

Bristol Select Board
Minutes
September 30, 2021

Present: Select Board members: Chair Don Milbrand, Anita Avery, Shaun Lagueux, JP Morrison, and Nik Coates, Town Administrator

Absent: Les Dion

Others Present: Robert Blanchette, Finance Officer/Human Resources Officer; Christina Goodwin, Land Use/Assessing Manager; Jim McIntire, Police Chief; Jeff Chartier, Water/Sewer Superintendent; Raymah Simpson, Town Clerk/ Tax Collector; Steve Moore, Community Member; Deborah Clarke-Tivey, Administrative Assistant

Work Session: Chair Milbrand opened the work session at 5:15pm. Mr. Coates reviewed the proposed wages and Personnel Policy. After reviewing the proposed wage schedules, the Board came to the consensus to support the four percent cost of living adjustment, to revisit the salary placement requests from the Police Department, Water/Sewer Department and Fire Department, and to end Bonus Time. Other topics in the Personnel Policy reviewed were the Computer Use and Bring Your Own Device, mileage reimbursement, Telecommuting, Health Insurance Buyouts, Unplanned Sick Time, and to keep the hybrid wage scale and merit system currently used in the Personnel Policy, but not to use it in conjunction with the proposed wage scales. The Board agreed to have the Credit Card Policy as a stand-alone policy and agreed to take the Social Media Use Policy out of the Personnel Policy.

Nonpublic Session Per RSA 91-A:3, II: Mr. Lagueux made a motion to enter into nonpublic session under NH RSA 91-A:3, II, motion was seconded by Ms. Avery. Roll call vote to enter nonpublic session: Chair Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes; Mr. Morrison, yes. Motion passed 4-0-0. Nonpublic session entered at 6:31pm.

Motion to leave nonpublic session and return to public session was made by Mr. Lagueux, seconded by Mr. Morrison. Roll call vote taken: Chair Milbrand, yes; Mr. Lagueux, yes; Ms. Avery, yes; Mr. Morrison, yes. Motion passed 4-0-0. Nonpublic session adjourned at 7:00pm.

Mr. Lagueux made a motion to adjourn the meeting at 7:01pm, seconded by Mr. Morrison. The Board voted 4-0-0, in favor of the motion.

Respectfully submitted,
Deborah A. Clarke-Tivey