

Fireworks Committee
Meeting Minutes
June 28, 2017

Committee Members in Attendance: Kris Bean, Victor Greenwood, Wendy Costigan, Christina Goodwin, Jamie Moulton

Fireworks Update:

A site meeting was held with Jamie, Christina and Ryan. All concerns from last year were addressed and they are very eager to make sure the show is good. After the meeting, an email was sent out about things that needed to happen and things that are not going to happen so the feel is quite different.

The new lead shooter is going to be Ryan.

Kristen from the fireworks company inquired on address for fireworks delivery as well as timing for delivery. Christina will contact to discuss.

Fire Department Update:

Jamie reported that he is working on getting the final coverage with the Fire Departments. The engine, the second ambulance and the duty crew is all set. He is set with Alexandria. The boat still needs to be manned but he doesn't think that is going to be an issue.

Christina will have the plywood delivered to Jamie's home so he can complete the final preparations on the barges. Victor will deliver sand from the Highway Department to West Shore Marine where it will be loaded on the barges. Then they will be towed to Cummings Beach where the Fireworks will be loaded and set up.

Police Department Update:

Kris reported that he has almost all openings filled for the night and the Police Department should be set.

Highway Department Update:

Victor reported that they will have the truck loaded Monday during the day. They will cone-off pathway for the golf carts, the roads that are closing, Cummings Beach entrances and have set up with sand buckets and garbage barrels starting at 4:30. They will close the upper parking lot of Cummings Beach so there will be no issues with the fireworks delivery.

The plan is to dump the cans just before the firing so it's easier on clean up at the end of the night.

Food/Other Vendors Update:

All vendors are on board and have been told to arrive at Avery-Crouse no earlier than 4:30. Cummings Beach will be 1:00pm. Roadside Grill, the Lion's Club and Moore's hotdogs have confirmed meal ticket packages for employees for the night.

Hibbard's novelties will be on site with a wagon selling various novelties and should arrive around 4:30 for set up.

Abutter letter feedback:

Two concerns were brought to the Committee's attention:

1. Set up of Roadside Grill in front of properties – the Committee reviewed the planned set up and agreed that this is the best location for the truck. The truck could be moved a little closer to the end of the parking areas, but in reality there isn't a better resolution for the truck along Shore Drive.
2. Portable restrooms near the beach sign – Again the location was reviewed but the portable restrooms are spread out along the Drive to give pedestrians access from all points. There will be no change to the installation but Christina will follow up to make sure they are removed as soon as possible.

A third message was left by a resident on Shore Drive who felt the Town did an awesome job with set-up and clean-up last year and she couldn't wait to see this year too.

Other:

- Christina and Wendy will man the information tent.
- Meal tickets will be provided to staff and volunteers for the night. The tickets will need to be picked up at the information tent.
- Beach Attendants will be given notices to hand out during the day regarding road closures and vehicle removal.
- Signs will be placed on both sides of the road to update what is available at the Avery-Crouse Beach location for food.
- Advertising will be updated to point out options for people attending – such as parking and walking down the Bike Path, parking lots, Cummings Beach or front seat viewing by boat. It was recommended to contact Village House for them to offer parking and walking down the Bike Path.
- Christina will confirm the golf carts
- Christina will finalize the insurance for the Church and contract to use the parking areas.

Rain plan:

The Committee agreed to have a similar plan as the parade. If inclement weather is going to affect, then the Committee and the Fireworks Company will make a decision that night. It will be posted on the Town's website, social media pages and calls can be made to the Fire Department. At the next meeting phone numbers will be distributed among Committee members. The sand buckets can be put out with postponed signs as well.

Meetings

Meetings will be scheduled as needed and held at the Town Offices.

The next meeting was scheduled for July 19, 2017 at 9:00 am to close out the event.

Having no other business to conduct the Fireworks Committee adjourned at 10:30 am.

Respectfully submitted

Fireworks Committee