

Minutes  
Bristol Select Board  
December 14, 2017

**Present:** Select Board members: Rick Alpers, Paul Manganiello, JP Morrison, Les Dion, Don and Town Administrator Nik Coates.

**Absent:** None

**Others Present:** Department Heads (public)

The meeting was opened at 1:30PM.

**AP and Payroll Manifests:**

Mr. Milbrand made a motion to approve the AP and Payroll manifests dated December 14, 2017, and Ms. Dion seconded. The Board voted 5-0 in favor of the motion.

**Supplemental Tax Warrant:**

The Board reviewed the Supplemental Tax Warrant for Newfound Meadows Housing Association that Land Use/Assessing Manager Christina Goodwin submitted. Calculations were presented regarding the Alternate Assessment that the Meadows receives, which is why she had to create another Warrant. The assessor reviewed her calculations and concurs. A letter will be sent to the Association to advise. Mr. Milbrand made a motion to approve the Supplemental Tax Warrant, and Mr. Manganiello seconded. The Board voted 5-0 in favor of the motion.

**Police Department Radio Expenditure Request:**

Lt. Kris Bean provided a memo to the Board explaining the need for the correct radio in the cruiser that had the wrong radio. The request is for a Motorola APX6500Li 100 Watt VHF Mobile Radio at a cost of \$3,367.12 plus \$80.00 for programming. The Police Details Revolving Fund was established for the purposes of purchasing equipment. Mr. Milbrand made a motion to approve the purchase and programming of the radio for a total of \$3,447.12 and for the funds to come from the Police Details Revolving Fund, and Mr. Manganiello seconded. The Board voted 5-0 in favor of the motion.

**Police Department Announcement:**

Mr. Alpers read the following announcement:

Instructed by the Town's legal counsel, the Bristol Board of Selectmen today appointed Chief David Cahill of the Sunapee Police Department as Bristol's temporary Interim Police Chief.

In order to complete pending matters before the Department, which cannot wait until appointment of a permanent Chief, to be in compliance with NH law, we are appointing Chief Cahill on an interim basis as the Bristol Police Chief.

Once such matters are addressed, Chief Cahill and the Town will terminate his status as Interim Police Chief in Bristol. This process could take Chief Cahill approximately two weeks. Chief Cahill will be compensated with a stipend in the amount of \$1,000 for assisting our town and department with this process.

We sincerely thank Chief Cahill for his help and assistance.

### **2018 Budget Work Session:**

The Board welcomed the Department Heads to the meeting to discuss their 2018 budget requests in order to assist the Board with putting together its budget.

The following decisions were made after reviewing the Department Heads budget requests:

01-4130-120 – Increase to \$3,000  
01-4130-121 – Decrease to \$0  
01-4140-131 – Increase to \$2,000  
01-4140-191 – Increase to \$1,000  
01-4140-625 – Decrease to \$3,000  
01-4152-810 – Decrease to \$500  
01-4155-210 – Decrease to \$406,409  
01-4194-344 – Decrease to \$1,500  
01-4194-345 – Decrease to \$3,500  
01-4194-410 – Decrease to \$10,000  
01-4194-411 – Decrease to \$7,000  
01-4195-651 – Decrease to \$5,500  
01-4197-837 – Decrease to \$3,500  
01-4210-190 – Decrease to \$15,000  
01-4210-430 – Decrease to \$0  
01-4210-433 – Decrease to \$2,000  
01-4210-550 – Decrease to \$2,000  
01-4220-432 – Decrease to \$6,000  
01-4312-394 – Decrease to \$0  
01-4324-366 – Decrease to \$165,000  
01-4522-820 – Decrease to \$20,000  
01-4651-110 – Decrease to \$0  
01-4651-220 – Decrease to \$0

01-4651-225 – Decrease to \$0  
01-4651-550 – Decrease to \$1  
01-4651-620 – Decrease to \$0  
01-4651-690 – Decrease to \$0  
01-4652-570 – Decrease to \$3,500  
01-4652-572 – Decrease to \$0  
01-4652-578 – Decrease to \$1,500  
05-4711-731 – Decrease to \$15,000  
07-4331-731 – Increase to \$30,000

The Board also reaffirmed its decision to keep the Health Insurance line as a single line in Personnel Administration rather than breaking it out by departments as has been done in the past. The rationale was to protect employee privacy as required by HIPPA and state law as well as to help level department budgets from peaks and valleys when employees change their health insurance status. The Board also agreed to keep single lines in the General Government Buildings section for copiers, telephone/internet service, chemical toilets, and computers.

**Public Comments:** None

**Nonpublic Session:**

Mr. Manganiello made a motion to go into nonpublic session under RSA 91-A:3 II(a), (b), and (d), seconded by Mr. Milbrand. A roll call vote was held. The Board voted 5-0 in favor of the motion.

Mr. Manganiello made a motion to come out of non-public at 6:15PM, seconded by Ms. Dion. A roll call vote was held. The Board voted 5-0 in favor of the motion.

Mr. Manganiello made a motion to seal the December 14, 2017 non-public meeting minutes, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

**Adjourn:**

Mr. Manganiello made a motion to adjourn, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

Respectfully submitted,

Nicholas J. Coates