

TRANSPORTATION

Co-Primary Agency: Police Department
Fire Department

Support Agencies: Town Administrator
Emergency Management Director
Highway Superintendent
School Superintendent
Town Treasurer

I. Introduction

A. Purpose

To provide a coordinated response in the management of transportation needs.

B. Scope

This ESF provides for local transportation support including:

1. Management and coordination of transportation activities to support the effort of local agencies.
2. Establishing priorities and/or allocating transportation resources, processing of all transportation requests, managing air and marine traffic, determining the priority of highway repair, conducting damage assessment, and coordinating emergency management activities with neighboring jurisdictions and state agencies.
3. Processing overall coordination of requests for local transportation support.
4. Obtaining transportation services and providing visibility of transportation assets into and out of impacted areas.
5. Assessing the damage to transportation infrastructure, analyzing the effects of the disaster on the local and regional transportation system, monitoring the accessibility of transportation capacity and congestion in the transportation system, and implementing management controls, as required.
6. Assisting in the design and implementation of alternate transportation services, such as mass transit systems, to temporarily replace system capacity lost to disaster damage.
7. Coordinating the clearing and restoration of the transportation resources.
8. Documenting of transportation needs and reporting to the local EOC, if applicable.

II. Situation and Planning Assumptions

A. Situation

An evacuation may be recommended when all or any part of the community is affected and may involve all or any portion of the population. An organized evacuation of potentially endangered populations is one protective action and should be recommended only when other protective actions appear to be inadequate.

Areas in Bristol that might require an evacuation to be recommended would include:

- Designated floodplains and areas subjected to river/coastal flooding due to ice/debris jams.
- Areas around a potentially dangerous hazardous materials accident.
- Areas downwind of a hazardous chemical materials accident.
- Areas subjected to outages of power, water or home heating materials.
- Areas affected by sabotage, terrorist activities or civil disturbance.
- Structures, which are or could become unsound due to fires, earthquakes, hurricanes, tornadoes and other major natural or technological phenomena.
- Areas threatened by advancing forest fires.
- Areas around or near crashed aircraft.

By state law, RSA 21, the Governor of New Hampshire may only recommend evacuation as being in the best interest of the safety and welfare of the citizens. On-scene commanders and local officials may recommend evacuation in local emergency situations.

Although most adults in Bristol own or have use of a private vehicle and would evacuate using that vehicle, the Town assisted by state government will provide school buses and available commercial vehicles to transport those who do not own or have use of a vehicle or who cannot ride with friends, relatives or neighbors.

The major evacuation routes for Bristol will be:

State Route 104
State Route 3A

Some buildings have established evacuation plans for fire safety which could be used in other types of emergencies.

It is assumed that most patients in medical facilities will be picked up and relocated by relatives. Relocation of patients in acute-care status and the transportation of same must, of necessity, be made at the time of emergency and on a case-by-case basis. Prisoners being held by the Police Department who could not be released would be transferred for incarceration.

III. Concept of Operations

A. *General*

In accordance with the Bristol Emergency Operations Plan and this ESF, the Police and Fire Departments are responsible for coordinating transportation activities. The Standard Operating Procedures to be established by these Departments will provide the framework for carrying out these activities.

Requests for assistance will be forwarded to the Bristol EOC. It is important that the Highway Superintendent maintain close coordination with the local EOC when it is in full operation, in order to support the Police & Fire Department.

When transportation requests exceed the capability of the Town of Bristol, and with the approval of the Town Administrator, the EMD will coordinate transportation activities with the local EOC and the lead staff member for ESF- Transportation at the State EOC.

B. *Organization*

The functional organization structure of this ESF is shown in Figure 1-1, *Functional Organization of Transportation*.

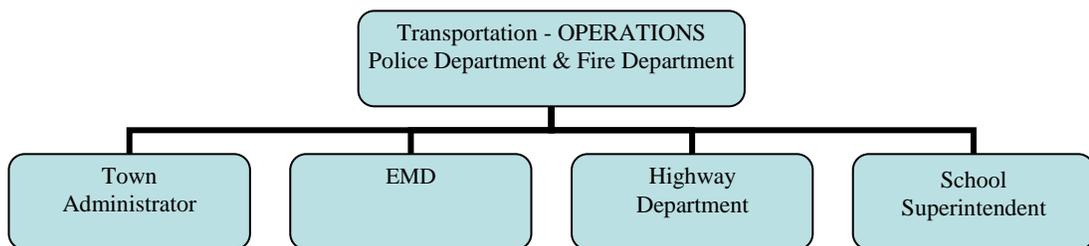


Figure 1-1

C. Notification and Activation

Upon determination of an impending or actual incident requiring transportation capabilities, the EMD will request agency representatives to implement ESF-Transportation activities from the EOC.

D. Recovery Actions

Once recovery efforts have been initiated, the ESF will assist, coordinate, and facilitate the transportation needs required to re-enter the affected areas. Those requirements will include personnel and vehicle capabilities.

E. Deactivation

Partial deactivation would occur based upon the extent of the current response and recovery actions and at the discretion of the EMD. Full deactivation would occur at the termination of the operation elements at the EOC.

IV. Roles and Responsibilities

The Emergency Management Director will:

- Coordinate overall direction of the evacuation procedures.
- Begin the public warning procedures.
- Determine the approximate number of people involved.
- Notify the Highway Superintendent, local Chapter of the Red Cross, School Superintendent and CERT Team coordinator to begin sheltering procedures.
- Notify NH Bureau of Emergency Management at the State EOC and request state and/or federal assistance.
- Disseminate information and instructions to the public through the local media via a Public Information Officer.
- Instruct EOC and operational staff to implement their evacuation procedures.
- Perform such other functions as directed by the Town Administrator.

The Highway Superintendent will:

- Assist in emergency transportation.
- Provide barricades, cones and/or other devices for traffic control.

- Assist in manning control points designated by the Police Department.
- Provide for and maintain clearance of the evacuation routes.
- Clear parking areas at the shelters, if necessary.
- Request assistance from local contractors for personnel and equipment, if necessary.

The Police Department will:

- Continue ongoing disaster operations.
- Coordinate emergency transportation routes.
- Establish and maintain control points to maximize traffic flow.
- Organize patrols to provide security in the evacuated area.
- Distribute personnel and vehicle identification to key worker and emergency services personnel.

The Fire Department will:

- Maintain ongoing disaster operations.
- Provide recommendations on areas to be evacuated due to hazardous materials accidents in concert with additional agencies.
- Provide post-evacuation fire surveillance.
- Maintain emergency communications capability.
- Assist those special needs persons needing assistance to relocate.
- Provide emergency medical treatment and evacuation of the injured.

The School Superintendent will:

- Maintain control over school (principals) and advise the schools of planned actions-early closings, sheltering or evacuation in concert with established and maintained plans.
- Coordinate with the Highway Superintendent and First Student Bus Service for the planned actions as listed above, and to provide for tracking of people transported.

- If the school is used as a community shelter, assure the schools are closed to students at the time sheltering is planned to start, and to provide space and materials as needed.
- Make school properties available as pick up points.
- Provide a representative at the EOC for school issues.

The Town Treasurer will:

- Disburse funds, at the direction of the Town Administrator or Selectmen, to implement ESF 1, Transportation.

V. References

A. Standard Operating Procedures/Guides (SOPs/SOGs)

List any and all Operating Procedures (School, Fire, Police, and Highway.)

B. Interagency Agreements/Compacts/Mutual Aid Agreements

Fire Department Mutual Aid Agreements
Police Department Mutual Aid Agreements

VI. Attachments

A. Forms

See Appendix F at the end of this EOP.

COMMUNICATIONS AND ALERTING

Co-Primary Agency: Police Department
Fire Department

Support Agencies: Town Administrator
Selectmen
Emergency Management Director
Highway Superintendent
School Superintendent

I. Introduction

A. Purpose

In the event of an emergency or disaster, Emergency Support Function (ESF) Communications & Alerting will assign the responsibilities and establishment of procedures to provide communications and alerting for the Town.

B. Scope

The Town's emergency function under this ESF consists of personnel and equipment, including local, state, federal, and volunteer resources essential to coordinate and disseminate information before, during, and after an impending or actual emergency

II. Situation and Planning Assumptions

A. Situation

The Fire, Police and Highway Departments currently maintain radio networks for conducting day to day operations. These departments have base stations and mobile radios for dispatching field forces and interfacing with other systems, both regional mutual aid and state agencies.

These local networks, by necessity, must form the basis of an Emergency Communications System. In addition, telephones will be utilized as long as those systems are in the operation. If needed, and available, cellular phones, amateur radio (HAM), citizens band networks may be used to augment the existing communications capability. The town will also utilize the Emergency Notification System provided by NH E911.

Since it cannot be determined in advance which systems may remain operational, expedient alternatives may have to be developed at the time of crisis.

III. Concept of Operations

A. *General*

Communications & Alerting manages and coordinates communications and alerting activities during existing or potential emergency conditions, using established communication organizations, processes, and procedures. Primary responsibility for the assessment and determination of communication requirements will rest with the Police and Fire Departments along with the appropriate support agencies.

B. *Organization*

The Incident Command System (ICS) structure is how the Town of Bristol is to operate. Upon full activation, the communications team, as illustrated in **Figure 2-1**, will be alerted and assume responsibility for implementation of this ESF.

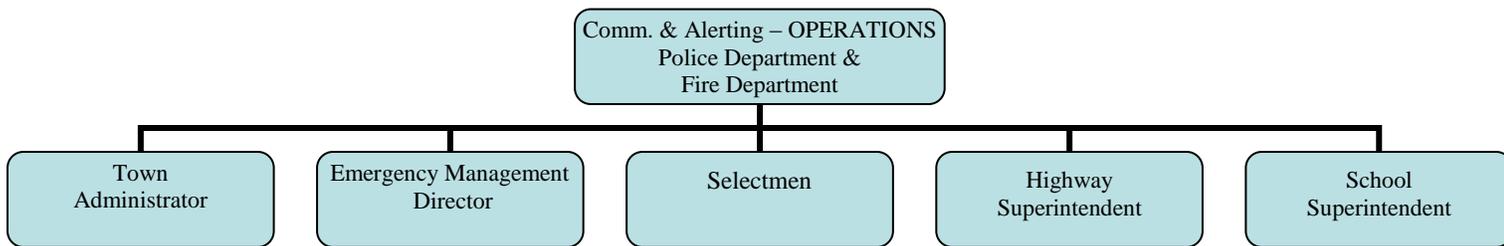


Figure 2-1

C. *Notification and Activation*

Upon notification of an emergency alert, the Police and Fire Departments will establish communication links with the following:

- Local Emergency Operations Center (EOC)
- Emergency Response Personnel
- State EOC via WebEOC.
- Police & Fire Mutual Aid Systems
- Surrounding Community EOCs
- Emergency Alert System Local Radio Stations

Immediate notification to the general public of an imminent or actual emergency is an essential function of government and this capability must be maintained. Methods of alerting the public will consist of any of the following:

1. Outdoor Warning Devices (sirens, air whistles, etc.)
2. Church Bells
3. Loudspeaker - Equipped Vehicles
4. Door-to-Door Canvassing
5. NOAA Weather Radios
6. Emergency Alert System/Reverse 911

- 7. Cable TV Systems
- 8. Word-of-Mouth by friends, relatives and/or neighbors

D. Emergency Response Actions

Immediately following the notification sequences, the following actions should occur:

- Ranking Fire Officer on Duty, upon deciding that EOC activation is warranted, notifies local dispatch to contact EMD or designee.
- Fire Department Dispatch shall contact the EMD who may approve the activation and notification. Upon verbal approval, Police OIC and Fire OIC shall make the initial notifications using the phones and their paging software.
- Upon activation, the Emergency Management Director or designee will take charge of EOC operations. The executive and operational staff positions shall be filled and shall report their state of readiness and recommendations to executive staff.
- Members of the executive staff will determine which, if any, other officials and staff should be notified/requested.
- The Chairman of the Board of Selectmen and Town Administrator are to be notified of all EOC activations. Those involved shall consider seeking the Chairman of the Board of Selectmen’s authorization to declare a state of emergency, if necessary.

