

Bristol Conservation Commission
July 1, 2020
Meeting Minutes

Approved: August 5, 2020

Members Present:

Janet Cote, Carroll Brown, Richard Batchelder, Karen Bemis, and Christina Goodwin, Land Use Manager.

Absent

Bonnie MacGillivray Blout and Sandra Heaney

Call to Order:

The meeting was called to order at 7:04pm with a quorum via the Zoom platform. Mrs. Cote explained that under the Governor's Emergency Order #12, pursuant to Executive Order 2020-04, the Commission is authorized to meet electronically. The meeting is open to the public via the Zoom platform on computer, laptop, smart phone, tablet or phone and is available by conference call on phone. If any member is unable to access or is having trouble hearing, they can call the help phone (603) 530-1739. All materials and information on how to attend have been posted online.

Review and Approval of Minutes:

Motion to approve minutes from April 1, 2020 made by Mrs. Bemis, seconded by Mr. Batchelder. Motion passed by roll call vote 4-0-0.

New Business:

Resignation - Mrs. Heaney emailed the Select Board her resignation, due to stress of lack of business for her bed and breakfast during the COVID-19 pandemic. Discussion followed and a motion was made to accept Mrs. Heaney's resignation by Mr. Batchelder, seconded by Mr. Brown. Motion passed by roll call vote 4-0-0.

Election of Officers - Mrs. Cote asked if anyone had a nomination for Chair of the Conservation Commission. It was recommended that Mr. Brown be considered for the Chair position. Mr. Brown said he would be willing to unless someone else wanted to take the position. Motion to approve Mr. Brown as Chair of the Conservation Commission by Mrs. Cote, seconded by Mrs. Bemis. Motion passed by roll call vote 3-0-1.

Special Use Permit - Map/Lot #212-032 – Hundred Acre Wood Road

Ms. Goodwin presented the case for a Special Use Permit for two items – a septic system within 125ft of the wetland delineation and a home within 50ft of the wetland delineation. The Commission reviewed the information provided. Ms. Goodwin pointed out the additional wetlands shown on the applicant's plans, which is a discrepancy from the Town's mapping. Mrs. Cote stated maybe they tested the soil in order to determine the poorly drained site and maybe it deems a site visit is needed to verify. Ms. Goodwin stated that the septic designer is indicating that this is the best suitable spot for the septic and home, because of the wetlands and the banking. Ms. Goodwin will get in touch with the property owner and the

septic designer, Mr. Barnard, to set up a site visit. In addition, Mrs. Cote requested that we ask the property owner for building plans and the missing narrative.

Unfinished Business / Commission Member Items:

None

Communications:

Notice of Incomplete Wetlands Statutory Permit-by-Notification Case #2020-01284 Map/Lot #210-011

The Conservation Commission received a notice of incomplete wetlands statutory permit-by-notification for a property located off of River Road. The approval had previously been given for timbering.

Other General Correspondence:

Membership

Ms. Goodwin asked for any individuals to specifically solicit to become Conservation Commission members.

Mrs. Cote discussed there are bylaws that need to be revised either before or after accepting new members and with the possibility of adding associate members; cannot vote as an associate member when a full quorum is met but can fill in as a substitute when there is not a full quorum. The Commission discussed putting a binder together for new members that states all rules and regulations.

Breck-Plankey Spring

Ms. Goodwin asked about the past discussions related to posting information at the Breck-Plankey Spring. Discussion followed and was decided to discuss more at next meeting.

Next Meeting:

Wednesday, August 5th, 2020 at 7:00 p.m. Location and meeting type will be determined pending the status of the current pandemic and emergency orders.

Adjournment:

Motion to adjourn by Mr. Batchelder, seconded by Mrs. Bemis. Motion passed by roll call vote 4-0-0 and the meeting was adjourned at 8:26 P.M.

Respectfully submitted,
Shannon Wharton
Minute Admin