

## **Minutes**

### **Bristol Select Board**

**June 15, 2017**

**Present:** Select Board members: JP Morrison, Rick Alpers, Les Dion, Paul Manganiello, Don Milbrand, and Town Administrator Nik Coates.

**Absent:**

**Others Present:** Mark Bucklin, Christina Goodwin, and members of the public.

The public hearing regarding the 79-E application from Goodrum Properties LLC was opened at 6:58PM.

The public meeting was opened at 7:00PM.

#### **Minutes:**

Mr. Morrison made a motion to approve the minutes from June 1, 2017 as written, seconded by Ms. Dion. The Board voted 4-0-1 in favor of the motion.

**Consent Agenda:** Mr. Manganiello made a motion to approve the consent agenda dated June 15, 2017, to include the items named therein, seconded by Mr. Morrison. The Board voted 5-0 in favor of the motion to approve the consent agenda.

**79E Public Hearing:** Jeff Goodrum presented updates on the rehab work to 24 & 26 Central Square to include replacing doors, windows, and sprinklers. The cost is estimated closer to \$150,000. Mr. Goodrum commented that he would need to keep his taxes down until he can secure a long term retail tenant in the downstairs. Mr. Alpers commented that the assessment on the properties will not be increased for a maximum of five years if the application is approved. Christina Goodwin informed the Board that she recommends an April 1<sup>st</sup> retroactive start date.

The public hearing was closed at 7:10PM.

Mr. Milbrand made a motion to approve the 79-E application from Goodrum Properties LLC and to make it retroactive approving an April 1, 2017 approval date. The motion was seconded by Mr. Manganiello. The Board voted 5-0 in favor of the motion.

The Board thanked Mr. Goodrum for investing in Bristol's downtown.

**State Representative Candidate Presentation:** Mr. Vincent Paul Migliore read a statement to the Board regarding his candidacy for the open State Representative seat.

**Historic Building Committee:** Mr. Alpers commented that the Old Town Hall Committee had an original charge that has been satisfied and the charge needs to be changed. Susan Duncan presented the Board

with a history of the Old Town Hall Committee charge and what has been done that will be included in a final report. The final report includes in kind labor donation hours as well. Ms. Duncan commented that the Committee now wants to build a warming kitchen in the Old Town Hall, finish the floor, paint, and place tin ceilings in the bathrooms. A grand piano is being donated to the Historical Society and they would like it displayed on the stage in the Old Town Hall. The Historical Society will be responsible for upkeep and insurance of the piano. The Committee is organizing a raffle to raise money for the warming kitchen. Mr. Coates informed the Board that a preliminary charge has been written for the new Historic Building Committee with suggested membership. The Board made some amendments to the language of the preliminary charge.

Ms. Dion made a motion to approve the charge for the Historic Building Committee as amended, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

**Transfer Station Ordinance Update:** Mr. Alpers commented that towns were called and half of those don't allow commercial use of their transfer stations. Mark Bucklin commented that he would like to do away with all commercial use at the transfer station. Mr. Bucklin informed the Board that Raymah Simpson thought to include low impact use only language in the ordinance. Churches and non-profits would be allowed to use the transfer station. Mr. Coates commented that there is concern for the businesses downtown that do not have space for dumpsters. Mr. Bucklin commented that he will contact Plymouth in regards to what they do for their downtown businesses. Mr. Bucklin will send the Board a definition of commercial haulers. Mr. Alpers commented that language regarding commercial construction needs to be included.

**Smith Lot Demolition:** Mr. Bucklin presented the Board with a breakdown of cost related to the demolition of the Smith lot building.

**Contracts/Proposals:** Police Chief Michael Lewis informed the Board that he has two estimates from Ossipee Mountain Electronics and Adamson Industries.

Mr. Manganiello made a motion to approve Purchase Order #002768 in the amount of \$13,835.45 to Adamson Industries Corporation, seconded by Mr. Morrison. The Board voted 5-0 in favor of the motion. Mr. Coates informed the Board that the funds will come out of the capital reserve fund.

