

Minutes

Bristol Select Board

August 7, 2017

Present: Select Board members: JP Morrison, Rick Alpers, Les Dion, Paul Manganiello, Don Milbrand, and Town Administrator Nik Coates.

Absent:

Others Present: Highway Superintendent Mark Bucklin, Fire Chief LaRoche, and members of the public.

Mr. Manganiello made a motion to go into non-public session at 5:30PM under RSA 91-A:3 II(b), and (e), seconded by Ms. Dion. A roll call vote was held. The Board voted 5-0 in favor of the motion. Mr. Manganiello made a motion to come out of non-public at 6:15PM, seconded by Ms. Dion. A roll call vote was held. The Board voted 5-0 in favor of the motion.

The Board opened the work session at 6:15PM.

The public meeting was opened at 6:30PM.

Minutes:

Mr. Manganiello made a motion to approve the public and non-public minutes from July 17, 2017, seconded by Mr. Morrison. The Board voted 5-0 in favor of the motion. . Ms. Dion made a motion to seal the August 7, 2017 non-public minutes, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

Consent Agenda: Mr. Manganiello made a motion to approve the consent agenda dated August 7, 2017, to include the items named therein, seconded by Ms. Dion. The Board voted 5-0 in favor of the motion to approve the consent agenda.

Unanticipated Revenues:

Mr. Coates informed the Board that the State has provided Block grants and Bristol is receiving \$80,398.93. These monies are non-lapsing. The Select Board has been given authority by Town Meeting to accept unanticipated revenues. Mr. Bucklin and the Town Administrator have looked at projects and the projected costs will be presented to the Board. The costs of the projects will be kept track in BMSI and a spreadsheet.

Mr. Manganiello made a motion to accept the money from Senate Bill 38 in the amount of \$80,398.93, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

Beach Ordinance:

Mr. Alpers commented that the ordinance has been updated with language regarding unattended beach chairs that have been left for more than 3 hours. Mr. Manganiello asked how the three hours unattended time will be counted. Mr. Coates replied that the beach attendants will have to be aware of the time. Mr. Alpers commented that the attendants will use their best judgement regarding this.

Mr. Milbrand made a motion to approve both amendments to the beach ordinance, seconded by Ms. Dion. The Board voted 5-0 in favor of motion.

Timber Lane Update:

Mr. Alpers commented that the resident was invited to the Board meeting and is not in attendance. Mr. Morrison informed the Board that he did go to see the property with Mark Bucklin and they both spoke to the property owner about sharing costs. The property owner will provide an estimate of costs for materials and pay for the materials. The town Highway Department will do the work. The property owner needs to agree to this arrangement. Mr. Bucklin commented that he would like the turnout to stay as part of the deal. The turnout is completely in the town's right of way.

Oil/Propane Bids:

Mr. Coates informed the Board that Rymes is not offering a service policy because they are offering the town a discounted rate for service.

Mr. Manganiello made a motion to accept the Rymes bid as presented at the previous meeting, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

Downtown Parking Committee Report:

Mr. Alpers informed the Board that the committee has met twice and have done considerable work. Victor did a good job explaining what the snow removal process is and how the system works for them. Mr. Alpers commented that he does not think that there will be a lot of changes to the current policy. Both landlords serving on the committee agree that they have a responsibility to tell their tenants about the town parking policy. Mr. Alpers commented that there are areas of action. Blue parking signs with a letter P on them will let people know where the public parking is located. Conversations will be had with business owners regarding parking outside of the downtown during business hours so there is more parking for customers. The committee and the Police Department will have conversations about parking permits. The committee will look into how other towns handle snow emergencies and towing. The town needs to be very consistent with towing. There needs to be consideration of making Spring Street a one way street to increase parking spaces. The town does not have a reverse 911 system to communicate to residents when there are major weather events or road closures. The committee will be meeting again in August.

Northern Pass MOU: This is on hold until the next Board meeting in August.

Fire Department Update:

Chief LaRoche wished to speak to the Board regarding the fire station space needs. Chief LaRoche informed the Board that the ambulance is scheduled to be replaced in 2018 and the appropriate chassis needs to be chosen. In order to buy the bigger chassis the apparatus bay needs to be expanded. Chief LaRoche would like to move ahead with a design process using the architect warrant article approved at the 2017 Town Meeting. There are opportunities for grants for the renovations but cost estimates and a design are needed to apply for the grants. Chief LaRoche reached out to an architect firm and the cost estimated for designs and geotechnical borings is approximately \$20,000. Mr. Alpers commented that the warrant article was approved for \$95,000 and the do not exceed amount for Samyn D'elia is \$50,000 so there is \$45,000 left. Mr. Manganiello commented that he would like the Space Needs Committee to give their feedback on this idea. The Board was in consensus to let the Space Needs Committee discuss the Fire Department design.

Town Administrators Report: Mr. Coates presented the Board with the following updates:

Summer Town Meeting is August 12th at 9:00AM at the Old Town Hall.

Projections for the paving schedule are being looked at.

The Newfound River Apartments paperwork is being finished. Groundbreaking will be scheduled.

The next Select Board agenda includes Jeff Chartier discussing water/sewer rate setting. Bob Blanchette will be in to give a finance update and to go over the audit recommendations and how they are being addressed.

Select Board Items:

Mr. Morrison commented that Troy, NY has a program where families can get banners to recognize veterans and have the banners hung in town. There could be a lot of families in Bristol that would want to memorialize family members this way. Mr. Coates will look into this.

Mr. Manganiello commented that the Friends of the Old Town Hall have asked to use the Building Maintenance Fund to install a toilet in the ladies restroom at the Old Town Hall. Mr. Coates will follow up with Sandra Heaney regarding this. Mr. Alpers commented that a motion can be made at the August 21st meeting.

Mr. Manganiello commented that the Space Needs sub-committee will be meeting with the architects on August 11th.

Ms. Dion made a motion to appoint Margaret Rushbrook to become a volunteer on the Downtown Decorating Committee, seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

Mr. Alpers thanked the Downtown Decorating Committee for all the work they do to make the downtown look so great. Mr. Alpers commented that the Making it in Bristol event was successful again this year.

Public Comment:

Susan Nelson spoke to the Board regarding issues she has had with the Assessing firm and the revaluation of her properties.

Mr. Milbrand made a motion to adjourn, seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

Respectfully submitted,

Wendy Costigan