

Bristol Select Board  
Meeting Minutes  
July 7, 2022

**Present:** Select Board members: Don Milbrand, Anita Avery, Carroll Brown, Les Dion, and Butch Burbank, Interim Town Administrator

**Absent:** Shaun Lagueux

**Others Present:** Ben LaRoche, Fire Chief; Steve Moore, Community Member; Cade Overton, Media Manager; remotely-Deborah Clarke-Tivey, Administrative Assistant

**Nonpublic Session Per RSA 91-A:3, II (b) and (c)** Ms. Dion made a motion to enter into nonpublic session under NH RSA 91-A:3, II (b) and (c) motion was seconded by Mr. Brown. Roll call vote to enter nonpublic session: Mr. Milbrand, yes; Ms. Avery, yes; Mr. Brown, yes, Ms. Dion, yes. The Board voted 4-0-0, in favor of the motion. The motion passed. Nonpublic session entered at 5:09pm.

Motion to leave nonpublic session and return to public session was made by Ms. Dion. Motion seconded by Mr. Brown. Roll call vote taken: Mr. Milbrand, yes; Ms. Dion, yes; Ms. Avery, yes; Mr. Brown, yes. The Board voted, 4-0-0, in favor of the motion. The motion passed. Nonpublic session adjourned at 6:31pm.

**Public Session:** Ms. Avery opened the public meeting at 6:35pm by having Ms. Dion lead the Pledge of Allegiance.

**Public and Nonpublic Meeting Minutes:** Mr. Milbrand made a motion to accept the minutes of June 23, 2022, public and nonpublic meeting minutes, as written, seconded by Mr. Brown. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Consent Agenda and Manifests:** Ms. Dion made a motion to approve the Consent Agenda dated, July 7, 2022, to include the items named therein, motion seconded by Mr. Milbrand. No discussion. The Board voted 4-0-0, in favor of the motion. The motion passed.

**Public Safety Building Project Update:** Chief LaRoche reported to the Board that the Public Safety Committee heard from Groen Construction, and they are working with a bonding company to bond the project in phases. Mr. Burbank recommended that the Board proceed with the final plan design and move to a formal bid process, as the project costs are only going to rise with the passage of time. Mr. Milbrand made a motion to start work again on the preconstruction of the Public Safety Building. The motion was seconded by Mr. Brown. No discussion. The Board voted 4-0-0 in favor of the motion. The motion passed.

Chief LaRoche asked the Board for permission to proceed with the ordering of a replacement ambulance. He explained that the lead time for securing a replacement ambulance could be twelve plus months. Chief LaRoche felt the purchase of a new ambulance was important to keep dependable vehicles in service. The Board granted him permission to move forward. Mr. Moore was granted permission by the Board to ask Chief LaRoche if the ambulance came in early would financing be a

challenge? Chief LaRoche explained that if the ambulance arrives early there would be no expectation to pay for the ambulance before the funds were available.

**TOB Use of Tobacco Products and Equipment Ordinance:** The Board reviewed and discussed the Town of Bristol Use of Tobacco Products and Equipment Ordinance. Mr. Brown felt that the signs in the downtown area regarding no smoking were political posturing and asked for the history of the ordinance and was told that it came about due to complaints received about smoking and unusable space because of smoking. Mr. Brown will come back to the Board with his concerns of the current ordinance for future discussion.

**Town Administrator's Report:** Mr. Burbank informed the Board that Mr. Overton would be unable to video tape the August 18, 2022, Select Board meeting and asked the Board how they would like to handle this. It was decided that the meeting would be recorded using Zoom.

Mr. Burbank let the Board know that a Teams Meeting with Underwood Engineers regarding the status of the Sewer Extension took place. He explained to the Board that he and Mr. Chartier had a Teams Meeting with Keith Pratt and Tim Puls from Underwood Engineering about the status on funding for the Sewer Extension/Upgrades.

Mr. Burbank let the Board know that he met with a representative from the Army Corps of Engineers regarding the Pemi Trail. He informed the Board that the Town is waiting for a least to be signed before proceeding with the project.

**Select Board Items:** Mr. Milbrand informed the Board that he has received complaints about the nonmotorized boat launch area at Cummings Beach and people launching their kayaks and encroaching on the private beach area abutting Cummings Beach. He explained that the swim lines will be extended further out and in a funnel shape to help with this issue.

Ms. Dion let the Board know that she received a concern regarding the fireworks barges not being removed from Cummings Beach in a timely fashion after the fireworks. Ms. Dion also brought up an issue at Avery Beach, a kayak business being run on the beach and parking lot with no permission from the Town or permit. Ms. Tivey will address the issue when working the beach on Saturday, July 9, 2022.

Mr. Brown wanted to know if the vendor selling glow sticks at the Fireworks had a permit. He inquired about a Face Book thread about the cell tower and if Verizon was coming to that tower. Mr. Brown had concerns about some of the questionable flags that have been displayed by a renter in town.

**Public Comments:** Mr. Moore commended the Chiefs and the Board for the way they handled the bonding issue with the Public Safety Building and was happy to see the project moving forward. Mr. Moore inquired about the Secondhand Smoke Study Mr. Brown referred to when discussing the Town's Tobacco Ordinance.

Ms. Dion made a motion to adjourn the meeting at 7:34pm, seconded by Mr. Milbrand. The Board voted 4-0-0, in favor of the motion. The motion passed.

Respectfully submitted,  
Deborah A. Clarke-Tivey