

Minutes

Bristol Select Board

April 20, 2017

Present: Select Board members: JP Morrison, Rick Alpers, Les Dion, Paul Manganiello, Don Milbrand, and Town Administrator Nik Coates.

Absent:

Others Present: Chief LaRoche, Chief Lewis, Raymah Simpson, Mark Bucklin, and members of the public.

The meeting opened at 4:34PM.

Mr. Manganiello made a motion to go into non-public session under RSA 91-A:3 II(a), (b), and (c), seconded by Mr. Milbrand. A roll call vote was held. The Board voted 5-0 in favor of the motion. Mr. Milbrand made a motion to come out of non-public, seconded by Mr. Manganiello. A roll call vote was held. The Board voted 5-0 in favor of the motion.

Minutes: Mr. Milbrand made a motion to seal the non-public minutes from April 20, 2017, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

Mr. Manganiello made a motion to approve the public and non-public minutes from April 6, 2017 as written, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

Consent Agenda: Mr. Manganiello made a motion to approve the consent agenda dated April 20, 2017, to include the items named therein, seconded by Mr. Milbrand. Mr. Manganiello made a motion to exclude from the consent agenda the fire alarm contract. The motion was seconded by Mr. Milbrand. The Board voted 5-0 in favor of the amendment. The Board voted 4-0-1 in favor of the motion to approve the consent agenda as amended.

Recognition of Bob Patten: The Board presented a Certificate of Appreciation to Mr. Patten for his 54 years of service with the Bristol Fire Department.

Deeding: Town Clerk/Tax Collector Raymah Simpson handed out a list of properties to the Board. The Board was updated on agreements with the property owners and the Tax Collector. The Board will meet to sign the waivers on April 27, 2017 at 4:30PM.

Water/Sewer Department: Mr. Milbrand made a motion to approve the current company for sewage collection and inspections and to waive the current purchasing policy for this. The motion was seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

Mr. Milbrand made a motion to approve purchase order #3742 for the dewatering system, seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

Merrimack Street Update: Mr. Alpers informed Mr. Elders that members of the Select Board went to look at the property. Colin Brown also looked at things. Mr. Coates commented Mr. Brown did say that the road goes from 2 to 3 rods wide right around this property. The curb in questions is in the town's right of way. Mr. Elders commented that he is not arguing the right of way and that he just wants the curb removed so he can plow. Mark Bucklin commented that typically 20 feet is left as an opening at driveways but that he hasn't measured this driveway. Mr. Alpers asked if Mr. Elders would be okay if half the curb is removed from the stone wall to where the property begins. Mr. Elders would be okay with this. Mr. Bucklin commented that if the property has two driveways he would allow forty feet for the driveway and will measure out the forty feet to see how close it comes to the curb. Mr. Alpers responded that it should be marked out and measured then the Board will make a decision.

Public Safety: Mr. Alpers commented that there was a Facebook post by the Police Department regarding needles found at the park and that there has been some concern with the information that was being sent out. Chief Lewis commented that a factual statement was sent out and the Police Department has the authority to do so. There was no opinion on the politics that came into play. The facts that are posted are for public safety awareness and that the Police and Fire Departments are doing all that's possible to curb any dangers. Chief LaRoche sent a memo in support of the Police Department's efforts of public safety. Mr. Alpers opened this discussion for public comment. Deb Naro from CADY commented that a vital way to prevent any tragedy is to raise public awareness. Ms. Naro said that CADY can launch a messaging campaign regarding the hypodermic needle epidemic. Mr. Alpers replied that it would be great if CADY works with the Police and Fire chiefs and the superintendent of schools on this.

Fire Department Update: Chief LaRoche informed the Board that calls are up 5%. The budget is doing well with 23% expended. There was a backing incident with the ladder truck. There was significant cosmetic damage but operationally it is fine. Mr. Morrison asked if a special license is needed to drive a fire truck. Chief LaRoche replied that no the state does not require on as they are not classified as commercial vehicles. The ambulance contract formula was established in 2008 and this will be looked at this year. Chief LaRoche would like to have a formal presentation on EMS services and the ambulance formula with the Board in late June or early July. Chief LaRoche recommended that the contracts with the three towns be signed.

