

**Minutes  
Bristol Select Board  
November 13, 2019**

**Present:**

Chair Les Dion, Vice Chair Don Milbrand, Rick Alpers and Wayne Anderson.

**Absent:**

J.P. Morrison.

**Others Present:**

Town Administrator Nik Coates (4:15PM) and Finance/HR Director Bob Blanchette.

**Call to Order:**

Ms. Dion called the meeting to order at 4:10PM at the Town Office.

**Consent Agenda and Manifests:**

Mr. Milbrand made a motion to approve the consent agenda and manifests dated November 13, 2019, to include the items named therein, seconded by Mr. Anderson. There was no discussion. The Board voted 4-0-0 in favor of the motion to approve the consent agenda and manifests.

**2020 Budget Work Session:**

Mr. Coates and Mr. Blanchette highlighted sections of the budget which Board members reviewed. The Board asked various questions about what was included in lines and what spending would look like in the 2019 budget by year end. The Board asked Mr. Coates and Mr. Blanchette to work with the Department Heads to tighten their budgets in time for the Board meeting next week.

**Select Board Items:**

Mr. Anderson asked Mr. Coates to invite Police Chief Jim McIntire to attend an upcoming meeting to discuss the billing process for Police details.

**Adjournment:**

Mr. Milbrand made a motion to adjourn the meeting at 6:00pm, seconded by Mr. Alpers. The motion passed by a vote of 4-0-0.

Respectfully Submitted,

Nicholas J. Coates (Nik)