



Groen Construction Inc.
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Project: 23-02 Bristol Public Safety Building
230 Lake Street
Bristol, New Hampshire 03222

Bi-Weekly OC Meeting - Bristol PSB Minutes: Meeting #10

Meeting Date	Dec 21, 2023	Meeting Time	9:30 AM - 10:30 AM Eastern Time (US & Canada)
Meeting Location	5 School Street, Bristol, NH	Video Conferencing Link	[REDACTED]
Overview	This is the progress meeting.		
Notes			
Attachments	Schedule Look Ahead Summary_21dec23_Bristol PSB.pdf		

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Michael Callihan	Groen Construction Inc.	[REDACTED]	[REDACTED]	For Distribution Only
Zachary Paquette	Groen Construction Inc.	[REDACTED]	[REDACTED]	Absent
Rob Secinaro	Groen Construction Inc.	[REDACTED]	[REDACTED]	Present
Kristopher Bean	Town of Bristol, NH	[REDACTED]	[REDACTED]	Present
Christina Goodwin	Town of Bristol, NH	[REDACTED]	[REDACTED]	Absent
Benjamin LaRoche	Town of Bristol, NH	[REDACTED]	[REDACTED]	Present

OLD BUSINESS

No.	Title	Assignment	Due Date	Priority	Status
1.1	Schedule Updates	Rob Secinaro (Groen Construction Inc.)		Medium	Open
	Official Documented Meeting Minutes Siding in progress (weather permitting), Framing of interior metal stud walls has begun, rough electrical wiring and fire sprinkler piping has begun.				
	Previous Meeting Minutes Dec 7, 2023 1. Roofing complete. Subsurface drainage system installed. Site light pole bases are installed and grading around building is within 8" of final subgrade, will be completed in Spring. Retaining wall installed. Siding started. Hanging of drywall on underside of roof trusses ("firetop") has begun. Site light poles being installed and rough electrical and fire sprinkler have started. Temporary heater is being installed. A Two Month Schedule Look Ahead is attached to these minutes. 2. Weather delays: There have been 15 days of weather-related delays. See attached report. 3. Electrical service easement for Eversource has been signed by Town and Christina will email and mail back to them. Groen can then schedule them to install the poles.				

No.	Title	Assignment	Due Date	Priority	Status
1.2	Financial	Rob Secinaro (Groen Construction Inc.)		Medium	Open

	Official Documented Meeting Minutes None
	Previous Meeting Minutes Dec 7, 2023 None

No.	Title	Assignment	Due Date	Priority	Status
1.3	Design	Rob Secinaro (Groen Construction Inc.)		Medium	Open
Official Documented Meeting Minutes <ol style="list-style-type: none"> 1. Cut sheets or info. for the equipment and appliances (Extractor, washer/dryer, etc) are needed by Groen. Chief LaRoche will send. 2. Old jail cell door: Groen asked about a wall location for mounting it. A decision hasn't been made yet. 3. Conduit for future electric vehicle chargers: Groen will stub-out conduit into the grass area at the rear parking area of the building for future use. 					
Previous Meeting Minutes Dec 7, 2023 <ol style="list-style-type: none"> 1. Steve Sullivan from Allcomm Technologies was present to discuss access control and camera system options. He will meet separately with Chief LaRoche to determine a final design, then he'll send plan to Groen for installation of wiring. The cost of wiring will be taken out of the \$20,000 Allowance for that scope of work. 2. Cut sheets or info. for the equipment and appliances (Extractor, washer/dryer, etc) are needed by Groen. Chief LaRoche will send. 3. A meeting for a final review of Mechanical, Plumbing, Electrical drawings will be arranged by Groen with Chief LaRoche, Groen, and the electrician. 4. Door 100B ([REDACTED]) 5. Lockers: Chief LaRoche hasn't decided on a vendor yet. Groen has offered to install in-wall blocking if Chief can provide cut sheets before walls are drywalled. Info. will be needed mid-January. 6. Old jail cell door: Groen asked about a wall location for mounting it. A decision hasn't been made yet. 7. Conduit for future electric vehicle chargers: Town hasn't decided if there will be any chargers. 					

No.	Title	Assignment	Due Date	Priority	Status
1.4	RFI's	Rob Secinaro (Groen Construction Inc.)		Medium	Open
Official Documented Meeting Minutes <ol style="list-style-type: none"> 1. Fire extinguisher locations: Groen submitted a sketch with locations, Chief LaRoche is reviewing. 					
Previous Meeting Minutes Dec 7, 2023 None					

No.	Title	Assignment	Due Date	Priority	Status
1.5	Submittals	Benjamin LaRoche (Town of Bristol, NH)		Medium	Open
Official Documented Meeting Minutes None					
Previous Meeting Minutes Dec 7, 2023 Firestopping submittal was sent to Chief LaRoche. He will review.					

No.	Title	Assignment	Due Date	Priority	Status
1.6	Date Recaps	Rob Secinaro (Groen Construction Inc.)		Medium	Open
	Official Documented Meeting Minutes See attached Schedule Look Ahead Summary				
	Previous Meeting Minutes Dec 7, 2023 See attached Two Month Schedule Look Ahead.				

NEW BUSINESS

No.	Title	Assignment	Due Date	Priority	Status
10.1	Other	Rob Secinaro (Groen Construction Inc.)			Open
	Official Documented Meeting Minutes Catch basins on Lake St. The DOT has complained that the construction is causing the catch basin silt socks to clog and cause flooding on the road during a rain event. However, the source of silt is not coming from the construction site but from properties and/or the road upstream of the site. Groen will clean out the silt socks.				

No.	Title	Assignment	Due Date	Priority	Status
10.2	Next Meeting				Open
	Official Documented Meeting Minutes Next meeting is Thursday 1/11/24 at 9:30am at 5 School St.				

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
 Please contact Groen Construction Inc. if there are any discrepancies or questions with the content of these minutes.