

ANNUAL REPORT  
FOR THE  
TOWN OF BRISTOL,  
NEW HAMPSHIRE

FISCAL YEAR ENDING  
DECEMBER 31, 2015



POPULATION: 3,054 (2010 Census)  
NET TAXABLE VALUATION: \$470,431,229  
TOWN: \$7.55 per thousand  
SCHOOL DISTRICT: \$8.60 per thousand  
STATE EDUCATION: \$2.39 per thousand  
COUNTY: \$1.59 per thousand  
**TOTAL TAX RATE: \$20.13 per thousand**

# DEDICATION OF THE ANNUAL REPORT

When visiting with residents, summer residents, business owners and visitors to our community over the past year there is one phrase that is constantly being shared by all and that is “Doesn’t Bristol look so beautiful.” The overwhelming answer is YES! Bristol has found its stride and looks wonderful. This is all thanks to a group of people who had great vision and motivation after the downtown project was completed. This group made up of Bristol residents is the reason why our community is turning heads of all of our visitors as they come into town. Folks keep saying Bristol has never looked so good. This group responsible for all this great work is the Downtown Decorating Committee.

This all-volunteer group has a driven tight core of folks. They are Hilda Bruno, Lucille Keagan, Steve and Jodi Favorite, Betsy Schneider, Becca Boudreau, Shirley York, Peter Daniels, and Bristol Highway Department. These all-star volunteers donated much of their spare time to beautify our community and the following is a brief list of their efforts:

- They started the year with a spring cleanup in the downtown.
- They planted hundreds of flowers and shrubs throughout the town with the Pasquaney Garden Club).
- They spent much time watering and maintaining the flowers throughout the downtown.
- Installed decorative banners on all new light poles
- Held the first ever town wide scarecrow contest in October in conjunction with Community Events Committee.
- Decorated the Town for Christmas.
- Decorated the Town Christmas tree and Square for the Annual Christmas Tree Lighting; Organizing the event with the Community Events Committee.

This list does not fairly cover all the great successes this committee has had over the past year but we hope it gives you great insight into who they are what they have accomplished. For this the Select Board is dedicating this year’s annual Town Report to this amazing Committee. The members of this Committee have worked so hard to make our community identity come alive and that is why they are so deserving of this recognition. Please join the Board in thanking these great Committee members for all their efforts. When you see them on the street or in the store please stop and thank them. It is so well deserved. We are excited to see what they have up their sleeves for 2016 beautification and decorating. As always the Committee is looking for more volunteers to join in on all their hard work. If you are interested in joining the Committee please contact the Town Office or reach out to a Committee member.





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## TOWN OFFICIALS—ELECTED

### **Select Board**

Janet Cote, <i>Chair</i>	2016
Shaun Lagueux, <i>Vice Chair</i>	2017
Rick Alpers	2017
Betsy Schneider	2016
Paul Manganiello	2018

### **Moderator**

Edward “Ned” Gordon	2016
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### **Town Clerk / Tax Collector**

Raymah Simpson	2017
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### **Treasurer**

Kathleen Haskell	2017
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### **Trustees of the Trust Fund**

Kerrin Rounds	2016
Beth White	2017
Elizabeth Seeler	2017

### **Supervisors of the Checklist**

Marilyn Bucklin	2020
Hilda Bruno	2017
David Hill	2016

### **Cemetery Trustees**

Tom Keegan	2017
Archie Auger	2018
Ron Preble	2016

### **Budget Committee**

Kerrin Rounds, <i>Chair</i>	2016
Bill Cote, <i>Vice Chair</i>	2018
Ernie Richards	2016
Dave Carr	2017
Ashley Dolloff	2018
Don Milbrand	2018
Ron Preble	2016
Kevin MacCaffrie	2017
Tom Keegan	2017
Robert Emerson	2018
Carol Huber	2016
John Sellers	2018
Wendy Costigan, Secretary	
Shaun Lagueux, <i>Select Board Rep</i>	

### **Trustees of the Minot-Sleeper Library**

Rosemary D’Arcy— <i>Chair</i>	2017
Nancy Dowey— <i>Vice Chair</i>	2016
Archie Auger	2018
Lucille Keegan	2017
Rosemary D’Arcy	2017
Nancy Dowey	2016
Ann Fitzpatrick	2016
Shirley Yorks	2016
Ann Guilfoyle	2018
Hilda Bruno	2018
Nancy Spears	2017

### **Newfound Area School Board**

Ben LaRoche	2017
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## TOWN OFFICIALS—APPOINTED

### **Town Administrator**

Michael Capone - *Resigned*

### **Human Resources Coordinator**

Kelly Lacasse

### **Finance Officer**

Melanie Shokal—*Resigned*

### **Assistant Clerk / Collector**

Mary Richardson—*Retired*

### **Deputy Clerk / Collector**

Patricia Woolsey

### **Assessor**

Commerford, Nieder & Perkins

### **Assessing Assistant**

Christina Goodwin

### **Health Officers**

Kelly Lacasse

*Al DeFeo—Retired*

### **Librarian**

Brittany Overton

### **Human Services**

Kelly Lacasse

### **Planning / Zoning / CIP /**

### **Historic District Secretary**

Jan Laferriere

### **Fire Chief**

Steven Yannuzzi

### **Fire Department**

### **Administrative Assistant**

Cindy Rogers

### **Forest Fire Wardens**

Steve Yannuzzi, Warden

Chris Dolloff, Deputy

Aaron Heath, Deputy

Ben LaRoche, Deputy

### **Emergency Management**

Steven Yannuzzi

Michael Lewis

### **Public Works Superintendent**

Jeffrey Chartier

### **Public Works Office Manager**

Audrey Landry

### **Highway Superintendent**

Mark Bucklin

### **Police Chief**

Michael Lewis

### **Police Department**

### **Administrative Assistant**

Kim Bliss

## TOWN OFFICIALS – APPOINTED (*CONTINUED*)

### Planning Board

Denice DeStefano, <i>Chair</i>	2018
Dan Paradis, <i>Vice Chair</i>	2016
Elizabeth Seeler	2018
Clay Dingman	2017
Paul Manganiello, <i>Select Board Rep.</i>	2016
Steve Favorite	2017
Bob Curtis	2017

### Historic District Commission

Clay Dingman, <i>Chair</i>	2017
Sandra Heaney	2018
Dorcas Gordon	2018
Betsy Schneider, <i>Select Board Rep.</i>	2016

### Zoning Board of Adjustment

Alan DeStefano, <i>Chair</i>	2018
Richard LaFlamme, <i>Vice Chair</i>	2016
Ashley Dolloff	2017
Larry Denton	2018
Lorraine Bohmiller	2016

### Capital Improvements Program Committee

Don Milbrand, <i>Chair</i>
Steve Favorite, <i>Vice Chair</i>
Dan Paradis
Bill Cote
John Bianchi
Joe Lukeman



## **TOWN OFFICIALS – APPOINTED (*CONTINUED*)**

### **Energy Committee**

Bill Dowey, *Chair*  
 Lucille Keegan, *Secretary*  
 Michael Capone

### **Conservation Commission**

Janet Cote, *Chair* 2018  
 Mason Westfall 2018  
 Maureen McGuire 2018  
 Richard Batchelder 2017  
 Sandra Heaney 2018  
 Carroll Brown Jr. 2017

### **Community Events Committee**

Leslie Dion  
 Barbara Greenwood  
 Christina Goodwin  
 Hilda Bruno  
 Ray Courchaine  
 Steve Yannuzzi  
 Marjorie Gorman  
 Lucille Keegan  
 Nicole Goodreau  
 Sharyn Orvis

### **Joint Loss Management Committee**

Kim Bliss, *Chair*  
 Mike Lewis  
 Mark Bucklin  
 Joe Walenda  
 Jeff Chartier  
 Ken Pelletier  
 Brittany Overton  
 Kelly Lacasse  
 Steve Yannuzzi  
 Ben LaRoche

### **Kelley Park Committee**

Barbara Greenwood	Michael Lewis
Eric Chase	Dorcas Gordon
Christina Goodwin	Dan MacLean
Greg Gorski	Les Dion
Peter Cofran	Joe Denning
Scott Doucette	Michael Capone
Shane Tucker	

# EXECUTIVE SUMMARY

## 2015 SELECT BOARD REPORT

In 2015, another very busy year for Bristol, the Board continued its work in the best interest of the Town.

In March, the Board welcomed Paul Manganiello to the Board bringing the Board to full membership for oversight of the Town's day to day operations and deliberation on the many opportunities, projects and issues facing the Town.

### Highlights of the year included:

- Completion of clean up, renovations, new roof and exterior painting of Old Town Hall
- Old Town Hall added to the National Register of Historic Places
- Progression with Safe Routes to School project for sidewalk improvements along School Street, North Main Street, and Mayhew Street with the work anticipated to begin in spring 2016
- Installation of new and unique Welcome to Bristol signs by Artist Karen Bush
- Settlement of the Beach case in favor of the Town
- Finalization of Town's 79 E application process and deliberation and approval of 1<sup>st</sup> application for property at 12 Central Square
- New Central Street parking spaces through collaboration with Spring Street property owner
- Return to angle in parking in Central Square

Also important to mention, many thanks go out to the dedicated community volunteers who stepped up to offer our community opportunities to enjoy four seasons of activity in Bristol. The Events Committee, Downtown Decorating Committee and Ice Rink Committee were instrumental and very active bringing enjoyable recreational activities and annual events to Kelley Park and Central Square. Whether it's the 4<sup>th</sup> of July events, a summer concert in Kelley Park, Old Home Day, or Family Skate Day, we all look forward to the many events and family activities born from their dedication to continue in years to come.

The Board would also like to thank the many citizens who give their time and expertise to serve on the Town Boards and Committees essential to the progress of our Town. Their service to our community is commendable and greatly appreciated. Currently there are openings available on Planning Board, Zoning Board and Conservation Commission and other committees. We encourage others to get involved by contacting the Town Office for more information about this opportunity to serve your community.

Our special thanks go out to Sandra Heaney for her dedication to and oversight of renovations at the Old Town Hall. As members of the Historic District Commission, she and Clay Dingman have been committed to the historic preservation efforts in Bristol. With their efforts and assistance, the Old Town Hall was accepted to the National Register of Historic Places and we received an LCHIP grant to support the Old Town Hall renovations.

Additionally, the Board wishes to thank the Town employees who work with dedication and professionalism to provide the many services to Bristol's residents and visitors. Their commitment is recognized and appreciated.

Lastly, in 2015, we said goodbye to several valued employees as they opted for new career opportunities in their field and said hello to new faces who will serve in their place.

## **EXECUTIVE SUMMARY**

### **2015 SELECT BOARD REPORT**

As the year closed, it was with regret that we accepted the resignation from our Town Administrator, Michael Capone. Michael came into the position when there were many internal systems and day to day issues in need of attention. With his dedication and assistance these were addressed and worked out to the best interest of the Town. He was the instrumental point person for the progress of projects such as the demolition of the Mica Building, the Minot-Sleeper Library addition, and the Central Square project all of which now completed offer a sense of pride, revitalization and commercial opportunity to the Downtown. His dedication to the community, its citizens, and employees will be missed. The Board wishes him great success in his new position.

As we move into 2016, the Board is excited to welcome Nik Coates as our new Town Administrator. Nik's resume is a strong one especially in areas that will assist the Board with its economic development goals and issues at hand, such as Northern Pass. With his assistance and the Town's support, we look forward to progressing and addressing the space needs issues with the Police Department and Town Offices; furthering development of a multipurpose recreational trail along the Pemigewasset River to Profile Falls; continuing renovation efforts with interior projects at the Old Town Hall; beginning renovations and painting at the Old Fire Station; and supporting economic development by addressing cell service and other issues impacting commercial and tourism growth.

In closing, we send along our best wishes for a safe and prosperous year to our many business owners, residents and seasonal property owners.

Respectfully submitted,

The Bristol Select Board

# 2015 TOWN MEETING MINUTES

March 14, 2015

Moderator Edward “Ned” Gordon opened the 196<sup>th</sup> town meeting at 9:05 A.M. stating that Bristol was incorporated in 1819. Ned gave the invocation; Archie Auger led in the Pledge of Allegiance to the Flag. Ned asked Rick Alpers, chairman of the Select board to introduce the members which consists of Shaun Lagueux, Betsy Schneider and Janet Cote. Ned then asked Kerrin Rounds, chair of the Budget Committee if she would introduce the Budget Committee members who consisted of: Paul Manganiello, Ron Preble, David Carr, Bill Cote, Barbara Greenwood, Ernie Richards, Kevin MacCaffrie, Tom Keegan, Carol Huber, Don Milbrand, Ashley Dolloff and Carol Huber.

At this time, Rick Alpers mentioned that the Town Report was dedicated to Mason Westfall, for all of the years that he has helped the Town of Bristol. He has been active in almost all committee’s and boards, especially the Conservation Committee, he worked tirelessly to preserve the natural resources and natural beauty of the Newfound Area. A standing ovation was given to Mason Westfall, we thank you Mason for all of your work over the years.

Ned explained that only registered voters would be allowed to vote and speak for or against an article, he had a show of hands of who was not a voter. The one exception to speaking would be for Department Heads that do not live in Town. Ned also mentioned that if you want to speak you need to go to one of the microphones, so that everyone can hear what you have to say.

**Article 4:** To see if the Town will vote to raise and appropriate the budget committee recommended sum of Five Million Seven Hundred Sixty One Thousand Five Hundred Eighty Six Dollars (\$ 5,761,586) for general municipal operations. The Select Board recommends Five Million Seven Hundred Sixty Eight Thousand Eight Hundred Sixty Four Dollars (\$5,768,864). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

**The Budget Committee Recommends this Article 10-3**

**The Select Board Recommends this Article 4-0**

Susan Duncan made a motion to move Article 4 for the full budget to be considered following the action on Warrant Article #16. Seconded by Eric Rottenecker.

Susan explained that she felt this article should be after all of the other articles as then we would know what the budget would be for the year, if any of the money articles get passed.

A voice vote on the amendment; the amendment passed this article will come up again after Article 16.

Starting on Article 4

Motion made by Karen Rounds, Chair of the Budget Committee, seconded by Paul Manganiello. Karen stated that it seemed to work good this year having all of the department heads meet with the Budget Committee and Selectmen in November, and will do that again this year. Karen noted that the budget is \$7279.00 less than the Board of Selectmen budget. There was a reduction in the Fire Department, the Library and Homeland Cemetery.

## 2015 TOWN MEETING MINUTES

Barbara spoke on the amendment there has been a 20% increase in the use of the Library, there are over 240 programs, the meeting room has been in use 207 times, and she feels that will grow as time goes on. Would like to see this put back in the budget. It was also mentioned that the Library is open 6 days a week, the computers are always full, there are programs for young adults, children, babies all of the programs are fantastic, there are movies and class projects. The librarian is great, they are doing wonderful.

It was also mentioned that they have limited staff and need adequate staff to meet all of the needs.

Motion to close debate by Sue Waring, seconded by Rosemary D'Arcy

### **Amendment passed**

Mark Chevalier made a motion to include the 27th pay period for a total of \$19,625.57, that includes \$980.00 to Sewer and \$1961.42 to Water, and \$16,683.00 to the general fund for the salaried employees, this was left out of the budget. This was seconded by Ben Laroche. This happens every 11 years and has not been a problem in the past the salaried employees have always been paid.

Rick responded that the Auditors had told them to prepare for this; it doesn't affect the hourly employees. Michael Capone stated that the salaried employees still get what was budgeted for their salary. Tom Keegan, budget committee member felt that the salaried employees should be paid for the 27<sup>th</sup> week.

Motion to close debate by Susan Duncan, seconded by Bob Patten.

### **Amendment Defeated**

Susan Duncan made a motion to decrease the line 4210-395 for Police Dispatch from \$55,000.00 to \$51,000.00, seconded by Chris Dolloff. Michael Lewis, Chief of Police had to estimate how much the dispatch line would be, at that time he had told the Budget Committee that if it went down, he would let them know and place the lower amount in the budget, he just received the figures.

Motion to close debate by Kerrin Rounds, seconded by Rick Alpers.

### **Amendment passed**

The budget figure is now at \$5,766,586. Which includes the \$9,000.00 voted in and the \$4,000.00 voted to decrease which leaves a \$5,000.00 increase in the budget

Motion made by Ken Rogers to close debate, seconded by John Gagnon.

### **Article 4 passed with amendments.**

Rick Alpers made a motion to limit reconsideration of Article 4, seconded by Jeff Ford. **Motion passed**

**Article 5:** To see if the Town will vote to establish a Revolving Fund pursuant to RSA 31:95-h for the purpose of police special details and to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be deposited in the fund. All revenues received for police special details will be deposited into the fund, and eighty percent (80%) of those revenues will be retained by the fund and be allowed to accumulate from year to year to pay those expenses related to Police Detail work. The remaining twenty percent (20%) of the revenues will go into the general fund.



## 2015 TOWN MEETING MINUTES

The Town Treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended

only for the purpose for which the fund was created. (Majority vote required)

**The Budget Committee Recommends this Article 10-3**

**The Select Board Recommends this Article 3-1**

Motion made by Shaun Laguex, seconded by Betsy Schneider.

Shaun explained that this was brought up last year and it was defeated. The Board made some adjustments to address the issues of last year. This would be used for the Police Department. This fund would be for outside details, 80% into the fund and 20% into the general fund.

It was mentioned that this fund takes away control of money. Shaun mentioned that it will still be under the Selectmen, just in a fund that will support the expenses associated with special detail of the Police Department. It was also mentioned that the Town bills for the special detail and receives the revenue so leave it alone.

It was mentioned that 20% going into the general fund the Town will still be getting revenue. Rick mentioned that the revenue from special detail is more than what is billed out. The money that comes in will go to special detail and we don't know from year to year what the special details will be.

A question of what the \$5,000.00 is needed for up front; Rick answered that it is a startup for the fund; \$5,000.00 would always be there, for any expenses for the detail.

A motion was made to close debate by Chris Dolloff, seconded by Boake Morrison.

Voice vote to close to call.

Hand Vote Yes: 51 No: 47

**Article 5 Passed.**

**Article 6:** To see if the municipality will authorize the establishment of a Capital Reserve Fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. Furthermore to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000) towards this purpose and appoint the Select Board as agents to expend from the fund. It is anticipated that a revaluation will take place in 2016. (Majority vote required)

**The Budget Committee Recommends this Article 13-0**

**The Select Board Recommends this Article 4-0**

Motion made by Janet Cote, seconded by Shaun Laguex

Janet stated that the Board would like to put money in a Capital Reserve Fund, as Department of Revenue requires a full revaluation of properties every 5 years. The next full revaluation will take place in 2016. They are not sure what the cost will be, but would like to put money away to be prepared for the revaluation.

## 2015 TOWN MEETING MINUTES

Motion to close debate by Mark Chevalier seconded by Burt Williams

### **Article 6 Passed.**

**Article 7:** To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of the Town of Bristol's Bicentennial Celebration in 2019 and appoint the Select Board as agents to expend from this fund. Furthermore, to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for this purpose. (Majority vote required)

### **The Budget Committee Recommends this Article 13-0**

### **The Select Board Recommends this Article 4-0**

Rick Alpers made a motion, seconded by Betsy Schneider

This article is for our Town's 200<sup>th</sup> Birthday which will be in 2019; we would like to set money aside to be ready for the festivities that will take place at that time, as it will be here before we are ready.

Motion to close debate by Walter Waring, seconded by Chris Dolloff.

### **Article 7 passed**

**Article 8:** To see if the Town will vote to raise and appropriate the sum of Forty Four Thousand Dollars (\$44,000) for the purchase of a police cruiser for the Police Department. (Majority vote required)

### **The Budget Committee Recommends this Article 9-4**

### **The Select Board Recommends this Article 3-1**

Rick Alpers made a motion, seconded by Shaun Lagueux.

We did not purchase a police cruiser last year, would like to replace the cruiser that has between 150-170 thousand miles, it was in to replace a cruiser every year. Rick asked Michael Lewis, Police Chief to speak on this. The cruiser that would be traded was purchased in 2007; it has 178,290 miles on it. It was asked what the trade in value is, it is \$341.00. Michael Capone stated that it is better to appropriate the full amount of the vehicle purchase and trade would offset the purchase amount and be included as revenue.

Motion to close debate Burt Williams, seconded by Jackie Batchelder.

### **Article 8 Passed**

**Article 9:** To see if the Town will raise and appropriate the sum of Twelve Thousand Six Hundred Sixty Dollars (\$12,660) for the purchase of communications equipment for the Police Department. (Majority vote required)

### **The Budget Committee Recommends this Article 12-1**

### **The Select Board Recommends this Article 4-0**

Motion made by Shaun Lagueux, seconded by Steve Favorite

## 2015 TOWN MEETING MINUTES

Communication needs to be improved between, the station, the tower and vehicles. Improvements need to be made on Hemphill, the base station and the one vehicle that did not get updated.

Motion to close debate Mark Chevalier, seconded by Chris Dolloff.

### **Article 9 Passed**

**Article 10:** To see if the Town will vote to authorize the Select Board to enter into a two year lease/purchase agreement for One Hundred Twenty Thousand Dollars (\$120,000) for the purpose of purchasing a one ton truck with plow and sander for the Highway Department, and to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) for the first years payment for that purpose. This lease agreement contains an escape clause. (Majority vote required)

### **The Budget Committee Recommends this Article 11-2**

### **The Select Board Recommends this Article 3-1**

Motion by Shaun Lagueux, seconded by Janet Cote

This is a new 1ton truck with plow attachment; this is recommended by the CIP (Capital Improvement Project) so that we don't have to purchase a large item every year. This will replace the 2008 plow truck, which has over 60,000 miles on it. It was stated that with only 60,000 miles on it we should be keeping it, which purchasing a new truck will increase the tax rate, Rick stated that it would be about 40 cents over the years. Rick also state that the 60,000 miles are very hard miles, not like someone's car. It was also mentioned that this truck has had to have the frame welded three times, and that this will keep happening. A question was asked what kind of shape the equipment is in. Mark Bucklin, Highway Supervisor stated that the six-wheel dump truck is 16 years old with the purchase of this truck, we wouldn't need another one for a couple of years. The frame that is being welded is in a weak spot, that the new truck this is not a problem, as the manufacturer has made this stronger. The truck is used year round for numerous things. This truck is used for sanding and salting carrying the sander. CIP has recommended buying a new 1 ton every seven years.

Motion to close debate by Lorna Patten, seconded by Susan Duncan

### **Article 10 passed**

**Article 11:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purchase of hydraulic tools for the Fire Department. (Majority vote required)

### **The Budget Committee Recommends this Article 12-0-1**

### **The Select Board Recommends this Article 4-0**

Motion made by Janet Cote, seconded by Betsy Schneider

Janet asked Steve Yannuzzi Fire Chief to speak on this article. Steve stated that this is to replace a piece of equipment that is over 30 years old, it has done its job, but with the new metals etc. it can't perform the way that it needs to.

Motion to close debate made by Jodie Favorite, seconded by Mary MacCaffrie

### **Article 11 Passed**

## 2015 TOWN MEETING MINUTES

**Article 14:** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to go into the fund. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required)

**The Budget Committee Recommends this Article 11-2**

**The Select Board Recommends this Article 4-0**

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Forty Five Thousand Dollars (\$45,000) for the purchase of a command vehicle for the Fire Department. (Majority vote required)

**The Budget Committee Recommends this Article 12-0-1**

**The Select Board Recommends this Article 4-0**

Motion made by Rick Alpers, seconded by Betsy Schneider

Rick stated that for the Command Vehicle that we have now will take between 6,000.-8,000 dollars in repairs to pass inspection. The vehicle has more than 81,560 miles on it, and 4096 hours, it cost \$3,000.00 to inspect it last year. They would like a Tahoe to replace the suburban with all of the equipment that is required.

It was asked what the Chief will be using until the new vehicle arrives, he stated his own vehicle. Also how can we prepare for this in the future? Rick stated that CIP makes decisions, and brings this to the Legislative body, but in the past they have not wanted to prepare for this. Steve Yannuzzi stated that there are no large purchases for next year, would like to get back on track with CIP. Engine six should be good for quite a few more years.

Motion to close debate Susan Colby, seconded by Richard Gavalis

**Motion 12 Passed**

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Twenty Six Thousand Dollars (\$26,000) for the purchase of a back-up generator and to further authorize the Select Board to apply for a grant in the amount of Thirteen Thousand Dollars (\$13,000) towards the purchase of the generator. The balance of funds for the purchase to come from general taxation. (Majority vote required)

**The Budget Committee Recommends this Article 13-0**

**The Select Board Recommends this Article 3-1**

Motion made by Shaun Lagueux, seconded by Janet Cote

There is a grant through New Hampshire Homeland Security to purchase a generator for the Town Office Building, which includes the Police Department. It is run by propane and is automatic turn on turn off when power goes off. This is important for the Town still needs to do business, and it is also a safety issue. It was mentioned that we don't lose power often and it was felt that it isn't necessary. This cost is the total cost of the package, 50% would be grant funded.

Motion to close debate made by Leslie Dion, seconded by Donna Nashawaty.

**Article 13 Passed**

## 2015 TOWN MEETING MINUTES

**Article 14:** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to go into the fund. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required)

**The Budget Committee Recommends this Article 11-2**

**The Select Board Recommends this Article 4-0**

Motion made by Rick Alpers, seconded by Betsy Schneider

Rick made motion to amend Article 14 to take the \$25,000.00 from the unreserved fund balance. Seconded by David Hill. Rick stated that this amount was not spent last year, so he feels that it should just stay in the contingency fund.

The amendment passed.

**Article 14 Passed as Amended.**

**Article 15:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Accrued Wages Capital Reserve Fund established in 1998. This sum to come from fund balance and no money will be raised from taxation. (Majority vote required)

**The Budget Committee Recommends this Article 13-0**

**The Select Board Recommends this Article 4-0**

Motion made by Shaun Lagueux, seconded by Paul Manganiello

This fund was set up for departing employees that are owed money. We haven't had to ask for this in the past but the account is low. Michael Capone Town Administrator looked at it and informed the Board that there needs to be funds in that account so that if any employee leaves there will be funds, if two or three people left the Town would not be able to meet their obligation.

Motion made by Mark Chevalier to close debate, seconded by Jan Laferriere.

**Article 15 Passed**

**Article 16: By Petition:** To see if the Town will vote to raise \$22,000 for painting and necessary repairs of the exterior of the Old Fire House on High Street. This will include lead paint removal, replacement of rotted wood and painting of the exterior wood and brick foundation.

**The Budget Committee Does Not Recommend this Article 2-10-1**

**The Select Board Recommends this Article 4-0**

Motion made by Lucille Keegan, seconded by Chris Dolloff

Lucille started by thanking the taxpayers for voting to do some repairs to the "Old" Town Hall. The building that they would like this for is the "Old" Fire Station on South Main St. It has lead paint, it will be a challenge to have this scraped and painted, but she hopes you will support keeping one of the Historical Buildings in Town.



## 2015 TOWN MEETING MINUTES

Donald Milbrand made a motion to amend the Article 16 to add the line “funds” to be taken from the unreserved fund balance and not through taxation. Bill Cote seconded the motion. He is on the budget committee and had originally voted against this, but if we go with what the amendment is he is in favor of this.

Voting on the amendment only. Close debate by Archie Auger, seconded by David Batachelder.

