

## **Economic Development Committee**

**April 19, 2017**

### **Meeting Minutes**

**Members Present:** Bill Dowey, Nik Coates, Bruce Dorner, Rick Alpers, Vincent Paul Migliore, Les Dion, and Carolyn Schulman.

**Members Absent:** Janet Cavanagh and Paul Regan.

Meeting was called to order at 6:05 PM by Bill Dowey.

Minutes from 4/5/17 will be reviewed at next meeting and any revisions made will be edited.

**Recitation of Mission Statement:** Bill read the mission statement and feels it does need to be revised.

**Market Analysis and Business Profile:** Janet was not in attendance to go over any updates. Vincent feels there should be multiple people working on projects so that things can stay on schedule and committee stays informed when committee members are absent. Committee members are in agreement. Carolyn would welcome the idea to help Janet with this project!

**Visioning and Collaboration:** The committee is in agreement that the EDC needs to attend this meeting well prepared for "The Vision of the Economic Development for Bristol". This meeting is scheduled for June 28 at 7:15 pm and attendance is strongly requested. Some of the projects for the town on the list have been done, there has been a charrette in place for many years and Nik will forward a copy to the Committee. Bruce made a suggestion that the chair heads of each committee all meet to red flag projects for the town.

**Land Use Planner Hire:** Nik would prefer to wait on this hire until a solid plan is in place so this hire could start out running with ideas.

**Communications equipment/microcell network:** The towers have been delivered and construction should begin. The meeting with John Stevens and Rivada is still on for April 20<sup>th</sup>

### **Project Updates:**

Info Booth- DOT is looking into maybe paving the area in front of booth when they pave West Shore Road. There is going to be a Port-a-potty donation! Committee is still looking for Memorial Day opening of booth. An email will be sent out to surrounding businesses to get their brochures in so they can be placed in booth. The Rotary Club will be involved in staffing.

Carolyn looked into a few quotes for the printing of the town brochure; she submitted to the committee these fees. Carolyn would like the committee to come up with a logo for this brochure. Also, Paul will

need to move on the vendors names for the brochure and to finalize the map of various trails. Committee suggested starting with about a thousand brochures to be printed and go from there.

Bruce will have more at next meeting to update committee on the town's website.

There was discussion on the monthly column for the town paper; the column would consist of roughly 750-1000 words. Bill suggested that the committee rotate this column and have a six month agenda in place. Bill will write the first column and he thinks the cell tower project would be a great start, committee agreed.

Les told committee that there are no changes with the planning of events for town. Things are in place for the public to be informed for upcoming events.

Gerry O'Connell Commercial Realtor for KW is still scheduled for 4/21 for EDC points of view.

Nik would like to ask the committee to please submit to him any ideas & projects for the "Agenda Items" in advance of each meeting so he may have them on the agenda for discussion.

**Business Recruitment:** Bill informed the committee of a potential entrepreneur for Bristol, Paul Bemis, who owns a software company and works from his home, Bill would like to have him speak with the committee sometime.

Bill also spoke with Ed Mandelbaum who he and his wife own property by the lake. Ed mentioned to Bill about possibly using a comedian (Buckey Lewis) to roam around downtown interviewing people about what interests them about our town and what they like best, this would be videoed.

**Public Comments:** None

**Next Meeting:** Next meeting scheduled is for May 3<sup>rd</sup>, there are a few members not able to attend so Bill suggested holding meetings on May 10<sup>th</sup> and or May 17<sup>th</sup>, this way the committee will be ready for the May 28<sup>th</sup> joint committee meeting.

**Adjourn:** Bruce moved to adjourn the meeting at 8:05pm and Les second. 7-0-0

Respectfully Submitted,

Gail Sarto