

**Minutes  
Bristol Select Board  
September 5, 2019**

**Present:** Select Board members: Chair Les Dion, Vice Chair Don Milbrand, JP Morrison, Rick Alpers, Wayne Anderson, and Town Administrator Nik Coates.

**Absent:**

**Select Board Work Session:** The Select Board met with Police Chief McIntire and Fire Chief LaRoche at 5:00 PM.

**Non-Public Session:** Mr. Milbrand made motion to enter nonpublic session per RSA 91-A, II (b) and (c) at 5:55 PM. Seconded by Mr. Alpers. Roll call vote taken. 5-0 in favor, motion carried. Motion made by Mr. Milbrand to leave nonpublic session at 5:55 PM. Seconded by Mr. Alpers. Roll call vote taken. The Board voted 5-0 in favor, motion carried.

**Public Session:** Chair Dion opened the public meeting at 6:00 PM with Mr. Milbrand leading the Pledge of Allegiance.

**Others Present:** Mark Bucklin, Highway Superintendent; James McIntire, Police Chief; Ben LaRoche, Fire Chief; Rob Glassett, Fire Department Lieutenant; Matt Stanley, General Manager for Central Rivers Power; resident Bill Dowey; Boake Morrison; and other members of the public.

**Consent Agenda:** Mr. Milbrand made a motion to approve the consent agenda dated September 5, 2019, to include the items named therein, seconded by Mr. Alpers. There was no discussion. The Board voted 5-0 in favor of the motion to approve the consent agenda.

**Introduction of Central Rivers Power General Manager Matt Stanley:** Matt Stanley, General Manager of Central Rivers Power attended the meeting to introduce himself to the Select Board. Central Rivers Power now manages Ayers Island Hydro. He extended the Fire and Police Chiefs an offer to tour the facility. He also offered training or a discussion with them if they had any questions on collaboration of the Emergency Action Plan (EAP) for the dam. Mr. Stanley extended the dam tour offer to the Select Board who expressed interest.

Chair Dion thanked Mr. Stanley for attending the meeting and asked if there were any questions. Resident Bill Dowey asked if there were scheduled water releases which would be beneficial for a kayak festival. Mr. Stanley replied that there are mandated releases and that he would forward Mr. Dowey the schedule. Currently the river is being lowered in order to do maintenance at the dam. Central Rivers Power is exploring solar projects to offset their energy consumption and are interested in talking with the Town on possible future collaboration. Boake Morrison asked Mr. Stanley about tax rates for the property. Chair Dion said this would be addressed at a later time as tax bills have not gone out yet.

**Transfer Station & Recycling Planning:** Town Administrator Nik Coates, Highway Superintendent Mark Bucklin, and Town Clerk Raymah Simpson met to update the Transfer Station ordinance and Fee Schedule. Their proposed ordinance keeps much of what is already in place and adds hours of operation, nonacceptable materials, Household Hazardous Waste Day information, and further defines acceptable material. A section on obtaining dump permits at the Town Clerk/Tax Collector office and at the Transfer Station was added as well as a section on quantity limits. Other updates included the issuance of penalties for violations being extended to a designated Transfer Station attendant and

permit types/pricing. Discussion on the proposed changes to the ordinance and the Fee Schedule followed. Pricing changes for the Fee Schedule were worked out and agreed upon. Penalties for violations were also discussed.

Northeast Resource Recovery Association (NRRA) did get a price of \$105/Ton for recycling material through a company in Portland, ME. They are still working on finding a company and price for hauling. Boake Morrison offered his advice on recycling. Mr. Dowey asked about recycling cardboard. Aspects of recycling cardboard were discussed. It was decided to contact the City of Laconia DPW and Dollar General on cardboard recycling and possibly purchasing a cardboard bailer. The Select Board agrees that recycling is the right thing to do but must consider the financial implications of the practice. Further discussion followed with comments from the public.

**Fire Department Bucket Truck Purchase:** Fire Lieutenant Rob Glassett presented the Select Board with information on a used bucket truck and requested their approval of the purchase. The truck is a 1993 International with 23 thousand miles on it. It is in very good condition and has an asking price of \$9,000. He spoke with Mark Bucklin, Highway Superintendent who said the Highway Department would be able to use the truck as well. Mr. Glassett proposed he and Mr. Bucklin look at the truck and if it is acceptable, purchase it for the asking price. It was agreed the potential purchase would come out of the Highway Capital Reserve fund and stored at the Highway Department. Mr. Alpers made a motion to approve the purchase of the 1993 International bucket truck not to exceed \$9,000 to be taken from the Highway Capital Reserve fund pending inspection and approval from Mark Bucklin and Rob Glassett. Mr. Milbrand seconded the motion. The Board voted 5-0-1 in favor, motion carried.

**Town Administrator's Report:** Sunset Heights Roads Acceptance Request: A quote for paving was received and will be given to the residents. They will be asked to attend the next Select Board meeting.

**Energy Committee Update:** Energy Committee Chair Paul Bemis updated the Select Board on the proposed solar project at the Water and Sewer Department. Two responses were received to their request for proposals. The amount of anticipated electricity generated would be enough to power the Water and Sewer buildings and possibly the new Town Offices and the Police Department. The project would be located on a two-acre site at the Water and Sewer Department and require the removal of some trees. The array would be set up for future battery hook up. Mr. Anderson asked if there was a component for decommissioning the site for end of use. Mr. Bemis informed him that the system is scheduled to last for 25 years though it could last longer or be refreshed. Further discussion followed and it was decided to have Mr. Bemis give another update at the next Select Board meeting.

**Select Board Items:** Mr. Alpers thanked all the committees and departments involved with Old Home Day. He added that the event was fantastic.

**Public Comments:** Mr. Dowey asked about a mill grinding stone for Mill Stream Park and was told the Select Board was aware of the possibility. A member of the public asked if there was a spot to back up a pickup truck to empty its trash at the dump. Mr. Bucklin responded that a truck can pull up next to the receptacle but cannot back up to it.

Motion made by Mr. Alpers to enter nonpublic session per RSA 91-A, II (b) and (c) at 7:55 PM. Seconded by Mr. Milbrand. Roll call vote taken. 5-0 in favor, motion carried. Motion made by Mr. Alpers to leave nonpublic session at 8:35 PM. Seconded by Mr. Milbrand. Roll call vote taken. The Board voted 5-0 in favor, motion carried. Motion made by Mr. Alpers to seal the nonpublic minutes. Seconded by Mr.

Milbrand. Roll call vote taken. 5-0 in favor, motion carried. Motion made by Mr. Alpers to adjourn public meeting at 8:36 PM, seconded by Mr. Milbrand. 5-0 in favor, motion carried.

Respectfully submitted,

Wendy Smith