



Groen Construction Inc.
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Project: 23-02 Bristol Public Safety Building
230 Lake Street
Bristol, New Hampshire 03222

Bi-Weekly OC Meeting - Bristol PSB Minutes: Meeting #1

Meeting Date Jun 22, 2023 **Meeting Time** 9:30 AM - 10:30 AM Eastern Time (US & Canada)

Meeting Location 5 School Street, Bristol, NH

Overview This is the progress meeting.

Notes

Attachments

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Michael Callihan	Groen Construction Inc.			Absent
Terri McPherson	Groen Construction Inc.			Absent
Zachary Paquette	Groen Construction Inc.			Absent
Greg Thomson	Groen Construction Inc.			Present
Kristopher Bean	Town of Bristol, NH			Absent
Christina Goodwin	Town of Bristol, NH			Present
Benjamin LaRoche	Town of Bristol, NH			Present

OLD BUSINESS

NEW BUSINESS

No.	Title	Assignment	Due Date	Priority	Status
1.1	Schedule Updates	Michael Callihan (Groen Construction Inc.) Greg Thomson (Groen Construction Inc.)	Jun 14, 2024	High	Open
	Official Documented Meeting Minutes Work continues on the ICF Walls. The admin side slab pour is scheduled for July 21. The apparatus bay slab pour is scheduled for August 25th Framer is scheduled to start on September 6th GCI will provide a milestone schedule by the next meeting.				

No.	Title	Assignment	Due Date	Priority	Status
1.2	Financial	Michael Callihan (Groen Construction Inc.)	Aug 10, 2023	Medium	Open
	Official Documented Meeting Minutes The town of Bristol will be doing a deduct change order for the electric bill for the temporary power quarterly.				

No.	Title	Assignment	Due Date	Priority	Status
1.3	Design	Michael Callihan (Groen Construction Inc.)	Jul 27, 2023	Medium	Open
	Official Documented Meeting Minutes Wallace Prefab is working on shop drawings. The MEP progress drawings are being finalized with comments from the MEP subs Architect will update the rendering with the colors chosen by the town. The brick has been eliminated from the project. NH DOT has approved the driveway at the apparatus bay to be 85' wide. Allcom is working with the town to develop a door and security plan.				

No.	Title	Assignment	Due Date	Priority	Status
1.4	RFI's	Greg Thomson (Groen Construction Inc.) Michael Callihan (Groen Construction Inc.)	Aug 10, 2023	Medium	Open
	Official Documented Meeting Minutes Dead River has reached out to Groen to coordinate the service requirements and the location of the underground propane tanks. Greg asked Ben about who would do the plumbing inspection and he was going to look into that.				

No.	Title	Assignment	Due Date	Priority	Status
1.5	Submittals	Ryan Cloutier (SMP Architecture) Terri McPherson (Groen Construction Inc.) Greg Thomson (Groen Construction Inc.)	Aug 10, 2023	Medium	Open
	Official Documented Meeting Minutes The architect is current with submittal reviews. KV Partners to review the structures from Shea Concrete				

No.	Title	Assignment	Due Date	Priority	Status
1.6	Date Recaps	Michael Callihan (Groen Construction Inc.) Greg Thomson (Groen Construction Inc.)	Aug 31, 2023	Medium	Open
	Official Documented Meeting Minutes Projected turnover to the town is on June 14, 2024				

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Groen Construction Inc. if there are any discrepancies or questions with the content of these minutes.