



Groen Construction Inc.
120 Washington St Unit 302
Rochester, New Hampshire 03839
P: +16033326551

Project: 23-02 Bristol Public Safety Building
230 Lake Street
Bristol, New Hampshire 03222

Bi-Weekly OC Meeting - Bristol PSB Minutes: Meeting #7

Meeting Date	Oct 12, 2023	Meeting Time	9:30 AM - 10:30 AM Eastern Time (US & Canada)
Meeting Location	5 School Street, Bristol, NH	Video Conferencing Link	https://us05web.zoom.us/j/82554219553?pwd=bmxBdlF2MCtxV3A4YVdzdFpBSU0vUT09
Overview	This is the progress meeting.		
Notes			
Attachments			

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Michael Callihan	Groen Construction Inc.	[REDACTED]	[REDACTED]	Present
Terri McPherson	Groen Construction Inc.	[REDACTED]	[REDACTED]	Absent
Zachary Paquette	Groen Construction Inc.	[REDACTED]	[REDACTED]	Present
Greg Thomson	Groen Construction Inc.	[REDACTED]	[REDACTED]	Present
Kristopher Bean	Town of Bristol, NH	[REDACTED]	[REDACTED]	Absent
Christina Goodwin	Town of Bristol, NH	[REDACTED]	[REDACTED]	Present
Benjamin LaRoche	Town of Bristol, NH	[REDACTED]	[REDACTED]	Present

OLD BUSINESS

No.	Title	Assignment	Due Date	Priority	Status
1.1	Schedule Updates	Michael Callihan (Groen Construction Inc.) Greg Thomson (Groen Construction Inc.)	Jun 14, 2024	High	Open
	Official Documented Meeting Minutes Framer is progressing with an anticipated completion date of November 3rd. Roofer is anticipating starting in the next 2 weeks. Firetop/Spray Foam/Metal Stud Framing is anticipated to start in mid-late November.				
	Previous Meeting Minutes Sep 28, 2023 Framer is progressing with an anticipated completion date of October 27th. Roofer is anticipating starting in the next 2-3 weeks. Firetop/Spray Foam/Metal Stud Framing is anticipated to start in mid-November.				

No.	Title	Assignment	Due Date	Priority	Status
1.2	Financial	Michael Callihan (Groen Construction Inc.)	Dec 7, 2023	Medium	Open
	Official Documented Meeting Minutes [REDACTED]				

Previous Meeting Minutes**Sep 28, 2023**

GCI has confirmed All-Comm is providing the composite cable for Goodrum to pull for the access control.

[REDACTED]

No.	Title	Assignment	Due Date	Priority	Status
1.3	Design	Michael Callihan (Groen Construction Inc.)	Dec 7, 2023	Medium	Open
Official Documented Meeting Minutes Revised MEP drawings should be ready for review soon. Door 128A will need to be 5' wide to allow the oxygen filler to be installed in the gear room. GCI to coordinate modifying the wall for the larger door. GCI awaiting the revised door shops. The proposed exterior wall sconces were not approved by the building committee. GCI will reach out to the architect for a different exterior wall sconce.					
Previous Meeting Minutes Sep 28, 2023 All of the approved siding and roofing material has been ordered. GCI and Ben have reviewed the MEP drawings and the requested changes have been sent to the engineer. Door 128A will need to be 5' wide to allow the oxygen filler to be installed in the gear room. GCI to coordinate modifying the wall for the larger door. GCI awaiting the revised door shops. The proposed exterior wall sconces were not approved by the building committee. GCI will reach out to the architect for a different exterior wall sconce.					

No.	Title	Assignment	Due Date	Priority	Status
1.4	RFI's	Greg Thomson (Groen Construction Inc.) Michael Callihan (Groen Construction Inc.)	Dec 7, 2023	Medium	Open
Official Documented Meeting Minutes Eversource is still reviewing the easement with their legal department. There is a work order in for moving the guy wire into the "island" The retaining wall engineering is complete and the first load of block is onsite.					
Previous Meeting Minutes Sep 28, 2023 Dead River has delivered the propane tanks and Morrison will be installing soon. The location of the tanks may reduce the upper parking lot by one parking space. Bollards will be placed in front of the propane tank fill tops. The easement with Eversource has been completed by the town. Eversource will not be reviewing the easement until November. The underground piping and transformer pad are installed and ready to accept a transformer.					

No.	Title	Assignment	Due Date	Priority	Status
1.5	Submittals	Ryan Cloutier (SMP Architecture) Terri McPherson (Groen Construction Inc.) Greg Thomson (Groen Construction Inc.)	Dec 7, 2023	Medium	Open
Official Documented Meeting Minutes GCI has submitted the draw down paint samples and they have been approved by Ben. SW7586 will be in a semi-gloss. All other colors will be Eggshell.					

Previous Meeting Minutes**Sep 28, 2023**

GCI has received the paint draw down samples and will be submitting to the building committee.
The insulation submittal has been approved by the architect.

No.	Title	Assignment	Due Date	Priority	Status
1.6	Date Recaps	Michael Callihan (Groen Construction Inc.) Greg Thomson (Groen Construction Inc.)	Dec 7, 2023	Medium	Open
Official Documented Meeting Minutes Complete Structural Framing - November 3, 2023 Complete Roofing and Siding - December 29, 2023 Complete MEP Rough In – January 12, 2024 Complete Drywall & First Coat Paint – March 15, 2024 Complete Flooring, Painting & Accessories - May 17, 2024 Complete MEP Inspections & Owner Punch List Work – June 3, 2024 Final Inspection & Occupancy – June 14, 2024					
Previous Meeting Minutes Sep 28, 2023 Complete Structural Framing - October 29, 2023 Complete Roofing and Siding - December 29, 2023 Complete MEP Rough In – January 12, 2024 Complete Drywall & First Coat Paint – March 15, 2024 Complete Flooring, Painting & Accessories - May 17, 2024 Complete MEP Inspections & Owner Punch List Work – June 3, 2024 Final Inspection & Occupancy – June 14, 2024					

NEW BUSINESS

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Groen Construction Inc. if there are any discrepancies or questions with the content of these minutes.