



Groen Construction Inc.
120 Washington St Unit 302
Rochester, New Hampshire 03839
P: +16033326551

Project: 23-02 Bristol Public Safety Building
230 Lake Street
Bristol, New Hampshire 03222

Bi-Weekly OC Meeting - Bristol PSB Minutes: Meeting #11

Meeting Date	Jan 11, 2024	Meeting Time	9:30 AM - 10:30 AM Eastern Time (US & Canada)
Meeting Location	5 School Street, Bristol, NH	Video Conferencing Link	[REDACTED]
Overview	This is the progress meeting.		
Notes			
Attachments	Schedule Look Ahead Summary_11jan24_Bristol PSB.pdf		

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Michael Callihan	Groen Construction Inc.	[REDACTED]	[REDACTED]	Present
Zachary Paquette	Groen Construction Inc.	[REDACTED]	[REDACTED]	For Distribution Only
Rob Secinaro	Groen Construction Inc.	[REDACTED]	[REDACTED]	Present
Kristopher Bean	Town of Bristol, NH	[REDACTED]	[REDACTED]	Present
Christina Goodwin	Town of Bristol, NH	[REDACTED]	[REDACTED]	Present
Benjamin LaRoche	Town of Bristol, NH	[REDACTED]	[REDACTED]	Present

OLD BUSINESS

No.	Title	Assignment	Due Date	Priority	Status
1.1	Schedule Updates	Rob Secinaro (Groen Construction Inc.)		Medium	Open
	Official Documented Meeting Minutes Framing of walls on 1st floor complete, walls on 2nd fl. in progress. Spray foam insulation in attic is complete. Rough-in of electrical and fire sprinkler systems is ongoing. Siding is in progress. HVAC and plumbing rough-in to start shortly.				
	Previous Meeting Minutes Dec 21, 2023 Siding in progress (weather permitting), Framing of interior metal stud walls has begun, rough electrical wiring and fire sprinkler piping has begun.				

No.	Title	Assignment	Due Date	Priority	Status
1.2	Financial	Rob Secinaro (Groen Construction Inc.)		Medium	Open
	Official Documented Meeting Minutes None				
	Previous Meeting Minutes Dec 21, 2023 None				

No.	Title	Assignment	Due Date	Priority	Status
1.3	Design	Rob Secinaro (Groen Construction Inc.)		Medium	Open
Official Documented Meeting Minutes 1. Received cut sheets from Chief LaRoche 2. Structural inspection sign-off expected pending final inspection by Structural Engr. 3. Architect's inspections will be done at his discretion at various phases. This is to ensure compliance with design and codes.					
Previous Meeting Minutes Dec 21, 2023 1. Cut sheets or info. for the equipment and appliances (Extractor, washer/dryer, etc) are needed by Groen. Chief LaRoche will send. 2. Old jail cell door: Groen asked about a wall location for mounting it. A decision hasn't been made yet. 3. Conduit for future electric vehicle chargers: Groen will stub-out conduit into the grass area at the rear parking area of the building for future use.					

No.	Title	Assignment	Due Date	Priority	Status
1.4	RFI's	Rob Secinaro (Groen Construction Inc.)		Medium	Open
Official Documented Meeting Minutes Electrical outlets for the Server and Radio rooms on 2nd fl. were not determined during design. Chief LaRoche will provide quantity and specifications (voltage, amperage) of outlets in each room.					
Previous Meeting Minutes Dec 21, 2023 1. Fire extinguisher locations: Groen submitted a sketch with locations, Chief LaRoche is reviewing.					

No.	Title	Assignment	Due Date	Priority	Status
1.5	Submittals	Benjamin LaRoche (Town of Bristol, NH)		Medium	Open
Official Documented Meeting Minutes None					
Previous Meeting Minutes Dec 21, 2023 None					

No.	Title	Assignment	Due Date	Priority	Status
1.6	Date Recaps	Rob Secinaro (Groen Construction Inc.)		Medium	Open
Official Documented Meeting Minutes See attached Schedule Look Ahead Summary					
Previous Meeting Minutes Dec 21, 2023 See attached Schedule Look Ahead Summary					

NEW BUSINESS

No.	Title	Assignment	Due Date	Priority	Status
11.1	Drain for Wash. Machine	Rob Secinaro (Groen Construction Inc.)			Open

Official Documented Meeting Minutes

The underslab drain pipe stub-up for the washing machine drain was mistakenly placed in the wrong wall, however there is enough pitch to run the line in the wall from the washing machine outlet box to the drain pipe. Groen will verify with Plumbing Engr.

No.	Title	Assignment	Due Date	Priority	Status
11.2	Next Meeting		Jan 25, 2024		Open
	Official Documented Meeting Minutes The next meeting is Thursday 1/25/24 at 9:30am at 5 School St.				

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Groen Construction Inc. if there are any discrepancies or questions with the content of these minutes.

Two Month Schedule Look Ahead Summary

Bristol Public Safety Facility

01/11/24

Exterior siding is ongoing (weather permitting).

Framing of interior walls is complete on 1st fl., will be completed on 2nd fl. next week.

The electrical wiring will be complete on 1st fl. this week. Fire protection sprinkler piping is ongoing and will be completed in January. HVAC ductwork and plumbing rough-in will start in January, after wall framing. All will be completed by mid-February.

Spray foam insulation applied over the “firetop” is complete.

Overhead doors will be installed around the end of January.

Insulation of interior walls followed by hanging and taping of drywall will begin in February, completing in March.

Painting of primer and 1st coat will begin in March after drywall taping. Will be completed by April.