E. Deactivation

Partial deactivation will be determined by the extent of the current response and recovery actions and at the discretion of the EMD. Full deactivation would occur at the termination of the operations elements at the local EOC. Some elements of Communications & Alerting may continue to be operational to support the recovery phase of the operations, which may remain active for an extended period of time.

IV. Roles and Responsibilities

All Primary and Support Departments will:

- Maintain and test their communication equipment.
- Establish written procedures for communications.
- Emergency Management Director shall provide and coordinate emergency communications training as required.
- Develop and maintain the personnel notification procedures lists for their department.

The Police Department will:

- Receive warnings from the National Weather Service and/or State Emergency Management via the NAWAS.
- Notify immediately the Chairman, the Town Administrator and EMD of the emergency message received.

The Fire Department will:

- Organize and control emergency communications.
- Upon notification of an emergency alert, the Fire Department Dispatch shall make required notification per Fire Department SOPs.
- Receive warnings from the National Weather Service and/or State Emergency Management via the NAWAS.
- Notify immediately the Chairman, the Town Administrator and EMD of the emergency message received.
- Coordinate communications between the Police and Fire departments.
- Provide communication equipment for first responders, as needed.
- Provide communication support.

The Emergency Management Director will:

- Coordinate communications between the Police and Fire Departments.
- Authorize activation of the local area EAS and other warning systems.
- Research and obtain additional communication resources.

The Selectmen will:

- Support the emergency communications network as appropriate.

The Town Administrator will:

- Act as primary contact person to disseminate emergency information and instructions to the public.
- Authorize activation of the local area EAS and other warning systems.

The Highway Superintendent will:

- Support communications between the Police, Fire and Highway Departments.

The School Superintendent will:

- Receive and disseminate emergency information and instructions to all school principals.

V. References

A. *Standard Operating Procedures/Guides (SOPs/SOGs)*

None

B. *Interagency Agreements/Compacts/Mutual Aid Agreements*

None

VI. Attachments

A. *Forms*

See Appendix F at the end of this EOP

PUBLIC WORKS AND ENGINEERING

Primary Agency: Highway Department

Support Agencies: Police Department
Fire Department
Land Use Officer

I. Introduction

A. Purpose

To provide for and to implement procedures and policies in coordinating all engineering resources and expertise in surveying and assessing damage and initiating emergency repair of public highways, right-of-ways, bridges, public buildings, and critical facilities; emergency ice, snow and debris removal; and emergency demolition of unsafe structures.

II. Situation and Planning Assumptions

A significant disaster may cause unprecedented property damage. Structures may be destroyed or severely weakened. Homes, public buildings, bridges, and other facilities may have to be reinforced or demolished to ensure safety.

Debris may make streets and highways impassible. Public utilities may be damaged and/or partially or totally inoperable.

Sufficient resources may not be available to state and local jurisdiction to meet emergency requirements. Federal assistance may be required to identify and deploy resources from outside the affected area to ensure a timely, efficient and effective response and recovery from the event.

III. Concept of Operations

A. General

This ESF will provide support to the local emergency response efforts following a disaster. Coordination will be maintained between local, state and federal officials as appropriate, in order to maximize efforts. This ESF will work closely with Information & Planning, in order to provide damage assessment information.

B. Organization

The functional organization structure of this ESF is shown in Figure 3-1.

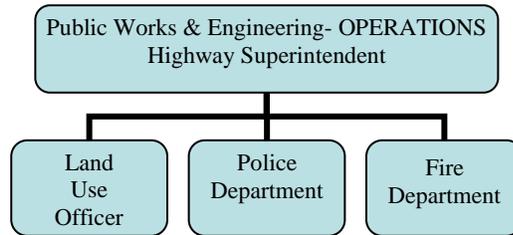


Figure 3-1

C. Notification and Activation

Upon determination of an impending or actual incident requiring Public Works & Engineering capabilities, the EMD will request agency representatives to implement these ESF activities from the EOC.

D. Emergency Response Actions

Immediately following the notification and staffing of this ESF, attention should be directed towards, but not be limited to, the following:

- Compiling and evaluating damage assessments from town departments and staff.
- Establishing communications with field units/facilities and public works director.
- Coordinating additional engineering and construction resources as needed.

E. Recovery Actions

Upon determination that emergency conditions have stabilized or are improving, the EMD shall direct recovery actions to commence.

F. Deactivation

Partial deactivation would occur based upon the current level of response and recovery operations and at the discretion of the EMD. Full deactivation would occur following termination of response and recovery field operations.

IV. Roles and Responsibilities

The Highway Superintendent will:

- Coordinate resources and provide support and personnel in response to disasters, including terrorist incidents/attacks.
- Assist in mobilization needs for resources, manpower and equipment.
- Coordinate transportation activities.
- Provide emergency debris clearance to allow emergency personnel and equipment the ability to perform lifesaving and life protection activities.
- Provide temporary construction of emergency access routes necessary for passage of emergency response personnel.
- Assist in the restoration of critical utility services, including electric, telephone, and gas.
- Maintain a list of qualified private contractors to assist in the restoration of critical facilities.
- Collect and provide the following ESF status information and coordinate with Information and Planning to ensure inclusion into the Situation Report (SITREP):
 - a. Status of debris removal activities
 - b. Status of Critical Facilities
 - c. Emergency Access Routes
 - d. Unmet Needs
 - e. Status of public utility services restoration

The Police Department will:

- Provide personnel and equipment to manage and operate staging areas, as needed.
- Coordinate traffic control activities.

The Fire Department will:

- Stabilize or demolish damaged structures or facilities determined to be an immediate threat or hazard to public safety.
- Provide resources in response to terrorist incidents/attacks. Assist in damage assessment with federal, state and local officials.
- Serve as a member of the safety and damage assessment teams assessing public buildings for potential fire damage, hazards, etc.

The Land Use Officer will:

- Serve as a member of the safety and damage assessment teams assessing public buildings for potential fire damage, hazards, etc.

V. References

A. *Interagency Agreements/Compacts/Mutual Aid Agreements*

Police Mutual Aid Agreements
Fire Mutual Aid Agreements

VI. Attachments

A. *Forms*

See Appendix F at the end of this EOP

FIRE FIGHTING

Primary Agency: Fire Department/EMS

Support Agencies: Highway Superintendent
Emergency Management Director
Police Department

I. Introduction

A. Purpose

To provide a coordinated response of local resources for the mitigation of wildland fires, urban/rural fires, structural fires, and incidents of a magnitude that require the expertise of the fire fighting community resulting from a natural, man-made or technological disaster.

B. Scope

This ESF shall include actions taken through the application of personnel, equipment, and technical expertise to control and suppress incidents that have exceeded available resources.

II. Situation

The Fire Department functions include fire safety/prevention, fire surveillance, reporting procedures and fire fighting for all types of fires.

The Fire Department is a combination career and call agency consisting of 30 personnel headed by a full-time fire chief and is as well-equipped to perform its assigned functions as any community of a comparable size. It is a member of the Lakes Region Fire Mutual Aid System.

The Fire Department is the largest single source of manpower in the community, but in a major emergency it would probably need additional personnel and equipment to perform all of its assigned tasks. Due to the nature and size of the emergency, mutual aid assistance may be unavailable or severely limited, so expedient measures may have to be developed at the time of crisis.

The Fire Department maintains Standard Operating Guidelines (SOGs) for fire suppression and regularly trains its personnel in those procedures, and coordination with other emergency services is standard procedure.

III. Concept of Operations

A. General

The Bristol Fire Department is the primary agency responsible for local operations to mitigate the effects of urban and wildland incidents in the Town.

B. Organization

The functional organization structure of this ESF is shown in Figure 4-1.

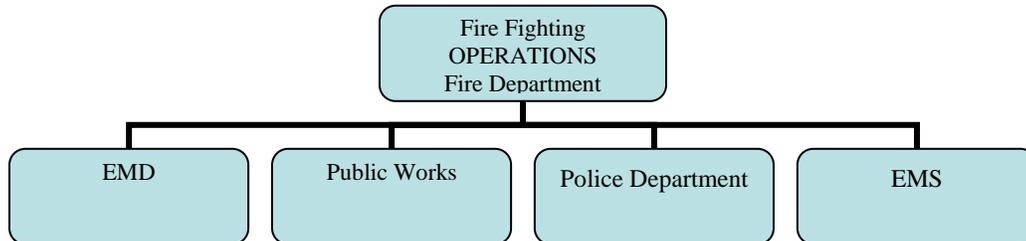


Figure 4-1

C. Notification and Activation

Upon notification of the Fire Department of an emergency requiring implementation of this EOP, the EMD will be requested to activate and coordinate Fire Fighting activities from the EOC.

D. Emergency Response Actions

Upon notification of an impending emergency the ranking fire officer in charge will perform the following functions:

- Begin warning procedures per guidelines, upon approval of the Town Administrator
- Begin call-up of additional department personnel
- Recruit additional personnel if needed
- Begin emergency communications procedures
- Notify the Town Administrator and the Emergency Management Director of the state of readiness of the department and request outside assistance if necessary
- Report to the EOC when directed by the Town Administrator and delegate the on-scene command of the department to the ranking officer present.
- Disburse personnel and equipment to predetermined strategic locations
- Extinguish and/or contain all fires
- Report any power outages to the EOC to be relayed to Public Service of New Hampshire (PSNH) and/or New Hampshire Electric Co-Op Inc.
- Provide personnel to other emergency services to augment their capabilities, if available
- The Fire Department will implement existing operating procedures, mutual aid agreements, and notification as outlined within existing protocols

E. Recovery Actions

In the post-disaster recovery period, the Fire Department will perform the following functions:

- Coordinate decontamination functions, if necessary
- Assist in providing security for disaster-affected areas, if requested
- Coordinate in clean-up operation
- Coordinate outside fire-suppression assistance
- Perform such other functions as requested by the Town Administrator to alleviate suffering and return the citizens of Bristol to as near normal conditions as possible

F. Deactivation

Partial deactivation would occur based upon the current level of response and recovery operations and at the discretion of the EMD. Full deactivation would occur following termination of response and recovery field operations.

IV. Roles and Responsibilities

The Fire Department will:

- Extinguish and contain all fires.
- Receive the notification of an actual or impending emergency and forward it to the Town Administrator and the Emergency Management Director per discretion of the Fire Chief.
- Disseminate emergency warnings to the general public.
- Perform such other functions for the protection of life and property as deemed necessary by the Fire Chief in accordance with NH RSAs.
- Train fire personnel for multi-hazard response and discipline.
- Establish procedures to provide fire protection in evacuated areas and to provide roving fire watch patrols.
- Maintain an up-to-date inventory of personnel and equipment.

The Highway Superintendent will:

- Provide highway equipment and personnel support during large scale firefighting operation.
- Maintaining transportation routes to provide access to emergency response vehicles.