**CADY Conference:** The Select Board emphasized that appearances are important to the town noting that at a recent CADY conference all of the surrounding police departments were present except for Bristol. The Select Board Chair commented that there's got to be someone in the Police Department interested in attending and that it could be a patrolman, it doesn't have to be the Chief.

**Old Town Hall Ramp Project:** Mr. Coates informed the Board that there are two quotes from Be Fair Builders and Nick Burt to bring the ramp into ADA compliance. Mr. Coates recommends Be Fair Builders estimate of \$4,052. The money will come out of the Town Maintenance Capital Reserve Fund.

Ms. Dion made a motion to approve the quote for \$4,052 from Be Fair Builders, seconded by Mr. Milbrand. Ms. Dion made a motion to amend the funding to come from the Town Building Maintenance

Fund, seconded by Mr. Milbrand. The Board voted 5-0 in favor of the amendment. The Board voted 5-0 to approve the original motion as amended.

**Employee Training and Appreciation Luncheon:** Mr. Coates informed the Board that collision avoidance training starts at 10:30AM, lunch from noon-1:00, and then fire extinguisher training after lunch to 2:00. This is part of the joint loss program. The town offices will have to be closed during those hours. The Board approved the closure of the town offices. Mr. Coates informed the Board that Shackett's and Hannaford have donated food for the employee luncheon. There will also be years of service certificates for employees of 5, 10, 15, 20, and 25 years.

**4<sup>th</sup> of July Planning Update:** Ms. Goodwin informed the Board that American Thunder merged with RS Fireworks and there is a new contract to sign. The contract includes the same pricing and there is a non-appropriation clause. American Thunder did a site visit and went over concerns. The show is a class B and C show shot off of three barges. Letters have been sent to abutters on Shore Drive and Hobart Road as those roads will be closed from 4:30PM to 10:00PM on the 3<sup>rd</sup>. There will be four vendors for the event, three on Shore Drive and one at Cummings Beach. The port-a-potties are all set. There is insurance coverage for the parking lots. Mr. Manganiello asked if the barge will be looked at by the Fire Department. Ms. Goodwin replied that Jaime Moulton is on the Fire Department and he will have his boat on the water near the barges.

Mr. Manganiello made a motion to approve the new contract with America Thunder Fireworks and to authorize the Chair of the Board to sign the contract. The motion was seconded by Mr. Milbrand. The Board voted 5-0 in favor of the motion.

**Warrant:** The Board signed a warrant for unlicensed dogs.

**Town Administrators Report:** Mr. Coates informed the Board that a letter has been received from Lakes Region Planning Commission. The letter states that Bristol is allowed one representative and one alternate to the Transportation Advisory Council (TAC). Steve Favorite is the representative. The Board appointed Bill Dowey to be the Alternate to the Transportation Advisory Council for the Town of Bristol.

#### **Select Board Items:**

Mr. Morrison asked if the new Finance Officer, Bob Blanchette, would be attending the Budget Committee meetings. Mr. Coates replied that he would be attending.

Mr. Alpers commented that Dave and Doreen Powden have moved to North Carolina. Doreen Powden was a long time librarian in town and they will both be missed. Mr. Morrison commented that a thank you note should be sent to them.

Mr. Alpers informed the Board that the first parking committee meeting took place to start the process. There was a good discussion with Mike Vignale about the possibility of additional parking spaces on Spring Street. The committee will meet on July 11<sup>th</sup> to look at changes to the parking ordinance.

#### **Public Comment:**

Mr. Manganiello made a motion to go into non-public session at 8:50PM under RSA 91-A:3 II(a), (b), and (e), seconded by Mr. Milbrand. A roll call vote was held. The Board voted 4-0 in favor of the motion. Mr. Manganiello made a motion to come out of non-public at 9:03PM, seconded by Mr. Milbrand. A roll call vote was held. The Board voted 4-0 in favor of the motion.

Mr. Manganiello made a motion to seal the non-public minutes, seconded by Mr. Milbrand. The Board voted 4-0 in favor of the motion.

Mr. Manganiello made a motion to adjourn at 9:04PM, seconded by Mr. Milbrand. The Board voted 4-0 in favor of the motion.

Respectfully submitted,

Wendy Costigan