

**HISTORIC DISTRICT COMMISSION**

**MINUTES**

May 12, 2020

APPROVED: 7/14/20

AGENDA: ELECTION OF OFFICERS

ATTENDING: Richard LaFlamme (Chair), Anita Avery (Select Board's Representative), Sandra Heaney

ABSENT: Clay Dingman (Vice Chair), Dorcas Gordon

OTHER: Christina Goodwin (Land Use Manager), Tyler Simonds (Planner)

Mr. LaFlamme stated that there are emergency orders issued by the Governor that allows for meetings to be held electronically due to the pandemic. Members are attending via video and telephone conference and the meeting is open to the public via the Zoom platform and regular phone access. The meeting continued by roll-call vote and the meeting was opened at 7:10pm with a quorum.

**MINUTES OF OCTOBER 8, 2019:**

As two (2) of tonight's attendees were not present at the October meeting, there was no quorum to vote on the minutes, so they were postponed to the next meeting.

**ELECTION OF OFFICERS:**

Ms. Heaney nominated Richard LaFlamme as Chairman, second by Ms. Avery, the motion carried by roll-call vote 2-0-1, with Richard abstaining.

Ms. Heaney made a motion, second by Ms. Avery, to nominate Clay Dingman as Vice Chairman, the motion carried by roll-call vote 3-0.

**COMMUNICATIONS:** None.

**NEW BUSINESS:**

Ms. Goodwin displayed the brochure that has been made to recruit new members for the Historic District Commission (HDC). Mr. Simonds mentioned that he feels the shading on the map is too subtle. Ms. Heaney suggested he see Mr. Dingman about that as he did the original walking tour brochure. Ms. Goodwin explained that the Land Use team is doing one of these for the Planning Board and the Zoning Board also. Ms. Heaney asked where the brochures were going to be placed when done? Ms. Goodwin stated, Hannaford's, the media space downtown and the information booth. Ms. Heaney suggested getting them to the Real Estate agents, as well. Mr. LaFlamme asked that Tyler have Mr. Dingman look at the brochures as well.

Ms. Goodwin also stated that the staff is working to the former HDC website updated to the Town's website by transferring any information that was applicable.

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Mr. Simonds asked if the Commission would like to look into a new LCHIP grant as the one for the Historic Town Hall will be finished this year. Ms. Heaney stated that the grant must be for a municipal property. The Commission discussed possibilities. Ms. Heaney mentioned one for protecting the aquifer under the Conservation Commission. Mr. Simonds mentioned the possibility of the Town land by the new trail head and Ms. Heaney stated they can't consider already owned property. It was determined that they think about this for next time.

Mr. Simonds asked about signs for the Historic District boundaries and Ms. Goodwin stated that we have a copy of the design done by Mr. Dingman on the current signs and we are looking to order them this year.

With no other business before the Commission, S. Heaney made a motion to adjourn at 7:30pm, second by A. Avery, the motion carried by roll-call vote 3-0.

Respectfully submitted,  
Jan Laferriere  
Land Use Administrative Assistant