

Bristol Select Board  
Meeting Minutes  
August 4, 2022

**Present:** Select Board members: Don Milbrand, Anita Avery, Carroll Brown, Shaun Lagueux-remotely, and Butch Burbank, Interim Town Administrator.

**Absent:** Les Dion

**Others Present:** William Dowey, Economic Development Committee Chair; Christina Goodwin, Land Use/Assessing Manager; Steve Moore, Community Member; Cade Overton, Media Manager; Deborah Clarke-Tivey, Administrative Assistant-remotely

Mr. Milbrand made a motion to allow Select Board member, Shaun Lagueux to attend the meeting remotely via Zoom. The motion was seconded by Mr. Brown. Roll call vote taken; Ms. Avery, yes; Mr. Brown, yes; Mr. Milbrand, yes. The Board voted 3-0-0, in favor of the motion. The motion passed.

**Public Session:** Ms. Avery opened the public meeting at 5:09pm by having Mr. Brown lead the Pledge of Allegiance.

**Public and Nonpublic Meeting Minutes:** Mr. Milbrand made a motion to accept the minutes of July 28, 2022, public and nonpublic meeting minutes, as written, seconded by Mr. Brown. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Consent Agenda and Manifests:** Mr. Milbrand made a motion to approve the Consent Agenda dated, August 4, 2022, to include the items named therein, motion seconded by Mr. Lagueux. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Economic Development Committee-William Dowey: Land Purchase:** Mr. Dowey gave the Board an update on the information he acquired regarding the Affordable Housing and the NH State Grant opportunity. He reported Lisa Gilpatrick, President Homeland Cemetery was not prepared to sell the cemetery's unused portion of its cemetery land for affordable housing at this time. Mr. Dowey did confirm any future sale of the cemetery's unused land would not require any maintenance activity from the Town. This activity will be retained by the Cemetery. He let the Board know that the Economic Development Committee reached out to builder Kevin LaCasse to see if he might be interested the opportunity to build affordable housing units. Mr. LaCasse reported that he is extremely busy at this time but could be interested as current projects come to an end. Mr. Dowey discussed with the Board other opportunities for grant funding to help with Planning and Zoning, grant awarded amounts and application deadlines. Mr. Dowey discussed with the Board a Federal Lands Access Program for Pemi Path Extension, \$1.6 Million available, with no matching grant required, however if local money was available, he reported that the matching funds would boost the scoring for the grant. The Board was in favor of Mr. Dowey and the Economic Development Committee chasing these grant funds and moving forward.

**Town Administrator's Report:** Mr. Burbank reported to the Board that his time has been spend working on the fiber optic issues such as the three Bristol schools being wired but not the SAU Office and who is

responsible for adding fiber optic to the SAU Office, Ex2 or the Town. He shared a letter from a community member inquiring about the timeline for cameras to be installed at the Pemi Trail and the issue of fiber optic not being installed in that area.

**Select Board Items:** Mr. Brown let the Board know that he is working on draft changes to the Tobacco Ordinance. He also referred to the article about the Breck-Plankey Spring in the newspaper.

Mr. Lagueux brought up an issue by an employee working in the brush area of the Transfer Station inquiring as to when the shed from the Police Department could be brought down to the brush area for shelter for employees. Mr. Lagueux would like this to happen sooner than later. Mr. Burbank will check with the Police Department to find out when they can give up the shed.

**Public Comments:** none

**Nonpublic Session Per RSA 91-A:3, II (b) and (d)** Mr. Milbrand made a motion to enter into nonpublic session under NH RSA 91-A:3, II (b) and (d) the motion was seconded by Mr. Brown. Roll call vote to enter nonpublic session: Mr. Milbrand, yes; Ms. Avery, yes; Mr. Brown, yes, Mr. Lagueux, yes. Motion passed 4-0-0. Nonpublic session entered at 5:53pm.

Motion to leave nonpublic session and return to public session was made by Mr. Milbrand. Motion seconded by Mr. Brown. Roll call vote taken: Mr. Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes, Mr. Brown, yes. The Board voted, 4-0-0, in favor of the motion. The motion passed. Nonpublic session adjourned at 7:24pm.

Mr. Milbrand made a motion to allow the Town Administrator and Land Use/Assessing Manager to sign all necessary documents to allow for the sale of the property the Town deeded. The motion was seconded by Mr. Brown. The property was discussed in nonpublic session, no further discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

Mr. Milbrand made a motion to adjourn the meeting at 7:26pm, seconded by Mr. Brown. The Board voted 4-0-0, in favor of the motion. The motion passed.

Respectfully submitted,  
Deborah A. Clarke-Tivey