### **Amendment passed.**

Back to the amended article, it was stated that some budget committee members felt that there was money in the building maintenance fund, it was also mentioned that there are other town buildings that need a lot of maintenance that should get done before this one.

Two years ago there was a committee that addressed the issues of all of the town buildings, the “old” Town Hall was the first one to be worked on and funds were collected for that. Sandra Heaney and her committee did a wonderful job on the “old” Town Hall, this is the second building that was to be looked at, it is used a lot, for storage and for the Historical Society, which has done a fantastic job of making the upstairs look good, and hopes this passes. There is a specific quote, as there is lead paint involved in this project.

Motion to close debate by Paul Simard, seconded by Eric Rottennecker.

### **Motion passed as amended.**

### **Back to Article 4**

**Article 17:** Pursuant to RSA 41:11-a , to see if the Town will vote to authorize the Select Board to lease parking spaces in the deeded town parking easement area on Central Street for a period of up to ten years, with the terms of such leases being negotiated by the Select Board.(Majority vote required)

Motion made by Rick Alpers, seconded by Shaun Lagueux

Rick would like to see this voted down, as the building is up for sale and a new owner may not want to be in a contract for leasing parking spaces. He also feels that the Town should get more than \$1.00 for the lease of the parking spaces as we maintain the lot.

Motion to close debate Paul Fraser, seconded by Fred Nashawaty

### **Article Defeated**

**Article 18:** To see if the Town will vote to adopt the provisions of RSA Chapter 41:11-a III to authorize the Select Board to rent or lease municipal property for a term of up to five years without further vote or ratification of the town. Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect. (Majority vote required)

Janet Cote made the motion, Shaun Lagueux seconded the motion.

Janet explained that right now, the town can only lease out municipal property for one year, it would be nice to be able to do this for 5 years.

## 2015 TOWN MEETING MINUTES

There was quite a bit of discussion if this should be for 5 years, as that seems like a long time, in case there could be a problem. A few people thought that it should come before the Legislative body before any property is leased. Rick explained that a public hearing is not required; this gives the board a chance to lease property anywhere from 1 to 5 years. Rick pointed out that this is for Town owned property only.

Motion to close debate by Burt Williams, seconded by Susan Colby.

Voice Vote to close to call

Hand Vote Yes: 55 No: 34

**Article 19:** To see if the Town will vote to adopt the provisions of RSA Chapter 79-E in order to provide community revitalization tax relief incentives. (Majority vote required)

Rick Alpers made the motion, seconded by Janet Cote

Rick state that there are important discussions that need to take place, where is town going and what are we looking for to come into Bristol. We need incentives to entice Commercial Businesses to come to Bristol, there is a lot of paper work involved in this, and it is a large process for business owners to do. There is a person that has bought four businesses in the downtown area in wants to invest in these buildings and bring them back to life.

The Business owner starts the project gets with Assessing and keeps the same tax rate as the building started out with until the project is finished and would not see a tax increase for 5 years. After that time, the building is assessed for what it is.

It was mentioned that this is a good thing to do, it would also help bring the historical buildings back, and save history. It was felt that this is a good article and good for the town, there is no retroactive taxes on this, as they are taxed every year, but at the rate that it was first assessed at, and then when the project is finished the assessment is done and taxed on what is assessed.

Any projects that are on this program still get “picked up” by the Assessor each year.

Mark Chevalier made a motion to close debate, Steven Favorite seconded it.

### **Article 19 Passed**

**Article 20:** To see if the Town will vote to appoint the Select Board as agents to expend from the Town Building Maintenance Capital Reserve Fund established in 2013. (Majority vote required)

Shaun Lagueux made a motion, seconded by Betsy Schneider

This is just a housekeeping article, as it was written incorrectly last year.

No questions, no debate.

Motion to close debate made by Mark Chevalier, seconded by Susan Colby

### **Article 20 Passed**

**Article 21:** To see if the Town will vote to adopt the provisions of RSA 398 enabling the Select Board to license and regulate pawnbrokers. (Majority vote required)

## 2015 TOWN MEETING MINUTES

Motion made by Rick Alpers, seconded by Betsy Schneider

Rick stated that this does not prohibit a business; this is to craft a policy to be able to regulate businesses. This is not a police issue, but it will help the police if something goes wrong.

Jeff Ford made a motion to close debate, seconded by Scott Sanschargin.

### **Article 21 Passed.**

**Article 22: By Petition:** To see if the Town will vote to accept the roads contained in the Sunset Heights Subdivision approved by Town of Bristol as Town Roads. The roads to be accepted are known as Wicom Road from the Town accepted portion to the end, Autumn Lane, Scenic View Road and Sundown Way. (Majority Vote Required)

Motion made by Kevin MacCaffrie, seconded by Janet Cote

Kevin stated that he is representing the people that live in the development. This development was started in the 1980's and finished in the 1990's. There are 35 lots, 22 single family homes, water is provided. They pay over \$175,000.00 in property taxes; they pay for town roads, but get no benefits for it.

Rick stated that the board had discussed this, and talked with Mark Bucklin, Road Agent and Jeff Chartier, Superintendent of the water/sewer depart. There are 1.8 miles of roads, 4 cul-de-sacs and the water line is private, but the Town maintains it. Some concerns for the adoption of the roads are, steep grades, settling in the ravines, with the water lines below these, and that could get worse. Other roads that have been adopted need to come up to Town specifications. If the people want these roads adopted they need to bring them up to spec's first. We have adopted over 4 miles of roads, this takes an additional 2 ½ hours to plow the routes, so in turn we need to hire more part time people.

Mary MacCaffrie spoke on behalf of the homeowners in Sunset Heights, they have a numerous number of members from there that are on committees in Town, they represent Budge, Library, Zoning, Planning, etc., please vote yes for this article

It was mentioned that these roads are different than Robison Drive, and the people should bring this up to Town specifications and then see if Town would adopt it. It was mentioned that they had come to the board in 2005, but it was denied.

It was mentioned that this is a subdivision, which indicates that these are private roads, and should not be town roads, unless they are brought up to specifications. It was noted that we accepted Robison Drive and we should not have done that until it was brought up to town specifications.

It was mentioned that a cistern is under the road, if something happened to that then the Town would be responsible for it. One resident mentioned that they were told that the town would be taking over the road, and the grade of the road is the same as some other town roads. It was mentioned that 1 grade is at 10% and the upper one is 12%.

It was felt that the homeowners need to do what is right and that they should follow the rules and regulations and go through the process of getting the roads up to Town Specifics.

## 2015 TOWN MEETING MINUTES

It was felt that maybe the homeowners should approach the Zoning and Planning boards and Board of Selectmen to see what needs to be done to bring the road to the town specifications.

A statement was made that the roads have been private for over 35 years and the residents have been satisfied, so keep it the way it has been.

Motion to close debate by Robert Huber, seconded by Natalie Lively.

### **Article 22 Defeated**

**Article 23:** To transact any other business that may legally come before this meeting

Motion made by Rick Alpers, seconded by Shaun Lagueux

There was no other business. Rick mentioned that the Board wanted to Thank Sandra Heaney for all of the work she has done to get the “Old” town hall repairs started, and that Michael Capone and Betsy Schneider also did a lot of work to get the project to where it is today.

He also wanted everyone to know that the Town always needs volunteers for various, boards and committees.

Bob Patten wanted to know about the back in parking, Rick informed him that would be looked into with the State. He also wanted the Memorial Day celebration to be back in the downtown area, instead of the Middle School, Ron Preble the VFW Commander, stated that it is much safer and easier held at the Middle School and it will be staying there.

Walter Waring wanted to recognize Joe Denning, former Select board member for all of the work he has done for the Town over the years.

Archie Auger made a motion to close the Town Meeting, seconded by Lorna Patten. **Article 23 Passed.**

### **Voice Vote Passed**

Meeting adjourned at 12:35 pm.

Respectfully submitted,

Raymah W. Simpson  
Town Clerk/Tax Collector

**FY 2016**

**BUDGET**

**APPROPRIATIONS**



# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4130-110	EX Town Administrator	72,051	70,120	75,000	75,000
01-4130-115	EX Admin Assistant-Human Resources	43,380	43,409	42,037	42,037
01-4130-120	EX Budget Committee Secretary	1,000	832	1,000	1,000
01-4130-121	EX Select Board Recording Secretary	1,152	1,421	1,200	1,200
01-4130-130	EX Selectmen (5)	16,000	15,213	16,000	16,000
01-4130-133	EX Moderator	500	750	500	500
01-4130-210	EX Health Insurance (TA/AA)	23,527	24,590	21,201	21,201
01-4130-211	EX Disability (TA/AA)	721	708	721	721
01-4130-212	EX Life Insurance (TA/AA)	96	99	96	96
01-4130-220	EX FICA (.062) (TA/AA) (BCS/SBRS/Mod/SB)	8,313	9,174	8,416	8,416
01-4130-225	EX Medicare (.0145) (TA/AA) (BCS/SBRS/Mod/SB)	1,944	2,146	1,968	1,968
01-4130-230	EX Retirement full year at (.1117) rate (TA/AA)	13,589	16,115	13,073	13,073
01-4130-330	EX Management Services	0	3,937	0	0
01-4130-341	EX Telephone & Internet Service	5,590	5,191	5,600	5,600
01-4130-342	EX Computer Supplies/Support	1,085	760	5,050	5,050
01-4130-343	EX Copier	2,000	1,848	2,250	2,100
01-4130-550	EX Advertising/Printing	4,000	3,399	4,000	4,000
01-4130-560	EX Meetings/Memberships/Training	6,300	6,327	6,300	6,300
01-4130-610	EX Budget Committee Expenses	300	45	300	300
01-4130-620	EX Office Supplies	2,000	1,688	2,500	2,500
01-4130-625	EX Postage	2,050	1,808	2,450	2,450
01-4130-670	EX Books/Media	0	0	0	0
01-4130-690	EX Selectmen's Expenses	100	142	1,600	1,000
01-4130-691	EX Town Administrator's Expenses	200	177	200	200
01-4130-810	EX New Equipment	0	1,655	400	400
01-4130-	EX Town Website (design/update)	0	0	10,000	1
	<b>**TOTAL** EXECUTIVE</b>	<b>205,897</b>	<b>211,551</b>	<b>221,862</b>	<b>211,113</b>
01-4140-110	TC Deputy Town Clerk	18,309	18,247	18,720	18,720
01-4140-130	TC Town Clerk	25,977	25,983	26,132	26,132
01-4140-131	TC Supervisors Checklist	1,000	571	3,500	3,500
01-4140-191	TC Ballot Clerks	250	272	1,000	1,000
01-4140-210	TC/TX Health Insurance (TC,DTC)	19,076	16,308	10,866	10,866
01-4140-211	TC/TX Disability (TC,DTC)	596	534	596	596
01-4140-212	TC/TX Life Insurance (TC,DTC)	96	78	96	96
01-4140-220	TC FICA (.062) (TC, DTC, SUP, BAL)	2,886	2,800	3,060	3,060
01-4140-225	TC Medicare (.0145) (TC, DTC, SUP, BAL)	674	655	716	716
01-4140-230	TC Retirement (.1117) (TC, DTC)	4,973	4,963	5,010	5,010
01-4140-291	TC Voting Machine	500	200	250	250
01-4140-300	TC Restoration Records	2,341	2,361	2,361	2,361

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4140-342	TC Computer Support	3,303	2,823	4,017	4,017
01-4140-396	TC Meetings/Memberships	735	915	1,200	1,200
01-4140-550	TC Advertising/Printing	1,350	1,388	3,664	3,664
01-4140-620	TC Office Supplies	800	1,038	1,900	1,900
01-4140-625	TC Postage	3,000	1,431	3,000	3,000
01-4140-690	TC Dog License Expense	250	249	250	250
01-4140-810	TC New Equipment	220	0	872	872
	<b>**TOTAL** ERV (ELECTION, REGIST, VOTING)</b>	<b>86,335</b>	<b>80,815</b>	<b>87,209</b>	<b>87,209</b>
01-4150-111	FA Finance Officer	48,641	46,987	51,800	51,800
01-4150-112	FA Deputy Tax Collector	19,309	18,247	18,720	18,720
01-4150-130	FA Tax Collector	25,977	25,983	26,132	26,132
01-4150-131	FA Treasurer	3,000	3,000	3,000	3,000
01-4150-210	FA Health Insurance (FIN & TXC/DTXC)	15,168	14,830	16,737	16,737
01-4150-211	FA Disability (FIN)	313	282	313	313
01-4150-212	FA Life Insurance (FIN)	48	44	48	48
01-4150-220	FA FICA (.062) (FIN, TRS, DTXC, TX)	6,009	5,959	6,178	6,178
01-4150-225	FA Medicare (.0145) (FIN, TRS, DTXC, TX)	1,406	1,394	1,445	1,445
01-4150-230	FA Retirement (.1117) (FIN, DTXC, TXC)	10,532	9,969	10,796	10,796
01-4150-301	FA Annual Audit	17,950	17,950	17,950	17,950
01-4150-342	FA/TX Computer Support	11,090	11,124	9,757	9,757
01-4150-390	TX Recording Fees	1,500	683	1,500	1,500
01-4150-391	TX Tax Sale/Lien Expenses	4,000	3,670	4,000	4,000
01-4150-396	FA Meetings/Memberships (FIN)	450	358	300	300
01-4150-561	TX Meetings/Memberships (TX, ATX)	700	563	900	900
01-4150-625	TX Postage	4,000	3,493	4,200	4,200
01-4150-680	TX Billing Expense	2,200	1,213	2,400	2,400
01-4150-810	FA/TX New Equipment	500	1,187	872	872
	<b>**TOTAL** FINANCIAL ADM/TAX COLLECTOR</b>	<b>172,794</b>	<b>166,935</b>	<b>177,048</b>	<b>177,048</b>
01-4152-110	PROP Assessing Assistant	44,531	44,568	43,139	43,139
01-4152-210	PROP Health Insurance	6,359	6,359	5,871	5,871
01-4152-211	PROP Disability	280	277	280	280
01-4152-212	PROP Life Insurance	48	48	48	48
01-4152-220	PROP FICA (.062)	2,761	2,697	2,675	2,675
01-4152-225	PROP Medicare (.0145)	646	631	626	626
01-4152-230	PROP Retirement (.1117)	4,892	4,893	4,819	4,819
01-4152-312	PROP Contract Service	40,000	26,892	40,000	40,000
01-4152-342	PROP Computer Support	8,324	7,970	6,736	6,736
01-4152-390	PROP Recording Fees	0	111	200	200

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4152-560	PROP Meetings/Memberships	200	90	230	230
01-4152-620	PROP Office Supplies	250	196	250	250
01-4152-625	PROP Postage	350	199	400	400
01-4152-810	PROP New Equipment	0	0	500	500
	<b>**TOTAL** PROPERTY REAPPRAISAL</b>	<b>108,640</b>	<b>94,930</b>	<b>105,773</b>	<b>105,773</b>
01-4153-320	Legal General	119,874	121,383	66,000	66,000
	<b>**TOTAL** LEGAL</b>	<b>119,874</b>	<b>121,383</b>	<b>66,000</b>	<b>66,000</b>
01-4155-192	PA Merit Raises	31,960	26,588	43,776	43,776
01-4155-220	PA FICA (.062) (Merit)	0	0	2,329	2,329
01-4155-225	PA Medicare (.0145) (Merit)	0	0	545	545
01-4155-250	PA Unemployment Compensation	4,124	4,124	3,325	3,325
01-4155-260	PA Workers' Compensation	78,668	77,607	81,651	81,651
01-4155-265	PA Employee Drug Testing Program	3,500	3,310	3,500	3,500
01-4155-290	PA Wellness Grant Expenses	500	500	0	0
	<b>**TOTAL** PERSONNEL ADMIN</b>	<b>118,752</b>	<b>112,129</b>	<b>135,126</b>	<b>135,126</b>
01-4191-120	PB Secretary	8,012	7,282	7,600	7,600
01-4191-220	PB FICA (.062)	497	451	472	472
01-4191-225	PB Medicare (.0145)	116	106	111	111
01-4191-320	PB Legal	0	0	0	0
01-4191 -	PB Professional Services (Engineering etc)	0	0	1,000	1,000
01-4191-391	PB Recording Fees	900	122	900	900
01-4191-550	PB Advertising/Printing	400	498	400	400
01-4191-560	PB Meetings/Memberships	250	30	250	250
01-4191-620	PB Office Supplies	300	122	300	300
01-4191-625	PB Postage	500	988	500	500
01-4191-730	PB Master Plan	1	0	1	1
01-4191-810	PB New Equipment	150	0	150	150
01-4191-812	PB CIP Committee	200	0	200	100
	<b>**TOTAL** PLANNING BOARD</b>	<b>11,325</b>	<b>9,600</b>	<b>11,884</b>	<b>11,784</b>
01-4192-120	ZB Secretary	3,644	2,878	3,718	3,718
01-4192-220	ZB FICA (.062)	226	178	230	230
01-4192-225	ZB Medicare (.0145)	53	42	53	53
01-4192-550	ZB Advertising/Printing	600	243	612	600
01-4192-620	ZB Office Supplies	150	32	153	150
01-4192-625	ZB Postage	520	552	530	520
01-4192-810	ZB New Equipment	150	0	150	150
01-4192-812	ZB Meeting/Memberships	500	90	510	250
	<b>**TOTAL** ZONING BOARD</b>	<b>5,843</b>	<b>4,016</b>	<b>5,956</b>	<b>5,671</b>

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4193-390	Tax Map Update Fee	5,589	5,385	6,050	6,050
	<b>**TOTAL** TAX MAP</b>	<b>5,589</b>	<b>5,385</b>	<b>6,050</b>	<b>6,050</b>
01-4194-111	GGB Maintenance Custodian	10,420	5,517	10,000	10,000
01-4194-190	GGB Transfer of Equip to New Cell Tower	0	0	0	0
01-4194-220	GGB FICA (.062)	646	371	620	620
01-4194-225	GGB Medicare (.0145)	151	87	145	145
01-4194-290	GGB Travel	0	0	0	0
01-4194-410	GGB Electricity	9,405	9,685	9,400	9,400
01-4194-411	GGB Heating Oil	8,547	7,081	7,500	7,500
01-4194-430	GGB Maintenance/Repairs	2,000	2,363	2,000	2,000
01-4194-431	GGB Radio Site Maintenance	288	288	300	300
01-4194-432	GGB Safety Committee Repairs (JLMC)	500	0	500	500
01-4194-433	GGB Repaint/Repair Town Signage	3,200	3,200	2,400	2,400
01-4194-435	GGB Security System	800	780	800	800
01-4194-490	GGB Town Clock	500	500	500	500
01-4194-610	GGB Materials/Supplies	1,750	509	1,750	1,750
01-4194-635	GGB Gas/Oil	500	0	500	0
01-4194-640	GGB Custodial Service	3,500	2,980	4,800	4,800
01-4194-660	GGB Town Car (45366)	300	346	300	300
01-4194-810	GGB New Equipment	0	360	1	1
01-4194-811	GGB New Tools	0	0	0	0
01-4194-815	GGB Newfound Area Access	43,700	43,720	43,700	43,700
	<b>**TOTAL** GENERAL GOV'T BUILDINGS</b>	<b>86,207</b>	<b>77,786</b>	<b>85,216</b>	<b>84,716</b>
01-4195-650	CEM Town Cemeteries Appropriation	4,000	3,192	4,000	4,000
01-4195-651	CEM Homeland Cemetery	6,000	6,000	7,500	7,500
	<b>**TOTAL** CEMETERIES</b>	<b>10,000</b>	<b>9,192</b>	<b>11,500</b>	<b>11,500</b>
01-4196-480	INS Property/Liability	34,668	34,669	37,095	37,095
01-4196-483	INS Deductible	500	303	500	500
01-4196-485	INS Historical Society	250	250	250	250
	<b>**TOTAL** INSURANCE</b>	<b>35,418</b>	<b>35,222</b>	<b>37,845</b>	<b>37,845</b>
01-4197-830	RA Central New Hampshire Chamber of Commerce	180	0	180	0
01-4197-836	RA Pasquaney Garden Club	1,135	1,135	1,580	1,580
01-4197-837	RA Newfound Lake Region Association	1,500	1,500	3,000	1,500
	<b>**TOTAL** REGIONAL ASSOC</b>	<b>2,815</b>	<b>2,635</b>	<b>4,760</b>	<b>3,080</b>
	<b>**TOTAL** GENERAL GOV'T</b>	<b>969,491</b>	<b>931,579</b>	<b>956,230</b>	<b>942,916</b>
01-4210-110	PD Chief	71,397	71,421	73,895	73,895
01-4210-111	PD Lieutenant	61,764	61,817	59,904	59,904
01-4210-112	PD Detective Sergeant	57,434	79,085	56,992	56,992

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4210-113	PD Patrol Officer	42,509	39,778	39,936	39,936
01-4210-114	PD Patrol Officer	42,202	42,240	39,936	39,936
01-4210-115	PD Patrol Officer	44,290	52,686	39,936	39,936
01-4210-116	PD Patrol Officer	40,992	40,848	40,934	40,934
01-4210-117	PD Patrol Officer	45,778	45,761	40,934	40,934
01-4210-118	PD Secretary	42,861	43,023	41,579	41,579
01-4210-119	PD Sergeant	56,724	50,298	53,768	53,768
01-4210-125	PD Prosecutor	37,723	10,479	41,600	41,600
01-4210-140	PD Overtime	33,000	39,464	40,000	40,000
01-4210-141	PD Outside Details	0	0	0	0
01-4210-142	PD Investigations	3,000	1,969	3,000	2,000
01-4210-143	PD Court Witness Time	3,422	4,227	3,422	3,422
01-4210-144	PD Holiday Pay	17,600	18,198	17,600	17,600
01-4210-190	PD Certified Special Police	19,200	22,061	20,000	20,000
01-4210-194	PD DARE Payroll	0	0	0	0
01-4210-210	PD Health Insurance	82,439	77,186	82,902	82,902
01-4210-211	PD Disability Insurance	3,232	3,066	3,500	3,500
01-4210-212	PD Life Insurance	480	472	480	480
01-4210-220	PD FICA(.062)	6,187	4,866	5,157	5,157
01-4210-225	PD Medicare(.0145)	9,141	9,192	7,640	7,640
01-4210-230	PD Retirement (.2638) (.1117 for PD secy)	145,213	143,625	149,433	143,866
01-4210-290	PD Travel	400	0	400	400
01-4210-292	PD Bike Patrol Equipment/Uniforms	500	117	500	500
01-4210-293	PD Uniforms	8,500	10,793	8,500	8,500
01-4210-294	PD Vest Replacement	3,000	3,380	3,000	3,000
01-4210-340	PD Dispatch Telephone	7,800	7,688	7,800	7,800
01-4210-341	PD Telephone	3,600	2,827	3,600	3,600
01-4210-342	PD Computer Maintenance	9,300	7,707	10,000	9,000
01-4210-343	PD Copier	2,400	2,313	2,400	2,400
01-4210-346	PD Cell Phone	3,500	4,569	3,500	3,500
01-4210-347	PD Pagers	0	0	0	0
01-4210-350	PD Medical Expense	100	484	100	100
01-4210-351	PD Breath Test	300	463	300	300
01-4210-355	PD Film Processing	100	0	100	100
01-4210-390	PD Prosecutor Program	0	0	1	1
01-4210-391	PD Training Materials	6,000	6,333	6,000	6,000
01-4210-395	PD Franklin Dispatch	51,000	51,000	59,000	59,000
01-4210-430	PD Maintenance/Repairs	1,500	798	1,500	1,500
01-4210-433	PD Radio/Radio Repairs	4,000	3,550	4,000	4,000



# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4210-550	PD Advertising/Printing	1,500	1,192	1,500	1,500
01-4210-560	PD Meetings/Memberships	1,500	1,875	1,500	1,500
01-4210-620	PD Office Supplies	3,500	3,314	3,500	3,500
01-4210-625	PD Postage	500	271	500	500
01-4210-630	PD Tires	3,000	2,770	3,000	3,000
01-4210-635	PD Gas/Oil	26,000	22,036	26,000	22,000
01-4210-660	PD Car 1 (35088)	1,500	1,451	1,500	1,500
01-4210-661	PD Car 2 (09448)	1,500	1,056	1,500	1,500
01-4210-662	PD Car 3 (60386)	1,500	2,729	1,500	1,500
01-4210-664	PD Town Car (45366)	1,500	2,059	1,500	1,500
01-4210-665	PD Car 4 (12609)	1,500	2,613	1,500	1,500
01-4210-666	PD Car 5 (27112)	1,500	1,370	1,500	1,500
01-4210-667	PD Motorcycle	0	0	0	0
01-4210-670	PD Law Book Updates	500	485	500	500
01-4210-690	PD Chief's Expense	100	0	100	100
01-4210-810	PD New Equipment	3,500	3,585	3,500	3,500
01-4210-890	PD Dare Program	400	0	400	400
01-4210-891	PD Grant Related Expenses	14,500	5,650	14,500	14,500
01-4210-893	PD Civic Events	6,000	5,542	6,000	6,000
	<b>**TOTAL** POLICE DEPARTMENT</b>	<b>1,038,588</b>	<b>1,021,783</b>	<b>1,043,250</b>	<b>1,031,683</b>
01-4211-141	PD Outside Details	0	-414	0	0
	<b>**TOTAL** PD OUTSIDE DETAILS</b>	<b>0</b>	<b>-414</b>	<b>0</b>	<b>0</b>
01-4220-110	FD Chief	62,193	63,690	64,605	64,605
01-4220-113	FD Paramedic (48hrs per week)	44,628	44,665	43,256	43,256
01-4220-114	FD Fire Fighter/Paramedic (48 hrs/week)	44,630	44,665	43,256	43,256
01-4220-115	FD Captain/Paramedic (48 hrs/week)	53,956	54,298	52,616	52,616
01-4220-116	FD Captain/EMT-I (48 hrs/week)	50,160	50,203	48,622	48,622
01-4220-117	FD Fire Fighter/EMT-I (48 hrs/week)	44,920	44,950	43,530	43,530
01-4220-118	FD Captain/EMT-I (48 hrs/week)	50,073	50,108	48,497	48,497
01-4220-140	FD Emergency Callback/Overtime	39,467	54,798	40,349	45,000
01-4220-141	FD Holiday Pay	15,393	15,583	15,716	15,716
01-4220-190	FD Call Payroll	41,103	43,444	41,514	41,514
01-4220-192	FD Part Time Shift Coverage	53,900	44,060	64,240	64,240
01-4220-195	FD Administrative Assistant	18,410	14,539	17,422	17,422
01-4220-210	FD Health Insurance	104,606	104,762	98,647	98,647
01-4220-211	FD Disability Insurance	2,246	2,218	2,100	2,100
01-4220-212	FD Life Insurance	598	598	598	598
01-4220-220	FD FICA (.062)	7,032	6,239	7,637	7,637