The Police Department will:

- Coordinate traffic control.
- Coordinate emergency transportation routes.

The Emergency Management Director will:

- Establish the Emergency Operations Center, as needed

V. References

A. Standard Operating Procedures/Guides (SOPs/SOGs)

Fire Department Standard Operating Procedures (SOPs) for fire suppression.
Police SOPs for Response to Hazardous Materials

B. Interagency Agreements/Compacts/Mutual Aid Agreements

List any and all agreements

VI. Attachments

A. Forms

See Appendix F at the end of this EOP

INFORMATION AND PLANNING

Primary Agency: Emergency Management Director

Support Agencies: All departments involved in response operations.

I. Introduction

A. Purpose

The purpose of this ESF is to compile, analyze, and coordinate the collection of data relevant to injury, death and damage assessment in disaster areas.

B. Scope

The scope is the overall coordination and collection of data activities at the local EOC in order to formulate response and recovery actions. However, decision and assignment of resources are not executed in INFORMATION & PLANNING. The primary role of INFORMATION & PLANNING is to serve as a clearinghouse of information for all interested parties. INFORMATION & PLANNING is also responsible for establishing and maintaining the Message Center and coordinating initial needs and damage assessment activities. The activities are grouped among the following functions:

1. **Information Processing** in order to process essential elements of information from local, state, federal, and other resources and to disseminate in order to provide for adequate response activities.
2. **Reports** to consolidate information, document response activities and to provide essential information to local, state, federal and other sources.
3. **Displays** to maintain information and status in order to facilitate briefings and current activities.
4. **Planning and Support** for consolidating data to support the preparation of the Action Plan.
5. **Technical Services** to coordinate remote sensing and reconnaissance requirements; provide hazard-specific technical advice to support operational planning; and use additional subject matter experts or technical specialists, as needed.

II. Concept of Operations

A. General

Typically, the activities of INFORMATION & PLANNING will commence once the Local EOC is activated due to an emergency situation. The following provides an overall description of the concept of operations.

In response to an incident, the following may occur:

1. Emergency responders at all levels of government will initially assess the situation to identify the response actions needed. The assessment will provide:
 - a. Gross assessment of disaster impacts including the identification of the boundaries of the damage areas, type and severity of the damages, including status of vital facilities.
 - b. Provide general assessment of the status of government operations.
 - c. Select or validate, as necessary, the operational status of critical facilities such as staging areas, mobilization centers, etc.
2. The assessment of the incident, if warranted, will be communicated to INFORMATION & PLANNING where it will be directed to the appropriate operational element needing the information.
3. The various support agencies to INFORMATION & PLANNING will gather, disseminate, and transmit data to the primary agency. INFORMATION & PLANNING will collect, summarize, analyze, display, and disseminate critical elements to the operational support of the local EOC. Such elements include but are not limited to:
 - a. Boundaries of the disaster area
 - b. Social/economic/political impacts
 - c. Jurisdictional boundaries
 - d. Status of transportation system
 - e. Status of communications system
4. INFORMATION & PLANNING will develop situation reports using statistical, narrative, and graphic information from response and recovery operations, which provide an overall description of the situation.

B. Organization

The functional organization structure of this ESF is shown in Figure 5-1.

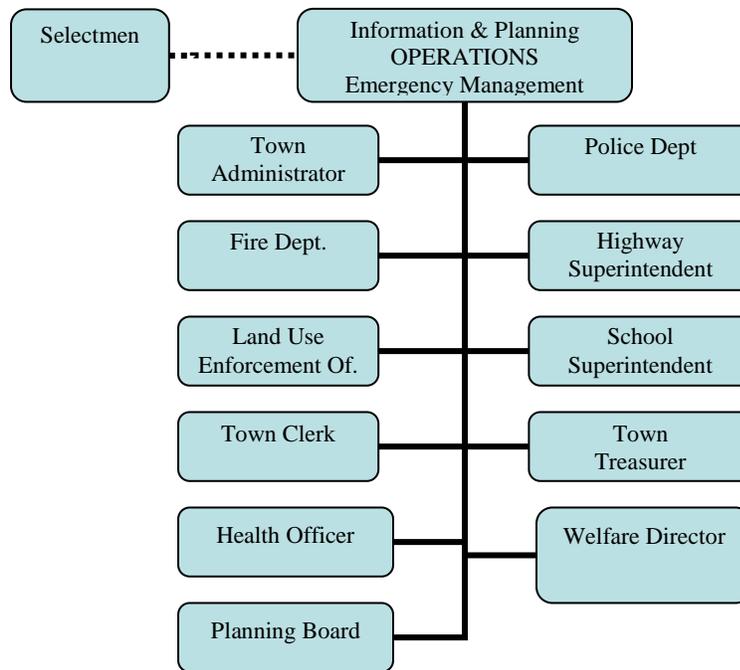


Figure 5-1

C. Notification and Activation

In response to an event that would cause the activation of the local EOC, the EMD would initiate notification. During off-duty hours, the Bristol Police Department would normally initiate notification procedures.

D. Emergency Response Actions

The emergency response actions for INFORMATION & PLANNING are as follows:

- The initial actions are the activation of the ESF with the determination of staff requirements at the local EOC in order to collect, process and disseminate incoming information.
- Collect, process, and disseminate information on the disaster or emergency situation for use by the local EOC.
- Prepare briefings and reports based on input from other ESF operational elements.
- Maintain status boards, maps, and charts critical to the operation of the local EOC.

- Provide for secure technical advice, as needed.
- Prepare planning reports and develop special reports describing specific actions, priorities or contingency planning requirements as requested.
- Log and track local, state and federal response actions and request to support operational elements.

E. Recovery Actions

Recovery actions will begin at the discretion of the EMD. Though two separate sequence frames, it is not expected that the recovery actions for INFORMATION & PLANNING will differ from the emergency response actions.

F. Deactivation

Partial deactivation would occur based upon the extent of the current response and recovery actions and at the discretion of the EMD. Full deactivation would occur at the termination of the operational elements at the local EOC.

III. Roles and Responsibilities

Refer to the Responsibilities section in the Basic Plan starting on Page 17.

V. References

A. Standard Operating Procedures/Guides (SOPs/SOGs)

Not Applicable

B. Interagency Agreements/Compacts/Mutual Aid Agreements

Not Applicable

VI. Attachments

A. Forms

See Appendix F at the end of this EOP

MASS CARE AND SHELTER

Primary Agency: Emergency Management Director

Support Agencies: Fire Department/EMS
Police Department
Highway Superintendent
School Superintendent
Town Treasurer
Welfare Director

I. Introduction

A. Purpose

To coordinate the provision of mass care, shelter, feeding and emergency first aid, following a disaster or other event requiring activation of this plan.

B. Scope

In the event of a prolonged disaster, exceed 24-48 hours; the Town of Bristol would require the assistance of the American Red Cross (ARC). The ARC independently provides mass care to all disaster victims as part of a broad program of disaster relief, as outlined in charter provisions enacted by the United State Congress, Act of January 5, 1905, and the Disaster Relief Act of 1974. ARC also assumes primary agency responsibility under the Federal Response plan, to coordinate federal response assistance to the mass care response of state and local governments, and the efforts of other voluntary agencies, including ARC relief operations.

II. Situation and Planning Assumptions

The recommendation to evacuate people at risk during an emergency situation automatically requires that shelter spaces be made available and feeding operations for evacuees begin. Generally, schools and churches provide the best shelter facilities since the combined shelter spaces with the capability for mass feeding. Other potential shelters would include community centers, armories, town halls and service clubs.

There are 3 schools, 4 churches, and the Tapply Thompson Community Center in Bristol which, if unaffected by the emergency situation, could provide shelter space for its evacuees or a like number from an affected community nearby (see Appendix E – Resource List). The Newfound Regional High School is the town’s primary shelter. If these buildings were affected, evacuees must be sheltered in another community.

There are other buildings that could be expediently upgraded to provide shelter. In the case of an emergency, the population would be advised to seek shelter in the best available facility. Most private homes have basements in which residents could seek shelter from radioactive fallout.

III. Concept of Operations

A. Policies

General

- The American Red Cross (ARC) has been designated the primary agency responsible for mass care. State agencies have been designated to support the mass care foundation. Resources from the private sector will also be evaluated and applied to the response effort as appropriate.
- The Town Administrator will advise the public through the Emergency Alert System on the shelter locations(s), the procedures to follow when evacuating and recommendations that evacuees bring as much non-perishable foods with them as possible.
- The Health Officer will monitor conditions in the shelters and make recommendations to assure the health and safety of sheltered.
- The ARC may not be available to assist depending on the scope of the emergency. The Town must operate under the assumption that it will have to provide its own sheltering capabilities.

Mass Care

- Sheltering, feeding and emergency first aid activities will begin as soon as possible after the disaster occurrence (or before, if there is advance warning.)
- Mass Care services may not be available to relief workers for first 72 hours.

B. Organization

The functional organization structure of this ESF is shown in Figure 6-1.

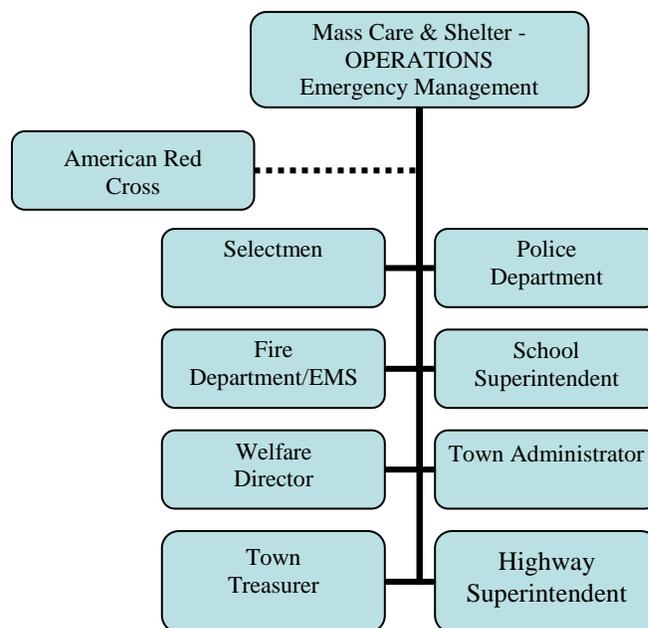


Figure 6-1

C. Notification and Activation

The EMD is responsible for notifying local and state agencies and the ARC that a major disaster has occurred or is imminent and may result in activation of the response procedure as described in the plan.

Upon notification of full activation of the plan, the EMD will inform Mass Care and Shelter support agencies at the state EOC and the Concord NH Chapter of the ARC of plan implementation and share information about what has occurred and initial response actions.

D. Deactivation

Partial deactivation would occur based upon the extent of the current response and recovery actions and at the discretion of the EMD. Full deactivation would occur at the termination of the operational elements at the local EOC.

IV. Roles and Responsibilities

The Emergency Management Director will:

- Develop and maintain a shelter plan.
- Identify and secure permission of those buildings to be designated as shelters.
- Advise the Health Officer on the occupying of and emerging from shelters based on monitored radioactivity data from local, state and federal sources.
- Advise the Health Officer of the facilities providing the best protection.

The Welfare Director will:

- Assist with the shelter operations.
- Assist in developing and maintaining shelter plan.
- Coordinate feeding operations with the American Red Cross.
- Obtain cots and blankets from American Red Cross and any other sources.

