENTAL HEALTH CENTER

	Patients Served-LRMHC	Charitable Care in \$	Patients Served-ES
Children (0 to 17 years)	37	\$3,478	14
Adults (18 to 61 years)	88	\$23,652	41
Elder (62 + years)	13	\$2,202	3

LRMHC is requesting **\$3,000.00** this year; which is a level funded request from last year. Your continued support will help us ensure the provision of 24/7 Emergency Services to people in crisis, as oftentimes emergencies are attributable to lack of health insurance and/or the financial resources necessary to seek preventative care. For many, Emergency Services at LRMHC are the gateway into treatment. Access to timely and effective treatment supports recovery, and minimizes further harm to the patient, the community, and other systems of care.

An investment from Bristol will be leveraged with appropriations from other communities to offset the tremendous cost of staffing the Emergency Services program round the clock. Similar to a municipal police or fire department, Emergency Services is a safety net for *all* residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.

A mental health emergency can occur at any time to any individual, regardless of age, gender or class.

### **What are Emergency Services?**

Emergency Services are mandated by the State of New Hampshire to be provided by each community mental health center, including Genesis Behavioral Health, under He-M 426.08 and RSA 135-c. ES provides access to Master's level clinicians and psychiatrists by any resident of or organization in Belknap and southern Grafton counties twenty-four hours a day, seven days a week. The goal of ES is to reduce the individual's acute psychiatric symptoms, reduce risk of harm to self and others and assist in returning the individual to pre-crisis level functioning. ES is provided through a 24-hour Emergency Hotline, crisis stabilization, mobile crisis response, assessments and evaluation (in person, via telephone or via telemedicine) and voluntary or involuntary hospitalization.

### **How does the Town of Belmont benefit? Why should you invest in Emergency Services?**

A mental health emergency can affect an entire community. A student commits suicide at the local high school, a family is the victim of a heinous and brutal crime, an individual is gravely injured at a major site of employment for the region. ES is a safety net not only for individuals experiencing a mental health crisis, but also the community at large. The role of the ES team is to work with the individual in crisis and the community in the wake of an incident. They may meet with emergency responders as they cope with a tragic and difficult case, or with schoolchildren and parents as they mourn the loss of a classmate.

Combined with the investment of other communities, an investment by the Town of Belmont will support the services provided by the Genesis Behavioral Health ES team. It will allow us to provide staff to your community 8,760 hours a year, whenever a resident may need it. We never think we will be affected by a mental health crisis, but the reality is that half of us will need help at some time in our lives. When you need it, Genesis Behavioral Health will be there. We ask you to be there for us now, as the community mental health system continues to face funding challenges.

### **Town of Belmont Allocation in Fiscal Year 2010**

\$10,000.00

### **GBH Request for Allocation in Fiscal Year 2011**

\$10,000.00



The Lakes Region Planning Commission (LRPC) is a voluntary organization of 30 municipalities within a state-defined planning area established under NH RSA 36:45. With a regional planning area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC's professional staff provide regional planning services and local technical assistance.

Highlights of our activities over the past fiscal year included:

## LOCAL SERVICES, BRISTOL

- Completed the agreement for technical and professional services for Safe Routes to Schools Mapping Assistance. This included a Safe Routes to School map heat map of the neighborhoods near the elementary school, analysis of high-traffic stress areas, and inventory of sidewalks within a one-mile radius using aerial imagery to identify sidewalk types.
- Entered into agreement to provide Grant Administration services for Bristol's Northern Border Regional Commission (NBRC) grant for 3-mile, middle mile fiber optic cable telecommunication infrastructure project.
- Met with Town Planner to discuss Land Use maps and data used in the 2015 Master Plan.
- Researched information for Town Planner on zoning definitions for Primary Use and Accessory Use and on Dark Sky ordinances.
- Reviewed SB306 Housing appeals board legislation as well as New Hampshire Municipal Association's support and rebuttal to NH Housing Support.
- Discussed potential scope of work for sewer extension planning.
- Bristol participated in a regional Planners Roundtable that LRPC held in April on accessory dwelling units (ADUs), short-term rentals, and cell towers.
- Coordinated our annual summer Household Hazardous Waste Collection with Bristol serving as one of 8 host sites and 25 communities participating. This regional effort enables residents to protect the groundwater our region is dependent on for drinking water, domestic use, and a tourism-based economy.
- Facilitated bulk purchase and distribution of the *New Hampshire Planning and Land Use Regulation* books.

