

**Minutes  
Bristol Select Board  
September 28, 2017**

**Present:** Select Board members: JP Morrison, Rick Alpers, Les Dion, Paul Manganiello, Don Milbrand, and Town Administrator Nik Coates.

**Absent:**

**Others Present:** Bob Blanchette and Christina Goodwin

Mr. Milbrand made a motion to go into non-public session at 5:30PM under RSA 91-A:3 II(a), (b), (c) and (e), seconded by Mr. Manganiello. A roll call vote was held. The Board voted 5-0 in favor of the motion. Mr. Milbrand made a motion to come out of non-public at 6:40PM, seconded by Mr. Manganiello. A roll call vote was held. The Board voted 5-0 in favor of the motion.

The public meeting was opened at 6:45PM.

Mr. Milbrand made a motion to seal the non-public minutes from September 28, 2017. The motion was seconded by Mr. Manganiello. The Board voted 5-0 in favor motion.

Ms. Dion excused herself from the meeting because of another commitment.

**AP Manifest Agenda:** Mr. Milbrand made a motion to approve the AP Manifest dated September 28, 2017, seconded by Mr. Alpers. The Board voted 4-0 in favor of the motion to approve the AP Manifest.

**No Smoking Ordinance:**

The Board picked up where it left off at the last meeting. Ms. Goodwin recommended the following changes:

Adding a definition of green space; removing the reference to designated areas for smoking; adding language in section 4 about use of all tobacco products and added the bike path with reference to the Millstream and added the Town Beaches.

Ms. Goodwin also recommended the ordinance not go into effect until January 1, 2018 so that there would be time to purchase signs, determine where the signs must be installed and educate the public. Mr. Milbrand made a motion to adopt the No Smoking Ordinance as amended and to make it effective January 1, 2018, seconded by Mr. Alpers. The Board voted 4-0 in favor of the motion.

**Beach Ordinance:**

Ms. Goodwin updated the Board that the Beach Ordinance left out the wording “per week” in the Guest Pass section. She and Town Clerk/Tax Collector Raymah Simpson recommended the change be added so that it is clear Guest Passes are \$25.00 per week.

Mr. Milbrand made a motion to amend the Beach Ordinance accordingly, seconded by Mr. Manganiello. The Board voted 4-0 in favor of the motion.

**Commercial Vehicle Definition:**

Ms. Goodwin presented a couple options for definitions of commercial vehicle to be added to the Parking Ordinance. The Board felt the definition from the Manchester, NH Zoning Ordinance made the most sense. It states: “Motor Vehicle Commercial: Any registered motor vehicle or trailer having a gross vehicle weight (GVW) of ten thousand (10,000) pounds or more, but excluding recreational vehicles that are used only for personal leisure activity.” At the October 5 Board meeting, there will be further discussion of the Parking Ordinance with the addition of the commercial vehicle definition.

**Transfer Station Ordinance:**

Ms. Goodwin presented the Select Board with changes to the Transfer Station Ordinance, which included the addition of definitions in Section 2; the provision that contractor waste is not allowed in Section 3; the addition of Business Permit and Hauler Permit in Section 4; the addition of the breakdown of fees in Section 6 and then a general update removing the contractors and cleaning up the fees in Appendix A. The Board discussed the ordinance as presented and after discussion agreed that businesses should be allowed to bring any and all recyclables without having to purchase a Business Permit. Ms. Goodwin will create a description for an additional permit, a recycling permit for businesses and the changes will be submitted to the Select Board for the next meeting.

**Finance Update:**

Mr. Blanchette provided the Board with an updated quarterly financial report. The department heads are doing a great job managing their budgets and saving money where they can. His projection shows by the end of the year, the budget will land with about \$150,000 “surplus.” Mr. Alpers noted that is traditionally the amount where we end for the year. There was a question about what the Health line was in his projection report because it was about half spent for the year. Mr. Blanchette said he would research that and get back to the Board tomorrow. He felt confident that the \$50,000 from the chip seal line could be spent this year on the projects that haven’t been completed yet. Mr. Alpers asked Mr. Coates to let Highway Superintendent Mark Bucklin know that he could move forward with those projects. Mr. Morrison expressed concern that the Northern Pass project was costing way too much and put the legal line over budget. Mr. Alpers understood that concern.

**Adjournment:**

Mr. Milbrand made a motion to adjourn, seconded by Mr. Manganiello. The Board voted 4-0 in favor of the motion.

Respectfully submitted,

Nicholas J. Coates (Nik)