The Fire Department/EMS will:

- Advise on those facilities which provide the best fire protection.

The Police Department will:

- Provide security at the shelters.

The School Superintendent will:

- Prepare the schools for sheltering.
- Make available on-hand food supplies.
- Provide available personnel, as available, for registering evacuees.

The Highway Superintendent will:

- Create a list of private animal shelters to distribute to evacuees.

The Town Treasurer will:

- Advising Town Administrator/Selectmen on the disbursement of town funds.

The Town Administrator will:

- Coordinate press releases and public information
- Assist in the implementation of Mass Care & Shelter.

The Selectmen will:

- Assist in the implementation of Mass Care & Shelter.

The American Red Cross may provide the following services:

- Provide listings of ARC approved shelters in the area.
- Assist with long-term sheltering of residents as necessary.

V. References

A. *Plans*

ARC NH State Disaster Plan

B. *Standard Operating Procedures/Guides (SOPs/SOGs)*

None

VI. Attachments

A. *Forms*

See Appendix F at the end of this EOP

RESOURCE SUPPORT

Primary Agency: Emergency Management Director (EMD)

Support Agencies: Selectmen
Town Administrator
Police Department
Fire Department/EMS
Highway Superintendent
Land Use Enforcement Officer
School Superintendent
Town Clerk
Town Treasurer
Health Officer
Welfare Director
Planning Board

I. Introduction

A. Purpose

The objective of this ESF is to provide logistical support preceding or following a disaster.

II. Situation and Planning Assumptions

The Town of Bristol will require such resources as are necessary to maintain essential industries and services, to support key personnel working within these facilities and to provide the citizens, both affected and unaffected by the emergency, with at least austere levels of essential survival resources such as food, water, housing, medical care, fire and police protection, etc. If possible, the stockpiling of as much essential materials as possible will begin during pre-crisis periods on instructions of the NH Bureau of Emergency Management. The nature of the emergency might be such that the community would have to survive for an extended period of time on those resources available until outside assistance can be obtained. Therefore, rationing may become necessary. Eventually, outside assistance will become available from federal, state or regional sources.

Generally, people will cooperate with official regulations restricting the use of essential resources during an emergency. State Law, RSA 21, provides that private property may be commandeered or appropriated for the common good. Owners will be reimbursed as soon as practical following the end of the emergency situation.

Controls of both inter-and intra-state transport of resources may be placed with Federal and State government agencies.

Should the emergency situation warrant an evacuation of the major portion of the population, those resources deemed in excess to the needs of Bristol would be transferred to the hosting community.

III. Concept of Operations

A. General

Upon activation of the Emergency Operations Center, each emergency services department will report to the EMD on the status of essential resources available, present or predicted shortfalls and needs for additional resources. The EMD will report the shortfalls and needs to the NH Bureau Emergency Management and Town Administrator, and request assistance, if the necessary resources are exhausted or not available locally. In order that State and/or Federal resources are requested, the community must show that its capability to continue response is inadequate.

Resources that are in-transit in inter-or intrastate commerce will come under the control of State and/or Federal agencies. These resources may be deferred to the community on orders of the respective agencies. In order that an effective response by State or Federal resources be obtained, prompt notification to the NH Bureau of Emergency Management of the situation and the potential need for assistance is essential.

B. Organization

The functional organization structure of this ESF is shown in Figure 7-1.

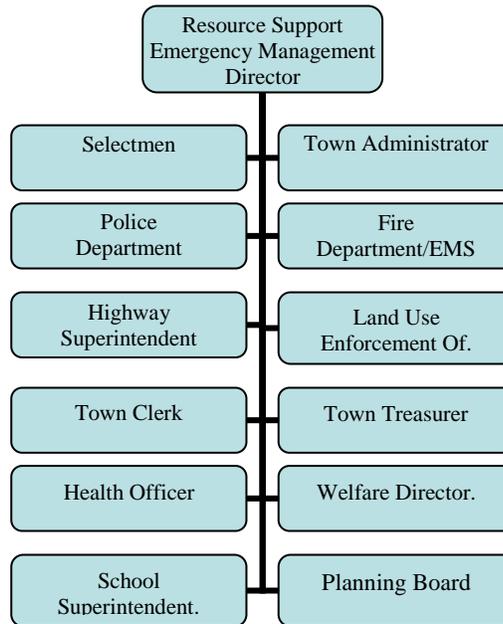


Figure 7-1

C. Notification and Activation

In response to an event that would cause for the activation of the local EOC, the EMD would initiate notification. The Bristol Police Department would normally initiate notification during off-duty hours.

D. Emergency Response Actions

1. Preparedness

- a. Stage resources near the expected impact/emergency areas when possible.
- b. The available resources and facilities that are necessary to respond to an emergency should be identified and assessed for possible deployment.

2. Response

a. Initial Actions

- 1) Place emergency service personnel on standby or direct to staging areas with some facilities staffed for immediate response.
- 2) EMD will request the support agencies to activate and staff the EOC, and will notify other State agencies and FEMA Region I of the situation.
- 3) Support agencies will provide logistical support as required.
- 4) Primary and support agencies for ESF- Resource Support will be prepared to provide initial reports based on resources that have been requested.
- 5) Communication resources will be provided in coordination with Communications and Alerting.
- 6) Transportation needs will be provided in coordination with Transportation.
- 7) Food and fuel will be provided with cooperation with Food & Water and Energy, respectively.
- 8) Security for staging areas and facilities will be provided through Law Enforcement and Security.

b. **Continuing Actions**

- 1) This ESF will continually provide for the control and accountability of equipment, personnel, goods and services in support of the disaster.
- 2) Track the status/disposition of all resources requests.

3. **Recovery**

a. Resource Support will support the emergency organization by providing logistical support for:

- 1) Staff movement.
- 2) Procuring equipment after disaster events.
- 3) Deploying staff in the event an alternate EOC is established.
- 4) Providing logistical support to the Federal Disaster Field Office (DFO).

4. **Mitigation**

Refer to the Community Hazard Mitigation Plan

E. Deactivation

Partial deactivation would occur base upon the extent of the current response and recovery actions and at the discretion of the EMD. Full deactivation would occur at the termination of the operational elements at the local EOC.

IV. Roles and Responsibilities

The Emergency Management Director will:

- Coordinate requests for additional personnel and equipment
- Advise the Town Administrator on the location of additional resources
- Coordinate the use of essential utility services
- Maintain the Resource Inventory Listing in an up-to-date condition
- Assume overall control of resource allocation

The Selectmen will:

- Assist in the implementation of Resource Support as necessary.

The Town Administrator will:

- Issue such orders and/or proclamations necessary to conserve essential on-hand resources
- Acquire such private resources as are needed and authorize the expenditure of funds necessary for acquisition
- Request assistance from neighboring communities and/or the State
- Authorize the release of excess resources to neighboring communities and/or the State

The Fire Department will:

- Provide personnel and equipment in the implementation of Resource Support

The Police Department will:

- Provide personnel and equipment in the implementation of Resource Support

The Highway Superintendent will:

- Maintain liaison with local contractors and equipment dealers
- Assist Emergency Management Director in maintaining a listing of construction equipment and personnel available locally

The Land Use Enforcement Officer will:

- Provide information on status of building safety.
- Maintain liaison with local contractors and equipment dealers
- Assist Emergency Management Director in maintaining a listing of construction equipment and personnel available locally

The School Superintendent will:

- Provide, in coordination with Highway Superintendent and the school bus contractors for evacuation of the school(s).
- Provide, at each school personnel who will prepare and maintain lists of people in each school bus
- Provide, maintain and oversee space in school buildings for use as shelters, and to provide and maintain lists of people in same

The Town Treasurer will:

- Disburse funds on orders of the Board of Selectmen
- Maintain records of funds expended for possible post-disaster reimbursement

The Town Clerk will:

- Maintain records of funds expended for possible post-disaster reimbursement

The Health Officer will:

- Provide assistance to the EMD on the resources available for the incident

The Welfare Director will:

- Provide assistance to the EMD on the resources available for the incident

The Planning Board will:

- Provide assistance to the EMD on the resources available for the incident

V. References

A. *Standard Operating Procedures/Guides (SOPs/SOGs)*

List all emergency plans

B. *Interagency Agreements/Compacts/Mutual Aid Agreements*

List all agreements

VI. Attachments

A. *Forms*

See Appendix F at the end of this EOP

HEALTH AND MEDICAL SERVICES

Co-Primary Agency: EMD/EMS
Fire Department

Support Agencies: Police Department
Highway Superintendent
School Superintendent
Health Officer
Welfare Director

I. Introduction

A. Purpose

The purpose of ESF-Health and Medical Services, is to coordinate the delivery of both primary and supplemental health, medical and basic human services to individuals, families, communities, emergency services personnel, and to disrupted or overwhelmed local health and medical personnel and facilities.

II. Situation and Planning Assumptions

List the situation for medical capabilities within the community. (Fast squads, ambulances, what hospitals is the town dependent on. Type of mass triage capability).

III. Concept of Operations

A. General

The community has a responsibility to provide medical treatment for casualties caused by a disaster situation and to provide procedures for the handling of fatalities. Hospitals which have a mass casualty plan will invoke it in concert with this plan.

In the post-disaster period, potential threats to human health such as contaminated water could be possible. Therefore, the public must be alerted to them and the procedures necessary for safeguarding health.

Because of the vagaries of natural and man-made disasters, many decisions will have to be made at the time of the incident based on an expedient capability assessment and the availability of medical resources. These decisions must be made on the best advice and recommendations available to the Health Officer and Town Administrator. Federal and state officials will assist in the decision-making process.

B. Organization

The functional organization structure of this ESF is shown in Figure 8-1.

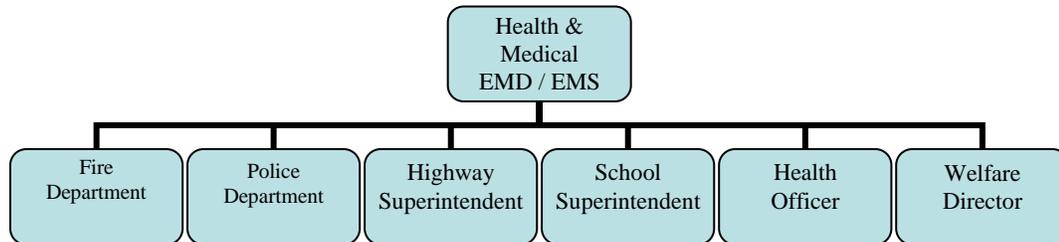


Figure 8-1

C. Emergency Response Actions

Upon activation of Health & Medical, the Fire Department will:

- Establish liaison with local health departments, health officer and community-based organizations, and state and federal agencies as are appropriate to the situation.

D. Deactivation

Upon declaration at the local EOC that the activities and services of are Health & Medical no longer needed, the EMD will have all active Health & Medical entities to terminate their actions and activities via smooth turnover to appropriate pre-incident organizations and agencies.