## REGIONAL PLANNING AND PURCHASING

- Provided technical and administrative support, including coordinating monthly meetings, to the Pemigewasset River Local Advisory Committee (PRLAC), a state-chartered advisory committee under the Rivers Management and Protection Program per NH RSA 483.
- Reviewed Developments of Regional Impact, as required by NH RSA 36:54, initiated by Andover, Belmont, Plymouth, Sanbornton, and Tuftonboro.
- Completed 7 intergovernmental reviews of federally funded lakes region projects.
- As an aggregator of electricity and heating fuel, facilitated the regional group purchase of energy for participating members, including 3 school districts and one county, for total savings of \$76,678 for electricity and \$11,749 for oil and propane for the year.
- Conducted an innovative joint transportation and solid waste management meeting to address the use of crushed recycled glass as a base material in road and trail projects.
- Convened 6 Commission meetings on topics including: Developments of Regional Impact; Becoming Age-Friendly Communities; Solid Waste Management initiatives; and Regional Transportation Planning.

## ECONOMIC DEVELOPMENT

- Coordinated over \$250,000 in EPA, NHDES, and LRPC grant funding to conduct environmental assessments on the Lakes Region Facility brownfields property, formerly known as the Laconia State School.
- Completed year two of a two-year Targeted Block Grant project via the NH Office of Strategic Initiatives.
- Provided grant administration services for 7 NBRC grants to member towns and local organizations.

## SOLID WASTE MANAGEMENT

- With funding from a successful USDA Solid Waste and Water Management grant, provided technical training and educational programs via four problem-solving roundtable sessions for solid waste operators, municipal officials, and other stakeholders on: Food Waste & Composting; Disposal and Uses of Glass in Transportation; Capped Landfill Maintenance 101; and Reducing the Grey Area between Household Hazardous Waste (HHW) and Small Quantity Generators (SQGs).
- Researched and mapped local and regional solid waste data. Established three compost pilot projects.

## LAKES REGION PLANNING COMMISSION (LRPC)

- Coordinated our 33rd Annual Household Hazardous Waste Collection with 25 participating member communities. Partnered with Plymouth State University's Technical Communications class to increase participation at our Household Hazardous Waste (HHW) events and address local recycling issues.

### HHW BY THE NUMBERS...

• Regional planning commissions	1
• Number of days	2
• Locations	8
• Participating communities	25
• Years of collections	33
• Percentage of NH's surface water contained within the Lakes Region	40
• Volunteers	80+
• Participating households	1,592
• Compact Fluorescent Lamp (CFL) bulbs accepted	1,739
• Feet of fluorescent tubing dropped off	22,086
• Pounds of hazardous substances properly disposed of	61,660

### PROTECTING THE LAKES REGION OF NEW HAMPSHIRE PRICELESS

#### TRANSPORTATION

- Completed Franklin to Concord Regional Transit Study, creating a feasibility study template for future use.
- Co-prepared a 2019 update to Mid-State RCC's Coordinated Transit and Human Services Transportation Plan.
- Coordinated and conducted monthly meetings of the Commission's Transportation Technical Advisory Committee (TAC) to enhance local involvement in regional transportation planning and project development.
- Created regional bikeability analysis map for Statewide Pedestrian & Bicycle Transportation planning process.
- Completed Cell Phone Signal Mapping project, with the help of volunteer drivers, to assist towns with inaccurate cell service coverage vendor claims affecting community safety and commerce.

#### WATERSHED MANAGEMENT

- Completed two Watershed Assistance Section 319 Grant projects through the NH Department of Environmental Services (NHDES) for the Winnisquam Watershed and the Squam Lakes Association.
- Completed a Water Quality Planning 604(b) Grant project through NHDES, working with Moultonborough and Lake Winnepesaukee Association (LWA), to create a replicable septic system improvement model.

Respectfully submitted,  
Jeffrey R. Hayes, MRP, Executive Director

#### Lakes Region Planning Commission

103 Main Street, Suite 3, Meredith, NH 03253  
603-279-8171 | [www.LakesRPC.org](http://www.LakesRPC.org)

## NEWFOUND AREA NURSING ASSOCIATION (NANA)

214 Lake Street, Bristol, NH 03222  
Town of Bristol 2019 Report

**Mission Statement:** To provide quality and compassionate nursing, therapeutic and hospice care to families in our communities.

### **Summary of Services for the Town of Bristol for 2019, Total Visits 2,343.**

**Home Care:** Nursing 911, Physical Therapy 614, Occupational Therapy 334, Speech Therapy 1, Home Health Aide 365, Homemaker 4, Medical Social Worker 1, and Maternal Child Health 0. **Total 2,230.**

**Hospice Home Care:** Nursing 93, Medical Social Worker 7, Chaplain 0, Physical Therapy 0, Massage Therapist 0, Home Health Aide 13, and Homemaker 0. **Total Hospice 113.**

**Organization Outreach Programs – Free Clinics:** Flu vaccine administration, Well Child Clinics, Foot Care Clinics, Hypertension (Blood Pressure) Screenings and walk-in blood tests **totaled 1235 encounters with a total of 437.5 hours valued at \$16,811.91.** We have also added a Chair Yoga Program available at the Newfound Area Senior Center at no cost to participants.