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4220-225	FD Medicare (.0145)	7,527	7,382	7,364	7,364
01-4220-230	FD Retirement (.2916)	115,741	120,226	116,763	116,763
01-4220-293	FD Uniform Allowance	3,400	2,773	3,700	3,700
01-4220-330	FD Ambulance Service Billing	14,000	16,950	14,000	14,000
01-4220-341	FD Telephone	3,100	2,969	3,100	3,100
01-4220-343	FD Copier	2,040	1,219	2,040	2,040
01-4220-345	FD Computer Expense	1,700	1,385	4,200	4,200
01-4220-346	FD Cell Phone	1,620	1,848	2,200	2,200
01-4220-350	FD Medical Expense-Infection Control/Physicals	1,635	1,623	1,635	1,635
01-4220-390	FD Municipal Fire Alarm System	4,000	5,341	700	700
01-4220-391	FD Training and Education, Fire-EMS-Rescue	11,300	9,364	9,900	9,900
01-4220-395	FD Lakes Region Fire Dispatch	30,610	30,323	31,513	31,513
01-4220-410	FD Electricity	7,850	7,597	7,850	7,850
01-4220-411	FD Heating Oil	12,700	9,268	12,300	9,000
01-4220-430	FD Equipment Maintenance/Repairs	700	1,181	700	700
01-4220-431	FD Defibrillator Maintenance Contracts	3,000	420	3,000	3,000
01-4220-432	FD Station Maintenance	5,000	3,448	5,000	5,000
01-4220-433	FD Radio Repairs-Emergency Lighting Maintenance	1,000	3,070	2,000	2,000
01-4220-434	FD SCBA Maintenance/Repairs	3,000	3,518	3,000	3,000
01-4220-560	FD Meetings/Dues/Subscriptions	600	606	600	600
01-4220-561	FD Fire Codes & Standards	0	0	0	0
01-4220-565	FD Public Education-Fire Prevention	200	0	200	200
01-4220-610	FD Supplies	1,500	1,333	1,500	1,500
01-4220-620	FD Office Supplies	1,250	585	1,250	1,250
01-4220-625	FD Postage	200	193	200	200
01-4220-635	FD Gas/Diesel	13,700	11,584	10,000	10,000
01-4220-660	FD Suburban 4C1 (98221)	1,200	110	100	100
01-4220-661	FD Ladder 4L1 (68030)	4,200	4,017	4,200	4,200
01-4220-662	FD Engine 4E2 (20718)	2,500	2,580	2,500	2,500
01-4220-663	FD Rescue 4R1 (16594)	1,000	996	1,000	1,000
01-4220-664	FD Engine 4E4 (00232)	2,500	2,242	2,500	2,500
01-4220-665	FD Ambulance 4A2 (28278)	1,500	1,187	2,600	2,600
01-4220-666	FD Ambulance 4A1 (66897)	1,500	1,215	1,500	1,500
01-4220-667	FD Vehicle Maintenance/Small Engines	500	488	500	500
01-4220-668	FD Tires	1,500	1,102	1,500	1,500
01-4220-669	FD 1996 Zodiac Rescue Boat/Repair	1,000	691	1,000	1,000
01-4220-680	FD Medical Supplies - Disposables	10,000	12,343	12,000	12,000
01-4220-681	FD Oxygen	2,500	1,938	2,500	2,500
01-4220-810	FD Fire Tools/Equipment-New Purchase	4,000	3,601	2,000	2,000

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4220-812	FD EMS Equipment-New Equipment	8,000	6,922	8,700	8,700
01-4220-814	FD Protective Clothing	5,000	4,934	5,000	5,000
01-4220-816	FD Breathing Apparatus (Grant 2010)	0	0	0	0
01-4220-816	Breathing Apparatus - New Purchase &	0	0	0	0
01-4220-817	FD Radio Equipment	1,380	946	1,380	1,380
01-4220-820	FD Washing Machine Grant	0	0	0	0
01-4221-815	FD Grants	0	0	0	0
01-4220-119	Kelly Day Person	0	0	0	0
	<b>**TOTAL** FIRE DEPT</b>	<b>928,967</b>	<b>928,333</b>	<b>926,300</b>	<b>927,651</b>
01-4230-292	FO Protective Clothing	1,000	150	1,000	1,000
01-4230-430	FO Maintenance/Repairs	500	413	500	500
01-4230-610	FO Materials/Supplies	500	0	500	500
01-4230-635	FO Gas	500	58	500	500
01-4230-661	FO Truck	1,000	750	2,000	2,000
01-4230-810	FO New Equipment	0	0	0	0
01-4230-812	FO Hose	0	0	0	0
	<b>**TOTAL** FORESTRY</b>	<b>3,500</b>	<b>1,371</b>	<b>4,500</b>	<b>4,500</b>
01-4250-120	CG Crossing Guards	6,738	4,620	8,738	8,738
01-4250-220	CG FICA (.062)	542	286	542	542
01-4250-225	CG Medicare (.0145)	126	67	127	127
	<b>**TOTAL** CROSSING GUARDS</b>	<b>7,406</b>	<b>4,973</b>	<b>9,407</b>	<b>9,407</b>
01-4290-290	EM Training	1,000	564	1,000	1,000
01-4290-660	EM Trailer Maintenance	500	497	500	500
01-4290-661	EM Trailer Interior Fit Up Project	0	0	0	0
01-4290-810	EM New Equipment	0	0	0	0
	<b>**TOTAL** EMERGENCY MANAGEMENT</b>	<b>1,500</b>	<b>1,060</b>	<b>1,500</b>	<b>1,500</b>
	<b>**TOTAL** PUBLIC SAFETY</b>	<b>1,979,961</b>	<b>1,957,107</b>	<b>1,984,957</b>	<b>1,974,741</b>
01-4311-110	HD Superintendent	65,555	65,571	65,998	65,998
01-4311-111	HD Shared Laborer/equip op	8,214	8,223	8,119	8,119
01-4311-112	HD Equipment Operator	33,462	33,485	32,427	32,427
01-4311-113	HD Equipment Operator	43,940	44,045	42,557	42,557
01-4311-117	HD Foreman	41,040	31,348	44,720	44,720
01-4311-120	HD P/T Operators	5,000	7,089	7,500	7,500
01-4311-140	HD Overtime	13,000	12,409	18,000	18,000
01-4311-142	HD On Call Compensation	1,950	1,350	1,950	1,950
01-4311-210	HD Health Insurance	43,815	39,306	17,858	17,858
01-4311-211	HD Disability Insurance	1,243	1,142	1,243	1,243
01-4311-212	HD Life Insurance	208	196	208	208



# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4311-220	HD FICA (.062)	13,588	12,476	13,719	13,719
01-4311-225	HD Medicare (.0145)	3,198	2,918	3,208	3,208
01-4311-230	HD Retirement (.1117)	23,303	21,263	23,878	23,878
01-4311-292	HD Uniforms	3,000	2,094	3,000	3,000
01-4311-341	HD Telephone	1,000	1,080	1,000	1,000
01-4311-346	HD Cell Phone	1,000	1,113	1,000	1,000
01-4311-350	HD Contracted Plowing Service	1,200	840	1,500	1,500
01-4311-351	HD DOT Physicals	117	251	500	500
01-4311-390	HD Contracted Tree Removal	2,500	1,800	2,500	2,500
01-4311-391	HD Training	500	140	500	500
01-4311-392	HD Line Painting/Paint Machine Repair	1,200	3,271	1,200	1,200
01-4311-410	HD Electricity	3,500	3,319	3,500	3,500
01-4311-411	HD Heating Oil	2,000	2,175	3,000	2,000
01-4311-430	HD Maintenance/Repairs-Small Equipment	500	1,170	500	500
01-4311-431	HD Building Maintenance	4,315	4,703	10,000	7,000
01-4311-432	HD Snowplow/Sander Maintenance	6,000	4,992	7,000	7,000
01-4311-433	HD Radio Repairs/Portable Batteries	800	1,308	800	800
01-4311-550	HD Printing - No Parking/Snow Removal	250	77	250	250
01-4311-560	HD Meetings/Memberships	300	195	300	300
01-4311-570	HD Equipment Rental - Excavator	1,000	910	1,000	1,000
01-4311-571	HD Equipment Rental - Roadside Mower	4,500	4,500	0	0
01-4311-610	HD Materials/Supplies	10,000	9,581	12,000	11,000
01-4311-631	HD Sidewalks	16,293	15,793	10,000	10,000
01-4311-635	HD Gas/Oil	37,900	33,435	35,000	35,000
01-4311-660	HD 2009 F550 (11696)	3,000	5,798	3,000	3,000
01-4311-661	HD 2009 Backhoe (75129)	4,000	5,284	4,000	4,000
01-4311-662	HD Kubota Tractor (50389)	1,000	80	1,000	1,000
01-4311-663	HD 1998 4900 International (44696)/2014 Freightliner	500	1,789	1,000	1,000
01-4311-664	HD 2008 F550 (00491)	3,000	11,292	2,500	2,500
01-4311-665	HD 2009 Freightliner (F6873)	4,000	4,372	5,000	5,000
01-4311-666	HD 2001 Loader (80574)	5,000	2,097	5,000	5,000
01-4311-667	HD 450E Grader (F1123)	4,500	5,836	4,500	4,500
01-4311-668	HD 2002 Freightliner (73434)	5,000	2,907	5,000	5,000
01-4311-669	HD 2011 F350 (10249)	1,500	1,650	2,000	2,000
01-4311-670	HD Front Sweepers (Loader & Tractor)	2,500	1,467	2,500	2,500
01-4311-671	HD Vacuum Truck (28395)	5,000	662	5,000	5,000
01-4311-673	HD 2010 C992 Tractor (00167)	500	5,239	2,000	2,000
01-4311-680	HD Street Signs	1,000	749	1,000	1,000
01-4311-681	HD Catch Basins	2,500	814	2,500	2,500

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4311-682	HD Sand/Gravel	20,000	16,347	22,500	22,500
01-4311-684	HD Cold Patch	3,000	1,992	3,000	3,000
01-4311-685	HD Hot Patch/Shim	3,000	2,561	3,000	3,000
01-4311-693	HD Salt	28,205	21,146	33,000	33,000
01-4311-695	HD Guard Rail Replacement	2,500	0	2,000	2,000
01-4311-810	HD New Equipment/Tools	5,500	680	2,500	2,500
01-4311-830	HD Safety Equipment	1,000	1,845	1,500	1,500
01-4311-940	HD Grease Separator - Floor Drain	250	0	0	0
	<b>**TOTAL** HIGHWAY DEPARTMENT</b>	<b>501,845</b>	<b>468,175</b>	<b>489,435</b>	<b>484,435</b>
01-4312-360	HP Drainage Projects	5,000	6,244	5,000	5,000
01-4312-390	HP Resurfacing Roads	148,865	70,689	250,000	250,000
01-4312-392	HP Road Reconstruction	50,113	50,113	5,000	5,000
01-4312-395	HP Smith River Bank Stabilization	0	0	0	0
01-4312-393	HP Chip Seal	50,000	49,005	55,000	55,000
	<b>**TOTAL** HIGHWAY PROJECTS</b>	<b>253,978</b>	<b>176,051</b>	<b>315,000</b>	<b>315,000</b>
01-4319-410	ST Street Lighting	29,800	29,946	30,000	30,000
01-4319-411	ST Street Lighting - Fixtures	0	0	0	0
01-4319-415	ST Street Lighting-Smart Start Program	0	0	0	0
01-4319-430	ST Bridges	500	0	500	500
	<b>**TOTAL** STREETS/BRIDGES</b>	<b>30,300</b>	<b>29,946</b>	<b>30,500</b>	<b>30,500</b>
01-4324-120	SW Attendants	38,851	36,569	39,000	39,000
01-4324-220	SW FICA (.062)	2,408	2,267	2,418	2,418
01-4324-225	SW Medicare (.0145)	543	530	566	566
01-4324-362	SW Construction & Demo Disposal	11,000	13,678	11,000	11,000
01-4324-364	SW Freon Removal	1,000	1,071	2,000	2,000
01-4324-365	SW Household Hazardous Waste Day	3,169	3,169	3,300	3,300
01-4324-366	SW CRSW Tipping Fees	165,000	140,167	165,000	165,000
01-4324-367	SW Hauling Service	27,300	28,200	27,500	27,500
01-4324-369	SW E-Waste	2,500	5,108	3,500	3,500
01-4324-410	SW Electricity	400	373	400	400
01-4324-550	SW Printing	500	458	500	500
01-4324-560	SW Meetings/Memberships	850	794	900	900
01-4324-610	SW Materials/Supplies	1,000	856	1,000	1,000
01-4324-630	SW Maintenance/Repairs	2,000	0	2,000	2,000
01-4324-810	SW New Equipment	500	0	500	500
	<b>**TOTAL** SOLID WASTE DISPOSAL</b>	<b>257,022</b>	<b>233,240</b>	<b>259,584</b>	<b>259,584</b>
01-4327-413	Fire Betterment	10,000	10,000	10,000	10,000
	<b>**TOTAL** FIRE BETTERMENT</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
	<b>**TOTAL** PUBLIC WORKS</b>	<b>1,053,145</b>	<b>917,411</b>	<b>1,104,519</b>	<b>1,099,519</b>
01-4411-120	LU Land Use/Health Officer	16,992	12,905	20,280	20,280
01-4411-210	LU/HO Health Insurance	0	0	0	0
01-4411-211	LU/HO Disability Insurance	0	0	0	0
01-4411-212	LU/HO Life Insurance	0	0	0	0
01-4411-220	LU/HO FICA(.062)	1,053	804	1,257	1,257
01-4411-225	LU/ HO Medicare(.0145)	246	188	294	294
01-4411-230	LU/HO Retirement(.088)	0	0	0	0
01-4411-342	LU/HO Computer Support	0	0	0	0
01-4411-560	LU/HO Meetings/Memberships	100	35	100	100
01-4411-620	LU/HO Supplies	200	37	300	300
01-4411-625	LU/HO Postage	200	98	200	200
01-4411-630	LU/HO New Equipment	300	0	300	300
01-4411-690	LU/HO Expenses	100	110	0	0
	<b>**TOTAL** LAND USE/HEALTH OFFICE</b>	<b>19,191</b>	<b>14,177</b>	<b>22,731</b>	<b>22,731</b>
01-4414-390	Animal Kennel Contract	1,000	265	1,000	750
	<b>**TOTAL** ANIMAL WELFARE</b>	<b>1,000</b>	<b>265</b>	<b>1,000</b>	<b>750</b>
01-4415-350	HA NANA	33,400	33,400	33,400	33,400
01-4415-351	HA Mid-State Health Center	0	0	0	0
01-4415-352	HA Plymouth Regional Clinic	0	0	0	0
	<b>**TOTAL** HEALTH AGENCIES</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>
01-4441-120	Wel Officer	10,691	10,642	10,295	10,295
01-4441-220	Wel FICA (.062)	663	634	639	639
01-4441-225	Wel Medicare (.0145)	155	148	150	150
01-4441-341	Wel Telephone	550	537	550	550
01-4441-346	Wel Cell Phone	0	0	0	0
01-4441-560	Wel Meetings/Memberships	170	15	100	100
01-4441-620	Wel Office Supplies	50	0	50	50
01-4441-810	Wel New Equipment	500	250	500	500
	<b>**TOTAL** WELFARE ADMIN</b>	<b>12,779</b>	<b>12,226</b>	<b>12,284</b>	<b>12,284</b>
01-4445-291	Wel Food	1,200	0	1,200	700
01-4445-350	Wel Medical	100	0	100	100
01-4445-410	Wel Electricity	4,800	1,907	4,800	4,800
01-4445-411	Wel Fuel	8,000	2,375	8,000	8,000
01-4445-440	Wel Rent	20,500	17,701	27,500	27,500
01-4445-810	Wel Burials	750	750	750	750
01-4445-820	Wel Expenses NOC (Misc.)	1,000	0	1,000	1,000
	<b>**TOTAL** WELFARE SERVICES</b>	<b>36,350</b>	<b>22,732</b>	<b>43,350</b>	<b>42,850</b>

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4520-890	REC Tapply Thompson Comm Ctr (TTCC)	99,703	99,703	103,803	103,803
	<b>**TOTAL** RECREATION</b>	<b>99,703</b>	<b>99,703</b>	<b>103,803</b>	<b>103,803</b>
01-4521-120	BE Beach Attendants	12,600	11,449	12,600	12,600
01-4521-220	BE FICA (.062)	781	710	781	781
01-4521-225	BE Medicare (.0145)	183	166	183	183
01-4521-292	BE Uniforms	150	113	150	150
01-4521-412	BE Water Testing	360	540	360	360
01-4521-413	BE Chemical Toilets	1,990	1,332	5,000	4,000
01-4521-430	BE Beach Improvements/Repairs	800	400	500	500
01-4521-431	BE Avery Crouse Improvements	0	0	0	0
01-4521-550	BE Printing	400	71	350	350
01-4521-610	BE Materials/Supplies	500	205	1,500	1,500
	<b>**TOTAL** BEACHES</b>	<b>17,764</b>	<b>14,987</b>	<b>21,424</b>	<b>20,424</b>
01-4522-120	KP Part Time Attendant	10,500	0	0	0
01-4522-220	KP FICA (.062)	651	0	0	0
01-4522-225	KP Medicare (.0145)	152	0	0	0
01-4522-341	KP Telephone	0	0	0	0
01-4522-390	KP Maintenance Contract	0	13,550	15,000	15,000
01-4522-413	KP Chemical Toilets	0	0	2,900	2,900
01-4522-410	KP Electricity	2,500	2,518	2,500	2,500
01-4522-430	KP Maintenance/Repairs	5,950	5,106	4,950	4,950
01-4522-610	KP Materials/Supplies	4,950	3,821	4,950	4,950
01-4522-XXX	KP Ice Rink Ice Maintenance & Snow Removal	0	0	0	500
01-4522-820	KP Master Plan - Capital Items	5,000	0	20,000	20,000
	<b>**TOTAL** KELLEY PARK</b>	<b>29,703</b>	<b>24,995</b>	<b>50,300</b>	<b>50,800</b>
01-4550-190	Lib Library Director	39,866	28,841	42,000	42,000
01-4550-191	Lib P/T Assistants/Substitutes	31,149	28,175	33,904	33,904
01-4550-193	Lib Outdoor Custodian	250	188	250	250
01-4550-194	Lib Assistant Director/Children's	29,706	27,311	29,702	29,702
01-4550-210	Lib Health Insurance	17,144	10,321	11,734	11,734
01-4550-211	Lib Disability Insurance	259	191	259	259
01-4550-212	Lib Life Insurance	48	36	66	66
01-4550-220	Lib FICA (.062)	5,703	5,172	6,563	6,548
01-4550-225	Lib Medicare (.0145)	1,333	1,210	1,531	1,531
01-4550-230	Lib Retirement (.1117)	4,380	2,660	4,691	4,691
01-4550-240	Lib Professional Development	400	319	400	400
01-4550-341	Lib Telephone	1,500	1,674	2,000	2,000
01-4550-342	Lib Computer Support	4,000	1,604	3,000	3,000

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4550-343	Lib Copier	0	0	986	0
01-4550-390	Lib Security	600	651	600	600
01-4550-410	Lib Electricity	1,500	1,982	2,000	2,000
01-4550-411	Lib Heating Oil	3,500	2,643	3,500	3,500
01-4550-430	Lib Maintenance/Repairs	250	6,206	1,550	1,550
01-4550-560	Lib Meetings/Memberships	300	380	500	500
01-4550-620	Lib Office Supplies	1,000	2,124	1,200	1,200
01-4550-640	Lib Custodial Supplies	550	891	650	650
01-4550-641	Lib Custodial Service	4,320	5,020	8,500	8,500
01-4550-670	Lib Books	14,000	14,812	14,000	14,000
01-4550-671	Lib Magazines	1,000	1,118	1,000	1,000
01-4550-672	Lib Video	1,700	1,783	1,700	1,700
01-4550-673	Lib Passes	600	955	600	600
01-4550-674	Lib Programs	2,000	2,607	2,500	2,500
01-4550-810	Lib New Equipment	1,500	5,955	1,500	1,500
	<b>**TOTAL** LIBRARY</b>	<b>168,558</b>	<b>154,829</b>	<b>176,886</b>	<b>175,885</b>
01-4583-120	PAT Special Events Coordinator Contract	1,500	1,775	1,750	1,750
01-4583-881	PAT Town Events	12,667	11,968	12,500	12,500
01-4583-	PAT Downtown Decorating Committee	0	0	3,500	3,500
01-4583-890	PAT Patriotic Purposes	1,200	1,208	1,700	1,700
01-4583-891	PAT Fireworks Display	2,100	2,500	10,000	10,000
	<b>**TOTAL** PATRIOTIC</b>	<b>17,467</b>	<b>17,451</b>	<b>29,450</b>	<b>29,450</b>
01-4611-120	Con Secretary	800	313	800	800
01-4611-220	Con FICA (.062)	50	19	50	50
01-4611-225	Con Medicare (.0145)	12	5	12	12
01-4611-320	Con Legal Services-Update Wetlands Ordinance	0	0	200	200
01-4611-412	Con Water Testing	200	0	200	200
01-4611-560	Con Meetings/Memberships	250	270	500	500
01-4611-610	Con Materials/Supplies	50	0	50	50
01-4611-690	Con Maintenance of Properties	500	0	300	300
01-4611-731	Con Professional Services	100	0	250	250
	<b>**TOTAL** CONSERVATION COMMISSION</b>	<b>1,962</b>	<b>607</b>	<b>2,362</b>	<b>2,362</b>
01-4612-120	HDC Historic District Commission Secretary	800	295	800	800
01-4612-220	HDC FICA (.062)	50	18	50	50
01-4612-225	HDC Medicare (.0145)	12	4	12	12
01-4612-550	HDC Advertising	69	0	70	70
01-4612-620	HDC Office Supplies	50	0	50	50
01-4612-621	HDC Meetings/Training	1	0	1	1



# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
01-4612-625	HDC Postage	1	0	1	1
01-4612-731	HDC Professional Services	1	0	1	1
01-4612-891	HDC Grant Related Expenses	4,000	18,603	1	1
	<b>**TOTAL** HISTORIC DISTRICT COMMISSION</b>	<b>4,984</b>	<b>18,920</b>	<b>986</b>	<b>986</b>
01-4652-570	Tri-Co Community Action	2,000	2,000	2,000	2,000
01-4652-571	Grafton County Senior Citizens Council	8,500	8,500	8,500	8,500
01-4652-572	American Red Cross of NH	0	0	0	0
01-4652-573	Voices Against Violence	1,000	1,000	3,000	3,000
01-4652-575	GENESIS	0	0	3,000	3,000
01-4652-576	Pemi River Local Advisory Committee	250	250	250	250
01-4652-577	CADY	1,000	1,000	2,000	2,000
01-4652-578	Bridge House Shelter	1,500	1,500	1,500	1,500
01-4652-579	CASA NH	200	200	200	200
01-4652-580	Day Away	1,000	1,000	1,500	1,500
	<b>**TOTAL** SOCIAL SERVICES</b>	<b>15,450</b>	<b>15,450</b>	<b>21,950</b>	<b>21,950</b>
	<b>**TOTAL** PUBLIC SERVICES</b>	<b>458,312</b>	<b>429,742</b>	<b>519,927</b>	<b>517,676</b>
	<b>**TOTAL** GENERAL FUND OPERATIONS</b>	<b>4,460,909</b>	<b>4,235,839</b>	<b>4,565,633</b>	<b>4,534,852</b>
01-4711-730	DB Central Square Project	27,167	27,167	27,167	27,167
01-4711-731	DB Wastewater Chlorination/Dechlorination	5,000	5,000	5,900	5,900
01-4711-735	DB Library Project	88,800	88,800	88,800	88,800
01-4711-989	DB Central Street Bridge Bond Payment	47,368	47,368	47,368	47,368
01-4711-991	DB Highway 6-Wheel Dump Truck (2014:WA#8)	62,182	0	63,965	63,965
01-4711-992	DB Fire Truck - Ladder	91,528	91,528	0	0
01-4711-993	DB Treatment Plant Improvements	8,000	8,000	8,000	8,000
01-4711-994	DB 1-Ton (F550) Pickup Lease (2015:WA#10)	60,000	50,071	46,600	46,600
01-4711-995	DB Sidewalk Tractor Lease	24,519	24,519	25,225	25,225
01-4711-996	DB Fire Pumper/Tanker Truck	58,269	58,269	60,672	60,672
	<b>**TOTAL** PRINCIPAL L/T DEBT</b>	<b>472,833</b>	<b>400,723</b>	<b>373,697</b>	<b>373,697</b>
01-4712-730	INT Central Square Project	8,971	8,932	8,281	8,281
01-4712-731	INT Wastewater Chlorination/Dechlorination	6,204	6,204	6,054	6,054
01-4712-735	INT Library Project	15,060	15,060	13,178	13,178
01-4712-989	INT Central Street Bridge Bond Interest	5,367	5,365	3,415	3,415
01-4712-991	INT Highway 6-Wheel Dump Truck (2014:WA#8)	4,488	0	4,596	4,596
01-4712-992	INT Fire Truck - Ladder	2,184	2,184	0	0
01-4712-993	INT Treatment Plant Improvements	15,514	15,514	15,234	15,234
01-4712-994	INT 1-Ton (F550) Pickup Lease (2015:WA#10)	0	0	3,472	3,472
01-4712-995	INT Sidewalk Tractor Lease	2,948	2,948	2,242	2,242
01-4712-996	INT Fire Pumper/Tanker Truck	12,719	12,719	10,087	10,087

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
	<b>**TOTAL ** INTEREST L/T DEBT</b>	<b>73,435</b>	<b>68,925</b>	<b>66,558</b>	<b>66,558</b>
01-4723-830	INT TAN Interest	0	0	1	1
01-4723-835	INT Bond Anticipation Note Interest	0	0	1	1
	<b>**TOTAL ** TAX</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
	<b>**TOTAL ** DEBT SERVICE</b>	<b>546,267</b>	<b>469,649</b>	<b>440,257</b>	<b>440,257</b>
01-4901-765	CP Town Master Plan	5,047	0	3,000	3,000
	<b>**TOTAL ** CAPITAL PROJECTS</b>	<b>5,047</b>		<b>3,000</b>	<b>3,000</b>
	<b>**TOTAL ** CAPITAL EQUIPMENT</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>**TOTAL ** OTHER CAPITAL OUTLAY</b>	<b>0</b>		<b>0</b>	<b>0</b>
01-4915-190	Cap Reserve Fund-Accrued Wages	0	10,000	50,000	50,000
01-4915-312	Cap Reserve Fund-Assessment Reval	35,000	35,000	35,000	35,000
01-4915-700	Fire Equipment Capital Reserve	0	0	0	0
01-4915-700	Capital Reserve Transfer - Fire Equipment	0	0	0	0
01-4915-705	W/S Reserve - New Tank	0	0	0	0
01-4915-710	Sewer to Lake Reserve	0	0	0	0
01-4915-881	Cap Reserve Fund- Bicentennial	10,000	10,000	10,000	10,000
01-4915-900	Safe Routes to School	0	0	0	0
01-4915-960	Town Building Maintenance Fund Capital Reserve	10,000	0	5,000	5,000
	<b>**TOTAL ** CAPITAL RESERVES</b>	<b>55,000</b>	<b>55,000</b>	<b>100,000</b>	<b>100,000</b>
	<b>**TOTAL ** CAPITAL EXPENDITURES</b>	<b>60,047</b>	<b>55,000</b>	<b>103,000</b>	<b>103,000</b>
01-5422-175	Accrued Wages Paid to Employees-Police	0	12,131	0	0
01-5431-175	Accrued Wages Paid to Employees-Highway	0	868	0	0
01-5419-175	Accrued Wages Paid to Employees-GGB	0	473	0	0
01-5441-175	Accrued Wages Paid to Employees-LU	0	59	0	0
01-5455-175	Accrued Wages Paid to Employees-Library	0	1,637	0	0
01-5415-175	Accrued Wages Paid to Employees - Finance	0	5,801	0	0
01-5413-175	Accrued Wages Paid to Employees- Executive	0	25,458	0	0
01-5414-175	Accrued Wages Paid to Employees- TC/TC	0	2,313	0	0
	<b>**TOTAL ** ACCRUED WAGES PAID</b>	<b>0</b>	<b>48,741</b>	<b>0</b>	<b>0</b>
	<b>**TOTAL ** BUDGET TOTAL</b>	<b>5,067,223</b>	<b>4,809,228</b>	<b>5,108,890</b>	<b>5,078,109</b>
05-4324-900	Sew Trans Surplus Transfer to Cap Reserve	100,000	100,000	0	0
05-4324-905	Sew Trans Enterprise Funds	0	0	0	0
	<b>**TOTAL ** SEWER SURPLUS TRANS</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>
05-4325-901	Sew Cap Line-Downtown Improvements	0	0	0	0
05-4325-905	Sew Cap-Tax Map Overlay	0	0	0	0
05-4325-906	Sew Cap Truck (Capital Reserve Offset)	0	0	0	0
05-4325-907	Sew Sludge Container	0	0	0	0