IV. Roles and Responsibilities

The Fire Department/EMS will:

- Provide all emergency medical treatment functions
- Coordinate emergency health and medical functions with the Health Officer
- Assess the medical capabilities on hand and report these to the Town Administrator
- Establish medical procedures for evacuees at the shelter(s)
- Perform such other emergency functions to the best of its ability as requested by the Town Administrator/EOC
- Provide situational reports containing the number, type and severity of casualties to the EMD

- Perform all administrative and operational functions of the EMS Service
- Provide direction and control of the EMS Division during a disaster situation operating from the Emergency Operations Center (EOC)
- Coordinate medical assistance with area Hospitals, if necessary

The Emergency Management Director will:

- Assist the Health Officer in coordinating health functions
- Provide situation reports containing the number, type and severity of casualties to the State EOC
- Report any excess medical capacity which may be available to EOC
- Coordinate with health care facilities on the release of names of casualties and proper notification to kin
- Make requests for medical assistance, equipment, supplies and health manpower, as appropriate through local EOC
- Report any excess medical capacity which may be available

The Health Officer will:

- Coordinate all health functions
- Establish procedures for evacuating medically ill patients
- Maintain direct contact with EMS/Fire Department
- Act as liaison with the state Health & Human Services department
- Coordinate implementation of public immunization

The Police Department will:

- Provide security and escorts, as required (e.g., Strategic National Stockpile (SNS), mass medication centers)
- Identify and ensure access routes are available
- Coordinate with the law enforcement agencies from non-impacted areas in the State for the provision of security and restricting access at health and medical facilities within the effected area
- Provide emergency transportation of blood, health/medical personnel, and medications, if needed

The Highway Superintendent will:

- Assist with Staging Facility for triage
- Assist Police Department with traffic control

The School Superintendent will:

- Assist in the coordination of bus transportation and school facilities

The Welfare Director will:

- Support in the implementation of Health & Medical

V. References

A. *Standard Operating Procedures/Guides (SOPs/SOGs)*

Bristol Fire Department Standard Operating Procedures
Public Health Emergency Preparedness Response Plan

B. *Interagency Agreements/Compacts/Mutual Aid Agreements*

Any Mutual Aid agreements

VI. Attachments

A. *Forms*

See Appendix F at the end of this EOP

SEARCH AND RESCUE

Co-Primary Agency: Police Department
Fire Department

Support Agencies: EMD
Town Administrator
Highway Superintendent
EMS

I. Introduction

A. Purpose

To provide assistance in all activities associated with Search and Rescue operations. To coordinate the integration of personnel and equipment resources.

II. Concept of Operations

A. General

Search and Rescue, manages and coordinates the response of local search and rescue resources in response to any incident involving search and rescue operations. These include, but are not limited to, aircraft, collapsed buildings, urban, water and woodlands incidents.

B. Organization

The organization structure of this ESF is shown in Figure 9-1



Figure 9-1

C. Notification and Activation

During normal office hours, the EMD will initiate activation of this ESF.

During non-office hours, initial notification will normally be made by the local dispatch center.

Notification and activation of designated personnel and resources will be the responsibility of the responding agencies.

D. Emergency Response Actions

The Police and/or Fire Department will be responsible for the following:

- Assign a Search & Rescue representative to report to the local EOC as soon as possible after notification of Search & Rescue activation.
- The Search & Rescue representative will ensure that communication links are established with local or field command and control elements, and other primary and support agencies.
- Determine initial and ongoing activities and damage assessment through established intelligence gathering procedures. Provide this information to Information and Planning, personnel for dissemination.
- Maintain complete logs of actions taken, resource requirements, and other activities.

E. Recovery Actions

When it is determined that the emergency conditions have stabilized or are improving, the EMD shall determine the requirements to sustain the recovery efforts. Factors to be considered, but not limited to, are:

- Identify specific areas that would sustain recovery efforts.
- Mobilization needs for resources, personnel and equipment.
- Determine transportation and traffic control requirements.
- Determine the coordination capabilities between local, state and federal officials to initiate recovery efforts.

F. Deactivation

Upon declaration at the local EOC that the activities and services of Search & Rescue are no longer needed, the EMD will have all active Search & Rescue entities terminate their actions and activities via smooth turnover to appropriate pre-incident organizations and agencies.

III. Roles and Responsibilities

The Police Department will:

- Coordinate with Fire Department to conduct search and rescue operations
- Collect and maintain the following ESF status information and coordinate with Information and Planning, to ensure inclusion into the situation report.
 1. Number of victim rescues attempted and completed
 2. Status of rescue operations
 3. Unmet needs
 4. Allocated and requested Search and Rescue Resources
 5. Staffing and resource shortfalls
- Provide for after hours dispatching, issue warnings information to other primary agencies, and provide aerial search and rescue support as needed

- Coordinate with Fire Fighting, to provide manpower, equipment and technical assistance for large-scale search and rescue efforts in the appropriate setting
- Coordinate with Health and Medical, to ensure the proper health and safety of local officials. Provide dissemination of protective actions in regards to public health, and provide proper guidance for sanitation measures involving food & water
- Advised NH Fish & Game of any Search & Rescue event.
- Provide investigative services in missing persons cases

The Fire Department/EMS will:

- Coordinate with the Police Department to conduct search & rescue operations
- Provide manpower, equipment and technical assistance for large-scale search and rescue efforts in the appropriate setting
- Coordinate the provision of resources to local and state search and rescue operations
- Provide medical assistance in search missions
- Collect and maintain the following ESF status information and coordinate with Information and Planning, to ensure inclusion into the situation report.
 1. Number of victim rescues attempted and completed
 2. Status of rescue operations
 3. Unmet needs
 4. Allocated and requested Search and Rescue Resources
 5. Staffing and resource shortfalls
- Advised NH Fish & Game of any Search & Rescue event.

The EMD will:

- Provide assistance in search missions
- Provide direction and control at the Emergency Operations Center

The Town Administrator will:

- Coordinate public notification and announcements

The Highway Superintendent will:

- Provide search and rescue support through equipment and personnel

IV. References

A. Standard Operating Procedures/Guides (SOPs/SOGs)

Bristol Fire Department Standard Operating Procedures
Bristol Police Department Standard Operating Procedures

B. Interagency Agreements/Compacts/Mutual Aid Agreements

Police Mutual Aid Agreements with surrounding communities
and Special Operations Unit

V. Attachments

A. Forms

See Appendix F at the end of this EOP

HAZARDOUS MATERIALS

Co-Primary Agency: Fire Department/EMS
EMD

Support Agencies: Police Department
Highway Superintendent
School Superintendent
Land Use Enforcement Officer
Health Officer
Welfare Director
Selectmen
Town Administrator

I. Introduction

A. Purpose

Provide a coordinated local response and mitigate potential effects of a hazardous materials incident resulting from a natural man-made, technological disaster or a terrorist incident.

B. Scope

The local scope under this function shall include actions taken through the application of equipment, and technical expertise to control and contain HazMat incidents during response and recovery.

Hazardous Materials will manage and coordinate the HazMat activities surrounding existing or potential disaster conditions. This will be accomplished by monitoring resources in support of local and mutual aid agencies. Hazardous Materials will utilize established HazMat organizations, processes, and procedures.

The Town of Bristol is a member of the Central New Hampshire Hazardous Response Team and that resource will be utilized for all hazardous materials events that cannot be mitigated using local resources.

II. Concept of Operations

A. Organization

The functional organization structure of this ESF is shown in Figure 10-1

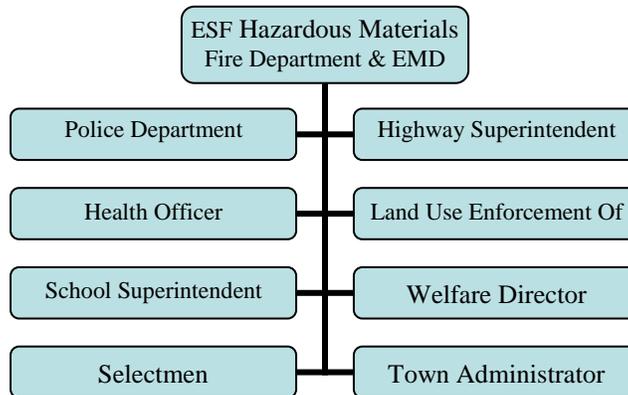


Figure 10-1

B. Notification and Activation

- Upon notification of an incident, the Bristol Fire Department will be requested to activate and coordinate Hazardous Materials activities from the EOC.
- The Bristol Fire Department will implement existing operating procedures, mutual aid agreements, vendor contracts, and notifications as outlined within existing protocols.
- Deployment of personnel and resources will take place in accordance with established mobilization guidelines.

C. Emergency Response Actions

The following activities will commence upon report of a hazardous material incident:

- A Fire Department designee will locate at the local EOC as soon as possible after notification.
- The designee will ensure that communications interoperability is established and maintained with local command and control, primary agencies, support agencies, regional HazMat teams, state and federal counterparts, and others as deemed necessary according to existing procedures.
- Determine initial and ongoing activities through established intelligence gathering procedures.
- Determine and resolve issues regarding resource shortages and bottlenecks, interagency conflicts, and policy matters as necessary.
- Maintain complete log of activities taken, resources ordered, records and reports.

D. Recovery Actions

Initiation of recovery operations will occur when feasibly possible and will follow prescribed HazMat response operation protocols.

E. Deactivation

Partial deactivation would occur based upon the extent of the current response and recovery actions and at the discretion of the EMD. Full deactivation would occur at the termination of the operations requirements.

III. Roles and Responsibilities

The Fire Department will:

- Establish and maintain a database of entities that sell, manufacture, store and/or transport extremely hazardous substances in town.
- Coordinate with Transportation and Public Works and Engineering, during HazMat scenarios involving transportation incidents.
- Ensure the use of Incident Command System (ICS) during all HazMat incidents in town.
- Coordinate local activities during HazMat incidents.
- Ensure appropriate communication links are established with local or field elements, regional HazMat teams and other agencies, as required.
- Coordinate with Resource Support in the identification and acquisition of additional HazMat equipment and supplies to support local, regional and state response operations.
- Collect and maintain the following ESF status information and coordinate with Information and Planning to ensure inclusion into the Situation Report (SITREP).
 1. Status of local and regional HazMat response activities (i.e., containment, cleanup and disposal).
 2. Status of evacuation or Shelter-in-Place orders and personal protective actions.
 3. Staffing and resource capabilities and shortfalls.
 4. Unmet needs (staff, equipment, etc)
 5. Allocation of HazMat resources.
 6. Status of operation facilities (i.e. staging areas, fixed/mobile command posts)
 7. Plume modeling information
 8. Coordinate with Health & Medical for health and safety of response personnel.
- Coordinate with Transportation, for resources involving transportation, highway conditions, and weather conditions involving highways.

The EMD will:

- Provide direction and control at the Emergency Operations Center.

The Police Department will:

- Coordinate the provision of site security and access control during hazardous material operations.

The Highway Superintendent will:

- Assist in the identification of critical facilities.
- Assist in the provision of containments resources as needed.
- Provide and assist in the evacuation of areas impacted or potentially impacted by a hazardous spill, leak or release, as necessary.

The Health Officer will:

- Ensure the health and safety of volunteers, including health risk assessment, injury prevention, and mental health services.
- Provide and assist in the dissemination of public health personal protective actions as needed.
- Ensure sanitation measures, and the safety of the public's food and water.
- Assist with assessment, sampling and monitoring teams, as needed.

The Land Use Enforcement Officer will:

- Assist the Fire Department in the implementation of Hazardous Materials ESF.

The School Superintendent will:

- Assist in the lock-down or evacuation of students, as necessary

The Selectmen will:

- Assist the Fire Department in the implementation of Hazardous Materials ESF.

The Town Administrator will:

- Assist the Fire Department in the implementation of Hazardous Materials ESF.