**Federal and State Programs:** Our reimbursement rates continue to decline while patient acuity rises as more and more care is delivered in the home setting. Medicare reimbursement to Home Health Agencies will again change with a new billing model, PDGM. This new model will require more specific billing while decreasing reimbursable diagnoses. It will also affect an approximate 4.5% decrease in reimbursement in addition to the 6.42% reduction from the prior year. Our current payor allocation is approximately: Medicare 78%, Medicaid 3.9%, Private Insurances 17.1%, and other sources 1%.

**Free Care to Bristol Residents:** Non-billable visits to Bristol residents \$10,906.60; Free Care \$3374.61 for 9 Bristol residents; Free Clinics of 732 encounters for Bristol residents \$10,374.43. **Total Free Care: \$24,655.64.**

**All Hazards Planning:** NANA is a participating member of the Central New Hampshire Health Partnership (CNHHP) for the greater Plymouth region. NANA's knowledge of special populations throughout the Newfound region is vital to planning for catastrophic events.

**Community Representation/Collaboration:** Our expanding collaboration with community partners gives us the opportunity to participate in groups that are instrumental in addressing the obstacles that make service delivery challenging to our elderly population and children. We are proud to be a member of several committees advocating for services for our community residents.

**Newfound Area Nursing Association is pleased to offer quality home care and supportive services to area residents.** NANA received recognition as a '2019 Home Care Elite Top Agency' for quality care and positive outcomes, placing NANA in the top 25% of home care agencies nationally

The staff, volunteers, and Board of Directors work very hard to meet the health care needs of those in our community. We are looking forward to a healthy and prosperous 2020.

Respectfully submitted,  
Jennifer Rosene PT, MS  
Executive Director

William York  
Board President

## NEWFOUND LAKE REGION ASSOCIATION (NLRA)



2019 Annual Report to Newfound Watershed Towns  
Newfound Lake Region Association  
(603) 744-8689 / [www.NewfoundLake.org](http://www.NewfoundLake.org)

In 2019, the Newfound Lake Region Association (NLRA) continued working with watershed towns, businesses, summer camps, partner organizations, and permanent and seasonal residents to protect Newfound's clean water and healthy forests. Highlights for 2019 include:

### **WATER QUALITY**

- Completed our 33rd consecutive year of water quality sampling and analysis in Newfound Lake in partnership with University of New Hampshire's Lakes Lay Monitoring Program (LLMP). Lake water quality continues to be better than average, but non-harmful algal blooms are becoming more common.
- Continued sampling tributaries and headwater streams at 35 locations also with LLMP. The extensive, healthy forests covering the hillsides that form the upland drainages are the reason for our clean water.
- Worked with NH Department of Environmental Services and local partners to evaluate lake level management and how to reduce shoreline erosion all while balancing the needs of all stakeholders.
- Hired three local youth students for second year of Newfound Youth Conservation Corps (NYCC). NYCC works with homeowners to reduce stormwater pollution and flooding.

### **WATERSHED PLAN PROJECTS**

- Wrapped up the fourth watershed management plan with NH Department of Environmental Services.
- Completed a culvert replacement project on Wulamet Road in Bristol.
- Worked with the town of Alexandria to pave Shem Valley Road.

### **INVASIVE SPECIES**

- With NH Lakes, coordinated the Lake Host program to prevent milfoil and other invasive species from entering Newfound Lake. In 2019 paid and volunteer personnel inspected over 3,000 boats at Wellington boat launch.
- Coordinated Weed Watchers, a volunteer network that surveys the shoreline in search of invasive aquatic species. In 2019 we focused on surveying high-risk areas, including areas adjacent to boat launches, and other areas around the lake.

### **GREY ROCKS**

- Completed extensive restoration landscaping at our Grey Rocks Conservation Area, including multiple volunteer work days.
- Provided public access to the lake and land for hundreds of visitors.

### **EDUCATION AND COMMUNITY ENGAGEMENT**

- Hosted over 300 passengers on our educational Newfound Eco-Tours, a two-hour narrated expedition around Newfound Lake on our pontoon boat Madeleine.
- Coordinated Seven Weeks of Summer, providing fun outdoor educational experiences to families and individuals. 2019 activities included stargazing, a guided paddle, an around the lake sailing race, and a mushroom forage walk led by a local expert.
- Co-sponsored fourth Watershed Outdoor Week (WOW!) with Tapply-Thompson Community Center. This youth camp includes five days of outdoor play and environmental place-based education.

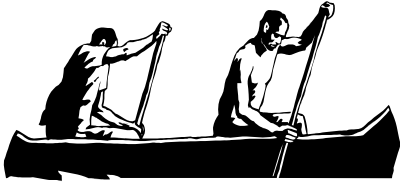
### **LAND CONSERVATION**

- Continued our participation in the Newfound Land Conservation Partnership with the Lakes Region Conservation Trust, Society for the Protection of New Hampshire Forests, and The Nature Conservancy.

