

HISTORIC DISTRICT COMMISSION  
MINUTES  
May 14, 2019

APPROVED:

See minutes of 7/0/19\_jrl\_\_\_\_\_

AGENDA: ELECT OFFICERS  
19COA01, CERTIFICATE OF APPROVAL: ANNA CULANDRA FOCARETO, 26D Central Square, #114-125  
19COA02 CERTIFICATE OF APPROVAL: THOMAS LeMIEUX, 34 Central Square, #114-094

ATTENDING: Clay Dingman (Chairman), Sandra Heaney (Vice Chair), Don Milbrand (Sel. Rep.), Dorcas Gordon

ABSENT: Richard LaFlamme (conflict)

OTHER: Christina Goodwin (Land Use Mgr.), applicants

The meeting opened at 7:00 p.m. with a quorum.

**19COA01, COA: ANNA CULANDRA FOCARETO AND BARBARA PLATTS-COMEAU**

The secretary read the application, the list of abutters notified, and where the hearing was advertised. She received no telephone calls, written responses, nor concerns from Dept. Heads.

Mr. Focareto stated that there are multiple doors and this will make it clear as to what door to go in for these two establishments.

Mr. Dingman stated that it is consistent and makes sense. The Commission agreed. Ms. Gordon mentioned that she loves the barber pole.

S. Heaney made a MOTION, second by D. Milbrand, to APPROVE THE COA FOR MS. FOCARETO AND MS. PLATTS-COMEAU. The motion CARRIED, and the Notice of Decision was signed.

**19COA02, COA: THOMAS LeMIEUX**

The secretary read the application, the list of abutters notified, and where the hearing was advertised. She stated that there were no telephone calls, written responses, or Dept. Head concerns received. Mr. Dingman advised that the applicant come in before doing any of the work.

Mr. LeMieux stated that he replaced the two front windows and changed the entrance as the old entrance had received rain and snow damage. He plans on placing a flower box there. He would like to place an awning over the new windows. He would like to have it be cloth and matching the colors of the sign (brown, black, and white). Ms. Gordon felt that it would add to the look.

**LeMIEUX COA continued:**

Mr. LeMieux mentioned that his wife made 6 white plastic directional signs which they would like to put up on the last column. Mr. Dingman stated that he would like to see a mock-up or a picture of what this would look like. Ms. Goodwin stated that directional signs are allowed in the Zoning Ordinance, she believes. Ms. Heaney added that Mr. Milbrand was working on a directional sign that would be for all the businesses in the Square.

Mr. LeMieux added that the new steps would be concrete. Ms. Heaney asked if the rail is to be attached to the sidewalk and Mr. LeMieux answered that they will be attached to the steps. Ms. Heaney asked about the different siding and Mr. LeMieux stated that it is to separate the business from the residence.

D. Milbrand made a MOYION, second by D. Gordon, to APPROVE THE COA FOR THOMAS LeMIEUX. The motion CARRIED with one abstention and the Notice of Decision was signed.

**ELECTION OF OFFICERS:**

Mr. Dingman and Ms. Heaney stated that they no longer want to serve in this capacity. Mr. Milbrand cannot as he is an ex-officio. Ms. Gordon did not volunteer. A discussion was held, and it was determined that a Chair will have to be elected at the beginning of each meeting if no-one agrees to serve as these officers.

**MINUTES OF OCTOBER 9, 2018:**

S. Heaney made a motion, second by D. Gordon, to approve the minutes as read. The motion carried with one abstention.

**COMMUNICATIONS:**

There was a flyer from the NH Preservation Alliance announcing a Conference and Awards Celebration on May 31<sup>st</sup> in Littleton.

**REPORTS:**

SELECTMEN - Mr. Milbrand stated that they are about to start the renovations on the new building.

**CLG:** Ms. Goodwin brought up the grant and stated that they must fine tune the workshop phase. A discussion followed regarding the burying ground survey and Tom Wessels survey of the landscape. Ms. Goodwin explained that she was not in on the initial grant application and has learned that what was budgeted is not enough. She is trying to get CLG to go along with changes.

**OTHER:**

**PSU SIGNS** – Ms. Goodwin showed the Commission signs of some of our historic buildings that the PSU students have done. There are two more to come. They will need plastic covers. They have links to the walking tour.

**PSU SIGNS continued:**

A discussion followed as to signs to be placed on the buildings. Ms. Gordon stated that it is a good project for them, but she believes that the Town Administrator, Nic Coates, got a grant for some. Ms. Heaney and Mr. Dingman stated that they would like bronze plaques and would need to check the information on them. Ms. Gordon agreed that she would prefer bronze. Mr. Dingman stated that he appreciates the effort put in though. A discussion was held as to copyright, as well.

**BICENTENNIAL WALK:**

The Bicentennial Committee would like one of the Commissioners to lead the Historic Walking Trail Tour for Old Home Day, August 24<sup>th</sup>. No-one volunteered, and it was mentioned to get Lucille Keegan to do it.

**GIS RESEARCH:**

The NH Division of Historic Resources is offering GIS research called Emmet to all CLG communities for the opportunity to register for a complimentary subscription with up to 3 users (one must be a town administrator). The Commission agreed that we should go ahead with this. The town admin. will be our Town Planner with the other two from the Land Use office.

**LEGAL ENFORCEMENT:**

As there has been comments about legal enforcement, Ms. Goodwin explained that we are required to send out a nice letter with a time limit first, then if there is no response, a stronger letter is sent with a new time frame. If there is still no response, we can then take it to court.

**QUESTION:**

The owner of the Lin Cross building wishes to change the facade to white siding upstairs. Should he come in for a COA? The Commission answered that he should.

With no other business to address, the meeting adjourned at 7:50pm.

Respectfully submitted,  
Jan Laferriere,  
Land Use Admin. Assistant