

Bristol Select Board  
Minutes  
August 5, 2021

**Present:** Select Board members: Chair Don Milbrand, Les Dion, Shaun Lagueux, JP Morrison and Nik Coates, Town Administrator

**Absent:** Anita Avery

**Others Present for Public Session:** Cade Overton, Media Manager; Deborah Clarke-Tivey, Administrative Assistant; Christina Goodwin, Land Use/Assessing Manager; Mark Bucklin, Highway Superintendent; Jeffrey Chartier, Water and Sewer Superintendent; Members of the Sustainability Committee- Jan Metcalf, Nancy Dowey; Economic Development Committee Member- Bill Dowey and Community Member- Steve Moore.

**Work Session:** Chair Milbrand opened the work session at 5:03pm. The Board held a work session with Fire Chief LaRoche and Police Chief McIntire to discuss the Public Safety Building. Chief LaRoche also updated the Board on the best way to generate the appropriate amount of revenue from the three contracted towns that Bristol provides Fire and EMS services to.

**Nonpublic Session Per RSA 91-A, II (a), (c) and (l):** Mr. Lagueux made a motion to enter into nonpublic session under NH RSA 91-A, II (a), (c) and (l), motion was seconded by Ms. Dion. Roll call vote to enter nonpublic session: Ms. Dion, yes; Mr. Morrison, yes; Mr. Lagueux, yes; Chair Milbrand, yes. Motion passed 4-0-0. Nonpublic session entered at 5:37pm.

Motion to leave nonpublic session and return to public session was made by Ms. Dion, seconded by Mr. Morrison. Roll call vote taken: Ms. Dion, yes; Mr. Morrison, yes; Mr. Lagueux, yes; Chair Milbrand, yes. Motion passed 4-0-0. Nonpublic session adjourned at 7:24pm.

**Public Session:** After a brief recess Chair Milbrand opened the public meeting at 7:34pm by having Mr. Lagueux lead the Pledge of Allegiance.

**Meeting Minutes:** Mr. Morrison made a motion to accept the minutes of July 19, 2021, as written, seconded by Mr. Lagueux. No discussion. The Board voted 4-0-0, the motion passed.

**Consent Agenda and Manifests:** Ms. Dion made a motion to approve the consent agenda dated, August 5, 2021, to include the items named therein, motion seconded by Mr. Lagueux. No discussion. The Board voted 4-0-0, the motion passed.

**Mooney Clark Landing Repair and Maintenance Requirements:** Mr. Coates informed the Board that it appears that in the opinion of the State that the Town is responsible for the maintenance of the road, parking area and the boat launch at Mooney-Clark Landing. He let the Board know that the boat launch is in bad shape and a safety liability for the Town. He suggested that he, Mr. Bucklin, and Mike Vignale go out to the site and assess the work that would be needed and then put in a budget request. He will also reach out to Fish & Game staff and Rep. Ned Gordon to discuss how to move forward. The Board agreed.

**Sustainability Committee Update:** Ms. Dowey and Ms. Metcalf informed the Board that the rate for recycled cardboard would still bring in revenue for the Town and that the storage building would be completed on August 6. They are hopeful recycling cardboard will reduce waste in the landfill. They discussed other projects the committee is working on such as electric car charging stations, composting for homes, rewilding which encourages native species in place of lawns that need to be mowed, working with schools for composting lunch scraps and the Facebook page "Buy Nothing". The Board applauded their work and thanked them.

**LaValley Lot Purchase and Sale Completion:** Ms. Goodwin gave a brief history of the purchase and sale of these properties. Mr. Lagueux made a motion that the Select Board vote to make two (2) conveyances, pursuant to the authority and process described by RSA 41:14-a, both to Harold A. LaValley and Geraldine K. LaValley, as Trustees of the Colonial Plaza Realty Trust, the first being a parcel of real property located on Summer Street being approximately 3.6 acres of Tax Map 223-80, and the second being a perpetual easement to define a right of way over land owned by the Town on Tax Map 223, Lots 75 & 76 for the benefit of Tax Map 223, Lot 80; and further to authorize the Town Administrator to execute any documents necessary to carry out either of these conveyances. The Select Board solicited comment from both the Bristol Planning Board and Conservation Commission and then held two prior public hearings on March 18th and April 1st. The motion was seconded by Ms. Dion. No discussion. The Board voted 4-0-0, the motion passed.

**Town Administrator's Report:** Mr. Coates reminded the Board that the last tours of the Water/Sewer facilities would be August 11 and August 25. The tours are from 8am-noon. He let the Board know that the Sewer Extension Neighborhood Meeting dates have been changed to September 21, 22 and 23. He is working on locations and more information will be announced. Mr. Coates stated that the Budget season is around the corner and the August 19 and September 2 Board work sessions will be devoted to the Personnel Policy update, wages, and health insurance.

**Select Board Items:** Ms. Dion gave "Kudos" to the Police Department for the wonderful job they did with the National Night Out event. She stated the event was a lot of fun and that it demonstrated what a great community Bristol is.

Mr. Morrison inquired about the unlicensed dogs list the Select Board was given. He asked how a deceased dog would be removed from the list and was told that the owner just needed to call the Town Clerk/Tax Collector's office with that information.

Mr. Lagueux asked that the Town's website page under the project tab be updated. He thought it would be a good idea if the Police Department made more patrols to Bristol Falls after he saw a Facebook comment regarding the amount of trash being left and people camping in the area. Mr. Lagueux asked the amount that the reevaluation might have picked up. He was told about \$1.7 million.

**Public Comments:** Mr. Dowey asked if an internet service provider (ISP) had been chosen. He was told yes, but final agreements are still being worked out. Communications would start rolling out in 6-8 weeks. He discussed looking at Verizon backhauling. Mr. Coates let him know that the Town had inquired about backhauling and was told that Verizon has plans for installing cellular equipment in their budget in 2022. Mr. Dowey would like public input into a plan that does not just resurface Lake Street but continues the bike path.

Mr. Moore hoped the Sustainability Committee had reached out to business about recycling their cardboard. He asked about the internet service provider's lease agreement and length of the agreement and was informed that the agreement would be for five years to start. He inquired as to how often tax maps were updated based on dates he saw on some maps. He was told by Ms. Goodwin that maps are updated yearly and have been updated to electronic versions.

Mr. Overton is working on guidelines for "The Crier" that follow the Town's Social Media Policy.

Ms. Dion made a motion to adjourn the meeting at 8:37pm, seconded by Mr. Morrison. The Board voted 4-0-0, in favor of the motion.

Respectfully submitted,  
Deborah A. Clarke-Tivey