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
05-4325-910	Sew Cap- Miscellaneous	0	0	0	0
05-4325-915	Sew Cap Outlay-Meter Software Upgrade	20,000	19,719	20,000	20,000
05-4325-916	Sew Line CCTV/Inspection	11,000	0	11,000	11,000
05-4325-920	Sew Cap Outlay- Backhoe	0	0	0	0
05-4325-925	Sew Cap Outlay-Garage	0	0	0	0
	<b>**TOTAL** SEW CAPITAL PROJECTS</b>	<b>31,000</b>	<b>19,719</b>	<b>31,000</b>	<b>31,000</b>
05-4326-110	Sew Superintendent (34%)	21,852	21,782	22,439	22,439
05-4326-113	Sew Chief Operator (75%)	31,651	31,718	30,701	30,701
05-4326-114	Sew Shared Laborer (33%)	8,214	8,220	7,880	7,880
05-4326-115	Sew Wat Operator (25%)	10,190	10,190	9,875	9,875
05-4326-116	Sew Operator 2 (75%)	27,926	27,948	27,082	27,082
05-4326-117	Sew Office Manager (34%)	13,188	13,202	13,048	13,048
05-4326-118	Sew Town Admin Fee (To General Fund)	2,880	2,880	2,880	2,880
05-4326-119	Sew TC/TX Processing Fee	0	997	1,040	1,040
05-4326-130	Sew Treasurer	538	538	538	538
05-4326-131	Sew Clerk of Works	0	0	0	0
05-4326-140	Sew Overtime	6,500	5,731	6,500	6,500
05-4326-141	Sew Part-time Help	0	0	0	0
05-4326-142	Sew On Call Compensation	1,950	2,025	1,950	1,950
05-4326-198	Sew Accrued Benefits (existing reserve)	0	0	0	0
05-4326-192	Sew Merit Raises	19	0	2,486	2,486
05-4326-199	Sew Wage Adjustment-Certifications	0	0	0	0
05-4326-200	Sew Pay Classification Study	0	0	0	0
05-4326-210	Sew Health Insurance	25,397	22,101	20,292	20,292
05-4326-211	Sew Disability Insurance	722	710	722	722
05-4326-212	Sew Life Insurance	132	132	132	132
05-4326-220	Sew FICA (.062)	7,532	7,404	7,441	7,441
05-4326-225	Sew Medicare (.0145)	1,769	1,736	1,740	1,740
05-4326-230	Sew Retirement (.1117)	13,127	13,236	12,401	12,401
05-4326-240	Sew Training/Certification	700	332	700	700
05-4326-250	Sew Unemployment Compensation	556	556	556	556
05-4326-260	Sew Workers' Compensation	7,840	7,840	8,145	8,145
05-4326-290	Sew Travel	100	0	100	100
05-4326-292	Sew Uniforms	1,000	690	1,000	1,000
05-4326-293	Sew Safety Boots	250	200	250	250
05-4326-301	Sew Audit	2,750	2,750	2,750	2,750
05-4326-310	Sew Engineering	0	0	0	0
05-4326-320	Sew Legal	0	0	0	0
05-4326-341	Sew Telephone	1,700	1,568	1,700	1,700



# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
05-4326-342	Sew Computer	1,000	300	1,000	1,000
05-4326-343	Sew Copier	450	300	450	450
05-4326-344	Sew Internet (metrocast)	0	50	300	300
05-4326-346	Sew Cell Phone	600	362	600	600
05-4326-361	Sew Paving	1,500	298	1,500	1,500
05-4326-370	Sew Sludge Disposal	25,000	19,499	25,000	25,000
05-4326-390	Sew Lab Services	7,000	2,828	7,000	7,000
05-4326-391	Sew Contracted Service	1,800	773	1,800	1,800
05-4326-410	Sew Electricity	45,000	46,476	45,000	45,000
05-4326-411	Sew Heating Fuel	1,000	1,270	1,000	1,000
05-4326-430	Sew Maintenance/Repairs	10,000	9,638	10,000	10,000
05-4326-480	Sew Property/Liability Insurance	9,751	9,751	9,751	9,751
05-4326-481	Sew Insurance Deductible	1	0	1	1
05-4326-550	Sew Advertising	300	0	300	300
05-4326-560	Sew Meetings/Memberships	400	148	400	400
05-4326-610	Sew Materials/Supplies	8,000	6,830	8,000	8,000
05-4326-620	Sew Office Supplies	1,000	1,315	1,000	1,000
05-4326-625	Sew Postage	1,500	1,150	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,000	2,750	3,000	3,000
05-4326-637	Sew Disinfection Chemicals	9,000	9,431	9,000	9,000
05-4326-659	Sew 2007 1 Ton (53133)	400	163	400	400
05-4326-661	Sew 2008 F350 (75908)	400	390	400	400
05-4326-662	Sew 1983 1 Ton (19317)	400	20	400	400
05-4326-663	Sew 2008 580M Backhoe (01311)	1,000	1,095	1,000	1,000
05-4326-680	Sew Chemicals	4,000	2,743	4,000	4,000
05-4326-810	Sew New Equipment	5,000	2,450	5,000	5,000
05-4326-930	Sew Capital Reserve Transfer	0	0	0	0
05-4326-986	Sew Upgrade Bond	0	0	0	0
	<b>**TOTAL ** SEWER OPERATIONS</b>	<b>325,985</b>	<b>304,515</b>	<b>322,150</b>	<b>322,150</b>
05-4711-730	DB Central Square Project	9,057	9,057	9,057	9,057
05-4712-730	INT Central Square Project	2,991	2,991	2,761	2,761
	<b>**TOTAL ** SEWER DEBT SERVICE</b>	<b>12,048</b>	<b>12,048</b>	<b>11,818</b>	<b>11,818</b>
	<b>**TOTAL ** SEWER</b>	<b>469,033</b>	<b>436,282</b>	<b>364,968</b>	<b>364,968</b>
07-4324-900	Surplus Transf to Cap Reserve	100,000	100,000	0	0
	<b>**TOTAL ** WATER SURPLUS TRANS</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>
07-4332-901	Water Cap Outlay- Downtown Improvements	0	0	0	0
07-4332-905	Water Cap Outlay-Tax Map Overlay	0	0	0	0
07-4332-906	Water Cap Outlay- Other (Truck)	0	0	0	0

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
07-4332-912	Water Cap Outlay-Flow Meter	0	0	0	0
07-4332-914	Water Cap Outlay-Tank Cleaning/Well Inspection	0	0	0	0
07-4332-915	Water Cap Outlay-Meter Software Upgrade	40,000	39,438	40,000	40,000
07-4332-916	Water Cap Outlay-New River Crossing	0	0	0	0
07-4332-918	Water Cap Outlay-Garage	0	0	0	0
07-4332-920	Water Asset Management Grant Match	0	0	30,000	30,000
	<b>**TOTAL ** WATER CAPITAL PROJECTS</b>	<b>40,000</b>	<b>39,438</b>	<b>70,000</b>	<b>70,000</b>
07-4331-110	Wat Superintendent (66%)	43,704	43,789	43,559	43,559
07-4331-111	Wat Sew Chief Operator (25%)	10,550	10,598	10,234	10,234
07-4331-114	Wat Shared Laborer (33%)	8,214	8,223	7,880	7,880
07-4331-115	Wat Sew Operator( 75%)	30,541	30,571	29,624	29,624
07-4331-116	Wat Sew Operator II (25%)	9,309	9,316	9,027	9,027
07-4331-117	Wat Office Manager (66%)	26,376	26,398	25,328	25,328
07-4331-118	Wat Town Admin Fee (To General Fund)	2,880	2,880	2,880	2,880
07-4331-119	Wat TC/TX Processing Fee	0	997	1,040	1,040
07-4331-130	Wat Treasurer	538	538	538	538
07-4331-131	Wat Clerk of Works	0	0	0	0
07-4331-140	Wat Overtime	6,500	5,734	6,500	6,500
07-4331-142	Wat On Call Compensation	1,950	1,950	1,950	1,950
07-4331-191	Wat Part Time Help	0	0	0	0
07-4331-192	Wat Merit Raises	0	0	2,814	2,814
07-4331-198	Wat Accrued Benefits (existing reserve)	0	0	0	0
07-4331-199	Wat Wage Adjustments-Certification	0	0	0	0
07-4331-210	Wat Health Insurance	22,445	20,954	19,444	19,444
07-4331-211	Wat Disability Insurance	828	812	828	828
07-4331-212	Wat Life Insurance	140	140	140	140
07-4331-220	Wat FICA (.062)	8,535	8,372	8,314	8,314
07-4331-225	Wat Medicare (.0145)	1,996	1,968	1,944	1,944
07-4331-230	Wat Retirement (.1117)	14,837	14,744	14,979	14,979
07-4331-240	Wat Training/Certification	700	182	700	700
07-4331-250	Wat Unemployment Compensation	644	642	644	644
07-4331-260	Wat Workers' Compensation	3,472	3,472	3,605	3,605
07-4331-290	Wat Travel	100	0	100	100
07-4331-292	Wat Uniforms	1,000	663	1,000	1,000
07-4331-293	Wat Safety Boots	250	200	250	250
07-4331-301	Wat Audit	2,800	2,800	2,800	2,800
07-4331-310	Wat Engineering	1	0	1	1
07-4331-320	Wat Legal	1	0	1	1
07-4331-341	Wat Telephone	3,500	3,977	3,500	3,500

# 2016 BUDGET APPROPRIATIONS

Account #	Description	2015 Budget & Encumbrances	2015 Actual	2016 Select Board	2016 Budget Committee
07-4331-342	Wat Computer	1,000	300	1,000	1,000
07-4331-343	Wat Copier	450	300	450	450
07-4331-344	Wat Internet (metrocast)		50	300	300
07-4331-346	Wat Cell Phone	600	578	600	600
07-4331-361	Wat Paving	1,500	0	1,500	1,500
07-4331-390	Wat Lab Services	5,000	3,036	5,000	5,000
07-4331-391	Wat Misc. Contracted Services	1,800	773	1,800	1,800
07-4331-393	Wat Parco Valve Service	1,100	0	1,100	1,100
07-4331-394	Wat Meter Testing	1	0	1	1
07-4331-395	Wat Control Valve Service	1,000	1,930	1,000	1,000
07-4331-410	Wat Electricity	25,000	26,725	25,000	25,000
07-4331-411	Wat Heating Fuel	5,000	3,616	5,000	5,000
07-4331-430	Wat Maintenance/Repairs	7,500	3,201	7,500	7,500
07-4331-480	Wat Property/Liability Insurance	9,752	9,752	9,752	9,752
07-4331-481	Wat Insurance Deductible	1	0	1	1
07-4331-550	Wat Advertising/Printing	500	0	500	500
07-4331-560	Wat Meetings/Memberships	400	148	400	400
07-4331-610	Wat Materials/Supplies	10,000	9,132	10,000	10,000
07-4331-620	Wat Office Supplies	800	1,450	800	800
07-4331-625	Wat Postage	1,500	1,150	1,500	1,500
07-4331-635	Wat Gas/Fuel	3,000	2,742	3,000	3,000
07-4331-652	Wat Hydrant Maintenance	1	0	1	1
07-4331-659	Wat 2007 1 Ton (53133)	400	163	400	400
07-4331-661	Wat 2008 F350 (75908)	400	480	400	400
07-4331-662	Wat 1983 1 Ton (19317)	400	60	400	400
07-4331-663	Wat 2008 580M Backhoe (01311)	1,000	1,095	1,000	1,000
07-4331-680	Wat Chemicals	6,000	4,618	6,000	6,000
07-4331-730	Wat Capital Reserve-Equipment	1	0	1	1
07-4331-810	Wat New Equipment	5,000	3,680	5,000	5,000
	<b>**TOTAL** WATER OPERATIONS</b>	<b>290,917</b>	<b>274,898</b>	<b>289,031</b>	<b>289,030</b>
07-4331-980	Water System Bond	41,956	41,956	41,956	41,956
07-4711-730	DB Central Square Project	18,109	18,109	18,109	18,109
07-4712-730	INT Central Square Project	5,980	5,980	5,520	5,520
	<b>**TOTAL** WATER DEBT SERVICE</b>	<b>66,045</b>	<b>66,045</b>	<b>65,586</b>	<b>65,586</b>
	<b>**TOTAL** WATER</b>	<b>496,962</b>	<b>480,381</b>	<b>424,617</b>	<b>424,616</b>
	<b>**TOTAL ENTERPRISE FUNDS**</b>	<b>965,995</b>	<b>916,663</b>	<b>789,585</b>	<b>789,584</b>
	<b>** OVERALL BUDGET TOTAL **</b>	<b>6,033,218</b>	<b>5,725,891</b>	<b>5,898,475</b>	<b>5,867,692</b>

**FINANCIAL  
REPORTS  
FOR  
THE  
TOWN  
OF  
BRISTOL**



# TAX INFORMATION

## Town Clerk / Tax Collector's MS-61



New Hampshire  
Department of  
Revenue Administration

2015  
MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2014	Year: 2013	Year: 2012
Property Taxes	3110		\$504,866.60		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$543.32		
Excavation Tax	3187				
Other Taxes	3189		\$8,294.17		\$433.59
Property Tax Credit Balance ?					
Other Tax or Charges Credit Balance ?					

Taxes Committed This Year	Account	Levy for Year of this Report	2014	Prior Levies
Property Taxes	3110	\$9,333,438.24		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$17,259.45		
Excavation Tax	3187			
Other Taxes	3189	\$7,055.97	\$276.00	
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	2014	2013	2012
Property Taxes	3110	\$17,555.73			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$5,404.80	\$28,855.80		
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>	<b>\$9,380,714.19</b>	<b>\$542,835.89</b>		<b>\$433.59</b>
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# TAX INFORMATION

## Town Clerk / Tax Collector's MS-61 (Continued)



New Hampshire  
Department of  
Revenue Administration

2015  
MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2014	Prior Levies 2013	2012
Property Taxes	\$8,763,842.90	\$286,265.43		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$17,259.35			
Interest (Include Lien Conversion)	\$5,354.80	\$23,319.80		
Penalties	\$50.00	\$5,536.00		
Excavation Tax				
Other Taxes		\$1,667.36		\$60.00
Conversion to Lien (Principal Only)		\$225,768.26		
-				
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2014	Prior Levies 2013	2012
Property Taxes	\$20,584.10	\$3.04		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$276.00		
-				
Add Line				
Current Levy Deeded				

# TAX INFORMATION

## Town Clerk / Tax Collector's MS-61 (Continued)



New Hampshire  
Department of  
Revenue Administration

2015  
MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2014	2013	2012
Property Taxes	\$566,566.97			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$0.10			
Excavation Tax				
Other Taxes	\$7,055.97			\$373.59
Property Tax Credit Balance ?				
Other Tax or Charges Credit Balance ?				
Total Credits		\$9,380,714.19	\$542,835.89	\$433.59

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2014	Year: 2013	Year: 2012
Unredeemed Liens Balance - Beginning of Year			\$150,745.75	\$115,062.80
Liens Executed During Fiscal Year		\$243,129.72		
Interest & Costs Collected (After Lien Execution)		\$6,753.45	\$24,702.89	\$30,485.42
-				
Add Line				
Total Debits		\$249,883.17	\$175,448.64	\$145,548.22

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2014	2013	2012
Redemptions		\$112,211.50	\$81,462.00	\$84,478.55
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190		\$6,753.45	\$24,702.89	\$30,485.42
-				
Add Line				
Abatements of Unredeemed Liens		\$1,600.26	\$505.06	
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$129,317.96	\$68,778.69	\$30,584.25
Total Credits		\$249,883.17	\$175,448.64	\$145,548.22



## Tax Rate History

Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2000	5.25	7.62	5.54	1.45	19.86	\$ 210,822,229.00	4,153,380.00
2001	6.94	7.03	6.22	1.64	21.83	\$ 212,774,425.00	4,606,156.00
2002	5.91	8.22	5.11	1.41	20.65	\$ 248,277,528.00	5,095,190.00
2003	6.35	9.48	4.45	1.71	21.99	\$ 253,506,763.00	5,549,630.00
2004	6.10	11.61	3.74	2.21	23.66	\$ 260,044,528.00	6,131,656.00
2005	7.01	10.44	4.42	2.09	23.96	\$ 265,699,731.00	6,341,351.00
2006	4.96	6.34	2.13	1.06	14.49	\$ 530,033,877.00	7,654,390.00
2007	4.96	5.96	2.07	1.20	14.19	\$ 550,780,888.00	7,782,265.00
2008	5.35	6.49	2.05	1.30	15.19	\$ 559,841,657.00	8,364,200.00
2009	4.65	6.84	2.09	1.31	14.89	\$ 563,343,527.00	8,354,547.00
2010	5.90	7.03	2.32	1.12	16.37	\$ 562,945,916.00	9,074,968.48
2011	6.88	9.36	2.38	1.55	20.17	\$ 469,514,569.00	9,310,406.00
2012	6.59	8.13	2.59	1.64	18.95	\$ 464,574,015.00	8,638,454.00
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	9,386,614.46
2014	7.62	8.36	2.56	1.59	20.13	\$ 467,537,704.00	9,254,406.00
2015	7.55	8.60	2.39	1.59	20.13	\$ 470,431,229.00	9,417,417.00

## TAX INFORMATION

### *Tax Information*



# TAX INFORMATION

## *2015 Tax Rate Calculation*

*(2015 Tax Rates per \$1,000 Valuation)*

Gross Appropriations	\$ 6,111,246	
Less: Revenues	\$ 2,602,010	
Less: Shared Revenues	\$ 0	
Less: Fund Balance Voted	\$ (57,000)	
Less: Fund Balance to Reduce Taxes	\$ (85,000)	
Add: Overlay	\$ 74,966	
War Service Credits	\$ 108,600	
Approved Town (Local) Tax Effort		<u>\$ 3,550,802</u>
<b>Municipal Tax Rate</b>		<b><u>\$7.55</u></b>
County Apportionment	\$ 748,422	
Approved County Tax Effort		<u>\$ 748,422</u>
<b>County Tax Rate</b>		<b><u>\$1.59</u></b>
Cooperative School Apportionment	\$ 5,953,181	
Less: Education Grant	\$ (834,988)	
Less: State Education Taxes	\$ (1,070,507)	
Approved Cooperative Education (Local) Tax Effort		<u>\$ 4,047,686</u>
<b>Local Education Tax Rate</b>		<b><u>\$8.60</u></b>
State Education Tax	\$ 1,070,507	
State Education Tax Not Retained	\$ 0	
Approved State Education Tax Effort		<u>\$ 1,070,507</u>
<b>State Education Tax Rate</b>		<b><u>\$2.39</u></b>
Combined Total Tax Rate		<b><u>\$20.13</u></b>

Total Municipal Tax Effort	\$ 9,417,417
Less: War Service Credits	\$ (108,600)
Total Property Tax Commitment	\$ 9,308,817

# FINANCIAL REPORTS

## *Treasurer's Report*

Town of Bristol  
Treasurer's Report  
Year Ending December 31, 2015

Account	Balance 12.31.14	Receipts this Year	Total Available	Orders Paid	Cash on Hand
General Fund	\$ 2,868,707.74	\$ 12,094,621.12	\$ 14,963,328.86	\$ (12,140,173.99)	\$ 2,823,154.87
Water Works	268,208.11	454,186.96	722,395.07	(485,849.02)	236,546.05
Sewer Commission	223,156.12	390,270.39	613,426.51	(430,333.52)	183,092.99
EMS Fundraisers	210.39	404.04	614.43	(227.95)	386.48
Air Compressor	1,272.41	500.82	1,773.23	(704.00)	1,069.23
Conservation Commission	2,262.48	1.31	2,263.79	0.00	2,263.79
Kelley Park	1,377.63	0.14	1,377.77	0.00	1,377.77
Central St Bridge	11,179.49	1.15	11,180.64	0.00	11,180.64
Ambulance Revolving Fund	40,000.18	33.90	40,034.08	0.00	40,034.08
Police Forfeiture-State of NH	0.00	4,198.03	4,198.03	0.00	4,198.03
Police Detail Revolving Fund	0.00	65,570.43	65,570.43	(46,580.27)	18,990.16
Police Forfeiture-DOJ	107,037.28	38.57	107,075.85	(68,776.43)	38,299.42
Transfer Station Revolving Fund	117,765.18	42,600.25	160,365.43	0.00	160,365.43
Zaremba Escrow	0.00	6,501.15	6,501.15	(6,501.15)	0.00
Library	2,790.40	0.00	2,790.40	0.00	2,790.40
NE Family Housing Escrow	0.00	7,500.00	7,500.00	0.00	7,500.00
<b>TOTAL</b>	<b>\$ 3,643,967.41</b>	<b>\$ 13,058,928.26</b>	<b>\$ 16,702,895.67</b>	<b>\$ (13,179,146.33)</b>	<b>\$ 3,523,749.34</b>

# FINANCIAL STATEMENTS

## *Trustee of the Trust Funds Report*

### NH Public Deposit Investment Pool (PFM Asset Management LLC):

Fund	01/01/15	Interest	Received	Disbursed	12/31/15
Jackman	15,373.31	10.39		-10.39	15,373.31
Minot Sleeper	2,663.27	1.80		-1.80	2,663.27
CF Bennett	8,513.10	5.76			8,518.86
Water Cap Res	565,242.23	447.27	100,000.00		665,689.50
Kelley Park Fd	16,130.20	11.23	470.00		16,611.43
Highway Eq	1,657.16	1.13			1,658.29
Proctor Cap Res	19,911.21	15.54			19,926.75
Fire Dept Res	26,119.81	19.75			26,139.56
Tercentennial Fd	1,549.39	1.04			1,550.43
Cemetery Perpetual	1,712.83	1.16		-1.16	1,712.83
Sanborn Cem	1,354.41	0.91			1,355.32
Kelley Pk Eq	1,087.57	0.74			1,088.31
Kelley Pk LKT	1,225.45	0.82			1,226.27
Sewer Cap Res II	110,733.67	114.61	100,000.00		210,848.28
Worthen Cem Res	5,932.24	4.00			5,936.24
Accrued Wages	41,262.85	23.64	10,000.00	-43,583.16	7,703.33
Ambulance Res	351.56	0.24			351.80
Town Building Maint	20,000.59	15.60			20,016.19
Reassessment Cap Res		23.87	35,000.00		35,023.87
Bicentennial Cap Re		6.75	10,000.00		10,006.75

<b>Total PFM Town</b>	840,820.85	706.25	255,470.00	-43,596.51	1,053,400.59
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#### Checking Account

Kelley Park Fund	100.00				100.00
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<b>Town Trust Funds</b>	840,920.85	706.25	255,470.00	-43,596.51	1,053,500.59
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#### SAU 4 Trust Funds (PFM)

Maintenance Trust	120,066.06	87.45			120,153.51
Wm O Grout Schlsh	95,785.04	69.79		-3,000.00	92,854.83
P Corn Mem Scholai	17,853.69	11.93		-500.00	17,365.62
Marie Ross Memor	6,847.65	3.87	100.00	-2,000.00	4,951.52

<b>Total SAU PFM</b>	240,552.44	173.04	100.00	-5,500.00	235,325.48
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<b>Total Trust Funds</b>	1,081,473.29	879.29	255,570.00	-49,096.51	1,288,826.07
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#### Disbursements:

Accrued Wages	43,583.16
Marie Ross Scholarship	2,000.00
P Cornielson Scholarship	500.00
Wm O Grout Sch	3,000.00
	<u>49,083.16</u>

# **FINANCIAL STATEMENTS**

## ***Auditor's Report***

**Complete copies of the Auditor's Report are  
available for viewing at the Town Office or  
on-line at: [www.townofbristolnh.org](http://www.townofbristolnh.org)**

# **GENERAL GOVERNMENT REPORTS**



# GENERAL GOVERNMENT

## *Assessing Department*

In 2015, the contracted Assessing Firm continued to be Commerford Nieder and Perkins, LLC, (CNP) with Phil Bodwell as the Assessor and the Assessing Supervisor. Toward the end of the year, Phil took a great opportunity with the Department of Revenue, moving on from CNP. We thank him for his time working with the Town of Bristol and wish him luck in his future endeavors. Mandy Irving has been assigned the Town of Bristol as part of her new role with CNP and we welcome her and look forward to working with her in 2016.

For 2015, CNP processed pickups (see below), processed abatements (see below), reviewed questions on property values, reviewed charitable exemptions, and provided support or training as needed for the Assessing Department.

*Pickups* are determined when a property owner requests a permit from the Town to build, install or demolish. Each year, as of April 1<sup>st</sup>, these properties are visited and adjusted accordingly. The properties will be visited each year until the changes are considered complete.

*Abatements* are requests to refund some of the taxes paid on a property. These requests fall into two broad categories: physical description errors and valuation opinion differences. Annually, after receiving the final tax bill of the year, property owners may file a formal request to review their property's assessment. The request must be made in writing and must be filed by the statutory deadline, usually March 1, following the date of notice of tax. Abatement applications are available on the Assessing page of the Town's website or in the Town Offices. All requests are reviewed and a final decision is returned by July 1<sup>st</sup> of each year.

For 2016, CNP will continue to process the same items as last year, but they will also be completing an update of values town wide. Although, the timeframes have not been set yet, once they are, we will advertise on the Town's website, in the Town Crier, in social media and on the TV channel. We will try to provide as much notice as possible to the townspeople to help eliminate any inconveniences that could be caused during the process.

The Assessing Office will be reviewing all files in preparation for the 5-year review that is also completed by the Department of Revenue during this time. Applicants may be asked to provide missing information on Permanent Exemption and Credit Applications, Charitable Exemptions, Current Use Applications and any other files

# GENERAL GOVERNMENT

## *Assessing Department (Continued)*

that might need to be updated. The Assessing Office appreciates any assistance you can provide with prompt responses to make this review process go smoother.

The Assessing Assistant, Christina Goodwin is scheduled Monday – Friday, from 8:00 am to 4:00 pm. She is available to answer any questions or concerns and if necessary, schedule any appointments with the Assessor. The Assessor, Mandy Irving, is only scheduled as needed, so it is important to make an appointment.