IV. References

A. Standard Operating Procedures/Guides (SOPs/SOGs)

Bristol Fire Department Standard Operating Procedures
Bristol Police Department Standard Operating Procedures

B. Interagency Agreements/Compacts/Mutual Aid Agreements

Central New Hampshire Hazardous Materials Response Team

C. Plans

Hazardous Materials Plan to be included in further amendments to this EOP.

V. Attachments

A. Forms

See Appendix F at the end of this EOP

FOOD AND WATER

Primary Agency: Emergency Management Director
Welfare Director

Support Agencies: Town Administrator
Police Department
Fire Department/EMS
Highway Superintendent
School Superintendent
Town Treasurer
Health Officer

I. Introduction

A. Purpose

The purpose of Food and Water is to identify, secure or prepare for distribution, and arrange for transportation of safe food to affected areas in response to a disaster.

B. Scope

Activities will be undertaken to: identify authorized food assistance needs; obtain appropriate and safe food supplies; arrange transportation of supplies to designated sites; and/or assist in authorization of emergency food stamp assistance.

II. Concept of Operations

A. General

This ESF will coordinate food and potable water supplied to designated sites and coordinates such activities through Mass Care and Shelter with the American Red Cross (ARC) or other facility managers regarding special nutritional requirements, food safety, and the issuance of disaster food stamps.

B. Organization

The functional organization structure of this ESF is shown in Figure 11-1

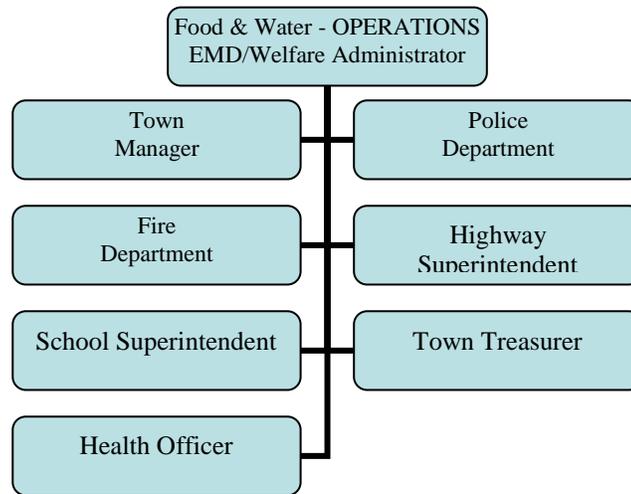


Figure 11-1

C. Notification and Activation

Upon notification of an emergency or impending incident, the EMD would request activation of Food & Water.

The EMD will implement existing operating procedures, mutual aid agreements, and notifications as outlined within existing protocols.

Deployment of personnel and resources will take place in accordance with established mobilization guidelines.

D. Emergency Response Actions

Activities of this ESF will commence once impacted areas exceed feeding capabilities and have requested assistance.

- The EMD will locate at the local EOC as soon as possible after notifications.
- The EMD will ensure that communications interoperability is established and maintained with local command and control, primary agencies, support agencies, regional HazMat teams, state and federal counterparts, and others as deemed necessary according to existing procedures.
- Determine initial and ongoing activities through established intelligence gathering procedures.
- Determine and resolve issues regarding resource shortages and bottlenecks, interagency conflicts, and policy matters as necessary.
- Maintain complete log of activities taken, resources ordered, records and reports.

E. Recovery Actions

Initiation of recovery operations will occur when feasibly possible and will follow normal field operation protocols.

F. Deactivation

Partial deactivation would occur based upon the extent of the current response and recovery actions and at the discretion of the EMD. Full deactivation would occur at the termination of the operations requirements.

III. Roles and Responsibilities

The EMD will:

- Maintain records of the cost of supplies, resources, and employee hours needed to respond to the disaster.
- Collect and maintain the following ESF status information and coordinate with Information and Planning to ensure inclusion into the Situation Report
 1. Number of people and meals served
 2. Number of food stamps distributed to disaster victims
 3. Status of feeding operations
 4. Unmet needs (staff, equipment, etc)
 5. Staffing and resource capabilities and shortfalls.
 6. Dietary needs
 7. Source of food
 8. Coordinate with Health and Medical for the health and safety of response personnel.

The Welfare Director will:

- Coordinate provision and distribution of food and potable water and the provision of transportation to distribute food stocks.
- Coordinate feeding operations with the American Red Cross.
- Make available on-hand food supplies.
- Coordinate with Health & Medical, to assess damage to food and potable water supplies, as necessary.
- Coordinate with Mass Care and Shelter and Volunteers and Donations, to determine the food need of the affected population(s).
- Develop a course of action that will ensure timely distribution of food.
- Coordinate food and potable water supplied to designated sites and coordinate such activities through Mass Care and Shelter with the ARC or other facility

managers regarding special nutritional requirements, food safety, and the issuance of disaster food stamps.



The Police Department will:

- Assist the EMD and Welfare Director on measures of security needed.

The Fire Department/EMS will:

- Assist the EMD and Welfare Director in the implementation of Food & Water.

The Health Officer will:

- In coordination with the State, inspect food for safety to include preparation, transportation and storage.
- Assure all personnel involved in the preparation and distribution of food adhere to appropriate food safety regulations.
- Provide disease surveillance, as needed.
- Provide public notification of food recall and tampering.
- Witness the destruction of contaminated and embargoed foods.
- Assist with the food requirements of special needs populations.

The Highway Superintendent will:

- Assist in transportation of food & water to designated shelters.

The School Superintendent will:

- Assist the Health Officer on the occupying of and emerging from shelters based on monitored data from local, state, and federal sources.
- Assist in the identification of shelter managers and monitors and distribute shelter management and monitoring guidance material as needed.
- Assist the Health Officer of the facilities providing the best protection.

The Town Administrator will:

- Coordinate with the Town Treasurer on disbursement of funds in the implementation of Food & Water.

The Town Treasurer will:

- Coordinate with the Town Administrator on disbursement of funds in the implementation of Food & Water.

V. References

A. *Standard Operating Procedures/Guides (SOPs/SOGs)*

None

B. *Interagency Agreements/Compacts/Mutual Aid Agreements*

None

VI. Attachments

A. *Forms*

See Appendix F at the end of this EOP

Primary Agency: Emergency Management Director

Support Agencies: Fire Department/EMS
Police Department
Highway Superintendent
Town Administrator

I. Introduction

A. Purpose

To provide a coordinated response in the restoration of energy services in a disaster area in order to save lives and protect health, safety, and property, and to carry out other emergency response functions.

B. Scope

This ESF involves the provision of emergency power and fuel to support the immediate response activities with the disaster area as well as providing power and fuel to normalize community functions.

II. Concept of Operations

A. General

This ESF, following a disaster and once activated, will assess fuel and electrical power damage, energy supply and demand, and assist in identifying requirements for restoration.

This ESF will coordinate closely with local, state, federal and private utility and fuel industry officials to establish priorities to repair damaged facilities, and to coordinate the provision of temporary, alternate or interim sources of emergency fuel and power.

B. Organization

The functional organization structure of this ESF is shown in Figure 12-1

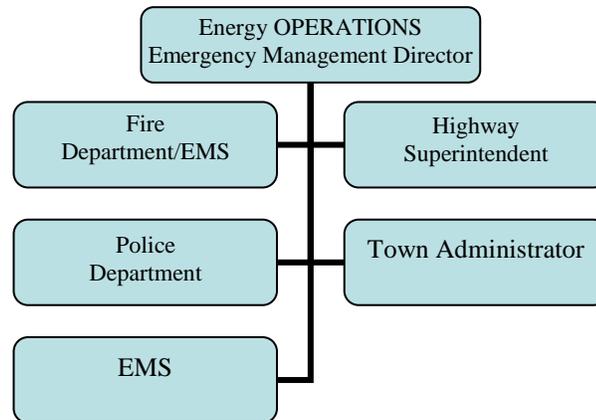


Figure 12-1

C. Notification and Activation

Upon determination by the EMD of an impending or actual incident requiring evacuation capabilities or posing a significant threat to the Town of Bristol, the EMD will request agency representatives to activate Energy from the EOC.

Upon activation, the EMD will implement existing operating procedures and support agency notification as outlined in existing protocols.

D. Emergency Response Actions

The following should be considered for emergency response:

- Determine from the local Information and Planning, the energy status of affected areas.
- Use information available to determine the possible energy needs for response.
- Receive and assess requests for energy assistance from affected areas.
- Provide accurate assessment of energy supplies, demands, and requirements for repair and restorations of energy systems to local EOC staff.

E. Recovery Actions

Recovery actions will begin at the discretion of the EMD. Though two separate sequence frames, it is not expected that the recovery actions for this ESF will differ from the emergency response actions.

F. Deactivation

Deactivation of this ESF will occur when all major energy related issues are resolved. Minor energy related issues may be relinquished to other operational ESFs to complete deactivation.

III. Roles and Responsibilities

The Emergency Management Director will:

- Provide direction and control of the EOC in the implementation of Energy ESF.
- Determine the possible energy needs for emergency responders.
- Prioritize resource request and allocations, as needed.
- Identify critical facilities requiring uninterrupted power or priority restoration during emergencies/disasters.

The Highway Superintendent will:

- Provide a coordinated response in the restoration of energy services in an emergency/disaster area in order to save lives and protect health, safety and property, and to carry out other emergency response functions.
- Assess fuel and electrical power damage, energy supply and demand, and assist in identifying requirements for restoration.
- Provide assistance to energy suppliers in obtaining equipment, specialized personnel and transportation to repair or restore energy systems.
- Collect and maintain the following ESF status information and coordinate with Information and Planning to ensure inclusion into the Situation Report (SITREP).
 1. Status of energy systems
 2. Status of Critical Facilities
 3. Areas without energy
 4. Unmet needs (staff, equipment, etc)
 5. Staffing and resource capabilities and shortfalls.
 6. Coordinate with ESF-8, the health and safety of response personnel.

The Fire Department will:

- Provide for the safety of energy personnel, equipment and critical facilities as necessary.
- Provide assistance in mitigating and preventing fire and life safety hazards associated with energy fuel restorations.
- Provide back-up communication

The Police Department will:

- Provide traffic control at utility restoration locations.
- Provide security for areas without power, as staff availability allows.
- Provide back-up communication

The Town Administrator will:

- Provide public information announcements.

IV. References

A. Standard Operating Procedures/Guides (SOPs/SOGs)

None

B. Interagency Agreements/Compacts/Mutual Aid Agreements

None

V. Attachments

A. Forms

See Appendix F at the end of this EOP

LAW ENFORCEMENT AND SECURITY

Primary Agency: Police Department

Support Agencies: EMD
Highway Superintendent
Fire Department

I. Introduction

A. Purpose

To provide for a coordinated emergency response for law enforcement and security.

B. Scope

The scope of this ESF shall include police actions to minimize the adverse impact upon a disaster area. The aid may include manpower, equipment and/or technical expertise; and in cooperation with local authorities, designed to assure the continuity of law enforcement.

II. Situation and Planning Assumptions

A. Situation

The Police Department has 14 members, consisting of 9 full-time and 5 part-time. The Police Chief serves full time and is the operational and administrative head of the department. It is as well equipped as any community of comparable size.

The Police Department has Standard Operating Procedures (SOPs) for normal operations in all areas of law enforcement and it may give mutual aid assistance to neighboring communities or receive assistance from those communities, the County Sheriff's Department and/or New Hampshire State Police. The Police Station has emergency power.

