

**Minutes
Bristol Select Board
April 4, 2019**

Present: Select Board members: Chair Les Dion, Vice Chair Don Milbrand, Wayne Anderson, Rick Alpers, and Town Administrator Nik Coates.

Absent: JP Morrison

Nonpublic Session: Motion made by Mr. Milbrand to enter nonpublic session per RSA 91-A:3, II (c) at 5:35 PM. Seconded by Mr. Alpers. Roll call vote taken. 3-0 in favor, motion carried. Mr. Anderson arrived at 5:45 PM. Motion made by Mr. Alpers to leave nonpublic session at 6:15 PM. Seconded by Mr. Milbrand. Roll call vote taken. The Board voted 4-0 in favor, motion carried.

Public Session: The public meeting was opened at 6:17 PM with Highway Superintendent Mark Bucklin leading the Pledge of Allegiance. Mr. Milbrand motioned to seal the nonpublic minutes, seconded by Mr. Alpers. The Board voted 4-0 in favor, motion carried.

Others Present: Highway Superintendent Mark Bucklin and Town Clerk Raymah Simpson.

Minutes: Mr. Alpers made a motion to approve the minutes of March 21, 2019 as written, seconded by Mr. Anderson. No discussion followed. The Board voted 4-0 in favor, motion carried.

Consent Agenda: Mr. Milbrand made a motion to approve the consent agenda dated April 4, 2019, to include the items named therein, seconded by Mr. Alpers. No discussion followed. The Board voted 4-0 in favor of the motion to approve the consent agenda.

Unsealing of Nonpublic Minutes: Mr. Coates informed that Board that legal counsel has reviewed the sealed minutes and advised him that the nonpublic meetings of November 15, 2018 could be unsealed. Mr. Alpers made a motion to unseal the minutes of November 15, 2018. Mr. Milbrand seconded. There being no further discussion, the Board voted 4-0 in favor, motion carried.

Beach Ordinance/Sticker Changes: Proposed changes to the Beach Ordinance were suggested along with the possible instituting of placards instead of stickers. Town Clerk Raymah Simpson reported that her office has sold approximately 200 beach stickers since January 2019 and suggested waiting until next year to make any changes. She also feels stickers are better than placards and the proposal needs to be discussed more in depth. Ms. Dion added that day passes are available for second vehicles and further discussion followed. Mr. Alpers said we discussed this last year and still have no solution. Mr. Anderson suggested approaching the Catholic church near Avery Cross to see if they would want a kiosk in their parking lot for additional parking. Discussion ensued on whether the computer system used to sell beach stickers now can be used to track beach stickers sold by address. It was decided that Ms. Simpson and Deputy Clerk Christina Howe would get together with the Beach Supervisor, Deb Tivey and look at the proposed ordinance change and discuss possible solutions. Ms. Simpson will return to the May 16, 2019 Select Board meeting to present their recommendations.

Highway Department: Backhoe Vehicle Bids/Purchase: Highway Superintendent Bucklin distributed four quotes to the Select Board for backhoes. Three were for new backhoes and one was for a five-year old John Deere backhoe recently let off lease by the nearby NHDOT garage. The Highway Department

has borrowed this backhoe from the NHDOT garage before, the backhoe has been well maintained and would not need any new attachments. Its life expectancy would be approximately six years and comes with a one-year unlimited power train warranty. Mr. Bucklin will look into the price of a five-year warranty. Motion made by Mr. Alpers to approve the purchase of used John Deere tractor for \$48,000 pending review of extended warranty option by Town Administrator Coates prior to release of check. Seconded by Mr. Milbrand. There being no further discussion, the Board voted 4-0 in favor of the motion.

Mr. Alpers inquired on the status of the Transfer Station. Mr. Bucklin told him that one compactor has been installed and GMI will start paving as soon as the Highway Department is ready. Jersey barriers will be used to prevent residents from entering the closed areas. The old compactor will be removed as it is being traded in for a new one. The building needs electrical and a bathroom installed, this is planned to be completed before the summer starts. Mr. Alpers thought a video of the new disposal procedure and layout would be great to put on the website in order to educate the public and avoid confusion. After the boutique shop is closed and an opening date determined, that information will need to be conveyed to the public.

Mr. Alpers also asked about the bike path extension. Mr. Coates informed him that the state is processing our request and we should be receiving that soon. Paving and railing on the bridge will be done, with the paving being tied in with the Central Street overlay.

Mr. Bucklin suggested sending a letter soon to the Newfound Regional School District regarding plowing. Mr. Anderson brought up having a conversation with Superintendent Stacy Buckley first.

Bicentennial Dinner Invitation List: Ms. Dion will send the compiled list to the Bicentennial Committee. The Bicentennial concert will be held at the Newfound Regional High School on April 10th.

Town Administrators Report: Mr. Coates reminded the Board that there is a Select Board Work Session scheduled for April 10, 2019 at 2:00 PM. There will be a Fire Department architectural presentation followed by a goal setting meeting. He also informed the Board that credit cards will be accepted at the Town Clerk/Tax Collector office starting on May 1, 2019. The Water/Sewer Department is waiting for the new server to be installed before implementing credit card payments.

Wednesday morning packing and cleaning up for the move to the new Town Office is going well. The Cummings Beach project will be ready to start once the road restrictions have been lifted. Ms. Dion said that a tourist map is needed showing highlights and hiking trails. Mr. Coates input that town signage locations have been determined and three sign vendors will be contacted for quotes.

Select Board Items: Mr. Alpers asked about the signs being painted by Karen Bush and was informed that the beach sign has been done and the other signs are being started.

Ms. Dion brought up that Christina Goodwin wanted the Board to look at the 2019 general assessing contract. Ms. Goodwin recommended staying with the current contractor Commerford Nieder Perkins (CNP) for the pick-up process. She is working on an RFP to send out for general assessing work. Mr. Milbrand made a motion to continue with CNP for pick up and assessing needs for 2019. Mr. Anderson seconded. There being no further discussion, the Board voted 4-0 in favor, motion carried.

Mr. Coates added that the Select Board received a letter of appreciation from Representative Ned Gordon.

Public Comments: None

Mr. Anderson made a motion to adjourn public session at 7:15 PM, seconded by Mr. Anderson. The Board voted 4-0 in favor, motion carried.

Respectfully submitted,

Wendy Smith