

## **Minutes**

### **Bristol Select Board**

**October 5, 2017**

**Present:** Select Board members: JP Morrison, Rick Alpers, Paul Manganiello, Les Dion, Don Milbrand (late arrival), and Town Administrator Nik Coates.

**Absent:**

**Others Present:** Water/Sewer Superintendent Jeff Chartier, Highway Superintendent Mark Bucklin, and members of the public.

Mr. Manganiello made a motion to go into non-public session at 5:10PM under RSA 91-A:3 II(a), (b),(c), and (e) seconded by Ms. Dion. A roll call vote was held. The Board voted 3-0 in favor of the motion. Mr. Manganiello made a motion to come out of non-public at 6:00PM, seconded by Ms. Dion. A roll call vote was held. The Board voted 4-0 in favor of the motion.

The public meeting was opened at 6:05PM.

**Announcement:** Mr. Alpers announced the acceptance of Police Chief Michael Lewis's resignation. The Board thanked Chief Lewis for his service.

**Minutes:**

Ms. Dion made a motion to approve the public and non-public minutes from September 21, 2017 and September 28, 2017, seconded by Mr. Manganiello. The Board voted 4-0 in favor of the motion. Mr. Manganiello made a motion to seal the October 5, 2017 non-public minutes, seconded by Ms. Dion. The Board voted 4-0 in favor of the motion.

**Consent Agenda:** Mr. Manganiello made a motion to approve the consent agenda dated October 5, 2017, to include the items named therein, seconded by Ms. Dion. The Board voted 4-0 in favor of the motion to approve the consent agenda.

**Water System Extension Request:** Mr. Chartier informed the Board that there is a request to extend the town water system across the town line into Alexandria. Mr. Chartier has talked to the contractor and the cost of the extension would be paid by the developer. Mr. Chartier is asking for the Board's opinion. Mr. Chartier is recommending a 10% overage charge and there will need to be some revisions made to the rules and regulations. Mr. Chartier commented that this is a great opportunity to extend the system and there is plenty of room to grow. Mr. Alpers asked if an MOU with Alexandria will be needed. Mr. Chartier replied that a letter of intent will probably be needed as this may reflect in their taxes. The Board is in favor of Mr. Chartier moving forward with the request.

**Transfer Station Ordinance:** Mr. Alpers commented that the ordinance goes into effect on January 1, 2018. Advertising and public education will take place before that date.

**Parking Committee Report:** Mr. Coates recapped what the Parking Committee worked on during the past several months. The Committee recommendations include cleaner language in the Snow Removal Ordinance, improved communication through a Reverse 911 system, and posters and parking maps of designated lots for overnight parking. The unresolved issues include the Highway Department's role in enforcement and a permit system for parking. Ms. Dion asked how the towing works now. Mr. Bucklin replied that the Highway Department personnel call the Police Department but that it takes an hour to an hour and a half to get the vehicle out of the way. There is only a four hour window usually to clean the square. Victor Greenwood commented that the problem is more of an education issue between tenants and landlords. Many towns have a zero tolerance policy for winter events. Tom Fitzpatrick, resident and Committee member, sent an email to the Town Administrator. Mr. Fitzpatrick read the email for the Board. The Board discussed Mr. Fitzpatrick's concerns. The Board will choose an enforcement option at the next meeting and discuss making Spring Street one way and restriping the parking spaces.

**Metrocast:** Mr. Coates informed the Board that Metrocast has been sold to Atlantic Broadband. Atlantic Broadband is taking on and will honor all agreements with the town. The town attorney has looked at the agreement and is satisfied with all the responses. The Board needs to pass a resolution approving the transfer to formalize the agreement.

Ms. Dion made a motion to approve the resolution from Atlantic Broadband and to give authority to the Town Administrator to sign on behalf of the town. The motion was seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

**SAU4 MOU:** Mr. Bucklin informed the Board that he received an email from Mike Limanni stating that the school was going to rebid their contract for snow removal and add in the elementary school in exchange for the town plowing Newfound Road but that sand and salt for the parking lots was added in. Mr. Bucklin commented that he just wants the town to plow and treat Newfound Road and not school parking lots. Mr. Alpers agreed that the understanding should be just plowing and treating Newfound Road in exchange for plowing and treating the elementary school parking lot. Mr. Bucklin and Mr. Coates will meet with Mr. Limanni to discuss the MOU.

#### **Town Administrators Report:**

##### **Select Board Items:**

Ms. Dion informed the Board that the quotes for the scoreboards at Kelley Park came in and the total is approximately \$18,000. The Kelley Park Committee voted to use \$9,000 from the Kelley Park Master Plan expense line and the remaining money will come from the Newfound Babe Ruth Committee.

Mr. Milbrand made a motion to have Ron Bucklin's name on the baseball scoreboard, seconded by Mr. Manganiello. The Board voted 4-0-1 in favor of the motion.

Mr. Manganiello commented that about 40-50 people attended the Space Needs public hearing on October 4<sup>th</sup>. Mr. Alpers encouraged the Committee to use a building estimator like CCI to get a real time cost of the project.

Mr. Manganiello informed the Board that the Run Your Buns Off event raised \$6,000 for the TTCC Teen Council and \$5,000 for the Day Away Program. Ms. Dion commented that it was an amazing donation and that the Teen Council is renovating the gym at the TTCC with the money.

Mr. Alpers commented that two Board members will not be able to attend the October 19<sup>th</sup> meeting. That meeting has been rescheduled to October 26<sup>th</sup>. A November work session will be scheduled to work on the personnel policy.

**Public Comment:**

Mr. Manganiello made a motion to adjourn, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

Respectfully submitted,

Wendy Costigan