Please remember, it is important that property owners/taxpayers understand their property, how it is assessed and therefore taxed. If there is something that you don't understand then please make sure you follow up with the Assessing Department. It is also important that applications be submitted in a timely fashion. Any forms that require Select Board approval should be submitted well in advance of a scheduled Board meeting. Any forms that have set deadlines should also be submitted in advance. If a deadline is missed, the form cannot be accepted for the year in question. These deadlines have no leeway and are provided in most cases by statute.

Should you have any questions please feel free to call (744-3354 option #4) or email ([assessing@townofbristolnh.org](mailto:assessing@townofbristolnh.org)) or stop by the office. In addition, feel free to check out the Town's website ([www.townofbristolnh.org](http://www.townofbristolnh.org)). Property cards, property maps, tax information and the majority of forms and applications are available via links on the website. The Town is continually looking for avenues to provide information as quickly and conveniently as possible.

We want to try to make your experience working with the Town of Bristol as easy as possible and we welcome any feedback you may have.

Respectfully submitted,  
Christina Goodwin  
Assessing Assistant

# GENERAL GOVERNMENT

## *Budget Committee*

The Bristol Budget Committee is comprised of 12 elected members and one appointed member representing the Select Board. The Budget Committee is authorized under NH RSA 32, charged with creating the final budget to be presented at Town Meeting.

It has been a pleasure to serve as the Committee's Chair. Meetings were held monthly in April and May. Starting in September the 2016 budget discussions began. We met with not for profits in October and CIP in November. On Saturday December 5<sup>th</sup>, the Committee met jointly with the Selectboard and heard budget requests from Department Heads. For the third year, Committee members were asked to provide questions for Department Heads prior to the meeting. An opportunity for public questions was made throughout the meeting and public comment was provided after all budget presentations were made. I think this meeting could be more effective if more members of the public attended the joint meeting.

At the end of December, the Select Board presented their budget. The Committee deliberated in January. During deliberative sessions, Department Heads were asked to attend for follow-up questions. A public hearing was held in February.

The final budget presented for your consideration is a result of this process. As we work this year to prepare for the 2017 budget, I encourage you to join us to share your insight, ideas, and options.

Respectfully Submitted,

Kerrin A. Rounds  
Budget Committee Chairman



# GENERAL GOVERNMENT

## *Capital Improvements Program*

The CIP Committee is a subcommittee of the Planning Board and is charged with developing a plan for the capital equipment expenditures for the town with the goal of leveling the required spending to avoid spikes in the tax rate. It is an advisory committee to the Selectboard, the Budget Committee, and the town in general. The committee's work and report has grown in acceptance and is used in the annual budget process.

Over the past several years, the CIP committee has concentrated in making a plan to even out the purchase of vehicles for the town departments while including other needed equipment and several large projects. This has resulted in the plan approaching the goal of even and predictable capital spending.

This year the Committee has been able to start looking forward in the plan and is recommending a better use of capital reserve funds for the department vehicle purchases. There are existing funds for the Highway and Fire departments and it is suggested one be set up for Police as well. There are many advantages of using reserve funds. It places a level amount in the fund every year. It eliminates the department head from having to make the decision every year of 'use it or lose it', possibly forcing them to replace a vehicle that is not in immediate need for replacement. It also allows the department head to replace a vehicle early if needed and avoid spending maintenance money on a vehicle. All of the reserve funds are of course under the expenditure control of the selectboard.

A major item for the town that has not been included in this year's CIP report is the town office and Police space needs. The committee felt that there was not enough direction nor financial information at the time the report was completed to include any meaningful numbers. I am sure as plans are developed, information will be available to include the project in next year's plan.

I would like to thank all the CIP committee members for their work and input through the year. Thanks also to Jan Laferriere for her valuable work as secretary. Finally, thank you to all the town residents, boards and committees for their growing acceptance and thoughtful consideration of the CIP committee's recommendations.

Respectfully submitted, Don Milbrand, Chairman

# GENERAL GOVERNMENT

## *Community Events Committee*

**The Community Events Committee** is made up of members of the community, non-profit organizations, and Town staff, who collaboratively work together to provide events for the Town of Bristol residents to enjoy each year.

In 2015, the Committee continued their efforts to offer the events that the Town has come to enjoy and sponsored new events as well, continuing with the production of the Events Brochure. The brochure has been a huge hit and has been approved to be printed two times a year. The Summer brochure covers June through August; and a Fall/Winter/Spring brochure covers September through May.

The Summer Concert Series continues to be well-attended. A “huge” thanks goes out to Greg Gorski, the Bristol Shop N’ Save and the townspeople for their continued support. The music and food were provided by Bristol Shop N’ Save who donated the proceeds to the Bristol Community Services at the end of the summer. New performers this year set the bar high and the Series had many nights with record numbers and great memories. The Committee also added an extra concert this year. We enjoyed the sounds of Studio Two-A Beatles Tribute Band, Jordan Tirrell-Wysocki Trio, Uncle Steve Band, Club Soda, Northbound Band, Swing Rockets, Brian Conway, New Horizons Band, and the Red Hat Band.

The 4<sup>th</sup> of July events were added to the Committee’s responsibility for this year. Sponsoring the parade was a large task added to a small committee, but the volunteers pulled through and it was a huge success. The theme “No Place Like Home” added great floats with a spirited competition. Winners were: Best Overall Antique Car Entry – 1949 Cadillac of John Rolfs; Best Overall Kids Entry – Newfound Area Nursing Association; Best Overall Theme Entry – Danbury Cosmetology; and Best Overall Theme Entry Honorable Mention – Walker Farm. Carroll Brown added announcing and music as the parade traveled along its route. The Committee is very grateful to the volunteers (too many to list here) that helped and look forward to another successful parade in 2016.

In August, the Annual Old Home Day event continued those big moves of 2014, by kicking off of the weekend events with the last concert of the summer series on Thursday, and the Bristol Fire Department’s Annual Spaghetti Supper and the Sock Hop at the Bristol Shop ‘n Save Pavilion on Friday. Saturday morning started off with the 5K Road Race/Fun Walk to support Stand Up Newfound, a buffet breakfast at the Masonic Union Lodge, the annual Horseshoe Tournament and a fun softball game. As if that wasn’t enough, there were still many new things to do as the day progressed. The Old Home Day group pulled out the stops a second year in a row to provide the Town with another Old Home Day to remember, getting more people involved, participating and visiting. Events throughout the day included: old time games including the toilet paper toss, programs including the Plymouth Police Department Police Dog Presentation, the Fire Department “Hose” Down, the fun-time music of Steve Blunt, the display of the Boy Scouts Pinewood Derby, the annual Health Fair, and the Police Department Dunking Booth. The day ended with the Annual Tapply-Thompson Community Center’s Lobster/Chicken Dinner, a movie on the Park and then another awesome fireworks show. It was a great community day, and so many tired volunteers to thank for all they did to help make this day so special for the many participants. Stay tuned for what 2016 will bring.

In October, the Annual Halloween Event was kicked off with a new event, the Scarecrow competition. Participants displayed wonderful scarecrow creations either in the Square or in front of their homes and businesses. Over 20 participants were a huge hit and added to the wonderful décor for the Halloween Event. Winners were: First Place Overall – Renaissance Florals; First Place Business – Basic Ingredients; and First Place Family – The Hunewill Family. On Halloween night, the bitter cold didn’t stop the parade of Trick or Treating ghouls, goblins, witches and more, added this year was the participation of the Newfound Memorial Middle School Band and changing the parade route down North Main Street and into the Square.

# GENERAL GOVERNMENT

## *Community Events Committee (Continued)*

The Town was full of creepy sights from 5 – 8 pm. The Committee also added a great game “Enter the Zombie Zone” where participants tracked down the 5 special Zombies and submitted their entry for a chance to win a prize. Winners were: 1<sup>st</sup> place \$50 Visa Card – Trevor Sanschagrin; 2<sup>nd</sup> Place \$20 cash – Romeo Dokus; and 3<sup>rd</sup> Place Pizza Gift Certificate (donated by Pats Pizzeria) – Kady Smith. The Bristol Fire and Police Departments set up in the downtown common area, handing out candy and glow-necklaces, while the Lions Club food wagon gave out hot chocolate and sold treats. Area businesses opened their doors, giving out food and candy with some even dressing up to enjoy the night. The Tapply-Thompson Community Center held a Haunted Cellar, the Minot-Sleeper Library gave out goody bags and the Masonic Lodge hosted their annual Halloween Haunted House. What a great night this was, full of community partnership and it is what continues to make this event another success for the Town.

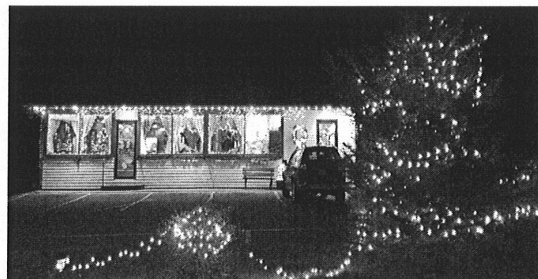
In November, the Annual Christmas Tree Lighting was continued by the Committee, with the Decorating Committee taking the front role of setting up and helping to prepare the night. The unusual summer-like weather definitely changed the atmosphere of the night, but the downtown common area was beautiful and packed. Carolers dressed in old-time outfits, the Grinch and Frosty the Snowman visited the crowd while everyone waited for the arrival of Santa, enjoying hot chocolate or hot cider, tasting old fashioned roasted chestnuts, enjoying free popcorn and listening to the announcements done by Al Blakely. Santa arrived on his Fire Truck sleigh, which the Bristol Fire Department does a wonderful job lighting. With the flip of a switch by Santa, the beautiful Christmas tree was lit with many tiny lights and kids of all ages followed Santa to visit at the Tapply-Thompson Community Center.

In December, the Committee added another great competition to the list, with the First Annual Holiday Door or Window Decorating Contest. Over 15 participants signed up, adding to the beautiful decorations throughout Town. Winners were: First Place Business Entry – Village House of Pizza, who will receive bragging rights with the annual trophy to display for the year; and First Place Residential Entry – Garlyn Manganiello, who will receive a \$100 check. The Committee is looking forward to even bigger and better decorations in next year’s competition.

There are so many wonderful things that continue to happen throughout the year, too many to list in one report. Make sure you get a copy of the events brochure, which can be found throughout the Town or check out the Community Event’s page on the Town’s website or stop in on the Community Events Facebook Page where lots of advertisements are and lots of pictures of events.

In 2016, the Committee would like to be able to continue the events of the past years, the ones that the Town and its children have come to love. Without the Town’s support and participation it would not be possible. Volunteers are always welcome to participate. Community Event Committee meetings are held the 2<sup>nd</sup> Wednesday of every month at 10:00 am at the Tapply-Thompson Community Center and additional meetings are scheduled as needed. If you have any questions, please contact the Committee through either the Tapply-Thompson Community Center (744-2713), the Town Offices (744-3354) or via email at [bristolevents@townofbristolnh.org](mailto:bristolevents@townofbristolnh.org).

Respectfully submitted  
Community Events Committee  
Town of Bristol



# GENERAL GOVERNMENT

## *Conservation Commission*

The Bristol Conservation Commission was duly organized, named and authorized pursuant to NH RSA 36-A by the Town of Bristol for the proper study, recognition, use and protection of the Town's natural and watershed resources. The Conservation Commission is an advisory authority generally with specific powers and duties designated by NH RSA 36-A: 4. Meetings are held in the Town Offices at 7 PM on the 1<sup>st</sup> Wednesday of each month from September – June and generally as needed in July and August.

As many of you might agree there are many great natural assets located in the Town of Bristol. With State Forests and Parks, Trails, Profile Falls, The Newfound River and other waterbodies, many recreational activities allow for year-round seasonal enjoyment of all of these. Foremost, Newfound Lake and its watershed are of great value to our quality of life here. With the Lake's recreational value, tourism is a key component of our local economy. It is important to maintain a balance with efforts to protect these natural assets for present and future generations as we progress with economic growth in town.

With this in mind, the town of Bristol has had the forethought to protect its natural assets such as wetlands and waterbodies through its Wetlands Overlay District Zoning as well as the Pemi Overlay District Zoning. These are reviewed and updated as necessary with collaboration between the Planning Board, Zoning Board and Conservation Commission. Updates to the Wetlands Overlay District Zoning were proposed and voted by the townspeople last year. In 2015, there was increased commercial activity along Bristol's commercial corridors which tested the strength of this zoning to protect the Newfound River and its wetland areas. The process brought about a good compromise for a commercial project proposed on Lake Street. It is good to know that Bristol can allow for commercial growth and still maintain the balance necessary to protect its natural resources.

Another big item for the Commission at year end was the Northern Pass project application. With the Town of Bristol expecting to intervene on this project and the Commission's concern for natural resource protection with regard to the 32 wetlands in Bristol impacted by this project, we have begun the process of reviewing and commenting to the NH Site Evaluation Committee and NH Department of Environmental Services with regard to this project.

2015 highlighted activities included:

- Continued monitoring, maintenance and water testing at the Breck-Plankey Spring;
- Review, site visits and comment on 17 NHDES Wetlands and Shoreland Protection applications and complaints and monitoring of additional NHDES permitted projects;
- Consultation on projects presented to the Planning Board and Zoning Board;
- Monitoring, site visits and follow up activities for Town protected and easement properties

The Commission continues to seek new members. We encourage and welcome those of you who have an interest in the Town's efforts to preserve and protect its natural resources to attend our meetings and seek appointment with an application to the Select Board.

Respectfully submitted:

Janet F. Cote, Chair  
Sandra Heaney  
Richard Batchelder  
Carroll Brown Jr.  
Mason Westfall - Alternate

# GENERAL GOVERNMENT

## *Downtown Decorating Committee*

This was a busy and exciting first year for the Bristol Downtown Decorating Committee. We started the year off with a clean-up day. Our plan was, with the help of volunteers, to pick up debris and rake many of the Town owned areas. Some Select Board members joined in to lend a hand. We started in the Common Area. This turned into a huge task and was the only area that we were able to complete that day. We appreciate the Select Boards' help and are looking forward to more citizens joining us for Clean-up Day in the spring of 2016.

During the summer we planted five new barrels on the common and added plants to many other areas around the square. Watering was a challenge, however, and with the donation of hoses and the use of the "red wagon", we were able to keep up. We learned a lot this first year and look forward to making things even better in 2016.

Trying to keep the greens looking good was another challenge, which we hope to improve on next year. Mums and flowering kale were added to the beds for fall colors, many were donated by members. In the late summer we planted 250 daffodil bulbs for a touch of color in the spring. We also helped with the Halloween decorations in an effort to bring more people to the center of town. This turned out to be a huge success.

Christmas was our last project for the year. The tree was decorated, wreaths ordered and decorated, light poles wrapped in gold garland, Abel's windows and window boxes, Beano's wrought iron fence, the Historical Society's garden, and the decorations on the bridges.

It was a busy and rewarding year for us. We look forward to expanding our efforts next year. We would like to thank the Pasquaney Garden Club for the beautiful flowers they plant around town and by the signs coming into town.

Hilda Bruno, Jodie Favorite, Steve Favorite, Marylee Gurtin, Lisa Hodgdon, Lucille Keegan, Betsy Schneider

# GENERAL GOVERNMENT

## *Emergency Management*

It was a fairly quiet year for Bristol Emergency Management. We continue to update and revise the Town's Emergency Operations Plan. Although there were not any natural disasters that required the activation of the Town's Emergency Operation Center.

With the assistance of the Lakes Region Planning Commission the town started the update on the Hazardous Mitigation Plan. A committee of Department Heads, Town Government and the public was created and met throughout the year on development and update of the plan. Currently the plan is slated for adoption in the spring of 2016.

The emergency back-up generator grant was awarded to the town from New Hampshire Homeland Security and Emergency Management, and it is anticipated that the emergency generator will be installed at Town Hall in the summer of 2016.

Emergency management encompasses more than the initial response to a disaster. It consists of the response phase, mitigation phase, and recovery phase of the incident. We will continue to remain active and properly trained to fulfill these responsibilities.

I can be reached at 744-2632 or via e-mail at [syannuzzi@townofbristolnh.org](mailto:syannuzzi@townofbristolnh.org) if there are any questions or concerns about the Town of Bristol Emergency Management Plan.

Respectfully submitted

Steven J. Yannuzzi

Emergency Management Director

# GENERAL GOVERNMENT

## *Fire Department*

The Bristol Fire Department has had another busy year. The Department responded to 1,008 calls in 2015 for emergency service. This is a 4.6% call increase from 2014. The Department has also conducted 109 fire/safety inspections, issued 419 fire permits and had 172 non-emergency/incident calls for service during this year. The total Department activity for the year was 1709 calls for service. We have worked hard on managing the budget and operating the Department as efficiently as possible while still providing the level of service the community has become accustomed to having from the Department. If any resident or non-resident has any questions, I am available to answer them and can be reached at 603-744-2632 or via e-mail at [syannuzzi@townofbristolnh.org](mailto:syannuzzi@townofbristolnh.org).

The Bristol Fire Department continues to be a dynamic, evolving, and essential resource in the community, but operating under an increasingly tighter annual budget is making it difficult. It is important that the emergency services in the community are properly funded in order to maintain the level of service that the community has come to expect. This includes properly compensating our number one asset which is our employees; these people are at the ready 24 hours a day 365 days a year.

The Department took delivery of two new pieces of equipment in 2015. The 2015 Smeal 2500 gallon pumper/tanker which is the new Engine 4 was delivered in June and the 2016 Chevrolet Tahoe which is the new Car 1 was delivered in October.

As a reminder the Fire Department is staffed 24 hours a day 365 days a year with 2 personnel. The Department has a fulltime staff complement of six shift firefighters and a Fire Chief. There are 25 on-call firefighters that round out the Department. In case of an emergency always call 911.

I would also like to remind everyone to check your smoke detectors. An operating smoke detector is the most cost effective piece of fire protection that you can have in your home.

In closing, I would like to thank the community for their continuing support of the Bristol Fire Department.

Respectfully submitted

Steven J. Yannuzzi

Fire Chief

# GENERAL GOVERNMENT

## *Highway Department / Transfer Station*

### Highway Department

In 2015, the Highway Department completed a number of projects which include: Overlays were done on Chestnut Street, Ellen Lane, and Virginia Drive; Paving was done for the parking lots at Cummings Beach and the Bike Path; Chip Seal was done on the remainder of Peaked Hill Road; Repairs and reconstruction including sidewalks on High Street.

In November of 2015, we took delivery of a 2015 Ford F550 that is currently in the process of being outfitted with plows and spreaders. This vehicle should be ready for delivery at the end of February 2016.

Proposed projects for 2016 include:

- Potential sidewalk installation with the Safe Routes to School program, if funded, which would include the paving of School, Mayhew, Winter, Spruce, and Cedar Streets
- Overlays on Central Street, Merrimack Street and Spring Street
- Chip Seal on Bear Mountain Road and Upper Birch Drive

The Highway Department's intent is to complete all proposed projects, although funding and recommendations of the budget process could force any of these projects to be placed on hold for another year.

### Transfer Station

The Transfer Station recycled 256.94 tons through our Single Stream Recycling Program for 2015. Every ton recycled saves the Town \$66.10/ton in tipping fees for a total of \$16,983.73. The Bristol Boutique has produced \$7,090 in revenue to help offset tipping fees. If there is an item in the Boutique that you are interested in purchasing, please see the Transfer Station Attendant.

A list of the fees and acceptable waste to be disposed of at the Transfer Station can be picked up the Town Offices, at the Transfer Station or viewed online at [www.townofbristolnh.org](http://www.townofbristolnh.org).

Another avenue for disposal of waste is the Household Hazardous Waste Day, sponsored by the Lakes Region Planning Commission, which is normally scheduled on the first Saturday in August. Once the date is confirmed, it will be posted on the Town's website, at the Town Offices, and at the Transfer Station. In 2015, the collection location for the Bristol area had 95 Bristol households drop off their hazardous wastes. Over the years, participation in this yearly event varies, with 3.93% of the households in Bristol participating in 2012; 5.43% in 2013; 7.95% in 2014; and 7.71% in 2015. The Bristol site brought in 1,830 gallons of waste overall serving 15 different communities.

Respectfully submitted,  
Mark Bucklin  
Highway/Transfer Station Superintendent



# GENERAL GOVERNMENT

## *Historic District Commission*

In 2015, the Bristol Historic District Commission (HDC) oversaw administration of the \$4,000 Certified Local Government (CLG) grant it received in 2014 for hire of an architectural historian to oversee placement of the historic 1849 Town Hall on US Department of the Interior's National Register of Historic Places. That effort was successful and in the fall of 2015, the HDC received word from the New Hampshire Division of Historic Resources that the 1849 Town Hall had been placed on the National Register.

In addition, the Historic District Commission oversaw continued updating of the town's inventory of historic properties, underwritten by a \$5,500 CLG grant awarded in 2012, and oversaw revisions to the Town's Master Plan chapter on Historic Resources, partially funded by a CLG grant of \$2,745 awarded in 2013.

Also, the Bristol Historic District Commission met in 2015 to continue to implement long-term goals:

- updating of design standards to aid the Town's Land Use Enforcement Office in reviewing some types of minor changes in the Historic District without requiring a public hearing;
- continuation of the long-term project of updating the inventory of historic properties in the Town's Master Plan, through a database kept on the HDC website; and
- further work on and expansion of the HDC website so that it becomes a primary resource for historic preservation planning and illustrates how historic preservation contributes to Bristol's quality of life.

[Bristol's Central Square has been listed since 1983 in the US Department of the Interior's National Register of Historic Places. It is one of the few open squares among New Hampshire's business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of a Historic District had long been recommended in Bristol's Master Plan, but until 2005 no formal effort had been made to preserve these buildings. According to the Master Plan, "considered collectively, these buildings project an image of the town," and preservation of these structures is of paramount importance to the Town's economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of a Historic District as a way of preserving Bristol's historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2013 community opinion survey of Bristol residents, 87 percent of respondents supported town involvement to encourage the preservation of historic buildings.]

Respectfully submitted,

Clay Dingman, Chair

# GENERAL GOVERNMENT

## *Human Services Department*

This past year, the Bristol Human Services Department assisted with a variety of needs above and beyond the usual requests. Some of these included health issues with assistance requests, legal referrals, security deposits, and increasing relationships with other organizations. With the overall reduction in some State funded programs, there has been an increase for Town requests for assistance in some areas such as food and medical. Even with the additional need, the budget has been carefully managed and has remained well under the allotted amount for 2015. This is always a challenge as there is no consistency from year to year as to how many people will need to seek assistance and the current economy changes the need.

In this community, it is particularly beneficial to maintain contacts and networks with other organizations. I would like to recognize the help of the Tri-County Community Action Program, Whole Village Family Resource Center, Bridge House and the Salvation Army for their support. Thanks to these partnerships, many Bristol families were assisted this past year.

Many people contact this office in a time of need, and when they are struggling to survive and are unsure of where to go for help. Once an application is completed and the proper documentation is provided, an interview is conducted. Upon review of documentation and information provided, a review of possible service referrals will be done. Possible services often include local, State, and federal resources as well as medical, mental health and dental referrals.

Having worked in Human Services for over 10 years, I found this year to bring more involved cases in to my office seeking help in several areas other than the basic needs. Some cases have become long term and have been coordinated with other agencies to see individuals and families receive the help they need.

It is also important to point out that every case is looked at independently and reviewed carefully for details. If a household is not compliant with decision requirements, then the case may be denied until such proof is submitted. I work diligently with each applicant to ensure honesty and due diligence have been met. This process is not to deter anyone from applying however this department has policies that must be followed quite similar to State and Federal agency policies.

Thank you to the residents in this community who have graciously taken the time to donate to local families. Your generosity is greatly appreciated by all.

Wishing everyone a very happy and healthy 2016.

Kelly Lacasse  
Welfare Director

# GENERAL GOVERNMENT

## *Kelley Park Committee*

The Kelley Park Committee would like to report another very busy and successful year on our Park. We are grateful to Gated Property Services for their outstanding maintenance of the park.

Projects that were completed included:

- The upgrade to the t-ball field
- Repair of the tennis court crack & fencing
- Wood chips for the playground
- Additional electric box for use during events and activities

Activities that were held on the Park with great success during the year were:

- Summer Concert Series (with gratitude to Bristol Shop 'n Save)
- Old Home Day
- Tapply-Thompson Community Center (TTCC) Summer Day Camp Programs
- Newfound Memorial Middle School Baseball, Softball, Soccer and Field Hockey
- TTCC T-ball, Softball and Babe Ruth Baseball
- Horseshoe Tournament
- Girl Scout & Boy Scout activities
- NH Marathon Finish Line
- Multiple 5K Road Race Finish Line
- Bristol Elementary School Recess
- Lights on Afterschool event
- Lions Club sponsored Circus
- Movies on the Park
- And many more events ...

Kelley Park usage is free to the public, with certain exceptions. It is recommended that anyone planning an event for the Park contact the Tapply-Thompson Community Center (TTCC 744-2713) and the Town Offices (744-3354) to see if the Park is available and whether or not a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the park in good condition. Please keep in mind when visiting the Park that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach.

We are grateful to Matt Greenwood of Bristol Plumbing & Heating for his continued donation of time and materials to open and close our concession building each year. In closing, we would like to thank Town of Bristol taxpayers for their continued support of our park.

Respectfully submitted

Committee Members:

Barbara Greenwood, Chief Michael Lewis, Eric Chase, Greg Gorski, Peter Cofran, Scott Doucette, Shane Tucker, Dorcas Gordon, Dan MacLean, Christina Goodwin, Leslie Dion



# GENERAL GOVERNMENT

## *Land Use / Health Office*

### **Land Use Office**

The Land Use Office is responsible for encouraging safe and sound development within the residential, commercial and industrial growth areas of the Town. The Office works closely with all Town Departments, Land Use Boards and Committees and State Departments to help aid applicants in a smooth transition through the process.

In 2015, the Land Use Office, in collaboration with the Assessing Office and the Fire Chief, established a Business Permitting Process Checklist, which helps new businesses and area businesses through the sometimes extensive application and permitting process in the Town of Bristol. The checklist is located on the Town's website in various locations including the Land Use Office's page. Please take a moment to look it over, as it is a very useful tool.

For 2015, the Land Use Office processed the following applications:

*Land Use Permit Applications (residential and commercial) – 84*

*Sign Permit Applications (seasonal, temporary and permanent) – 13*

*Junkyard Permit Applications – 1*

***Total fees collected - \$6,493.35***

### **Health Office**

The Health Office responsibilities include but are not limited to: investigating possible public health hazards and risks within the municipality, taking action to prevent, or remove hazards, taking action to mitigate significant public health risks, enforcing health laws, rules and permit conditions, and taking the steps necessary to enforce orders or conditions of approval.

In 2015, the Health Office received a variety of complaints. Each complaint was investigated within permitted guidelines and State law to the best of our abilities. Often we try to work with the owner to address issues given within an allotted time frame. Following up on many cases has allowed this department to successfully see health hazards removed from our community.

During the 2015 Old Home Day, the Health Office sponsored the second annual Health Fair. There were nine providers who gave information and free product out to the public. We have received very positive feedback and it was considered a very successful Health Fair. We look forward to adding providers in 2016.

Also, in 2015, Al DeFeo resigned his duties as Land Use and Health Officer. We want to thank Al for his years of service as his expertise and knowledge will be missed by many. We wish him well.