You can help protect clean water, the local economy, and your property values by preventing stormwater pollution on your own property, encouraging your town to adopt low-impact development ordinances, and conserving land. NLRA can assist you with any and all of these positive actions.



## PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE (PRLAC)



The Pemigewasset River Local Advisory Committee (PRLAC) has been designated as the group of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Camp-ton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. PRLAC members review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The NH Dept. of Environmental Services (NHDES) is not staffed to visit most permit application sites, and they have asked PRLAC to perform this task for them. Site visits by PRLAC are conducted with the property owner or an agent. We often recommend some changes, but we have no authority to deny approval. In calendar year 2019, NHDES asked PRLAC to perform ten onsite visits at sites that had submitted applications for permits. The Lakes Region Planning Commission (LRPC) provides administrative and technical assistance to PRLAC.

The Pemi is a Class B river, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis, and make suggestions for prevention and remediation.

**Key Events:** PRLAC remained focused on its role as intervenor in the Northern Pass permit application process. PRLAC representatives had the honor of being the last to provide oral testimony before the state's Site Evaluation Committee (SEC) just prior to the committee deliberating and rejecting the permit. PRLAC continued to provide testimony for the NH Supreme Court as it formulated its response to Northern Pass' request for reconsideration of SEC's decision. Finally, several PRLAC representatives celebrated the NH Supreme Court's decision to uphold the SEC's rejection of the permit for Northern Pass.

After the SEC completed its deliberations, PRLAC had an opportunity to focus on additional tasks. We were able to start taking up some of the items described in the "Pemigewasset River Corridor Management Plan" (<http://lakesrpc.org/PRLAC/files/PemiCorrMgmtPlan2013.final.pdf>). Specifically those "Water Quality" action items of Appendix N were reviewed, and there were discussions on how to proceed with several of the activities that were identified in this section of the plan.

In 2019, PRLAC completed its 18th year of regular water testing on the Pemi and three of its tributaries. Water quality testing is in concert with NHDES' Volunteer River Assessment Program (VRAP). Testing takes place at 9 stations from Bristol to Thornton, and runs from April into September. Tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature and chloride; all key elements in assessing overall river health. Periodic tests are also made for E coli, total phosphorus and nitrogen at popular recreation sites on the river.

The five PRLAC volunteer members that participated in water sampling travelled over 500 miles in their own vehicles and contributed many hours of their own time to participate in this activity. The analytical results of the quality indicators show that water quality continues to be good, with the only exception being a lower than neutral pH at the majority of the sites tested. Historically, the pH levels show a tendency to be slightly acidic and below NHDES limits for water quality standards. Although the pH levels in 2019 were not any different from previous years, all other indicators were fine and consistent with the Pemi's historical profile, and the river remains in great shape. The full results of our testing are analyzed and posted on NHDES website (<https://www.des.nh.gov/organization/divisions/water/wmb/vrap/pemigewasset/index.htm>).

In mid-May SkiFanatik's hosted a river clean-up event with a good turnout of 20 people. They provided free kayak/canoe rental and shuttle services for anyone who agreed to pick up trash along the river from Memorial Bridge (Robins Nest Road) in Thornton to Branch Brook Campground in Camp-ton. Refreshments and a 50/50 raffle followed the paddling. Consider joining us for the Pemi River Clean-Up Day in 2020! Focus in 2020: As mentioned earlier, PRLAC will return to work on several goals described in the 2013 Pemigewasset River Corridor Management Plan. Four years ago, the focus

was stormwater runoff and its implications, and we shall continue to focus on this with every permit application we review. Stormwater runoff is already creating problems in our region such as flooding, erosion, and non-point source pollution. We have also started the process of prioritizing additional work for the 2020 calendar year. This will likely include a return to seeking an update/revision to the "Pemigewasset River Corridor Management Plan". We anticipate that it may take up to two years to obtain the funds, identify the necessary resources, contemporize and then update and republish this valuable document. Lastly, PRLAC will be operating under new DES rules for how the state's Local Advisory Committees will respond to development along the identified river corridors. It may take some time to integrate those rules and operate under new scope and time requirements that DES now places on us.

This year PRLAC welcomed four additional members, and we continue to engage our river corridor communities. Each of the PRLAC towns may appoint up to 3 members to the Committee, and representation is encouraged.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November; usually at Plymouth's Pease Public Library. All are encouraged to attend, and you can find out more information from the following website: <http://www.lakesrpc.org/prlac/prlacindex.asp>.

William Bolton, Chair  
PRLAC

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### TAPPLY-THOMPSON COMMUNITY CENTER (TTCC)

2019 was a year full of projects, activities and events. Our gym renovation project was completed during the winter and what a difference it has made. It was no easy feat to replace all the old boards but with lots of volunteer labor and great contractors we made it happen. Our youth baseball & softball program raised funds to install seating along the 3rd base line, installed irrigation and made improvements to the field at Wells Field. We were also able to purchase new sports equipment for soccer and basketball. Four new programs have been added to our offerings that now include Fall Trail Running, Irish Dance, soccer nights at the High School and Roller Fitness.

