

Minutes
Bristol Select Board
November 21, 2017

Present: Select Board members: Rick Alpers, Paul Manganiello, JP Morrison, Les Dion, Don Milbrand (by telephone) and Town Administrator Nik Coates.

Absent: None

Others Present: None

The meeting was opened at 5:00PM.

Mr. Manganiello made a motion to go into nonpublic session under RSA 91-A:3 II(b), (c), and (e), seconded by Mr. Morrison. A roll call vote was held. The Board voted 5-0 in favor of the motion.

Mr. Manganiello made a motion to come out of non-public at 5:30PM, seconded by Ms. Dion. A roll call vote was held. The Board voted 5-0 in favor of the motion.

The public meeting was opened at 5:30PM.

Mr. Manganiello made a motion to seal the November 9, 2017 non-public meeting minutes, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

Tax Rate Work Session:

Mr. Coates presented the Board with the most updated Town revenue report, copies of the 2016 Tax Rate Breakdown from the State, the MS-434 R, and proposed options for the 2017 Tax Rate. Mr. Alpers noted that the revenues in the MS-434 R needed to be updated to correspond with the Town revenue report. There is about another \$100,000 in revenue that needed to be added MS-434 R, which is a good thing for the Town. Mr. Coates said he will work with Finance Director Bob Blanchette to take care of that tomorrow.

The Board discussed the amount in fund balance and that it was at 8 to 12 percent retainage, which is within the recommended amounts by the State. The Board was comfortable at having around 8 percent retainage.

The Board discussed whether and how much to use of the fund balance toward the tax rate. Mr. Alpers and Mr. Manganiello felt it was important to do what the Town can for the Town rate. The local school tax rate was going up \$1.44 from last year.

Mr. Manganiello suggested using \$350,000 from fund balance. \$350,000 would level the Town tax rate. The Board discussed the idea. Mr. Alpers said he was comfortable going to \$250,000 because there would also be the bump in revenue of about \$100,000. The

Ms. Dion made a motion to use \$250,000 of fund balance and to set the tax rate accordingly and Mr. Manganiello seconded. The Board voted 5-0 in favor of the motion.

Health Insurance:

Mr. Coates presented the Board with a comparison of the current health insurance plan and several other options available through the Town's pool NH Interlocal Trust. The HMO Super plan looked to be the best to be close to the current plan while saving the Town and employees from the premium increases projected with the existing plan. There would be an increased copay amount with the HMO Super plan, but it maintains the same deductible amounts as previous plan, and there is new benefit of unlimited visit limits for Chiropractic Care and Physical, Occupational and Speech Therapy benefits. Mr. Milbrand said the savings to the Town could be between \$10,000 and \$28,000 based on enrollment numbers. We won't know that until open enrollment season is finished next month.

Mr. Manganiello made a motion to switch the health insurance plan for 2018 to the HMO Super plan, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

Personnel Policy Signature & Comp Time MOU:

The Board signed the Personnel Policy that was approved at the November 16, 2017 Board meeting and approved of using the Compensatory Time MOU for non-Exempt employees.

Space Needs Update:

Mr. Manganiello updated the Board on the progress of the Space Needs Committee. The committee met this week and is discussing having a smaller Town Office building and less work being done to the current Town Office for the Police Department needs. Mr. Alpers said he understands the concern about the cost. He added that he spoke with Milestone Construction and they are willing to provide a cost estimate pro bono. Staff from Milestone will call Mr. Coates to set up a time to look at the building and current plans.

2018 Budget Handouts:

Mr. Coates handed out the 2018 budget to the Select Board.

Public Comment: None

Mr. Manganiello made a motion to adjourn, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

Respectfully submitted,

Nicholas J. Coates