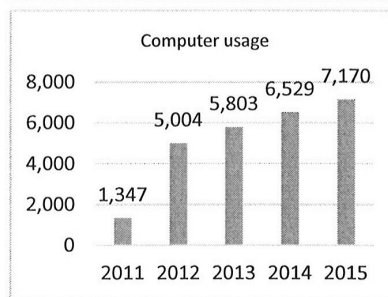
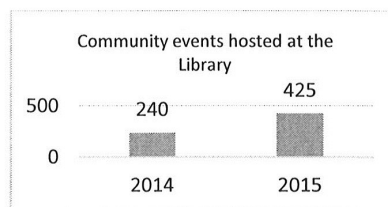
Respectfully submitted,  
Christina Goodwin, Kelly Lacasse

# GENERAL GOVERNMENT

## *Minot-Sleeper Library*

At the center of the community, the Minot-Sleeper Library continues to provide valuable services to the Newfound Region. In the year 2015, the Library experienced continued growth, as outlined below.

- In 2015 the Library hosted more than 400 community events—an increase of 33% over last year. These programs include educational presentations for all ages, health awareness meetings, community dialogues, and many more.
- The number of items borrowed from the Library continues to grow as other New Hampshire libraries are seeing a decrease. Over the past five years, the Minot-Sleeper Library's circulation increased 6%.
- The demand for digital information continues to rise. The Library has seen an increase of 432% in the number of patrons using computers and the Library's wifi connection over the past five years.
- The number of people visiting the library continues to grow every year. In the past five years the Library has seen a 27% increase in the number of visitors.



In 2015 the Library celebrated literacy with its annual Summer Reading Program, which was supported this year by a Kids, Books and the Arts grant, provided through the New Hampshire State Library, and a number of community partners. This year, two adult book clubs met at the Library every month, and students from Project Promise and Heart Centered Multi-Age enjoyed story times. Throughout the year, the Library played host to a number of different educational presentations focused on health, the environment, and local politics. Community groups met at the Library to discuss issues affecting the Newfound Region. These organizations include Stand Up Newfound, the Cemetery Association, Bristol's Rotary Club, Lion's Club, Girl Scouts, the Historical Society, and the Pasquaney Garden Club.

The success of the Library is thanks to our many supporters. The librarians and Board of Trustees wish to thank the Friends of the Library, the Town of Bristol and its taxpayers, donors, and others whose generosity allows the Library to provide high-quality services. We offer a special thanks to those organizations who have provided grants, including Bristol's Rotary Club, which supported the Library this year with a \$4,000 donation to allow for an upgrade to its automated integrated library system. This new technology will allow the librarians to offer more efficient and accurate processing of materials.

We look forward to building upon our community partnerships, and welcoming all to the Library in 2016.

Respectfully submitted,

Brittany Overton and the Board of Trustees

# GENERAL GOVERNMENT

## *Minot-Sleeper Library (Continued)*

### FINANCIAL INFORMATION

In addition to the funds listed in the operational budget in the Town Report Library Trustees are authorized under Title XVI to manage other funds that come from various sources; donations, Trusts, income from equipment, grants from private, state, and federal issuance. Listed below are 2015 beginning and ending statements managed by the Trustees. Also listed is a summary of construction loan payments paid by tax money.

MINOT-SLEEPER LIBRARY FUND BALANCES							
2015		Book Fund	Landscaping	Total Checkbook TD North	FSB CD's	Stock Portfolio	REC ACCOUNT FSB
Jan		\$ 2,440.28	\$ 364.74	\$ 2,805.02	\$ 33,225.85	\$ 73,791.14	\$ 1,630.27
Dec		\$ 4320.86	\$ 0	\$ 4320.86	\$ 33,541.60	\$ 72,305.71	\$ 756.60 \$752.27

Library Project				
Issue Date:	6/7/2012	Amount:	888,000	
Maturity Date:	6/30/2022	Rate:	2.12%	
		01-4712-735	01-4711-735	
Payment	Payment	Interest	Principal	
Date	Amount	Amount	Amount	Balance
6/30/2013	98,943	10,143	88,800	799,200
6/30/2014	105,743	16,943	88,800	710,400
6/30/2015	103,860	15,060	88,800	621,600
6/30/2016	101,978	13,178	88,800	532,800
6/30/2019	96,330	7,530	88,800	266,400
6/30/2020	94,448	5,648	88,800	177,600
6/30/2021	92,565	3,765	88,800	88,800
6/30/2022	90,683	1,883	88,800	-
1	982,858	94,858	888,000	

# GENERAL GOVERNMENT

## *Planning Board*

The Planning Board was kept quite busy this last year with applications for three Special Use Permits, one Site Plan, three Continued Site Plans, four Subdivisions, and seventeen Preliminary Conceptual Consultations. The Board also worked on its annual amendments to Subdivision/Site Plan Review Regulations and Zoning, updated the Land Use section of the Master Plan (which included several meetings with representatives from the Lakes Region Planning Commission), and met with the New-found Lake Region Association (NLRA) to discuss their work to ensure water quality in the New-found Lake watershed.

Thank you to the voters for approving amendments to the Zoning Ordinance last year including the allowance of nano breweries as a permitted use in the Village Commercial, Downtown Commercial, Corridor Commercial, Rural, Lake and Industrial Districts.

Without the dedicated volunteers that make up the Planning Board, meeting twice a month, none of the above would happen as effectively as it does.

The Board would be remiss in not recognizing and thanking Planning Board Secretary, Jan Laferriere and former Town Administrator Michael Capone, for their support of this Board and its work in 2015.

The Planning Board would like to announce that it currently seeks alternate members and would welcome interested volunteers to join our ranks in serving the town of Bristol and its citizens.

Respectfully Submitted,

Denice DeStefano, Chair

# GENERAL GOVERNMENT

## *Police Department*

*"It is the mission of the Bristol Police Department to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the Newfound Lake Community to enhance the quality of life in the Town of Bristol."*

The Bristol Police Department continues to employ traditional enforcement methods along with the concepts of Community Policing to reduce crime in Bristol. We handled 14,134 calls over the course of the year.

The Police Department's Support Service Division has seen an increase in Drug activity and Drug related deaths over the past year. The Lakes Region has also seen an increase in these types of investigations, which are directly related to property crimes as well. The Police Department continues its Neighborhood Watch Program. This program is focused on having areas of the community join together with the Police Department to curb crime. The Police Department has developed a substance abuse prevention program called Stand Up Newfound. This group consists of members of the Community and LT. Kristopher Bean of the Bristol Police Department. Together, they focus on working to eliminate substance misuse through raising community awareness, prevention, intervention, treatment and recovery.

The Department received approximately \$6,974.52 in grants from the NH Highway Safety Agency to assist us in additional traffic safety enforcement and education. The Police Department had numerous DWI Patrols throughout the summer months, Speed Enforcement Patrols throughout the year and Seatbelt Enforcement around our schools. We also participated in the States Operation Safe Commute and conducted a Sobriety Check Point over the 4<sup>th</sup> of July. Efforts like this minimize the potential for serious motor vehicle accidents and our statistics show that our proactive enforcement is working.

The Department's Record's Division received \$45,796.92 in revenues from parking tickets, pistol permits, police reports, outside details, grants, fines and other accounts, all of which has been turned back to the Town of Bristol.

As always, we are most appreciative of the support of our Community Partners, the Citizens of Bristol, the Business Community, and Neighborhood Associations.

The accomplishments and service to the community could not have been met without the extraordinary contributions of the police officers and civilian staff of the Bristol Police Department. I am very proud of the dedication and compassionate work that they perform in such a professional manner.

Respectfully Submitted,

Michael F. Lewis  
Chief of Police



# GENERAL GOVERNMENT

## *Police Department Statistics*

### Bristol Police Department Report

Below is a list of statistics of several areas handled by  
The Bristol Police Department in 2015

#### COMPLAINTS

Total Incidents reports	1,029
Assaults	60
Burglaries	7
Thefts	89
Motor Vehicle Thefts	1
Sexual Assaults	14
Criminal Mischief (Vandalism)	36
Drug/Alcohol Violations	82
Restraining Orders Served	19
Juvenile Arrests	31
Rape	11
Robbery	2
Theft from a motor vehicle	11
Aggravated Assault	7

#### COURT CASES

Total Arrests	266
Reported Felonies	84

#### TRAFFIC

Total Accidents	76
Accidents involving alcohol	13
Total Citations Issued	53
Total Motor Vehicle Stops	1,688
Parking Tickets Issued	12
DWI	21

#### DISPATCH

Calls For Service: 13,156 Dispatched calls  
978 Log Entry Calls

**Total: 14,134**

# GENERAL GOVERNMENT

## *Town Cemeteries*

Bristol has six Town cemeteries located in many areas of the community. Some are obvious but some are "hidden" from view. The cemeteries are named and located as follows starting on the east side of Bristol.

1. Heath Burial grounds off 104 and near the High School access.
2. Sanborn Cemetery located off Peaked Hill Road and near Old Stage Road.
3. Worthen Cemetery off 104 and near the Danforth Brook Road.
4. Sleeper Cemetery near the Round Top parking lot.
5. Keyser Cemetery off Keezer Road and Mayhew Turnpike.
6. Sleeper Cemetery off West Shore Road and reached by access over private property near the former location of the Ackerman House.

Nine years ago the Trustees set long range goals for all of the cemeteries and I am happy to report most of the goals have been attained. The repair and cleaning of all headstones is the most costly for the Town. If the requested budget is passed at the coming annual meeting we will reach our objective of headstone repair/cleaning. We are requesting the same funding as we have for the last three years, \$4,000 dollars. Next year our requests should show a dramatic decrease!

Many thanks go to the organizations, individuals and employees for the improvements made to our cemeteries.

Archie Auger

Thomas Keegan

Ronald Preble

Trustees

# GENERAL GOVERNMENT

## *Town Clerk / Tax Collector*

Thank you for another good year in the Town Clerk/Tax Collector's Office; we look forward to seeing our customers when you come in to do Town business.

In October of this year, I started sending out vehicle renewal letters. Now you can renew through the mail, or bring the letters or your old registration into the office to renew. If you do this through the mail please include a self-addressed stamped envelope so the registrations can be returned to you. Also if you want a Transfer Station sticker, please include the \$5.00 charge with the Town portion of your renewal. If you are registering more than one vehicle you can still use two checks, just add the amounts together for the Town for one check and the State for the other check.

If you have dogs, please remember that they need to be licensed before April 30<sup>th</sup> of each year. If not licensed, a fine will be imposed after June 1<sup>st</sup>. Dogs must also have an updated proof of rabies vaccination on file with the Town. Every year the Lions Club tries to sponsor a rabies clinic at the Fire Station that is usually held in April.

When requesting a Transfer Station or beach sticker, please remember to bring in your vehicle registration. We need to assign the sticker by the plate on your vehicle. The stickers are \$5.00 each.

2016 will be a busy year for elections, as we have four: the Presidential Primary, Town Elections, State Primary, and the General Election. As far as I know the voting will be taking place at the Marian Center on West Shore Road, and the hours will be from 8:00 AM – 7:00 PM for each election. We will hold Town Meeting the Saturday after Town Elections at Newfound Regional High School starting at 9:00AM.

The Town of Bristol's website provides information to look up taxes and property cards. There are two separate icons on the home page that allow access.

My assistant for the past 10 years, Mary Richardson left Bristol on December 4, 2015. Mary will be the Town Clerk/Tax Collector in Center Harbor where she resides. Mary has been an asset to this office and will be missed by me and the townspeople as well as seasonal residents. We wish Mary the best and know that she will be doing a great job and will be a benefit to the Town of Center Harbor. Thank you Mary!

Respectfully submitted,

Raymah W. Simpson

Town Clerk/Tax Collector

# GENERAL GOVERNMENT

## Vital Statistics - Births

### DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

#### RESIDENT BIRTH REPORT

01/01/2015-12/31/2015

--BRISTOL--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MULLOY, GRACE SARAH	01/14/2015	CONCORD, NH	MULLOY, JOSHUA	MULLOY, KELLY
MCKINNEY, LILLIAN MAE	01/19/2015	PLYMOUTH, NH	MCKINNEY, ERIC	HARRIS-MCKINNEY, JESSICA
UNTIET, CARDIGAN MUIR	01/20/2015	CONCORD, NH	UNTIET, CRAIG	UNTIET, KELLY
BASFORD, LILIAN EDANA	01/30/2015	PLYMOUTH, NH	BASFORD JR, JAMES	AZEVEDO, STEPHANIE
WILLETTE, NOAH BRADLEY	02/11/2015	PLYMOUTH, NH	WILLETTE, RICHARD	WILLETTE, KAYLA
UHLENDORFF, CHARLOTTE DENISE	02/16/2015	CONCORD, NH	UHLENDORFF JR, PHILIP	UHLENDORFF, BETH-ANNE
ROBINSON, ZOEY LEIGH	03/20/2015	CONCORD, NH	ROBINSON, GARY	ROBINSON, ASHLEY
HORN, BRINLEY MARIE	04/01/2015	LEBANON, NH	HORN, JASON	LAPOINTE, BRIANA
SWAIN, ELLIOT MICHAEL	04/20/2015	CONCORD, NH	SWAIN, ADAM	SWAIN, NICOLE
GREENWOOD, CLARK KENT	05/26/2015	LACONIA, NH	GREENWOOD JR, DANA	STOTTLAR, SHANNON
WATTS, BROOKLYN RENEE	07/02/2015	BRISTOL, NH	WATTS, BENJAMIN	CHEVRETTE, CHRISTINA
TERRIAULT, RYAN QUINT	07/02/2015	CONCORD, NH	TERRIAULT, CHARLES	TERRIAULT, LAUREN
HOLLINS, KISA WILLOW EILEEN	08/23/2015	PLYMOUTH, NH	HOLLINS, DAVID	HOLLINS, SAMANTHA
CHAIGNOT, BRODY JOSEPH	09/14/2015	LACONIA, NH	CHAIGNOT III, JOSEPH	COURTEMANCHE, KIMBERLY
REYNOLDS, LEGACY JEAN-MAY	10/22/2015	BRISTOL, NH	REYNOLDS, JASON	REYNOLDS, DAWN
BLEILER, SAMUEL DAVID	11/11/2015	PLYMOUTH, NH	BLEILER, DAVID	BLEILER, JENNIFER
MONMANEY, NATALIE MARIE	11/25/2015	LEBANON, NH	MONMANEY, TRAVIS	MONMANEY, NICOLE
PEREZ, ELIJAH CALEB	12/06/2015	LEBANON, NH	PEREZ, JAIME	PEREZ, CARA

# GENERAL GOVERNMENT

## *Vital Statistics - Marriages*

### DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

#### RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SOUTHLAND, JONATHAN D BRISTOL, NH	SMITH, KRISTIN A BRISTOL, NH	BRISTOL	PLYMOUTH	01/03/2015
COSTONIS, ARTHUR C BRISTOL, NH	MCKAY, MADELINE W BRISTOL, NH	BRISTOL	BRISTOL	03/21/2015
PELKEY, LAURA M BRISTOL, NH	BOWE, DANIEL C BRISTOL, NH	BRISTOL	BRISTOL	05/01/2015
KINNEY, DANIELLE R BRISTOL, NH	REED JR, BRIAN D BRISTOL, NH	BRISTOL	BRISTOL	05/08/2015
SPAULDING, KRISTINNA C BRISTOL, NH	SWAIN, DAVID C BRISTOL, NH	BRISTOL	PLYMOUTH	05/10/2015
BOUDRIAS, JOHN J PITTSFIELD, NH	GOODRUM, ASHLEY J BRISTOL, NH	BRISTOL	BRISTOL	05/30/2015
BONACCORSI JR, ANTHONY J BRIDGEWATER, NH	CHRISTIANSEN, ELIZABETH G BRISTOL, NH	BRIDGEWATER	BRIDGEWATER	06/14/2015
SHARP, MICHAEL F BRISTOL, NH	GUYOTTE, BRANDY V BRISTOL, NH	BRISTOL	BRISTOL	06/14/2015
D'AGOSTINO, FRANCIS L BRISTOL, NH	GUILMETTE, SARAH L BRISTOL, NH	BRISTOL	BRISTOL	07/06/2015
HADLEY, CATHERINE M BRISTOL, NH	KOSKELA, ZACHARY A BURLINGTON, VT	BRISTOL	BRISTOL	08/15/2015
SIMPSON, COREY J BRISTOL, NH	LEWIS, ALFREDA F BRISTOL, NH	ALEXANDRIA	ALEXANDRIA	08/20/2015

# GENERAL GOVERNMENT

## *Vital Statistics - Marriages*

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT MARRIAGE REPORT  
01/01/2015 - 12/31/2015  
-- BRISTOL --**

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SORRELL JR, WESLEY W BRISTOL, NH	KEELER, STACY L BRISTOL, NH	BRISTOL	DANBURY	08/22/2015
DEUSO, DANIELLE N BRISTOL, NH	SPAULDING, JARED I BRISTOL, NH	BRISTOL	LINCOLN	08/29/2015
GUILD, JEFFERSON T BRISTOL, NH	SIMARD, MICHELE J BRISTOL, NH	BRISTOL	BRISTOL	09/19/2015
NADEAU, CHRISTOPHER T BRISTOL, NH	DOUCETTE, MICHELLE L BRISTOL, NH	BRISTOL	ALEXANDRIA	10/10/2015
FEENER, ALEXA B BRISTOL, NH	WILLIAMSON, ANDREW J BRISTOL, NH	BRISTOL	CONCORD	10/17/2015
Total number of records				16



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT  
01/01/2015 - 12/31/2015  
--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
WILLIAMS, RUTH	01/01/2015	COLEBROOK	SANFORD, RALPH	HALL, EMMA	N
CREEDON, JOHN	01/29/2015	PLYMOUTH	CREEDON, WILLIAM	EMERSON, MARGARET	Y
DILUCA, PATRICIA	02/09/2015	MERRIMACK	HYATT, ERNEST	DEAVILLA, LAURA	N
GLASER, LUCY	02/23/2015	LACONIA	HILL, HENRY	HACKMANN, EDITH	N
LAWENECK JR, ROBERT	03/21/2015	BRISTOL	LAWENECK SR, ROBERT	ROBERTS, JOAN	Y
WHITCHER, HORACE	04/29/2015	LACONIA	WHITCHER, HORACE	MARSHALL, EVELYN	Y
CORRETTE II, GEORGE	05/10/2015	BRISTOL	CORRETTE, GEORGE	SYDNEY, MADELINE	N
NERBONNE, DAVID	05/16/2015	BRISTOL	NERBONNE, ROBERT	LANDRY, EVA	N
SOULE, BENJAMIN	06/03/2015	BRISTOL	SOULE, PETER	DESROCHERS, LUCY	N
LACASSE, JOSHUA	06/07/2015	ASHLAND	LACASSE, NORMAN	VANDERPUTTEN, THYANN	N
LOWNIE, IDA	06/23/2015	LACONIA	BRUCE, CHESTER	DEVITO, LOUISE	N
RAY, MELISSA	07/14/2015	FRANKLIN	RAY, RICHARD	RODRIGUEZ, DENISE	N
ULBIN, ROBERT	08/04/2015	CONCORD	ULBIN, CHESTER	ASHTON, JEANNE	N
GOSS JR, BASIL	09/17/2015	BRISTOL	GOSS SR, BASIL	LINTON, BERNICE	Y
ROBERTS, TODD	09/27/2015	BRISTOL	ROBERTS, CHESTER	BLADD, CONSTANCE	N
HACKETT, EVERETT	09/28/2015	MEREDITH	HACKETT, CLARENCE	COLBURN, GLADYS	N
SIMULA, NANCY	11/01/2015	PLYMOUTH	RHODES, GEORGE	BLACK, FLORENCE	N
SYLVESTER, SHAWN	11/15/2015	LEBANON	SYLVESTER, SHAWN	DUDLEY, DANIELLE	N
SNELL, RALPH	12/07/2015	FRANKLIN	SNELL, NORMAN	BURNS, MARY	Y

# GENERAL GOVERNMENT

## *Water/Sewer Department*

The Water and Sewer Department staff consists of Superintendent Jeff Chartier, Office Manager Audrey Landry, Wastewater Treatment Facility Chief Operator Jesse Lamos, Water Distribution and Sewage Collection Chief Operator Kenneth Pelletier, Assistant Wastewater Treatment Operator Joel Furmanick and Shared Laborer Dana Merrill.

The Water Department's current customer base exceeds 3,400 individuals supplied by 1,368 service connections tied into 21.7 miles of distribution piping. There were 4 new water service units during 2015. The Department supplies water to residential, commercial and 182 seasonal customers as well as schools, campgrounds, industry and 158 fire hydrants throughout the town. During 2015, the Department pumped roughly 130,566,000 gallons of water otherwise 357,715 average gallons per day had been pumped from the wells.

The Department's sewer system services greater than 1,900 individuals serviced by over 760 connections into the 11 miles of collection system piping. There was two new sewer service units added during 2015. This sewerage is conveyed through gravity feed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge producing settling of solids in the clarifier to be pumped out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination allowing discharging into the Pemi River. During 2015, the department treated 69,585,000 gallons of wastewater otherwise 190,644 gallons on average had been treated per day at the facility.

### **2015 Water & Sewer system maintenance:**

During 2015 the Department performed several maintenance tasks, some of the highlights where:

- Installation of radio read meters (phase 3 of 5).
- Manhole adjustment and repairs had been made in preparation for paving on High Street, Chestnut and Ellen Lane.
- Sludge hauling by Resource Management Inc., which proved to reduce disposal cost.

### **Upcoming 2016 projects:**

#### **Meter Replacement Program**

The Water and Sewer Department continues to move forward with the water meter replacement program. The program entails replacement of roughly 280 meters per year on average over the next two years. Current meters are reaching the life expectancy and their accuracy becomes a concern. It is our intent to undertake this task route by route starting with the downtown area and working towards the lake area allowing efficiency to the meter reading process. The end result will enable us to better account for water loss within



# GENERAL GOVERNMENT

## *Water/Sewer Department (Continued)*

detection and provide better usage history over a period of time on individual meters. Once installed, the new meters will have a 20 year life expectancy.

We are planning video inspection of roughly 17,000 feet or 1/3 of the wastewater collection system. We will concentrate on areas of concern such as river crossings and troublesome lines.

Manhole and gate box repairs in preparation for paving on Worfield Circle, Merrimack, Spring, Central, School, Mayhew, Cedar, Winter and Spruce Streets.

### **Additional Information:**

Bristol's water bill is based on cubic feet of water. The register can be read with manually or by a remote reader (touch pad handheld or radio transmitter). Meters are read quarterly during the last weeks of March, June, September and December and bills are sent out the beginning of the following months.

Once the customer receives the bill they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the "Cu.Ft Used" column located on the Water and Sewer 2015-16 Rate Table to see how bill is calculated.

In Bristol the water customer can receive 748 gallons of water for **\$2.20**, after paying the **\$27.00** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance).

Bristol will treat the residential sewer customer's wastewater for **\$4.79** per 748 gallons after paying the **\$29.70** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance).

The public is welcome and encouraged to set up a tour of Bristol's water and sewer system. Please contact our office at 744-8411 to schedule a time.

The Water Department will be sending out their Consumer Confidence Report enclosed in the April quarterly billing as well as the seasonal customers enclosed in with their turn on notices.

Respectfully Submitted,

Jeff Chartier, Water/Wastewater Superintendent

# GENERAL GOVERNMENT

## *Water/Sewer Department (Continued)*

### Water and Sewer 2015-16 Rate Chart

Effective October 1st 2012

Note: Seasonal water bill add \$25.20 (\$45.20 Minimum)

Sewer allowance was 10% now 5% washing cars, watering lawns and gardens

			\$2.20/100 Water	\$27.00 min.	\$45.20 min	\$4.79/100 Sewer	\$29.70 min.	Water/Sewer Combined	\$32.15 min. \$5.34/100	Water/Sewer Combined
Cu. Ft used	Above Min.	total Gallons	\$ Above min.	water quarterly bill	Seasonal semi annual Bill	\$ Above min.	Residential sewer bill	Residential bill	Commercial sewer bill	Commercial bill
500	0	3,740	\$0.00	\$27.00	\$45.20	\$0.00	\$29.70	\$56.70	\$32.15	\$59.15
600	100	4,488	\$2.20	\$29.20	\$47.40	\$4.55	\$34.25	\$63.45	\$37.22	\$66.42
700	200	5,236	\$4.40	\$31.40	\$49.60	\$9.10	\$38.80	\$70.20	\$42.30	\$73.70
800	300	5,984	\$6.60	\$33.60	\$51.80	\$13.65	\$43.35	\$76.95	\$47.37	\$80.97
900	400	6,732	\$8.80	\$35.80	\$54.00	\$18.20	\$47.90	\$83.70	\$52.44	\$88.24
1000	500	7,480	\$11.00	\$38.00	\$56.20	\$22.75	\$52.45	\$90.45	\$57.52	\$95.52
1100	600	8,228	\$13.20	\$40.20	\$58.40	\$27.30	\$57.00	\$97.20	\$62.59	\$102.79
1200	700	8,976	\$15.40	\$42.40	\$60.60	\$31.85	\$61.55	\$103.95	\$67.66	\$110.06
1300	800	9,724	\$17.60	\$44.60	\$62.80	\$36.40	\$66.10	\$110.70	\$72.73	\$117.33
1400	900	10,472	\$19.80	\$46.80	\$65.00	\$40.95	\$70.65	\$117.45	\$77.81	\$124.61
1500	1000	11,220	\$22.00	\$49.00	\$67.20	\$45.51	\$75.21	\$124.21	\$82.88	\$131.88
1600	1100	11,968	\$24.20	\$51.20	\$69.40	\$50.06	\$79.76	\$130.96	\$87.95	\$139.15
1700	1200	12,716	\$26.40	\$53.40	\$71.60	\$54.61	\$84.31	\$137.71	\$93.03	\$146.43
1800	1300	13,464	\$28.60	\$55.60	\$73.80	\$59.16	\$88.86	\$144.46	\$98.10	\$153.70
1900	1400	14,212	\$30.80	\$57.80	\$76.00	\$63.71	\$93.41	\$151.21	\$103.17	\$160.97
2000	1500	14,960	\$33.00	\$60.00	\$78.20	\$68.26	\$97.96	\$157.96	\$108.25	\$168.25
2100	1600	15,708	\$35.20	\$62.20	\$80.40	\$72.81	\$102.51	\$164.71	\$113.32	\$175.52
2200	1700	16,456	\$37.40	\$64.40	\$82.60	\$77.36	\$107.06	\$171.46	\$118.39	\$182.79
2300	1800	17,204	\$39.60	\$66.60	\$84.80	\$81.91	\$111.61	\$178.21	\$123.46	\$190.06
2400	1900	17,952	\$41.80	\$68.80	\$87.00	\$86.46	\$116.16	\$184.96	\$128.54	\$197.34
2500	2000	18,700	\$44.00	\$71.00	\$89.20	\$91.01	\$120.71	\$191.71	\$133.61	\$204.61
2600	2100	19,448	\$46.20	\$73.20	\$91.40	\$95.56	\$125.26	\$198.46	\$138.68	\$211.88
2700	2200	20,196	\$48.40	\$75.40	\$93.60	\$100.11	\$129.81	\$205.21	\$143.76	\$219.16
2800	2300	20,944	\$50.60	\$77.60	\$95.80	\$104.66	\$134.36	\$211.96	\$148.83	\$226.43
2900	2400	21,692	\$52.80	\$79.80	\$98.00	\$109.21	\$138.91	\$218.71	\$153.90	\$233.70
3000	2500	22,440	\$55.00	\$82.00	\$100.20	\$113.76	\$143.46	\$225.46	\$158.98	\$240.98
3100	2600	23,188	\$57.20	\$84.20	\$102.40	\$118.31	\$148.01	\$232.21	\$164.05	\$248.25
3200	2700	23,936	\$59.40	\$86.40	\$104.60	\$122.86	\$152.56	\$238.96	\$169.12	\$255.52
3300	2800	24,684	\$61.60	\$88.60	\$106.80	\$127.41	\$157.11	\$245.71	\$174.19	\$262.79
3400	2900	25,432	\$63.80	\$90.80	\$109.00	\$131.96	\$161.66	\$252.46	\$179.27	\$270.07
3500	3000	26,180	\$66.00	\$93.00	\$111.20	\$136.52	\$166.22	\$259.22	\$184.34	\$277.34
3600	3100	26,928	\$68.20	\$95.20	\$113.40	\$141.07	\$170.77	\$265.97	\$189.41	\$284.61
3700	3200	27,676	\$70.40	\$97.40	\$115.60	\$145.62	\$175.32	\$272.72	\$194.49	\$291.89
3800	3300	28,424	\$72.60	\$99.60	\$117.80	\$150.17	\$179.87	\$279.47	\$199.56	\$299.16
3900	3400	29,172	\$74.80	\$101.80	\$120.00	\$154.72	\$184.42	\$286.22	\$204.63	\$306.43
4000	3500	29,920	\$77.00	\$104.00	\$122.20	\$159.27	\$188.97	\$292.97	\$209.71	\$313.71
4100	3600	30,668	\$79.20	\$106.20	\$124.40	\$163.82	\$193.52	\$299.72	\$214.78	\$320.98
4200	3700	31,416	\$81.40	\$108.40	\$126.60	\$168.37	\$198.07	\$306.47	\$219.85	\$328.25
4300	3800	32,164	\$83.60	\$110.60	\$128.80	\$172.92	\$202.62	\$313.22	\$224.92	\$335.52
4400	3900	32,912	\$85.80	\$112.80	\$131.00	\$177.47	\$207.17	\$319.97	\$230.00	\$342.80
4500	4000	33,660	\$88.00	\$115.00	\$133.20	\$182.02	\$211.72	\$326.72	\$235.07	\$350.07
4600	4100	34,408	\$90.20	\$117.20	\$135.40	\$186.57	\$216.27	\$333.47	\$240.14	\$357.34
4700	4200	35,156	\$92.40	\$119.40	\$137.60	\$191.12	\$220.82	\$340.22	\$245.22	\$364.62
4800	4300	35,904	\$94.60	\$121.60	\$139.80	\$195.67	\$225.37	\$346.97	\$250.29	\$371.89
4900	4400	36,652	\$96.80	\$123.80	\$142.00	\$200.22	\$229.92	\$353.72	\$255.36	\$379.16
5000	4500	37,400	\$99.00	\$126.00	\$144.20	\$204.77	\$234.47	\$360.47	\$260.44	\$386.44