Our Teen Council consisted of 35 High School students and they provided many special activities such as Parent Nights Out, 4th & 5th Grade Bash, Teen Dances, Haunted Basement and support at all sports programs and fundraisers.

We celebrated our 65th year of Santa's Village this year with 1,043 in attendance. This program is a "Wink" Tapply original and is a tradition for families around the Lakes Region and beyond. It takes over 100 volunteers to do the scene set up, crafts, date the ornaments, bake the cookies and greet over 1,100 guests each year. We also interview 4th & 5th grade students for the coveted job of being one of Santa's elves! They fill out applications, attend an interview, receive a letter of acceptance and Elf Manual and attend trainings leading up to the big event. This is real world experience and a treasured memory for these youth throughout their lives.

Our 13th Annual Westward Bound Teen Expedition traveled to South Dakota and Colorado. They visited Mount Rushmore, Crazy Horse Monument, Deadwood, Badlands National Park, Rocky Mountain National Park and Custer State Park. These youth spend 6 months planning their trip and also receive a 1/2 credit for High School for their participation.



## TTCC (cont.) /TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. (TCCAP)

We are so fortunate to have the support of our many donors, team sponsors, and volunteers. You are helping to provide a safe, nurturing environment filled with opportunity to try new activities, a wide variety of sports and supportive, caring staff. With your help we were able to provide over \$29,000 in youth program scholarships so that no child is denied the opportunity to recreate with us. In a time when volunteerism is down nationally we are so fortunate to thrive with so many people willing to give of their time and energy to make our programs successful. It truly takes a community to provide our recreational program and our Newfound Community is incredible! The TTCC Staff wishes everyone a Happy & Healthy 2020!



Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provide households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2018; July 1, 2018 – June 30, 2019, Community Contact Offices throughout Coos, Carroll and Grafton Counties provided services to 6,051 households through \$5.8MM in Fuel Assistance, \$2.3MM in Electric discounts, \$1.6MM in Weatherization, and \$513,000 in food value distributed to local food banks; totaling \$10.2MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coos, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sincerely,

Sarah Wight  
Division Director  
Energy Assistance Services

## UNH COOPERATIVE EXTENSION



**University of New Hampshire**  
Cooperative Extension

### UNH COOPERATIVE EXTENSION

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas; Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Judith Hull joined the staff in March. Judith's work supports the Grafton County Master Gardeners who offer education to community members with science-based gardening guidance.
- Michal Lunak collaborated with colleagues to host farm safety trainings, a New Hampshire Veterans in Agriculture workshop, and webinars on changes in tax laws.
- Mary Choate taught several food safety classes, including ServSafe® to 89 restaurant and healthcare staff and S.A.F.E. to 110 restaurant, food pantry, childcare, elder care and camp staff.
- Heather Bryant worked with partners across NH, VT and ME to complete a USDA SARE funded multi-year multi-location research and education project looking at fertility and pest management options in high tunnel tomatoes.
- Geoffrey Sewake completed the pilot of the Downtowns & Trails Program in Bristol, which examined ways to better catalyze the community's village center and multiuse trail that connects to Newfound Lake.
- Jim Frohn conducted 58 woodlot visits covering 7600 acres, and referred 36 landowners, owning 2514 acres, to consulting foresters.
- Under the guidance of Donna Lee, 86 screened 4-H leaders worked with 224 youth (ages 5-18) on projects which enhanced their personal development and increased their life-skills.
- Lisa Ford, taught more than 450 youth, adults, and seniors in a variety of nutrition education and food security lessons throughout Grafton County.

Respectfully submitted:

Donna Lee, County Office Administrator

# **APPENDICES**

### Section 32:1

**32:1 Statement of Purpose.** – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

**Source.** 1993, 332:1, eff. Aug. 28, 1993.

### Section 32:5

#### **32:5 Budget Preparation.** –

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropria-

tions affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.  
(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.  
(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;

(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget



committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body or the budget committee adopted under RSA 32:14 may, on its own initiative, require that the tallies of its votes be printed next to the affected article.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may each vote

on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff. June 15, 2004; 238:12, eff. Aug. 10, 2004 at 12:01 a.m. 2007, 305:1, eff. Sept. 11, 2007. 2009, 2:1, eff. Feb. 20, 2009. 2010, 90:1, eff. July 24, 2010. 2012, 6:1, eff. May 21, 2012; 217:1, eff. July 1, 2013. 2014, 190:7, eff. Sept. 9, 2014. 2018, 246:1, eff. Aug. 11, 2018.

## Section 32:16

### **32:16 Duties and Authority of the Budget Committee. –**

In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.

