

Minutes

Bristol Select Board

September 21, 2017

Present: Select Board members: JP Morrison, Rick Alpers, Paul Manganiello, Les Dion, Don Milbrand, and Town Administrator Nik Coates.

Absent:

Others Present: Highway Superintendent Mark Bucklin, Assessing Manager Christina Goodwin, and members of the public.

Mr. Milbrand made a motion to go into non-public session at 5:04PM under RSA 91-A:3 II(a), (c), and (e) seconded by Mr. Manganiello. A roll call vote was held. The Board voted 5-0 in favor of the motion. Mr. Milbrand made a motion to come out of non-public at 5:59PM, seconded by Mr. Manganiello. A roll call vote was held. The Board voted 5-0 in favor of the motion.

The public meeting was opened at 6:00PM.

Minutes:

Mr. Manganiello made a motion to approve the public and non-public minutes from September 7, 2017, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion. Mr. Milbrand made a motion to seal the September 21, 2017 non-public minutes, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion. Mr. Manganiello made a motion to seal the September 7, 2017 non-public minutes, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion.

Consent Agenda: Mr. Manganiello made a motion to approve the consent agenda dated September 21, 2017, to include the items named therein, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion to approve the consent agenda.

No Smoking Ordinance:

Christina Goodwin based the proposed ordinance on the Town of Lebanon's ordinance. The decisions that need to be made by the Board are areas that are to be considered non-smoking, penalties and fines, and any designated smoking areas. Ms. Goodwin recommended adding the wording "anything that simulates smoking" to cover vaping. Mr. Alpers commented that better signage will be needed. Mr. Alpers commented that the designated smoking area should be removed and the bike path property be added to the restricted area. The beach will be added also.

Ms. Dion made a motion to approve the No Smoking Ordinance as amended, seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

Memorial Flags:

Sergeant Chapple presented a proposal to honor military veterans by hanging memorial flags and banners in the downtown area. There are 97 utility poles running through the downtown, Summer Street, and Lake Street. Flags can be hung on all the poles coming into and leaving town. The town can request permits from the utility companies to use the poles. The banners can be hung downtown to honor a member of the military from Bristol. The cost is approximately \$20 per flag with set up and \$100 for veterans banners. Donations will be collected and volunteers can hang the flags. Mr. Manganiello commented that the volunteers will need to do the maintenance to the flags if they become weathered or unlinked from the poles. Ms. Dion asked if the current banners downtown will be replaced with the veteran banners. Sgt. Chapple replied that the veteran banners can be hung for certain events like Memorial Day, 4th of July, and Veteran's Day. The Board was in consensus that Sgt. Chapple start to work on the flag project.

Transfer Station Ordinance:

Ms. Goodwin provided the Board with a spreadsheet with towns that allow commercial contractors. The Board discussed the town of Alexandria's contractor fee language. The Board requested that the following be added to the ordinance: \$50 per quarter for commercial businesses, \$100 per month for commercial haulers only servicing residents of Bristol, and dumpsters are required by contractors on properties they are working at. The contractor requirement will go on the permit application and the site will be inspected for a dumpster. Ms. Goodwin will update the ordinance for the Board to review.

Paving Projects:

Mr. Alpers recommended that the town hold the \$80,000 from the state and ask for \$50,000 at Town Meeting to finish the paving and sidewalks on Central Street. The Board was in consensus with this recommendation.

Plowing:

Mark Bucklin informed the Board that he talked with the SAU Business Administrator, Mike Limanni, regarding the plowing of the elementary school. An agreement was made for the school to plow the elementary school parking lot and the town will pick up plowing and treating Newfound Road, not to include the parking lots at the high school.

Public Hearing- 79E:

Mr. Alpers opened the public hearing at 7:07PM. The public hearing is for the 79-E application for properties owned by Eugene Ianniciello at 16 & 20 Central Street. Mr. Ianniciello presented details regarding the project including the parking plan. Mr. Alpers went through the statute qualifications for a 79-E application and the Board was in consensus that the application meets the criteria. Ms. Goodwin commented that Mr. Ianniciello still needs to meet with the Planning Board regarding changes to the permit. Mr. Alpers commented that the Board can conditionally approve the application with successful completion of the Planning Board approval. Mr. Morrison asked how the town knows when the project

will be completed. Ms. Goodwin replied that the assessor will be looking at the property and reporting back to the town. There was no public comment regarding the application.