# SUPPLEMENTARY INFORMATION

## *Summary of Town Owned Properties*

Map/Lot #	Property Location	Acres	Value
102-046	Batten Road	0.009	\$2,500.00
103-037	Wulamat Road	0.17	\$28,500.00
103-053	Wulamat Road	0.1	\$37,500.00
104-002	West Shore Road	0.11	\$51,000.00
106-030	Lake Street	0.86	\$37,900.00
108-100	West Shore Road - Cummings Beach	1.47	\$1,136,600.00
111-009	Shore Drive - Avery-Crouse Beach	0.52	\$1,458,300.00
111-087	Ravine Drive	17	\$14,900.00
112-021	22 Bristol Hill Road - Pump Station	0.03	\$10,200.00
112-071	230 Lake Street - Town Office/Police Dept	1.13	\$525,100.00
112-084	Hillside Avenue	0.05	\$1,500.00
112-096	306 North Main Street - Pump Station	0.72	\$108,800.00
112-096-001	North Main Street	0.1	\$12,000.00
113-025	85 Lake Street - Fire Department	0.664	\$563,000.00
113-047	North Main Street - Kelley Park	6.83	\$122,100.00
114-047	45 Summer Street - Old Town Hall	0.25	\$212,400.00
114-108	Spring Street - Parking Lot	0.067	\$11,500.00
114-112	Summer Street	0.61	\$21,100.00
114-115	56 Central Street - Pump Station	0.219	\$75,600.00
114-118	28 Central Street	2.4	\$47,800.00
114-123	8 Central Street	0.06	\$19,000.00
114-179	35 Pleasant Street - Library	0.74	\$857,400.00
114-191	Central Square	0.03	\$15,600.00
115-001	15 High Street - Old Fire Station/Historical Society	0.07	\$134,400.00
115-069	Water Street	0.1	\$11,000.00
116-072-001	Robieson Drive	0.513	\$34,600.00
116-101	Pleasant Street (Conservation Commision)	1	\$30,000.00
201-015	Old Stage Road - Cemetery	0.16	\$0.00
203-038	Akerman Road - Cemetery	0.27	\$0.00
203-039	West Shore Road	0.25	\$16,300.00
203-119	500 West Shore Road - Pump Station	2.61	\$118,700.00
203-120	488 West Shore Road - Well	9.03	\$114,000.00
203-121	West Shore Road	0.236	\$47,700.00
203-157	Adams Drive Boatslip #6	0	\$48,000.00
214-044	Country Club Road	0.597	\$7,900.00
217-101	866 North Main Street - Water Tank	1.6	\$763,200.00
217-130	Hall Road	1.8	\$31,600.00
219-032	Ten Mile Brook Road	2.4	\$38,000.00
219-035	Peaked Hill Road - Cemetery	0.33	\$0.00
221-025	Summer Street - Cemetery	0.26	\$0.00
223-031	Summer Street - Cemetery	0.41	\$0.00
223-063	70 Hall Road - Pump Station	16	\$158,800.00
223-075	180 Ayers Island Road - Office	4.4	\$294,200.00
223-076	180 Ayers Island Road - Plant	5.75	\$1,769,600.00
223-078	100 Ayers Island Road - Highway	3.2	\$286,800.00
224-050	Lake Street - Plankey Spring	0.44	\$18,200.00
224-051	Lake Street - Plankey Spring	2.4	\$16,400.00
224-052	Lake Street - Bike Path	5.65	\$65,900.00
224-053	496 Lake St - Parking/Bike Path	1.1	\$50,500.00
224-054	Lake Street	0.14	\$17,100.00
230-010	Profile Falls Rd (Conservation Commission)	0.37	\$14,700.00
<b>Overall totals</b>		<b>95.225</b>	<b>\$9,457,900.00</b>

# SUPPLEMENTARY INFORMATION

## *Summary Inventory of Valuation - All Properties*

<b>Value of Land Only</b>	
Current Use	\$ 384,689.00
Residential	\$ 122,047,100.00
Commercial/Industrial	\$ 12,603,440.00
<b>Total Value of Land</b>	<b>\$ 135,035,229.00</b>
<b>Value of Buildings Only</b>	
Residential	\$ 269,173,900.00
Manufactured Housing	\$ 13,288,800.00
Commercial/Industrial	\$ 31,957,200.00
<b>Total Value of Buildings</b>	<b>\$ 314,419,900.00</b>
<b>Public Utilities</b>	
Utilities	\$ 21,909,700.00
<b>Total Valuation Before Exemptions</b>	<b>\$ 471,364,829.00</b>
<b>Exemptions</b>	
Elderly	\$ 730,500.00
Blind	\$ 60,000.00
Deaf	\$ -
Disabled	\$ 143,100.00
<b>Total Exemptions</b>	<b>\$ 933,600.00</b>
<b>Net Taxable Valuation</b>	<b>\$ 470,431,229.00</b>

# **SUPPORTED OUTSIDE AGENCIES ANNUAL REPORTS**

# SUPPORTED OUTSIDE AGENCIES

## *Bridge House*



260 Highland Street

Plymouth, New Hampshire 03264

603/536-7631

fax 603/536-1175

The Bridge House (BH) Shelter & Veterans Advocacy thanks the Town of Bristol for its 2015 support. Since January 1, 2014 Bridge House has served 41 veterans - five of whom are female and nine of whom came to the BH with their families and/or pets. BH is still the sole shelter willing to accept **someone who's been in the military** with their pet(s). This policy is extended **only** to those who've been in the military. BH commitment to Vets - no matter how full – is anyone identifying themselves as someone who has been in the military is always welcome. Once at BH documentation is verified and networking to various veteran and non-veteran resources established.

Additionally nine Bristol residents were served a total of 572 days/nights. Typically homeless shelters invoice towns at \$25/day. That amount, rarely paid by towns but just for the record, would have been \$14,300.

Currently federal/county funds provide approximately \$165,000 of the \$300,000 operational budget; donations, grants, fundraisers, occasional welfare reimbursement, and especially inclusion on town warrants comprise the remainder. Even participants are expected to pay \$25 weekly 'rent' once they get back to work or access services. Last year 15 Grafton County municipalities gave between \$250 and \$13,000, totally \$34,850. BH goal is inclusion on all 37 Grafton County municipal budgets with contributions of \$2,000 or more if possible. Your support is deeply appreciated and very important.

Besides meals and shelter the following are just some of the services BH provides for NH veterans:

- Outreach every Wednesday 2 - 4 at the American Legion in Plymouth
- Connection to Vets Inc, Vets count, and a VA social worker/benefit specialists, and housing, job and volunteer advocacy
- Medical, Mental Health. Limited Dental services, 12-step programs
- Transportation to all appointments
- Respite care while wait listed at the White River Junction VA Hospital's 28-day rehab program
- Veterans dog/cat are welcome as well
- Fundraising/advocacy for permanent veterans housing in Plymouth

Thank you for being part of the solution! Please feel free to set up a time to visit BH!

Gratefully, Cathy Bentwood RN

## SUPPORTED OUTSIDE AGENCIES

### *Community for Alcohol Drug-Free Youth (CADY)*

Communities for Alcohol- and Drug-free Youth would like to thank you for your support over the past year. With the New Year unfolding, we are reminded of how grateful we are to have such strong community support from the Town of Bristol.

CADY is proud to note many substance abuse prevention successes of 2015. It has been an amazing year and we believe the work done in our communities brought to life our mission of, “working with schools and communities to prevent and reduce youth drug use and to promote healthy environments and promising futures.” With these outcomes comes the realization that there is still very important work to do in 2016.

We know that everyone reading this message feels as strongly as we do that substance abuse is a serious and constant problem that calls for ongoing local action. The challenges never end nor does the work we do here at CADY with implementing solutions to those very serious issues. The consequences of drug use are severe—addiction is stealing the lives of our young people. In NH, it is estimated that 400 people died from opiate and heroin overdoses in 2015. The most responsible, humane, and cost effective strategy is to stop these serious and tragic situations from occurring in the first place. CADY is committed to protecting our youth by fighting drug abuse on the ground, where it begins, in our communities. CADY’s work promotes the vital relationships and connections youth need to grow and thrive and the information and tools our communities need to prevent the harms of substance abuse.

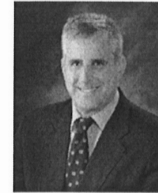
In the midst of continuing challenges, 2015 was a year of progress for CADY. Significant and noteworthy accomplishments from last year include the receipt of two statewide awards: the “2015 Youth-In-Action award from the NH New Futures Policy Organization and the 2015 Non-Profit Champion of the Year Award from the Partnership for a Drug-Free New Hampshire. We share that honor with our community partners as our important work could not move forward without our significant collaborations. One new collaboration was CADY’s work with the Central NH Regional Public Health Network to implement a new statewide initiative called the Substance Use Disorders Continuum of Care. The Continuum of Care is a collaborative and communication-focused model within communities in our region that relays general and specific information that can act as an early warning system if and when new drug threats emerge, that moves individuals into appropriate levels of care as quickly as possible, that responds to individual and collective needs, and that is continually reflecting on and improving services and supports for our residents.

To see more details on our unique *Alex’s Story* collaborative educational project with Plymouth State University TIGER Program and local youth participating in skill-building activities as part of our acclaimed LAUNCH Youth Entrepreneurship Program and Youth Advisory and Advocacy Council (YAAC), please go to our website at [www.cadyinc.org](http://www.cadyinc.org). Our youth leadership programs are proven effective at developing goal setting, strong leadership skills, healthy choices, and life success. While we are very proud of the accomplishments of our youth leaders, we also know that sometimes good kids make bad choices. For confidentiality reasons, we cannot show you the faces of the youth who have transformed their lives as a result of our state-accredited Restorative Justice Program, but please know that this vital juvenile court diversion program continues to give high-risk youth from our local communities and Bristol a second chance to make restitution to the victims of juvenile crime and turn their lives around.

While we are grateful for our many successes, we have a long way to go. We know that many worthwhile causes turn to you for support, we are grateful and inspired for your ongoing commitment to prevent substance abuse and addiction—thank you for your partnership.

# SUPPORTED OUTSIDE AGENCIES

## *Executive Councilor*



ANNUAL REPORT FROM EXECUTIVE COUNCILOR JOSEPH KENNEY, DISTRICT ONE

January 2016

As I start my 3rd year of service to you and the State of New Hampshire in Council District 1, I am grateful and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Governor and Council called for a Special Legislative Session on November 18<sup>th</sup> to address the statewide heroin and opioid crisis. A Joint Legislative Task Force on Heroin and Opioid Epidemic was formed and will make recommendations to the Governor and Legislature in the upcoming session.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I will continue to work with the various public and private partners to move this project forward. Additionally, I continue to work with the county and regional economic development councils and executive directors on present and future economic opportunities to grow businesses in the District.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Kelly Ayotte, Congresswoman Annie Kuster and Congressman Frank Guinta in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions has been completed. The Executive Council approved the final draft and submitted it to the Governor on December 16<sup>th</sup>. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or [bwatson@dot.state.nh.us](mailto:bwatson@dot.state.nh.us).

The 2016 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, Medicaid expansion, and maintaining a good business climate. Again, be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Maggie Hassan, State House, 107 North Main Street, Concord, NH 03301 attention Jennifer Kuzma Director of Appointments/Liaison or at (603) 271-2121. A complete list is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm).

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address if you'd like to added to the list at [Joseph.Kenney@nh.gov](mailto:Joseph.Kenney@nh.gov).

Contact my office any time I can be of assistance to you.

Serving you,

Joe



# SUPPORTED OUTSIDE AGENCIES

## *Grafton County Senior Citizens Council, Inc.*



*Supporting Aging in Community*

Horse Meadow Senior Center  
(N. Haverhill 787-2539)

Linwood Area Senior Services  
(Lincoln 745-4705)

Littleton Area Senior Center  
(Littleton 444-6050)

Mascoma Area Senior Center  
(Canaan 523-4333)

Newfound Area Senior Services  
(Bristol 744-8395)

Orford Area Senior Services  
(Orford 353-9107)

Plymouth Regional Senior Center  
(Plymouth 536-1204)

Upper Valley Senior Center  
(Lebanon 448-4213)

### *Sponsoring*

RSVP & The Volunteer Center  
(toll-free 877-711-7787)

ServiceLink of Grafton County  
(toll-free 866-634-9412)

*Grafton County  
Senior Citizens Council, Inc.  
is an equal opportunity provider.*

### *2015-16 Board of Directors*

Jim Varnum, *President*  
Patricia Brady, *Vice President*  
Flora Meyer, *Treasurer*  
Larry Kelly, *Secretary*  
Ralph Akins  
Chuck Engborg  
Ellen Flaherty  
Clark Griffiths  
Dick Jaeger  
Craig Labore  
Mike McKinney  
Bob Muh  
Emily Sands  
Molly Scheu  
Becky Smith  
Frank Thibodeau

*Tuck Revers Board Fellow*  
Sintha Rajasingham

Roberta Berner, *Executive Director*

### GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2015

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors RSVP and the Volunteer Center (RSVP) and the Grafton County ServiceLink Resource Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2014-15, 165 older residents of Bristol were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Newfound Area Senior Services; sixty Bristol residents received services through ServiceLink:

- Older adults from Bristol enjoyed 2,166 balanced meals in the company of friends in the senior dining rooms.
- They received 3,128 hot, nourishing meals delivered to their homes by caring volunteers.
- Bristol residents were transported to health care providers or other community resources on 1,412 occasions by our lift-equipped bus.
- They received assistance with problems or issues of long-term care through 160 visits with a trained outreach worker and 157 contacts with ServiceLink.
- Bristol's citizens also volunteered to put their talents and skills to work for a better community through 1,827 hours of volunteer service.

The cost to provide Council services for Bristol residents in 2014-15 was \$77,485.91.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Bristol's population over age 60 increased by 53.4% over the past 20 years according to U.S. Census data from 1990 to 2010.*

GCSCC very much appreciates Bristol's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

10 Campbell Street • P.O. Box 433 • Lebanon, NH 03766  
phone: 603-448-4897 • fax: 603-448-3906 • [www.gcsc.org](http://www.gcsc.org)

# SUPPORTED OUTSIDE AGENCIES

## *Historical Society*

### BRISTOL HISTORICAL SOCIETY

A small group of dedicated members of the Society have worked diligently to maintain our collection, offer programs to the public, make our building available for visiting and provide support to the community. During the warmer months we opened the doors of the museum twice a week making the collection available to all. Wonderful informative conversations brought forth new stories and memories of days gone by.

Reaching out to the community through programs and participating in community events is an important part of our mission. A program was presented by Hilda and Lucille about their father, Herbert Robie and his trained oxen. Dave Roberts presented two programs highlighting the photo collection he is developing of Bristol. He is making these photos available for purchase. The Society participated in the Fourth of July Parade with a float depicting the four seasons. We participated in Old Home Day with displays and invited Lorna Patten and Sandy Despina to display items and memorabilia from their days in the Community Center Rope Skippers and the Bristol Starlets Baton Twirling groups respectively. 2016 calendars were printed and sold.

The second annual Making It In Bristol was held on the first Saturday of August and was a huge success. The weather was perfect and the Square was filled with displays of local businesses and visitors. Businesses around the Square commented that they had very good sales that day.

Each year a New Chester Meeting is held joining the historical societies from Hill, Bridgewater and Bristol (originally known as New Chester). Bristol hosted this year with a program presented by Dudley Laufman, Contra Dancing in New Hampshire. This was well attended and enjoyed by all. We were especially pleased to be able to hold the program in the Old Town Hall.

We appreciate the support of all our members in making it possible to carry on with the mission of the Society.

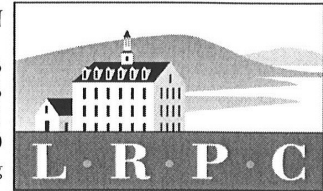
Lucille Keegan

# SUPPORTED OUTSIDE AGENCIES

## *Lakes Region Planning Commission*

### LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3  
Meredith, NH 03253  
Tel (603) 279-8171  
Fax (603) 279-0200  
www.lakesrpc.org



### FOR TOWN ANNUAL REPORTS LAKES REGION PLANNING COMMISSION 2014 – 2015 (FY15)

The Lakes Region Planning Commission (LRPC) is an organization created by Lakes Region communities according to state law for the broad purpose of responding to and shaping the pressures of change in a meaningful way. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton and Merrimack Counties, the LRPC provides a wide range of planning services to member municipalities. As our economy and world change, so does the work we are engaged in. The Commission offers direct and support services to help our communities meet tomorrow's challenges. Our services include technical assistance, geographic information systems, transportation planning, land use, environmental planning, hazards planning and economic development. Local, state, and federal resources primarily fund the LRPC. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our overall goal is to provide support, knowledge, and guidance to the governments, businesses, and citizens of the Lakes Region.

Some of the services provided on behalf of the Town of Bristol and the region in the past fiscal year are noted below:

#### OUTREACH

- Co-hosted the Incident Comment System training for municipal officials held in February with Lakes Region Partnership for Public Health.
- Led the March 16 meeting on Mitigation Action development; additional presentation on recent seismic upgrades to Ayers Island Dam.
- Attended NH Homeland Security and Emergency Management Local Emergency Operations Plan workshop.
- Worked on map, focusing on the flood boundaries; led April 20 Committee meeting on Prioritization and Implementation.
- Performed GIS updates using land use information reviewed and verified by Planning Program.
- Distributed final Master Plan Historic Resources Chapter to NH Division of Historic Resources. Prepared estimated budget for outstanding chapter tasks the community may wish to address in the future.
- Prepared response to Town's Request for Proposal for assistance in developing the Land Use Master Plan Chapter. Coordinated historic preservation opportunity for the Town; followed up regarding historic preservation related form-based codes and tax incentives.
- Submitted LRPC's FY14 information for inclusion in the Town's Annual Report at the Town Administrator's request.
- Provided direct outreach on Northern Border grant application administered through NH Department of Resources and Economic Development.
- Assisted and discussed Ten Year Plan projects and process with Town Officials.
- Met with Town Officials and viewed Bristol Square parking.
- Conducted and presented Traffic Study Report to Board of Selectmen.
- Met with Town resident to discuss transportation needs.

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ALEXANDRIA • ALTON • ANDOVER • ASHLAND • BARNSTEAD • BELMONT • BRIDGEWATER • BRISTOL • CENTER HARBOR • DANBURY  
EFFINGHAM • FRANKLIN • FREEDOM • GILFORD • GILMANTON • HEBRON • HILL • HOLDERNESS • LACONIA • MEREDITH • MOULTONBOROUGH  
NEW HAMPTON • NORTHFIELD • OSSIPEE • SANBORNTON • SANDWICH • TAMWORTH • TILTON • TUFTONBORO • WOLFEBORO

# **SUPPORTED OUTSIDE AGENCIES**

## ***Lakes Region Planning Commission (Continued)***

- Prepared addendum to Town's Traffic Study scope and fee to include traffic signal warrant analysis and submitted to NH Department of Transportation.
- Met with Road Agent and Town Administrator to present and discuss results of Road Surface Management System work.
- Responded to Town Planner questions about potential Transportation Alternative Program projects and program requirements.
- Provided copies of the NH Planning and Land Use Regulations book to the Town at considerable savings.

### **REGIONAL SERVICES**

- Hosted the June 29, 2015 Annual Meeting held at the Chase House in Meredith, with featured speaker Dr. Lindsey Rustad, Research Ecologist for the USDA Forest Center for Research on Ecosystem Change in Durham. Over 130 attendees socialized, enjoyed the awards presentations and Dr. Lindsey Rustad's speech.
- LRPC hosted NH Association of Regional Planning Commissions' inaugural RPC Commissioner convening at Lake Opechee Inn and Spa with RPC Commissioners attending from around the state.
- Continued development of the Winnepesaukee Gateway Website featuring the region's first online dynamic Watershed Management Plan.
- Provided Geographic Information System Services and Technical Land Use Assistance to communities.
- Assisted over 15 Lakes Region communities in developing and updating Hazard Mitigation Plans for acceptance by NH Homeland Security and Federal Emergency Management Agency.
- Completed the comprehensive Lakes Region Plan in accordance with NH RSA 36 which was adopted by the full Commission on September 29, 2014.
- Convened several Pemigewasset River Local Advisory Committee (PRLAC) meetings.
- Completed the Suncook River Fluvial Erosion Hazard Study.
- Completed the Draft Crosswalk Report, which connects the Regional Plan to local Master Plans.
- Continued Circuit Rider assistance to enrolled communities.

### **HOUSEHOLD HAZARDOUS WASTE**

- Handled over 35 tons of Hazardous Substances from 1,936 Households in 24 Communities and safeguarding the region's overall water quality and environment through coordination of the 27<sup>th</sup> Annual Household Hazardous Waste Collection Days.

### **EDUCATION**

- Convened six Commission meetings and facilitated discussion on: NH Wetland Program – Summer 2014 Listening Session; LRPC FY15 Budget; LRPC FY15 Annual Report; FY15 Membership Appropriations; Public Hearing – Lakes Region Plan; Draft Lakes Region Broadband Plan; Local Hazard Mitigation Plans – Panel Discussion; Regional Transportation Update; State Ten Year Plan Update; Unified Planning Work Program (UPWP); Lakes Region Tour Scenic Byway; and established a new Commissioner Roundtable.

# **SUPPORTED OUTSIDE AGENCIES**

## ***Lakes Region Planning Commission (Continued)***

- Hosted Citizen Education Workshops on issues of local and regional importance, e.g. housing, water quality, law lecture series, economics, etc.
- Provided valuable environmental consulting assistance through Phase I and Phase II Brownfield Assessments and redevelopment activity on nearly a dozen Lakes Region sites.
- Maintained a digital and traditional library of significant planning documents from air quality to zoning.
- Prepared strategic planning reports such as demographic studies, build-out analyses, and attitude surveys, etc.
- Offered facilitation and consensus building on pressing local and regional issues.
- Provided access to LRPC resources through our website [www.lakesrpc.org](http://www.lakesrpc.org).
- Created monthly E-News Blast to keep our communities informed of upcoming events and other regional activities.
- Participated in NH Watershed Manager's Roundtable.
- Participated in Winnepesaukee Public Health Council Directors Meetings.
- Participated the NH Association of Regional Planning Commissions directors' meeting in Concord.
- Staffed the NH Association of Regional Planning Commissions booth at the NH Municipal Association Conference in Manchester.
- Participated in Weathering Climate Change for business meeting with state business leaders.
- Represented LRPC at NHEDA annual meeting, Gubernatorial debate, and Belknap Economic Development Board meetings.
- Staff attended Road Safety Audit training held in Virginia.
- Attended all-day erosion control workshop in Moultonborough.
- Attended Local Public Agency training a NHDOT in Concord.
- Attended National Highway Institute conference on September 26 regarding FHW's construction and maintenance greenhouse estimation.
- Participated in "Let's Talk Performance" webinar discussing transportation performance measures.
- Attended Integrated Transportation Planning and Performance Based Planning and Programming Workshop at NHDOT in Concord.
- Participated in Federal Highway Administration webinar regarding non-traditional performance measures (Accessibility, Economic Development, Health) on October 28.
- Attended training workshop in Laconia presented by U.S. Census Bureau about the functionality of the American FactFinder online data querying tool.
- Attended Social Vulnerability Index training in Concord.
- Participated in Safety Analyst computer software training in Concord.
- Attended Green Infrastructure and Flood Resiliency – Land Use Management webinar on January 29.
- Participated in Transportation Planners Collaborative meeting at NHDOT in Concord.
- Attended regional Winnepesaukee Rail Trail meeting in Laconia on January 7 to discuss kiosk map project.

# **SUPPORTED OUTSIDE AGENCIES**

## ***Lakes Region Planning Commission (Continued)***

- Participated in Federal Highway Administration Land Access Program as local Programming Decision Committee member.

### **ECONOMIC DEVELOPMENT**

- Supported the region's Comprehensive Economic Development Strategy (CEDS) completed by LRPC in FY14.
- Coordinated with area economic development groups including Belknap Economic Development Council (BEDC), Capital Region Development Corporation (CRDC), Franklin Business and Industrial Development Corporation (FBDIC), Grafton County Economic Development Council (GCEDC) and Mount Washington Valley Economic Council in pursuit of workforce development and growth opportunities for the region.
- Completed a Regional Broadband Plan with updated Broadband coverage maps which was adopted by the full Commission on November 17, 2014.
- Continued to work with area economic development organizations, and pursue relevant opportunities with the Economic Development Administration.
- Received Environmental Protection Agency award of \$200,000 for clean-up grants under LRPC's Brownfields Program. Completed, published and distributed the RFP; selected and signed agreement with engineering consultant. Performed outreach and collected site nomination forms; assisted with set up of project meeting with site owners and consulting firm; facilitated eligibility determination process.

