



Groen Construction Inc.
120 Washington St Unit 302
Rochester, New Hampshire 03839
P: +16033326551

Project: 23-02 Bristol Public Safety Building
230 Lake Street
Bristol, New Hampshire 03222

Bi-Weekly OC Meeting - Bristol PSB Minutes: Meeting #12

Meeting Date	Jan 25, 2024	Meeting Time	9:30 AM - 10:30 AM Eastern Time (US & Canada)
Meeting Location	5 School Street, Bristol, NH	Video Conferencing Link	[REDACTED]
Overview	This is the progress meeting.		
Notes			
Attachments	Schedule Look Ahead Summary_25jan24_Bristol PSB.pdf		

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Michael Callihan	Groen Construction Inc.	[REDACTED]	[REDACTED]	For Distribution Only
Zachary Paquette	Groen Construction Inc.	[REDACTED]	[REDACTED]	For Distribution Only
Rob Secinaro	Groen Construction Inc.	[REDACTED]	[REDACTED]	Present
Kristopher Bean	Town of Bristol, NH	[REDACTED]	[REDACTED]	Conference
Christina Goodwin	Town of Bristol, NH	[REDACTED]	[REDACTED]	Present
Benjamin LaRoche	Town of Bristol, NH	[REDACTED]	[REDACTED]	Absent

OLD BUSINESS

No.	Title	Assignment	Due Date	Priority	Status
1.1	Schedule Updates	Rob Secinaro (Groen Construction Inc.)		Medium	Open
	Official Documented Meeting Minutes Framing of walls is complete. Rough plumbing, electrical, HVAC ductwork, and fire sprinkler is ongoing. Overhead doors are installed. Electrical transformer, poles, and primary cabling from street have been installed. Secondary cabling from transformer to main panel is installed.				
	Previous Meeting Minutes Jan 11, 2024 Framing of walls on 1st floor complete, walls on 2nd fl. in progress. Spray foam insulation in attic is complete. Rough-in of electrical and fire sprinkler systems is ongoing. Siding is in progress. HVAC and plumbing rough-in to start shortly.				

No.	Title	Assignment	Due Date	Priority	Status
1.2	Financial	Rob Secinaro (Groen Construction Inc.)		Medium	Open
	Official Documented Meeting Minutes None				
	Previous Meeting Minutes Jan 11, 2024 None				

No.	Title	Assignment	Due Date	Priority	Status
1.3	Design	Rob Secinaro (Groen Construction Inc.)		Medium	Open
	Official Documented Meeting Minutes None				
	Previous Meeting Minutes Jan 11, 2024 <ol style="list-style-type: none"> Received cut sheets from Chief LaRoche Structural inspection sign-off expected pending final inspection by Structural Engr. Architect's inspections will be done at his discretion at various phases. This is to ensure compliance with design and codes. 				

No.	Title	Assignment	Due Date	Priority	Status
1.4	RFI's	Benjamin LaRoche (Town of Bristol, NH)		Medium	Open
	Official Documented Meeting Minutes Pending				
	Previous Meeting Minutes Jan 11, 2024 <p>Electrical outlets for the Server and Radio rooms on 2nd fl. were not determined during design. Chief LaRoche will provide quantity and specifications (voltage, amperage) of outlets in each room.</p>				

No.	Title	Assignment	Due Date	Priority	Status
1.5	Submittals	Rob Secinaro (Groen Construction Inc.)		Medium	Open
	Previous Meeting Minutes Jan 11, 2024 None				

No.	Title	Assignment	Due Date	Priority	Status
1.6	Date Recaps	Rob Secinaro (Groen Construction Inc.)		Medium	Open
	Official Documented Meeting Minutes See attached Schedule Look Ahead Summary				
	Previous Meeting Minutes Jan 11, 2024 See attached Schedule Look Ahead Summary				

No.	Title	Assignment	Due Date	Priority	Status
11.1	Drain for Wash. Machine	Rob Secinaro (Groen Construction Inc.)			Open
	Official Documented Meeting Minutes Plumbing Engr. is in agreement with the routing of the drain line.				
	Previous Meeting Minutes Jan 11, 2024 <p>The underslab drain pipe stub-up for the washing machine drain was mistakenly placed in the wrong wall, however there is enough pitch to run the line in the wall from the washing machine outlet box to the drain pipe. Groen will verify with Plumbing Engr.</p>				

NEW BUSINESS

No.	Title	Assignment	Due Date	Priority	Status
12.1	Next Meeting		Feb 8, 2024		Open
	Description The next meeting is Thursday 2/8/24 at 9:30am at 5 School St				

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Groen Construction Inc. if there are any discrepancies or questions with the content of these minutes.

Two Month Schedule Look Ahead Summary

Bristol Public Safety Facility

01/25/24

Exterior siding and trim is ongoing (weather permitting).

Framing of interior walls is complete.

The electrical wiring is complete and passed inspection. Fire protection sprinkler piping is ongoing and will be completed in early February. HVAC ductwork and plumbing rough-in have started. All will be completed around mid-February.

Overhead doors have been installed.

Insulation of interior walls followed by hanging and taping of drywall will begin in February, completing in March.

Painting of primer and 1st coat will begin in March after drywall taping. Will be completed by April.