Ms. Dion made a motion to conditionally approve the 79-E request for 16 & 20 Central Street pending approval and successful completion from the Planning Board and to give the Town Administrator authority to sign the covenant. The motion was seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

The public hearing was closed at 7:26PM.

Space Needs Presentation:

Susan Duncan updated the Board on the Space Needs Committee's meetings and discussions. Cris Solomon from Samyn D'Elia Architects presented the preliminary designs for the Police Department and Town Offices buildings. The cost estimator will have a ballpark price within the next week. The site plan was reviewed and the borings report should be in soon. There are some issues of water running off the hill in the parking lot area but cisterns will be placed in the ground there to discharge the extra water.

Mr. Solomon reviewed the Police Department building plans. A sally port will be included. The building will be two levels with a new main entrance and will be ADA accessible. The exterior of the existing building will include brick at the new main entrance and the rest of the building can be either brick or clapboard depending on price.

Mr. Solomon reviewed the Town Office building plans. The building is approximately 7,000 sq. ft. with parking behind the building and ADA parking spaces up front. The meeting hall is on the first floor but in order to accommodate enough space for voting would not be economically feasible. The Town Clerk/Tax Collector office is on the first floor with an office for Welfare and a conference room. The second floor includes the assessing department, a map area for the public, the Finance Director, Executive Assistant, and Town Administrator offices. The second floor is smaller than the first floor. Mr. Morrison asked how much more room would be needed for voting. Mr. Solomon replied that an additional 1,000 feet would be needed. Mr. Alpers commented that he wants to make sure that the buildings will accommodate the town needs 25 years from now. There is a public hearing scheduled for October 4th at 7:00PM at the Old Town Hall.

Beach Ordinance:

Ms. Goodwin informed the Board that the vape wording was added to the ordinance. Mr. Alpers made a motion to reapprove the Beach Ordinance as amended, seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

Swim Lines:

Ms. Goodwin informed the Board that the owner of Amy Jo Cottages was advised by Marine Patrol to put in swim lines at her end of the beach. The owner needs to apply to DES on behalf of the town. She will do the filing and the Board will need to sign.

Fireworks Closeout:

Ms. Goodwin reviewed the 2017 Fireworks and went over recommendations from the Fireworks Committee. The Committee recommends \$14,000 for the fireworks in 2018 to cover additional expenses such as golf carts, sand, food for barge crew and employees, and entertainment among other incidentals. The Committee would like a revolving fund set up for donations to be received for the fireworks.

Utility Values:

Ms. Goodwin informed the Board that the DRA values vs. the town's values is drastically different. If the bill passes, the town could lose 11 million dollars in value. Mr. Alpers recommended that a letter be drafted and the Board will sign and send.

Town Administrators Report:**Select Board Items:**

Ms. Dion informed the Board that the Economic Development Committee has asked the Board to consider changing the size of the committee to not exceed 11 members. Mr. Alpers recommended that the Board take this under advisement.

Ms. Dion recommended that the Board formally recognize Plymouth General Dentistry for the concert sponsorship.

Ms. Dion informed the Board that the Baseball Commission wants to install two scoreboards at Kelley Park for the baseball and softball fields. The cost of the scoreboards is approximately \$15,000. This could be part of the Kelley Park master plan. Mr. Alpers asked who will maintain them. Ms. Dion replied that the cost could fall under the Kelley Park Committee budget and volunteers will most likely take over the maintenance. The Board is in consensus that the Baseball Commission can continue with the scoreboards project.

Ms. Dion informed the Board that she received a call from a resident concerned that the granite steps are being taken from the old hotel downtown. Ms. Dion brought the concern to the Town Administrator.

Mr. Manganiello informed the Board that he attended the dedication of the Newfound Family Housing development.

Mr. Manganiello commented that \$6,010 was raised by the community for the Zoe fund and given to the New Hampton Community Church to be used for youth programs.

Mr. Milbrand informed the Board that he attended the signing ceremony for Maude Ferguson at the State House.

Mr. Alpers informed the Board that there will be a work session on September 28th at 5:00.

Public Comment:

Mr. Manganiello made a motion to adjourn, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

Respectfully submitted,

Wendy Costigan