II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget

committee.

III. To conduct the public hearings required under RSA 32:5, I.

IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 2004, 219:4, eff. Aug. 10, 2004.

### Section 32:17

**32:17 Duties of Governing Body and Other Officials.** – The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.

**Source.** 1993, 332:1, eff. Aug. 28, 1993.

## APPENDIX B – RSA 40

### SECTION 40:12

**40:12 Definition.** – In this subdivision “local political subdivision” means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting.

**Source.** 1995, 164:1, eff. July 31, 1995.

### Section 40:13

#### 40:13 Use of Official Ballot. –

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.  
II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the

meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The “budget submission date” as defined in RSA

273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA

32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision’s governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village



district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or

amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Word-ing shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form: “Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?” In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: “Are you in favor of the adoption of Amendment No. \_\_\_ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?”

IX. (a) “Operating budget” as used in this subdivision means “budget,” as defined in RSA 32:3, III, exclusive of “special warrant articles,” as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) “Default budget” as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. In calculating the default budget amount, the governing body shall follow the statutory formula which may result in a higher or lower amount than the proposed operating budget.

(c) “Contracts” as used in this subdivision means contracts previously approved, in the amount so approved, by the

legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed and presented for questions and discussion at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The line item details for changes under subparagraph (2) shall be available for inspection by voters. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year's operating budget;
- (2) Reductions and increases to the previous year's operating budget including identification of specific items that constitute a change by account code, and the reasons for each change ;
- (3) One-time expenditures as defined under subparagraph IX(b); and
- (4) Reductions for eliminated positions and benefit expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:  
 "Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ \_\_\_\_\_?"

Should this article be defeated, the default budget shall be \$

\_\_\_\_\_, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate

ate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5.

**Source.** 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013. 2014, 7:1-4, eff. July 5, 2014; 190:1-3, 8-10, eff. Sept. 9, 2014. 2018, 241:1, 2, eff. Aug. 11, 2018; 313:1, 2, eff. Aug. 24, 2018.

### APPENDIX C – RSA 31

#### Section 31:95-h

##### 31:95-h Revolving Funds. –

I. A town may, by vote of the legislative body, establish a revolving fund. Each revolving fund shall be limited to one of the following purposes:

- (a) Facilitating, maintaining, or encouraging recycling as defined in RSA 149-M:4;
- (b) Providing ambulance services, or fire services, or both;
- (c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects, or for any other public safety purpose deemed appropriate by the municipality;
- (d) Creating affordable housing and facilitating transactions relative thereto;
- (e) Providing cable access for public, educational, or governmental use;

(f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F; or

(g) Facilitating transactions relative to municipal group net metering.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

**Source.** 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013. 2017, 95:1, eff. Aug. 7, 2017. 2018, 30:1, eff. July 14, 2018; 58:1, eff. July 24, 2018.