Mr. Milbrand made a motion to accept the ambulance contract with the three towns as submitted, seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

Parking Challenges: Mr. Coates informed the Board that he had aerial maps of downtown printed and asked if the Board would be open to looking at opportunities to reconfigure streets to one way or to look at re-angled parking. Mr. Alpers commented that Lakes Region Planning Commission did a parking study of the downtown in 2015 to help with this. Mr. Alpers suggested that there may be parcels that can be turned into a parking lot.

Highway Department Updates: Mr. Bucklin informed the Board that summer hours will start next week and the crew will start sweeping the downtown. Mr. Bucklin commented that the state will be paving

West Shore Rd. and they have to put tip downs on all the crosswalks. There are no sidewalks at some of the cross walks and some may have to be moved.

Special Election: Mr. Alpers informed the Board that the town has conferred with all the towns who share the state representative. The towns are Alexandria, Bridgewater, Grafton, and Ashland. These towns have all expressed that they have no interest in having a special election. Bristol needs to make a final decision. Mr. Manganiello asked when the next election for the state representative would be. Mr. Alpers replied that it would be held in November 2018. Mr. Milbrand commented that Bristol still has two other representatives and a senator. Mr. Manganiello commented that he has received 5 or 6 emails asking for a special election. Mr. Alpers commented that the town would have to hold a primary and a general election.

Mr. Milbrand made a motion that Bristol not ask for a special election, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

Police Department Updates: Chief Lewis informed the Board that he has a purchase order for a 2017 Ford police cruiser from Irwin Automotive Group. Chief Lewis also got quotes from Meredith Ford and Grappone. Chief Lewis is recommending purchasing the vehicle from Irwin Automotive in the amount of \$28,970. Chief Lewis commented that the current town car is having issues and this will be replaced by the 2010 Ford Expedition which has approximately 154,000 miles. The current town car would become the police detail car for now. Chief Lewis did say during the budget process that this year he would not be able to wait to purchase a cruiser. Mr. Manganiello commented that he thought that the Board was going to have a discussion before purchasing a cruiser and wants to know if there is any urgency in purchasing a vehicle or if it can wait a few months. Mr. Morrison asked if this is a state bid and if there is a wait for production. Chief Lewis replied that it is a state bid and there is a six week build time. Mr. Milbrand commented that the purchase of a police vehicle is in the CIP report for this year. Mr. Milbrand asked if the vehicle is fully equipped at this price. Chief Lewis replied that it is not fully equipped and that would go out to bid.

Ms. Dion made a motion to approve purchase order #002765 in the amount of \$28,970 to Irwin Automotive for a new cruiser, seconded by Mr. Milbrand. The Board voted 4-1 in favor of the motion.

Chief Lewis informed the Board that he has a sole source bid for portable radios that come directly from Motorola.

Mr. Manganiello made a motion to approve the purchase of five portable radios from Motorola in the amount of \$24,311.85, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

Town Administrators Report:

Select Board Items: Mr. Morrison commented that in years past the outgoing Selectman became the Chair that year. This decision was traditionally made right after Town Meeting instead of making it a contested issue.

Public Comment:

Steve Favorite asked for clarification about the cruiser to be purchased. Mr. Alpers replied that the vehicle to be replaced changed and the SUV is staying as another vehicle had to be replaced due to mechanical issues. Mr. Alpers commented that the town car issue can be addressed during the next budget cycle.

Carol Lukeman commented on a Facebook post by the Police Department and that the number of calls reported in a 10 day period seems to be astronomical. Ms. Lukeman asked what a call entails. Mr. Alpers replied that she should sit with the chief and talk to him about this.

The Board recessed for consultation with Town Counsel at 8:40PM.

Mr. Milbrand made a motion to go enter into non-public session under RSA 91-A: 3 II (a), (b), and (c), seconded by Mr. Manganiello. A roll call vote was held. The motion carried by a vote of 5-0. Mr. Manganiello made a motion to come out of non-public session, seconded by Mr. Milbrand. A roll call vote was held. The Board voted 5-0 in favor of the motion.

At 9:15PM, Ms. Dion made a motion to adjourn, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

Respectfully submitted,

Wendy Costigan