### **TRANSPORTATION**

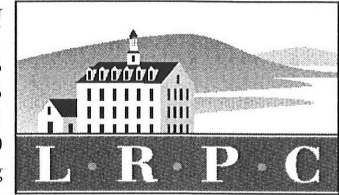
- Completed the Regional Transportation Plan which was adopted by the full Commission on March 30, 2015.
- Formed the Lakes Region Tour Scenic Byway Advisory Committee to preserve regional the scenic quality and visitor experiences.
- Updated and distributed the Lakes Region Development Trends Report which documented an increase in housing activity throughout the region.
- Providing Geographic Information System services and technical land use assistance to our communities.
- Conducted annual traffic counts at approximately 170 locations around the region.
- Completed and distributed a Travel Demand Management Plan.
- Coordinated and conducted meetings of the regional Transportation Technical Advisory Committee (TAC) to enhance local involvement in regional transportation planning and project development.
- Assisted communities with Road Safety Management Systems analysis.
- Conducted substantial work on the Lakes Region Scenic Byway.
- Provided assistance to two public transportation groups: the Carroll County Regional Coordinating Council, and the Mid-State Regional Coordinating Council.
- Updated a Regional Transportation Chapter for the Lakes Region Plan.
- Developed and launched a Regional Transportation resources webpage.
- Initiated piloting a regional asset management inventory.

# SUPPORTED OUTSIDE AGENCIES

## *Lakes Region Planning Commission - HHWC*

### LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3  
Meredith, NH 03253  
tel (603) 279-8171  
fax (603) 279-0200  
www.lakesrpc.org



### Lakes Region Household Hazardous Waste Collection 2015 Annual Report

The 2015 Lakes Region Household Hazardous Waste (HHW) Collections were held on July 25, 2015 and August 1, 2015 at eight different locations where households from 24 participating communities were able to safely dispose of hazardous waste products. **This year more than 1,900 households took advantage of this opportunity, the highest number in more than a dozen years.** These collection events were coordinated by the Lakes Region Planning Commission (LRPC), collection and disposal was handled by an EPA-certified vendor.

**More than 35 tons of HHW, 32,000 feet of fluorescent bulbs, and 1,700 compact fluorescent bulbs (CFLs) were disposed of properly through these collections.** Flammables such as oil-based paint products, epoxies, and old gas continue to comprise the vast majority of the hazardous products brought to the collection, followed by pesticides and herbicides. For the second year in a row we were grateful to have the assistance of the NH State Police in disposing of some very old, volatile material brought to us by a resident.

Residents are encouraged to use latex paint when possible, for it is not considered a hazardous material in New Hampshire and any residue can be dried out and disposed of in the household trash. We also encourage residents to think carefully about how much of the materials purchased they will use (and how much will need to be disposed of) when purchasing a hazardous product. Reducing the amount of hazardous products purchased and properly disposing of hazardous wastes helps reduce the risk to our shared water resources and can reduce costs. A list of hazardous products and some less toxic alternatives can be found at our webpage <http://www.lakesrpc.org/serviceshhw.asp>.

We appreciate the efforts of the more than sixty volunteers and municipal staff whose assistance in publicizing and staffing the collection sites helps make these regional collections possible.

The next Lakes Region Household Hazardous Waste Collections will be held July 30, 2016 and August 6, 2016. All residents and property owners in participating communities are encouraged to take this opportunity to safely dispose of your household hazardous products. For more information, check with your local coordinator or LRPC (279-8171) for details.

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ALEXANDRIA • ALTON • ANDOVER • ASHLAND • BARNSTEAD • BELMONT • BRIDGEWATER • BRISTOL • CENTER HARBOR • DANBURY  
EFFINGHAM • FRANKLIN • FREEDOM • GILFORD • GILMANTON • HEBRON • HILL • HOLDERNESS • LACONIA • MEREDITH • MOULTONBOROUGH  
NEW HAMPTON • NORTHFIELD • OSSIPEE • SANBORNTON • SANDWICH • TAMWORTH • TILTON • TUFTONBORO • WOLFEBORO



# SUPPORTED OUTSIDE AGENCIES

## *Newfound Area Nursing Association (NANA)*

**Mission Statement:** The Newfound Area Nursing Association is committed to providing quality home health care to all families in our communities. Our services, programs and clinics are designed to promote quality of life, independent living through treatment and education, a sense of well-being through compassionate care and optimism for improved future health.

### **Summary of Services for the Town of Bristol for 2015, Total Visits 2,554.**

**Home Care:** Nursing 938, Physical Therapy 448, Occupational Therapy 163, Home Health Aide 320, Homemaker 457, Medical Social Worker 4 Senior Companion 112, and Maternal Child Health 8. **Total 2,450.**

**Hospice Home Care:** Nursing 59, Medical Social Worker 16, Chaplain 0, Massage Therapist 13, Home Health Aide 16, and Homemaker 0. **Total Hospice 104.**

**Organization Outreach Programs – Free Clinics:** Flu vaccine administration, Well Child Clinics, Foot Care Clinics, Hypertension (Blood Pressure) Screenings and walk-in blood tests **totaled 859 clients with a total of 418 hours valued at \$7,524.**

**Federal and State Programs:** **Federal and State Programs:** Our reimbursement rates continue to decline while patient acuity rises as more and more care is delivered in the home setting. President Obama's Affordable Care Act has decreased Medicare reimbursement to Home Health Agencies representing a decrease of 22.5% since 2008 for the same services. The percentage of reimbursement for home care visits by payer: Medicare 77.7%, Medicaid 6.2%, Private Insurances 12.2%, and other sources 3.9%.

**Free Care to Bristol Residents:** Non-billable visits to Bristol residents \$12,795; Free Care \$10,827 for 18 Bristol residents; Free Clinics for 381 Bristol residents \$3,420. **Total Free Care: \$27,042.**

**All Hazards Planning:** NANA is a participating member of the Central New Hampshire Health Partnership (CNHHP) for the greater Plymouth region. NANA's knowledge of special populations throughout the Newfound region is vital to planning for catastrophic events.

### **NANA Hospice – New Program June 23, 2014**

NANA became a certified Home Care Hospice provider on June 23, 2014. In the past, patients who received NANA home care services were discharged to another home care agency for Hospice services. The Hospice program allows our staff to continue to home care for patients by providing continuity, familiarity, reassurance and comfort to patients and their families when they need NANA staff the most.

**Community Representation/Collaboration:** Our expanding collaboration with community partners gives us the opportunity to participate in groups that are instrumental in addressing the obstacles that make service delivery challenging to our elderly population and children. We are proud to be a member of several committees advocating for services for our community residents.

Newfound Area Nursing Association is pleased to offer quality home care and supportive services to area residents. NANA received recognition as a '**2015 Home Care Elite Top Agency**' for quality care and positive outcomes, placing NANA in the top 25% of home care agencies nationally. Additionally, NANA was named '**2015 HHCAHPS Top 25**' for patient satisfaction by Fazzi Associates. The staff, volunteers, and Board of Directors work very hard to meet the health care needs of those in our community. We are looking forward to a healthy and prosperous 2016.



# SUPPORTED OUTSIDE AGENCIES

## *Newfound Lake Region Association (NLRA)*

In 2015, the Newfound Lake Region Association (NLRA) continued working with watershed towns, businesses, summer camps, permanent and seasonal residents to steward Newfound's clean water and healthy forests that support our local economy and quality of life.

Highlights for 2015 include:

- Completing our 29<sup>th</sup> consecutive year of water quality sampling and analysis in Newfound Lake. Due to a dry summer, water clarity was generally above average.
- Continuing to monitor tributaries and headwater streams at 35 locations. The extensive, healthy forests that form the upland drainages are the source of our clean water. Major storms and various changes in land use (buildings, roads and forestry) can accelerate erosion, reduce water clarity, and increase flooding.
- Receiving substantial funding from the NHDES to reduce erosion and stormwater pollution. Roughly 2/3ds of the award will go to watershed Towns to address their most pressing roadway and drainage problems.
- Coordinating the Lake Host program to prevent exotic milfoil and other invasive species from entering Newfound Lake. In 2015 paid and volunteer personnel inspected over 3,000 boats at the Wellington boat ramp and the NLRA's launch at Grey Rocks.
- Building a network of nature trails at Grey Rocks. 2015 saw roughly 100 volunteers assist on this project, which improves public access to view this richly-diverse and special habitat, "where land meets water".
- Hosted over 300 passengers on our educational Newfound Eco-Tours, a two-hour narrated expedition around Newfound Lake on our pontoon boat *Madelaine*.
- Coordinated the first annual Lake Week with other local businesses and co-sponsored the first Watershed Outdoor Week (WOW!) with the Tappley-Thompson Community Center.
- Designed a Three-year Plan to pick up the pace of protecting Newfound and its surrounding land. With an enthusiastic show of support, we will be able to implement the Plan in 2016, bringing new and critical programs to our mission of protecting Newfound watershed, where *Every Acre Counts!*

Because clean water and our local economy depend on a healthy watershed, we appeal to all property owners to include conservation and stormwater management in your land-use planning and actions, and to engage with your Town boards to adopt sustainable and low-impact land-use ordinances such as riparian buffers, steep slope / erodible soil protections, and policies that preserve local aesthetics such as visual screening of buildings and dark sky standards.

Thanks to all our supporters – see you around the Watershed!

**The Newfound Lake Region Association**  
**10 North Main St., Unit 1**  
**Bristol, NH 03222**  
**603-744-8689**  
**[info@NewfoundLake.org](mailto:info@NewfoundLake.org)**

# SUPPORTED OUTSIDE AGENCIES

## *Northeast Recovery Association (NRRRA)*



*"Partnering to make recycling strong through economic and environmentally sound solutions"*

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234  
Telephone: (603) 736-4401 Fax: (603) 736-4402  
E-mail: [info@nrra.net](mailto:info@nrra.net) Web Site: [www.nrra.net](http://www.nrra.net)

### Town of Bristol, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact this recycling has had on your environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling cooperative, the Northeast Resource Recovery Association.

<b>Recyclable Material</b>	<b>Amount Recycled In 2015</b>	<b>Environmental Impact!</b> Here is <u>only one</u> benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products.
Electronics	32,229 lbs.	Conserved enough energy to power 5.37 houses for one year!
Scrap Metal	58 gross tons	Conserved 57,884 pounds of coal!

# SUPPORTED OUTSIDE AGENCIES

## *PRLAC*

### PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE

**Key Events – 2015:** PRLAC completed its 14<sup>th</sup> year of water quality testing on the Pemi. PRLAC members logged over 280 volunteer hours in ongoing activities: water testing, permit application site visits, outreach, and meetings. Member miles traveled in support of this effort is estimated to be ~ 1100. Our primary focus is on eight corridor towns from Thornton to Hill. All these towns supported PRLAC in 2015. PRLAC receives administrative and technical support from the Lakes Region Planning Commission.

Water levels were lowered 8' over five weeks in September-October for dam repairs. During this time some effort was made to remove variable milfoil in a couple of exposed sections of the river. Riparian land owner Chris Marshall took advantage of this opportunity to organize trash pickup in the backwaters of Ayers Island Dam. With a major assist from New Hampton School students – more than 165 large bags of shoreland trash were removed.

Key indicators of river health are 1) dissolved oxygen 2) specific conductance 3) turbidity 4) pH 5) temperature. PRLAC's volunteer water quality teams are out bi-weekly testing the indicators of water quality from April into September. Sampling takes place at nine stations. This effort is supported by NH Department of Environmental Services (DES) Volunteer River Assessment Program in Concord. The stations are authorized by the NH DES and the test data are officially part of their state wide report on surface water quality to the EPA. PRLAC periodically gathers lab samples for E coli/Phosphorous in high recreation areas. Some water quality observations noted in the 2015 season: One E coli "spike" occurred in late July at two sites. It was clear at next test event. River pH, although modestly improved, remains on the acidic side of the state standard; water temperature appears to be somewhat higher; turbidity "spikes" are often seen after significant precipitation events, an indication that sediment and organic matter are flushing into the river. All other indicators were fine and consistent with the Pemi's historical profile.

Friends of Pemi – Livermore, DRED, Plymouth Rotary made amazing progress on the new Livermore Falls State Park development in 2015. More amenities, trash removal, user surveys contributed. Improving parking is next on the priority list.

**Looking Ahead:** The new Northern Pass expanded cable plans will occupy agendas in 2016, both for towns along the route and PRLAC. The implications are regional, affecting water quality in the Pemi, property values, tourism, indeed quality of life in our region. There are serious erosion issues at right-of-way river crossovers today. These will get worse as grown-in rights-of-way are enlarged. PRLAC is considering petitioning for Intervenor Status with the SEC. Also on the high concern list is stormwater runoff, which continues to haunt all surface water in the state. Mitigation of this problem continues to be a PRLAC priority. PRLAC meets on the last Tuesday of most months January - November at 7:00PM in Plymouth's Pease Public Library. All are encouraged to attend. For more information go to <http://www.lakesrpc.org/prlac/prlacindex.asp>

Max Stamp, PRLAC Chair

# SUPPORTED OUTSIDE AGENCIES

## *Tapply-Thompson Community Center (TTCC)*



**TAPPLY-THOMPSON COMMUNITY CENTER**

[www.ttccrec.org](http://www.ttccrec.org) ~ 603-744-2713



### REPORT TO TOWNS - 2015 YEAR IN REVIEW

We are grateful to all of those that make it possible for the youth of the Newfound Region to thrive. The support that the community shows the TTCC program allows us to continue our mission of providing healthy, safe, recreational opportunities for families. When youth are engaged in our sports, summer camps or after school programs they are on their way to being confident, contributing citizens of their community.

With the help of our community the TTCC is able to offer programs that begin at preschool and continue throughout life.

In 2015 we celebrated many successes which can be directly contributed to an engaged, committed, and amazing program staff and our community volunteers. Some of the highlights included:

▣ 140 youth registered in the After School Adventures program. This program is staffed with adults and teens and provides an active and safe place for youth in grades K - 12.

▣ 229 youth registered in TTCC Summer Day Camps. These camps offer 8 weeks of action packed activities that include games, swimming, crafts, challenges and field trips. We are also able to offer free breakfast and lunch to our participants.

▣ New in 2015 we partnered with Newfound Lake Region Association and offered a week of WOW (Watershed Outdoor Week) camp. We had 40 youth register to spend each day at a different nature based site. These included Grey Rocks, Cliff Island, Paradise Point Nature Center, the Slim Baker Area, and Mount Cardigan AMC Lodge.

Also new this year is the formation of a TTCC Teen Council. Working with our Teen staff, Gina Richford & Jesse Mitchell this group of 20+ High School youth plan activities for Middle and High School, fundraise to support community activities and volunteer at TTCC functions. They are a dynamic group of young adults that are making a positive impact in their community. Our teen program numbers have risen incredibly over the past few years. With the large amount of youth attending our 'Teen Nights' we needed to add a 2<sup>nd</sup> night during the week to accommodate the numbers. We now offer a Tuesday night program for the High School youth and Thursday night program for the Middle School. We also offer a monthly field trip, dances & rec basketball teams for both age groups.

Our Adult programs are also thriving. We have year round sessions of Shape Up Newfound with fitness classes offered many days of the week. We have a growing group of badminton enthusiasts and new this year we have added Pickle Ball for adults. We also offer adult volleyball, basketball and pool.

Here at the Center we see more and more need for recreational opportunities in our community. Our scholarship requests were up 20% over 2014 with over \$30,000 in scholarships provided to area youth. We face many challenges as we enter the new year - upkeep on our treasured old building, increased staffing costs to provide the increased programming and continuing to provide you with the best recreation program we possibly can. With our many supporters championing our mission we can face these challenges and continue our focus of recreational opportunities for all.

*The TTCC Staff & Council would like to wish everyone a Happy & Healthy 2016!*



Left to Right: Valentine's Senior Luncheon, WOW Camp at the Slim Baker Area, Participant's in the NH Marathon Kid's Marathon in October.

# **SUPPORTED OUTSIDE AGENCIES**

## ***Tri-County Community Action Program (TCCAP)***

**CAP Community Contact Office**  
**41 School Street**  
**Ashland, NH 03217**  
**(603) 968-3560 Phone**

Tri-County Community Action/Grafton County is requesting **\$6,880.00 in funding from the Town of Bristol at your 2016 Town Meeting** to help support its Community Contact programs. Community Contact is the field services arm of the Tri-County CAP. Our purpose is to assist low-income, elderly and disabled persons to solve problems and meet their physical and financial needs. We accomplish this by providing information, counseling, referrals, budget counseling, guidance and organizational assistance and by effectively linking households with CAP assistance programs and using community resources.

Below is the breakdown of assistance that the Grafton County Community Contact office provided to the **296** residents of **Bristol** who have been served over the last year from July 1, 2014 and June 30, 2015:

<b><u>Program</u></b>	<b><u>Households</u></b>	<b><u>Dollar Amounts</u></b>
Fuel Assistance	111	\$ 101,250.00
Weatherization	2	\$ 10,475.00
Electric Assistance	118	\$ 60,065.71
USDA Surplus Food allocated to local food pantry		7509.68
<b>Total:</b>		<b>\$ 179,3000.39</b>

Tri-County Community Action provides necessary services for the less fortunate citizens in our communities, who would otherwise have to seek help from the town. We are depending upon funding from your town and neighboring communities countywide. The local funds are used to make available local intake and support for federal and state programs including Fuel Assistance, Electric Assistance, Homeless Prevention, Weatherization, and electric utility conservation programs. We are also the conduit through which the USDA Surplus food is distributed to the food pantries throughout Grafton County.

We greatly appreciate the support and look forward to continued cooperation and partnership with your towns' residents, elected officials and staff. If you have any questions, please do not hesitate to call me at 888-842-3835 x103.

# **APPENDICES**

# ***APPENDICES***

## APPENDIX A—RSA 32 MUNICIPAL BUDGET LAW

### Section 32:1

**32:1 Statement of Purpose.** – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

**Source.** 1993, 332:1, eff. Aug. 28, 1993.

### Preparation of Budgets

#### Section 32:5

##### **32:5 Budget Preparation.** –

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

# ***APPENDICES***

## **32:5 Budget Preparation. – (continued)**

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

- (a) Appropriations voted by the previous annual meeting.
- (b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.
- (c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.
- (d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

- (a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;
- (b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;
- (c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and
- (d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body may do so on its own initiative.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

- (b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified



# ***APPENDICES***

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff.

## **Budget Committee**

### **Section 32:16**

**32:16 Duties and Authority of the Budget Committee.** – In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.

II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.

## **Budget Committee**

### **Section 32:17**

**32:17 Duties of Governing Body and Other Officials.** – The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.

**Source.** 1993, 332:1, eff. Aug. 28, 1993.

# ***APPENDICES***

## APPENDIX B– RSA 40

### CHAPTER 40: GOVERNMENT OF TOWN MEETING

#### Optional Form of Meeting--Official Ballot Referenda

##### Section 40:12

**40:12 Definition.** – In this subdivision "local political subdivision" means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting.

**Source.** 1995, 164:1, eff. July 31, 1995.

#### Optional Form of Meeting--Official Ballot Referenda

##### Section 40:13

##### **40:13 Use of Official Ballot. –**

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.

II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a and RSA 675:3 shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a and RSA 675:3 shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

# ***APPENDICES***

## **40:13 Use of Official Ballot. – (Continued)**

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a and RSA 675:3 shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a and RSA 675:3 shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision's governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

# ***APPENDICES***

## **40:13 Use of Official Ballot. – (Continued)**

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

"Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?" In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: "Are you in favor of the adoption of Amendment No. \_\_\_\_ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?"

IX. (a) "Operating budget" as used in this subdivision means "budget," as defined in RSA 32:3, III, exclusive of "special warrant articles," as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

# ***APPENDICES***

## **40:13 Use of Official Ballot. – (Continued)**

(b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year's operating budget;
- (2) Reductions and increases to the previous year's operating budget; and
- (3) One-time expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

"Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$\_\_\_\_\_? Should this article be defeated, the default budget shall be \$ \_\_\_\_\_, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

# ***APPENDICES***

## **40:13 Use of Official Ballot. – (Continued)**

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5. This paragraph shall not apply to a special meeting for consideration of the adoption of an emergency temporary zoning and planning ordinance pursuant to RSA 675:4-a.

**Source.** 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013.

# ***APPENDICES***

## APPENDIX C—RSA 31

### POWERS AND DUTIES OF TOWNS

#### 31:95-h Revolving Funds.

I. A town may, by vote of the legislative body, establish a revolving fund. Each

revolving fund shall be limited to one of the following purposes:

(a) Facilitating, maintaining, or encouraging recycling as defined in RSA

149-M:4;

(b) Providing ambulance services;

(c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects;

(d) Creating affordable housing and facilitating transactions relative thereto;

(e) Providing cable access for public, educational, or governmental use; or

(f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund

was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

**Source.** 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013.

# APPENDICES

## Appendix D: Capital Improvements Program Worksheet

1 September 15, 2015																		
Rev FINAL sheet 1 of 2																		
Equipment/Project Name	NOTES	Priority	Current Model Year	Life	Replacement Year	Funding Source	Replacement Cost	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
5 POLICE																		
6 Police Cruiser Capital Reserve Fund		1	-	-	-	AP	\$50,000.00											
7 Police Cruiser 1		3	2012	5 Yr	2018	CR	\$48,000.00			50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
8 Police Cruiser 2		3	2013	5 Yr	2019	CR	\$50,000.00				48,000.00						54,000.00	
9 Police Cruiser 3 (SUV)		1	2010	5 Yr	2016	CR	\$45,000.00						50,000.00					56,000.00
10 Police Cruiser 4		3	2015	5 Yr	2020	CR	\$50,000.00		44,000.00					50,000.00				
11 Police Cruiser 5		3	2011	5 Yr	2017	CR	\$46,000.00				46,000.00				52,000.00			
12 body cameras		1	-	-	-	AP	\$12,000.00		12,000.00									
13 Radios		-	-	-	-	AP	\$12,660.00		12,660.00									
14																		
15 PUBLIC WORKS																		
16 Public Works Equipment Capital Reserve Fund		1	-	-	-	AP	\$140,000.00											
17 6 Wheel Dump Truck		3	2014	15 Yr	2029	CR	\$126,389.00		66,533.00	90,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00
18 6 Wheel Dump Truck		3	2001	15 Yr	2017	LP/CR	\$130,000.00											
19 6 Wheel Dump Truck		4	2008	15 Yr	2023	CR	\$150,000.00				65,000.00						150,000.00	
20 F-550 Truck (purchased 2014)		4	2015	6 Yr	2021	CR	\$130,000.00	80,071.00										
21 F-550 Truck (purchased 2009)		2	2009	6 Yr	2017	CR	\$130,000.00								130,000.00			
22 3/4 ton Pickup		3	2011	6 Yr	2018	CR	\$40,000.00				65,000.00						140,000.00	
23 Backhoe		4	2009	10 Yr	2019	CR	\$120,000.00					40,000.00	120,000.00					45,000.00
24 Grader (may not be required)		5	1986	30 Yr	2016	CR	\$200,000.00											
25 Vacuum Truck		NOTE 3	2	1988	20 Yr	2016	CR	\$200,000.00			130,000.00			100,000.00				
26 2001 Front End Loader		2	2001	15 Yr	2017	CR	\$130,000.00											
27 Rubber Tire Excavator (new item)		3	-	-	-	CR	\$80,000.00											
28 Sidewalk Plow		4	2013	15 Yr	-	LP	\$137,335.00		27,467.00									
29 Transfer Station Improvements		NOTE 2	2	-	-	CR												
30 Road Paving		1	-	-	Yearly	AP	\$250,000.00	265,000.00	253,978.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00
31																		
32 WATER & WASTE WATER																		
33 New Water Storage Tank		5	-	-	-	BD/GT/UF	\$1,000,000.00											
34																		
35 FIRE																		
36 Fire Department Reserve Fund		1	-	-	2010	AP/GT	\$25,000.00	25,000.00		25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
37 SCBA Air Compressor		-	-	-	2010	AP/GT	\$39,000.00											
38 SCBA Masks		-	-	-	2010	AP/GT	\$84,000.00											
39 Ladder Truck		NOTE 4	3	2009	25 Yr	2034	LP	\$860,000.00										
40 Engine 4		NOTE 4	3	2015	25 Yr	2040	LP	\$495,244.00										
41 Engine 2		3	2006	25 Yr	2031	CR	\$165,000.00											
42 Ambulance 1		3	2012	10 Yr	2022	EF	\$165,000.00									165,000.00		
43 Ambulance 2		NOTE 1	3	2006	10 Yr	2017	AP/EF	\$165,000.00			80,000.00							
44 Hydraulic Tools / Set 1		-	1980	15 Yr	2015	AP	\$50,000.00		60,000.00									
45 Hydraulic Tools / Set 2		3	2000	15 Yr	-	AP												
46 Pave Parking Lot		-	-	-	-	AP												
47 Command Vehicle		NOTE 5	2	2002	10 Yr	2015	AP		45,000.00									
48 4-door Pick Up		-	-	-	-	AP												
49 Station Remodel		5	-	-	-	-												
50 New Substation		5	-	-	-	-												
51 Power Stretcher		-	-	-	-	AP		15,845.00										
52 Rescue Unit Truck		4	1993	25 Yr	2019	AP												
53																		
54 TOWN GENERAL																		
55 Town Office Building Space Needs		-	-	-	-	BD												
56 Town Office Building Backup Generator		NOTE 7	-	-	2041	AP/GT												
57 Water Street Recreational Facility		NOTE 6, 7	2	-	-	AP/GT	\$251,389.00		28,000.00	25,500.00	60,000.00	60,000.00	60,000.00	60,000.00				
58 Avery-Crouse Beach Improvements		-	-	-	-	AP/GT												
59 Radio Tower		1	-	-	-	AP/GT				50,000.00								
60 Town Building Maintenance		-	-	-	-	CR		\$20,000.00	\$10,000.00	\$10,000.00	\$10,000.00							
61																		
62 PARKS																		
63 Kelley Park Playground Equipment		-	-	-	-	AP/CR		68,500.00										
64 Skate Park Improvements		-	-	-	-	AP/GT/DPD												
65																		
66																		
67																		
Capital Spending								444,416.00	\$35,538.00	\$57,500.00	\$92,000.00	\$743,000.00	\$95,000.00	\$675,000.00	\$47,000.00	\$82,000.00	\$89,000.00	\$56,000.00
Total Capital Spending less offsetting revenue								414,416.00	\$22,838.00	\$48,500.00	\$55,000.00	\$25,000.00	\$495,000.00	\$495,000.00	\$45,000.00	\$465,000.00	\$465,000.00	\$45,000.00



## Appendix D: Capital Improvements Program Worksheet (Continued)

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# ***APPENDICES***



**TOWN OF BRISTOL**  
230 Lake Street, Bristol, NH 03222

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## **PUBLIC NOTICE**

Pursuant to RSA 674:39-aa (see attached) lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town county, village district or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lot. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

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*"Gateway to Newfound Lake"*

Phone: 603-744-3354 ~ Fax: 603-744-2521 ~ [www.townofbristolnh.org](http://www.townofbristolnh.org)