# APPENDIX D - CAPITAL IMPROVEMENTS PROGRAM WORKSHEET

FINAL REVISION UPDATE										sheet 1 of 2										
1 December 11, 2019																				
Equipment/Project Name	Fund Balance	Priority	Current Model	Life	Replacement Year	Funding Source	Replacement Cost	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
5-POLICE																				
6-Police Cruiser Capital Reserve Fund	\$5,941.30	1	-	-	-	AP/EF		50,000.00	50,000.00	44,000.00	50,000.00	52,000.00	52,000.00	52,000.00	54,000.00	54,000.00	55,000.00	56,000.00	56,000.00	56,000.00
7-Police Cruiser 1 - Sedan - Chief		7	2016	6 Yr.	2024	CR	\$52,000.00		50,000.00											
8-Police Cruiser 2 - SUV - R9 Unit		7	2019	6 Yr.	2019	CR	\$50,000.00													
9-Police Cruiser 3 - SUV - Patrol		7	2017	6 Yr.	2023	CR	\$52,000.00													
10-Police Cruiser 4 - SUV - Patrol		7	2016	6 Yr.	2022	CR	\$52,000.00						52,000.00					56,000.00		
11-Police Cruiser 5 - Sedan		7	2013	6 Yr.	2020	CR	\$50,000.00			50,000.00										
12-Police Cruiser 6 - SUV - Patrol		7	2016	6 Yr.	2021	CR	\$50,000.00				50,000.00					54,000.00				
13-Police Cruiser 7 - SUV - Detail / Spare		7	2018	5 Yr.	2023	CR	-	48,000.00												
14-Police Cruiser 8 - Sedan - Enforcement		4	2004	-	-	CR														
PUBLIC WORKS																				
17-PW Equipment Capital Reserve Fund	\$335,149.97	1	-	-	-	AP		280,000.00	280,000.00	85,000.00	85,000.00	86,000.00	86,000.00	95,000.00	95,000.00	95,000.00	120,000.00	120,000.00	120,000.00	120,000.00
18-Wheel Dump Truck		7	2014	15 Yr.	2029	CR	\$170,000.00													
19-Wheel Dump Truck		7	2019	15 Yr.	2034	LP/CR	\$140,000.00		150,000.00				150,000.00							
20-Wheel Dump Truck		7	2008	15 Yr.	2023	CR	\$150,000.00													
21-F-550 Truck		7	2015	8 Yr.	2023	CR	\$130,000.00				130,000.00								150,000.00	
22-F-550 Truck		7	2017	8 Yr.	2025	CR	\$140,000.00							140,000.00						
23-34 ton Pickup		7	2011	10 Yr.	2021	CR	\$85,000.00													
24-Backhoe		7	2014	12 Yr.	2026	CR	\$100,000.00		52,000.00											
25-Grader (may not be required)		4	1986	30 Yr.	-	CR	\$250,000.00													
26-Vacuum Truck		4	1988	20 Yr.	-	CR	\$200,000.00													
27-2001 Front End Loader		7	2001	18 Yr.	2019	LP/CR	\$200,000.00			200,000.00										
28-Bucket Truck		4	-	-	-	-	-	9,000.00												
29-UTV		7	2017	15 Yr.	2032	CR	\$15,000.00													
30-Vibratory Roller (new item)		4	-	-	-	-	-													
31-Rubber Tire Excavator (new item)		4	-	-	-	CR	\$80,000.00													
32-Highway Garage Upgrades		1	-	-	-	AP	\$20,000.00			20,000.00										
33-Sidewalk Paving		7	2018	5 Yr.	2024	AP	\$200,000.00						200,000.00							
34-Transfer Station Improvements		2	-	-	-	AP/CR	\$287,212.00	287,210.00												
35-Road Paving		7	-	-	Yearly	AP	\$250,000.00			300,000.00	300,000.00	300,000.00	300,000.00	350,000.00	350,000.00	350,000.00	350,000.00	400,000.00	400,000.00	400,000.00
FIRE																				
37-PD Equipment Reserve Fund	\$152,282.60	1	-	-	-	AP			75,000.00	75,000.00	75,000.00	75,000.00	86,000.00	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00
38-Ladder Truck		7	2009	25 Yr.	2034	CR	\$500,000.00													
39-Engine 4		7	2015	25 Yr.	2040	CR	\$500,000.00													
40-Engine 2		7	2006	25 Yr.	2031	CR	\$550,000.00													
41-Ambulance 1		7	2012	12 Yr.	2024	EF	\$300,000.00							300,000.00						
42-Ambulance 2		7	2019	12 Yr.	2031	EF	\$300,000.00	280,000.00												
43-Command Vehicle		7	2016	10 Yr.	2026	CR	\$60,000.00													
44-Forestry Truck		4	2016	-	-	-	-													
45-Rescue Unit Truck		4	1993	25 Yr.	-	-	-													
46-Power Stretcher		4	-	10 Yr.	2019	AP	\$18,000.00	10,100.00												
47-Radios		7	-	10 Yr.	2031	AP	\$50,000.00				30,000.00	30,000.00	30,000.00							
48-Hydraulic Tools / Set 1		7	2016	15 Yr.	2031	AP	\$50,000.00													
49-Hydraulic Tools / Set 2		7	2016	15 Yr.	2031	AP	\$50,000.00													
50-SCBA Masks		7	2010	10 Yr.	-	AP/OT	\$54,000.00													
51-SCBA Air Compressor		7	2010	15 Yr.	-	AP/OT	\$39,000.00													
52-Space Needs		5	-	-	-	-	\$750,000.00	25,000.00												
TOWN GENERAL																				
56-Public Safety Building		5	-	-	-	BD	\$2,000,000.00					75,000.00	160,000.00	160,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
57-Water Street Recreational Facility		1	-	-	-	AP/OT	\$235,300.00													
58-Central St paving and sidewalks		1	-	-	-	AP/OT	\$13,399.00	13,398.00												
59-Town Building Maintenance Fund	\$16,728.33	1	-	-	-	CR	\$20,000.00	5,000.00		5,000.00										
PARKS																				
61-Master Plan Update / Landscape Architect		5	-	-	-	AP														
62-Improvements		1	-	-	-	AP				20,000.00										
CAPITAL SPENDING																				
65-Capital Spending							\$28,659.00	\$28,659.00	\$28,659.00	719,000.00	720,000.00	714,000.00	804,000.00	1,424,000.00	715,000.00	815,000.00	817,000.00	857,000.00	867,000.00	867,000.00
66-Total Offsetting Revenues (from line 108)							\$16,399.00	\$16,399.00	260,000.00	260,000.00	190,000.00	127,000.00	212,000.00	212,000.00	64,000.00	164,000.00	164,000.00	386,000.00	386,000.00	386,000.00
67-Total Capital Spending less offsetting revenue							\$12,260.00	\$12,260.00	\$53,000.00	\$53,000.00	\$50,000.00	\$67,000.00	\$67,000.00	\$725,000.00	\$725,000.00	\$724,000.00	\$753,000.00	\$801,000.00	\$801,000.00	\$801,000.00