However, in a major emergency, the Police Department would need additional personnel and equipment to perform its assigned tasks. If mutual aid assistance is unavailable or severely limited due to the nature and size of the emergency, then expedient alternatives need to be developed.

III. Concept of Operations

A. General

Law enforcement and security will be initiated at the lowest operational level by the Bristol Police Department.

B. Organization

The functional organization structure of this ESF is shown in Figure 13-1

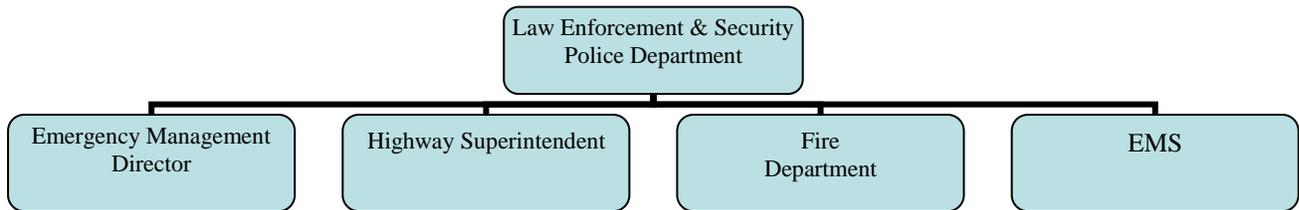


Figure 13-1

C. Notification and Activation

Under normal conditions, the Police Department will function under regular department standard operating procedures/guidelines.

Upon notification of an impending emergency, the Police Chief or his designee may authorize the following functions:

- Begin call-up of off-duty police personnel
- Recruit additional personnel if needed
- Notify the Town Administrator and the Emergency Management Director of the state of readiness and request outside assistance, if necessary
- Report to the EOC when directed by the Emergency Management Director
- Disburse personnel and equipment to strategic locations or in concert with EOC decisions.
- Assist the Fire Department in emergency public warning procedures as outlined in Communications & Alerting.
- Coordinate the establishing and manning of traffic control points with the Grafton County Sheriff's Department, State Police and Special Operations Unit, and Mutual Aid Departments.
- Provide 24-hour protection for all evacuated properties as determined by safety standards, as personnel are available
- Maintain this ESF in an up-to-date condition.

D. Emergency Response Actions

Immediate actions upon activation include but are not limited to:

- Establishing necessary communications with field operations.
- Assessing of overall law enforcement needs and response capabilities.
- Managing and coordinating the Town of Bristol’s law enforcement requirements in support of the incident/emergency.
- Providing additional support capabilities, as required.

E. Recovery Actions

Recovery efforts will require the coordination of security in the affected area(s), traffic and control point(s) implementation, aircraft transportation, and mobilization and demobilization of resources, manpower, and equipment.

F. Deactivation

Partial deactivation would occur based upon the extent of the current response and recovery actions and at the discretion of the EMD and as recommended by Law Enforcement & Security.

Deactivation of this ESF would occur when the following conditions are met:

- a. Law enforcement and security needs return to being fully met by the affected primary jurisdictions.
- b. Activated resources (i.e., compacts, National Guard personnel, etc.) have been released to normal duty by the primary jurisdiction with concurrence of Law Enforcement & Security.

IV. Roles and Responsibilities

The Police Department will:

- Provide necessary law enforcement services
- Provide emergency crowd and traffic control
- Provide security in damaged and/or evacuated areas
- Assist in public warning and alerting procedures
- Assign personnel and equipment to the appropriate host area to augment law enforcement capabilities
- Provide and issue appropriate identification for emergency services personnel, essential workers and vehicles

- Perform such other emergency functions for the safety of people and the protection of property as deemed necessary by the Town Administrator and EMD, through the Police Chief

The Emergency Management Director will:

- Provide operational support and resources, where appropriate, in support of the management of INFORMATION & PLANNING, Law Enforcement.

The Highway Superintendent will:

- Assist in the provision of transportation resources to support area evacuations, as needed.

The Fire Department/EMS will:

- Support in the implementation of Law Enforcement & Security.

V. References

A. *Standard Operating Procedures/Guides (SOPs/SOGs)*

The Police Department has Standard Operating Procedures located at the Police Department

B. *Interagency Agreements/Compacts/Mutual Aid Agreements*

The Bristol Police Department maintains Mutual Aid Agreements with contiguous communities

Central New Hampshire Special Operations Unit

VI. Attachments

A. *Forms*

See Appendix F at the end of this EOP

Primary Agency: Emergency Management Director

Support Agencies: Selectmen
Town Administrator
Police Department
Fire Department/EMS
Highway Superintendent
School Superintendent

I. Introduction

A. Purpose

The purpose of this Emergency Support Function (ESF) is to establish uniform policies for the effective development, coordination, and dissemination of information to the public in the event of a disaster. The ESF also describes the means, organization, and process by which a jurisdiction provides timely, accurate, and useful information and instructions to area residents throughout an emergency.

B. Scope

Emergency public information actions before, during, and following any emergency will be determined by the severity of the emergency as declared by involved jurisdictions, state agencies, or as perceived by the public. A significant emergency public information response will involve many state, municipal, and private sector agencies. This ESF identifies those agencies and their responsibilities.

II. Situation and Planning Assumptions

A. Situation

Emergency/Disaster Conditions and Hazards:

- An emergency or disaster may cause extensive damage to life and property. Communications and transportation access will likely be disrupted or destroyed. Preservation of life and property may hinge on instructions and directions given by authorized officials.
- Accurate and expedited dissemination of information is critical, particularly when a terrorist incident has occurred. In the event of a terrorist attack, the public and the media must be provided with accurate and timely information on emergency operations. Establishing and maintaining an effective rumor control mechanism will help clarify emergency information for the public. Initial interaction with the media is likely to be implemented by an information officer, as directed by the Incident Commander (IC) in the field.

- A terrorist attack would quickly result in Federal agencies, particularly the Federal Bureau of Investigation (FBI), assuming command of the incident. To facilitate the release of information, the FBI may elect to establish a Joint Information Center (JIC) composed of representatives from Federal, State, and local authorities for the purpose of managing the dissemination of information to the public, media, and businesses potentially affected by the incident. An act of terrorism may cause widespread panic, and ongoing communication of accurate and up-to-date information will help calm fears and limit collateral effects of the attack.

Means of Dissemination:

The following is a list of the means available to the town for transmitting / disseminating emergency public information messages:

- Emergency Alert System (EAS)
- Television
- Radio
- Cable TV not participating in EAS
- Newspaper
- Specially printed materials
- TDD/TTY
- Rumor Control / Citizen Information Center
- Hot Lines
- In addition to these resources, back-up means can also be utilized including a vehicle-mounted public address system, and door-to-door notifications.
- Internet/Town Website
- E911 Reverse Notification System

Audience

The target audience for emergency public information messages consists of people directly affected by the emergency. First priority should be given to providing information needed immediately for the protection of life and property, such as evacuation routes and sources of emergency assistance. But more general information regarding what is going on and what is being done to remedy the situation also needs to be provided to the public via the news media. Major disasters and terrorist events are automatically major news stories and arrangements must be made to accommodate extensive media coverage.

B. Planning Assumptions

The citizens of Bristol will require and respond to timely and factual information and instructions during all phases of an emergency situation – pre-crisis, crisis and post crisis released by official sources. Detailed and factual information and instructions that are well-presented can reduce the incidence of panic among the threatened population.

Because of the complexities in the different types of disaster, most emergency information and instructions to the public must be prepared and released at the time of occurrence. To avoid confusing and misleading statements, there should be a single media contact person. Also a method of handling rumors should be established to avoid misinformation being spread.

III. Concept of Operations

A. General

This section of the ESF provides general information on how emergency public information is to be disseminated to the public.

B. Information and Support Structure

Local Information Support Structure:

Authorized local officials can activate the local EAS for those emergencies that are local in scope. However, the Governor and the NH Bureau of Emergency Management will provide the lead in issuing emergency information and instructions through the Emergency Alert System (EAS).

State Information Support Structure:

The Department of Safety – Bureau of Emergency Management (BEM), Public Information Officer (PIO) will coordinate the management of the State's emergency public information response through all phases of disaster.

State emergency public information will be coordinated through the State's Emergency Operations Center (EOC). If a JIC is established, State-level emergency public information also will be provided to the media and the public through that facility. The State will assist with locating and managing the operation of such a center.

State agencies with specific ESFs or other response roles, for example, in a chemical or radiological emergency, will provide staff support for the State's emergency public information efforts.

Federal Information Support Structure:

The State will coordinate with Federal agencies to provide federal-level information to the public following a natural or technological emergency or disaster, as deemed necessary.

The Federal government will assist with locating and managing the operations of a JIC, if requested.

C. Organization

The functional organization structure of this ESF is shown in Figure 14-1

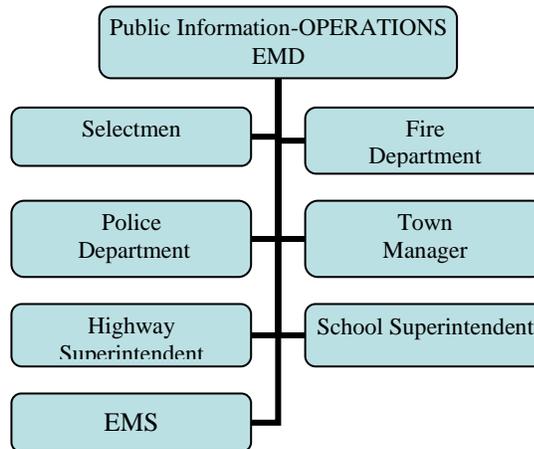


Figure 14-1

D. Notification and Activation

- In response to an event that would require the activation of the local EOC, the EMD would initiate notification. During off-duty hours, to include weekends and holidays, the notification would normally be initiated by the Bristol Police Department.
- ESF-14 may be activated at the request of an appropriate agency when an emergency condition exists and requires the support of Public Information.
- Upon activation the Public Information representative will implement existing operating procedures and support agency notifications as outlined in existing protocols.
- Deployment of personnel and resources will take place within the framework of the EOC direction and control decision-making process.

IV. Roles and Responsibilities

The EMD will:

- Gather and analyze all public information and instructions and provide to Town Administrator
- Provide information to the Town Administrator for new releases
- Arrange regular media briefings
- Establish an emergency media center, if necessary

- Establish a rumor control system

The Town Administrator will:

- Act as the primary contact person for the media unless he/she designates someone else to disseminate emergency information and instructions to the public
- Authorize the activation of the local area EAS and other warning systems
- Prepare news releases

The Selectmen will:

- Be available to assist the Town Administrator with the dissemination of information to the public as a PIO

The Fire Department/EMS will:

- Provide information for media interviews and press conferences, as requested and appropriate, in coordination with the Town Administrator
- Provide departmental public information and public education support, as requested, to the State EOC Public Information Officer during an emergency or disaster

The Police Department will:

- Provide information for media interviews and press conferences, as requested and appropriate, in coordination with the Town Administrator
- Provide departmental public information and public education support, as requested, to the State EOC Public Information Officer during an emergency or disaster

The Highway Superintendent will:

- Provide information to the EMD on status of emergency
- Assist in setting up the press staging area, if personnel are available

The School Superintendent will:

- Provide departmental public information and public education support, as requested, to the EMD during an emergency or disaster

V. References

A. Standard Operating Procedures/Guides (SOPs/SOGs)

None

B. Interagency Agreements/Compacts/Mutual Aid Agreements

None

VI. Attachments

A. Forms

See Appendix F at the end of this EOP

VOLUNTEERS AND DONATIONS

Primary Agency: Emergency Management Director

Support Agencies: Town Administrator
Police Department
Fire Department
School Superintendent
Welfare Director
Planning Board

I. Introduction

A. Purpose

To provide facilitated delivery of donated goods and volunteer services to support response operations and relief efforts in a disaster.

