

Bristol Select Board  
Meeting Minutes  
January 26, 2023

**Present:** Select Board members: Carroll Brown, Jr., Shaun Lagueux, Don Milbrand, Les Dion, and Christina Goodwin, Town Administrator

**Absent:** Anita Avery

**Others Present for Public Session:** Joseph Kenney, District 1 Councilor; John Sellers, Carroll Brown, Jr., State Representatives; Sean Chamberlin, William Dowey; Lakes Region Planning Commission; Timothy Dunn, William Oldenburg, NHDOT; Mark Bucklin, Highway Superintendent; Jeff Chartier, Water & Sewer Superintendent; and Deborah Clarke-Tivey, Administrative Assistant-remotely.

**Nonpublic Session Per RSA 91-A:3, II (a) and (c)** Mr. Milbrand made a motion to enter into nonpublic session under NH RSA 91-A:3, II (a) and (c) the motion was seconded by Ms. Dion. Roll call vote to enter nonpublic session: Mr. Brown, yes; Mr. Lagueux, yes; Mr. Milbrand, yes; Ms. Dion, yes. The motion passed 4-0-0. Nonpublic session entered at 5:00pm.

The motion to leave the nonpublic session and return to the public session was made by Mr. Milbrand. Motion seconded by Ms. Dion. Roll call vote taken: Mr. Milbrand, yes; Mr. Lagueux, yes; Mr. Brown, yes; Ms. Dion, yes. The Board voted, 4-0-0, in favor of the motion. The motion passed. Nonpublic session adjourned at 6:16pm.

**Work Session: NHDOT Project Funding Discussion:** The Board and those in attendance discussed the ten (10) year projects and the planning of the Lake Street and Summer Street projects. The conversation centered around the increase of 50% to 80% (\$1.7 million- \$2.1 million) to complete these projects from when they were first discussed, and the work involved. Other opportunities for additional ways to fund the Lake Street and Summer Street Projects were talked about. Another topic discussed was the work force shortage and how this shortage could move the start date of the projects out from November 2025 to a realistic start date of 2028-2029.

**Consent Agenda and Manifests:** Ms. Dion made a motion to approve the Consent Agenda dated January 26, 2023, to include the items named therein, motion seconded by Mr. Milbrand. Mr. Brown asked for an explanation of the Boat Registration agent for Newfound Sales on the consent agenda. No further discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Town Administrator's Report:** Ms. Goodwin asked the Board if there was consensus on the Board to support the Warrant Articles currently proposed. The Board confirmed they support the current Warrant Articles written.

Ms. Goodwin asked the Board if they wished to have a Warrant Article added to encumbered funds for the Public Safety Building radiant heat and insulation as the timing of this work on the project would be May of 2023 and the funds (\$107,000.00) would need to be in place. She reviewed how funds from the Highway Department might be able to be moved to support the Public Safety Building Project if funds for the Highway Department's road maintenance and administration costs could come out of ARPA Funds.

Mr. Lagueux asked Ms. Goodwin to have the Board's Ethics Policy available for the Board to review.

Mr. Milbrand will investigate the difference between the Fire Chief's salary and the Police Chief's salary.

Ms. Goodwin reported that Phase 1 to move the Police Department (IT) would be conducted on February 20, 2023 and Phase 2, the Police Department's actual move to the Town offices would happen shortly after that so demolition of the current Police Department could happen the last week in February. She let the Board know that the cold storage area would be split into two parts and the outside walls sheet rocked so the Police Department would have an area to store archives and evidence in a portion of the cold storage area.

**Select Board Items:** none

Ms. Dion made a motion to adjourn the meeting at 6:34pm, seconded by Mr. Milbrand. The Board voted 4-0-0, in favor of the motion. The motion passed.

Respectfully submitted,  
Deborah A. Clarke-Tivey