# APPENDIX D - CAPITAL IMPROVEMENTS PROGRAM WORKSHEET

68	December 31, 2019	REVISION UP sheet 2 of 2	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
69	Equipment Project Name	NOTES															
70	DEBT PAYMENTS																
71	Town Office Renovations Principal						54,742.30	54,749.30	58,921.03	61,131.19	63,426.61	66,900.38	68,248.59	70,829.70	73,486.93	76,240.87	
72	Town Office Renovations Interest						24,359.29	22,311.39	20,178.96	17,869.40	15,743.98	13,300.21	10,351.00	8,270.89	5,614.06	2,889.40	
73	Treatment Plant Upgrade Principal (loan from USDA thru 2039)		9,000.00				11,000.00	9,800.00	11,000.00	11,000.00	12,000.00	12,000.00	13,000.00	13,000.00	13,000.00	14,000.00	15,000.00
74	Treatment Plant Upgrade Interest (loan from USDA thru 2039)		14,573.50				13,965.50	13,534.50	13,067.50	12,592.50	12,017.50	11,417.50	10,782.50	10,227.50	9,752.50	9,257.50	9,000.00
75	Waste Water chloridechlor Principal (thru 2033)		6,000.00				6,000.00	6,000.00	6,000.00	6,000.00	7,000.00	8,000.00	8,000.00	8,000.00	8,000.00	9,000.00	9,000.00
76	Waste Water chloridechlor Interest (thru 2033)		5,636.50				5,336.50	5,086.50	4,824.50	4,544.50	4,194.50	3,829.50	3,429.50	3,029.50	2,762.50	2,312.50	
77	Central Square Project Interest Payment		27,166.65				27,166.65	27,166.65	27,166.65	27,166.65	27,166.65	27,166.65	27,166.65	27,166.65	27,166.65	27,166.65	
78	Central Square Project Interest Payment		6,900.50				5,529.50	4,830.00	4,140.00	3,450.00	3,450.00	2,970.00	1,380.00				
79	Library Addition Principal Payment		8,400.00				8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	
80	Library Addition Interest Payment		8,400.00				8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	
81	Engine 44 Replacement Principal (warrant article passed in 2014 payment 2015 thru 2021)		64,065.00				67,550.00	69,077.00	1,069.00								
82	Engine 44 Replacement Interest (warrant article passed in 2014 payment 2015 thru 2021)		6,900.00				3,200.00	1,364.00									
83	Engine 44 Replacement Interest (warrant article passed in 2014 payment 2015 thru 2021)		27,467.00				20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	
84	Sidewalk Tractor Lease Payment		268,716.15				332,536.66	329,596.16	297,224.16	165,096.16	145,229.24	143,884.24	142,889.24	142,889.24	142,889.24	142,889.24	36,340.00
85	Total Debits																
86																	
87																	
88																	
89	OFFSETTING REVENUES																
90	Kelley Park Equipment Fund																
91	Police Officer Retirement Fund																
92	Police Officer Retirement Fund																
93	Police Officer Retirement Fund																
94	Police Officer Retirement Fund																
95	Police Officer Retirement Fund																
96	Police Officer Retirement Fund																
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129	Police Officer Retirement Fund																
130	Police Officer Retirement Fund																
131	Police Officer Retirement Fund																
132	Police Officer Retirement Fund																

Fund Code Key	Abbr.
Access Fee	AF
Appropriation	AP
Capital Reserve	CR
Encumbered	EN
Enterprise Fund	EF
Grant	GT
Impact Fee	IF
Lease Purchase	LP
Public Donation	PD
User Fee	UF

Priority	Abbr.
Urgent	1
Necessary	2
Desirable	4
Premium	5
Inconsistent	6
Scheduled Replacement	7

## PUBLIC NOTICE

Pursuant to RSA 674:39-aa (see below) lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district or any other municipality, shall at the request of the owner, be restored to their premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

The request is submitted to the governing body prior to December 31, 2021.

No owner in the chain of title voluntarily merged his or her lot. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

### **674:39-aa Restoration of Involuntarily Merged Lots. –**

*I. In this section:*

*(a) “Involuntary merger” and “involuntarily merged” mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.*

*(b) “Owner” means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.*

*(c) “Voluntary merger” and “voluntarily merged” mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.*

*II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:*

*(a) The request is submitted to the governing body prior to December 31, 2021.*

*(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.*

*III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.*

*IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.*

*V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.*

*VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner’s request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.*

**Source.** 2011, 206:4, eff. July 24, 2011. 2016, 327:2, eff. Aug. 23, 2016.