B. Scope

This Emergency Support Function (ESF) provides for the coordination of volunteer efforts and assures expeditious delivery of donated goods. This ESF is composed of agencies with major roles in the coordination of volunteer and donation efforts.

II. Concept of Operations

A. General

Volunteers & Donations will manage and coordinate the provision of donated resources to meet the disaster needs. A coordinating group comprised of voluntary organizations and State agencies will be activated to facilitate the provision of volunteers and donations based on assessed needs.

B. Organization

The functional organization structure of this ESF is shown in Figure 15-1

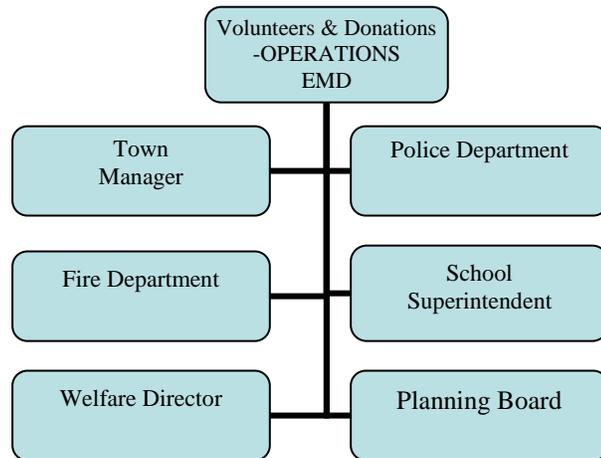


Figure 15-1

C. Notification and Activation

- Upon determination by the EMD of an impending or actual incident requiring the use of volunteers or donations, the EMD will request agency representatives to implement Volunteers & Donations from the EOC.
- Volunteers & Donations may be activated at the request of an appropriate representative when an emergency condition exists and requires the support of Volunteers & Donations
- Upon activation the Volunteers & Donations representative will implement existing operating procedures and support agency notifications as outlined in existing protocols.
- Deployment of personnel and resources will take place within the framework of the EOC direction and control decision-making process.

D. Emergency Response Actions

- The primary agency representative will establish operations at the EOC as soon as possible after the notification and activation of Volunteers & Donations.
- The EOC briefs the Volunteers & Donations representative upon arrival, updates support agency staff, and monitors activities.
- Determine volunteers and donation needs and available resources.
- Maintain complete logs of actions taken, reports, and volunteer and donation resource needs and capabilities.

E. Recovery Actions

- Once recovery efforts have been initiated, this ESF will assist, coordinate, and facilitate volunteer and donation needs. Those requirements would include but are not limited to personnel and donated items.
- Coordination with Resource Support may also be necessary to establish warehousing and other requirements.
- Coordination with Law Enforcement and Security may also be needed to provide for security and safety requirements.
- In coordination with other ESFs, to help meet unmet needs resulting from the disaster.

F. Deactivation

Partial deactivation would occur based upon the extent of the current response and recovery actions. Full deactivation of Volunteers & Donations would occur at the termination of its operations.

III. Roles and Responsibilities

The EMD will:

- Notify all Volunteers & Donations supporting agencies upon activation.
- Coordinate with Public Information for the dissemination of information regarding disaster needs to the public.
- Coordinate with Transportation for the following:
 1. Provision of additional transportation resources in support of Volunteers & Donations operations.
 2. Identification or creation of alternate access routes to affected areas, as needed.
- Ensure that an Incident Action Plan is developed for each operational period and that it is coordinated with the EOC Operations Officer and Information and Planning.
- Collect and maintain the following ESF status information and coordinate with Information and Planning to ensure inclusion into the Situation Report (SITREP):
 1. Number of Volunteers, Registered, Referred, and/or Deployed.
 2. Type, Value, and Amount of Goods and Services Donated.
 3. Staffing and resource shortfalls.
 4. Major ESF-15 issues/activities.
 5. Unmet needs of disaster victims.

The Welfare Director will:

- Coordinate with the ARC on the provision and operation of a Donated Goods and Volunteer Services Call Center.
- Identify prospective staging areas and warehouses available for lease before an event occurs.
- Establish and maintain a system for credentialing of volunteers.
- Verify the credentials of medical, public health, and mental health professionals who have volunteered.
- Coordinate with Food and Water, to ensure the safety and sanitation of donated food items. This involves, if necessary, the recall and embargo of tainted or unsanitary food items.

The Town Administrator will:

- Coordinate with Town Attorney on matters of legality and fraud in acceptance of donated goods and services.
- Provide liaison between local, state and federal government.
- Assist in the implementation of Volunteers & Donations as needed.

The Police Department will:

- Provide security as required.
- Assist in the collection of volunteers and donations.

The Fire Department will:

- Assist in the collection of volunteers and donations.

The School Superintendent will:

- Assist in the collection of volunteers and donations.

The Planning Board will:

- Assist Fire and Police in coordination of donations.
- Organize recruitment of volunteers.

V. References

A. *Standard Operating Procedures/Guides (SOPs/SOGs)*

None

B. *Interagency Agreements/Compacts/Mutual Aid Agreements*

None

VI. Attachments

A. *Forms*

See Appendix F at the end of this EOP

Primary Agency: Police Department

Support Agencies: Town Administrator
Highway Superintendent
EMD
Health Officer

I. Introduction

A. Purpose

To provide a coordinated response in the management and containment of any communicable disease resulting in an animal health emergency affecting the health, welfare, and safety of New Hampshire's wildlife, livestock, residents, and visitors, as well as responding to pet, farm, and wild animal care needs before, during, and after a significant natural disaster or man-made event.

B. Scope

Emergency Support Function Animal Health provides the framework for managing and coordinating the activities and resources required to affect the rapid containment of any reportable and/or communicable disease that poses a significant threat to the health and welfare of animals and people. This will include pets (domestic and exotics), wildlife, and livestock. This ESF will also provide for the overall management, coordination, and prioritization of statewide resources that support pet, farm, and wild animal needs in the event of an emergency or disaster.

II. Concept of Operations

A. General

ESF-16 will manage and coordinate all activities/operations involved in animal health emergencies in the State, as requested, and that are beyond the capabilities of the local jurisdictions. This ESF will also provide operational guidelines for the care and support of animals in the event of a disaster.

B. Organization

The functional organization structure of this ESF is shown in *Figure 16-1, Functional Organization of ESF-16*.

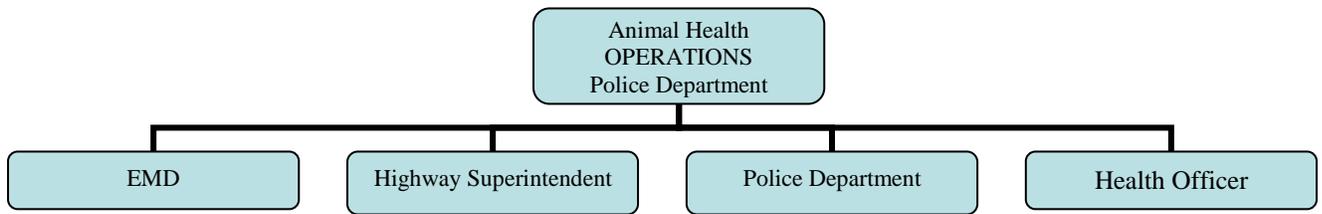


Figure 16-1

C. Notification and Activation

- Upon notification the Police Department will notify the EMD of an impending or actual animal/human health emergency posing a significant threat to agricultural health and safety. The EMD will request agency representatives to activate Animal Health operations.
- Animal Health may be activated at the request of an appropriate agency through EMD when an emergency condition exists and requires the support of Animal Health.
- Upon activation, the Animal Health representative will implement operating procedures and support agency notifications as outlined in existing protocols.
- Deployment of personnel and resources will take place within the framework of the EOC direction and control decision-making process.

D. Emergency Response Actions

- The Police Department will establish operations at the EOC as soon as possible after the notification and activation of Animal Health.
- The EOC will brief the Animal Health representative upon arrival, update support agency staff, and monitor activities.
- Determine response needs and available resources.
- If the emergency involves a foreign animal disease outbreak, the ESF representative will coordinate with the Commissioner of Agriculture and BEM to request a Secretary's Emergency or Extraordinary Emergency Declaration, as appropriate.
- Maintain complete logs of actions taken, reports, and resource capabilities and shortfalls.

E. Recovery Actions

Once recovery efforts have been initiated, this ESF will assist, coordinate, and facilitate the operational needs required for site remediation and restoration, as needed. Those

requirements will include personnel and resources necessary for sentinel surveillance and monitoring for an extended period time, when necessary.

F. Deactivation

Partial deactivation of ESF-16 would occur based upon the extent of the current response and recovery actions and at the discretion of the EM Coordinator. Full deactivation would occur at the termination of the operational elements of Animal Health.

III. Roles and Responsibilities

The Police Department will:

- Coordinate with Communications and Alerting to establish and maintain communications with field operations, as necessary.
- Provide traffic control operations and enforce quarantine areas, as requested and available.
- Coordinate with Health and Medical Services regarding issues such as, public health and safety issues that may arise from a zoonotic disease, obtaining additional medical supplies, critical incident stress management, etc., as needed.
- Coordinate with Health and Medical Services and Public Information for the release of public information regarding animal health issues.
- Coordinate with Public Works and Engineering to assist in the disposal of animal carcasses and site remediation.

The Health Officer will:

- Coordinate agriculture and animal health resources, as needed, to support local emergency operations.
- Assist the State Veterinarian with Quarantine or restrict animal movement, when necessary, for disease control and observation.
- Assist with the disposal of pet animal carcasses.

The EMD will:

- Establish operations at the EOC as necessary, to assist in the implementation of Animal Health
- Coordinate resources, and provide support and agency representatives to State and Federal agencies, as required, in response to incidents/attacks involving agroterrorism.
- Collect and maintain the following ESF status information and coordinate with Information and Planning to ensure inclusion into the Situation Report (SITREP):

- a. Status of Containment and Disposal efforts
- b. Road Closures and Traffic Control Points
- c. Statistical Information such as:
 - 1) Number of Animals Culled/Destroyed (domestic and wild)
 - 2) Number of Infected Farms/Operations
 - 3) Collateral Impacts (e.g., crops)
- d. Status of Quarantine Areas
- e. Status of Commissioner's Declaration
- f. Unmet Needs
- g. Allocated Resources
- h. Status of Critical Facilities (i.e., communications center, equipment storage sites, operational sites, etc.)
- i. Staffing and Resource Shortfalls
- j. Number of Animals Sheltered
- k. Number of Animals Treated
- l. Number of Animals Rescued and Identified

The Highway Superintendent will:

- Assist with the disposal of large animal carcasses to disposal sites and/or assist in actual disposal operations.
- Provide equipment and personnel for the implementation of Animal Health.

The Town Administrator will:

- Coordinate press releases and public information.
- Coordinate finances required to implement Animal Health.

IV. References

A. Standard Operating Procedures/Guides (SOPs/SOGs)

None

A. Interagency Agreements/Compacts/Mutual Aid Agreements

None

V. Attachments

A. Forms

See Appendix F at the end of this EOP