

Community Events Committee
Meeting Minutes
June 21, 2017

Committee Members in Attendance: Barbara Greenwood, Lorraine Bohmiller, Hilda Bruno, Les Dion, Christina Goodwin, Kris Bean

The meeting was called to order at 10:00 am.

Secretary's Report

Most of the minutes have been updated. Christina will send them all at once for the Committee to review and approve for the next meeting.

Parade

Theme:

Theme has been advertised. Forms are available online, at the TTCC, or the Town Offices. Forms and Rules have been posted on the Facebook pages as well.

Route:

Kris reported that the end of the route should direct participants in two different directions. Floats should go up High Street to Prospect Street to Fourth Street and return to Freudenberg. Antique cars and all other participants will be directed up South Main Street to Smith River Road and return to Freudenberg. These directions will be added to the additional instructions sheet that will be handed out at the line-up location by Lorraine Bohmiller. The Committee will approach Steve Favorite to help with the line-up as Janice will not be available. Les will check with Morrison on being in the parade with the band and being able to make the turn. Christina will send the parade permit application today.

Advertising:

Posters are almost done and will be put out to the public. Brochures are being distributed to schools. The Committee would like to have 11X17 posters available as well. For the parade poster, Christina will add the prizes/awards for the 1st/2nd/3rd. Would like to put one sign in the square with the large poster, which Hilda has offered to get laminated.

Grand Marshall's:

The Grand Marshall's have confirmed their participation. The Committee discussed the signs which Christina will create. Les will check for the Grand Marshall banner. Christina left a message with the Huber's to check on the use of their vehicle. A bio will be given to Carroll Brown to read about the Pattens as they pass.

Announcing:

Lucille confirmed Carroll Brown and the staging will be set-up for the corner of North Main Street, the same as last year. The Committee will prepare numbers for each entry to put on the left hand side of the entry or in the window of the vehicle. The numbers for the entries will be added to the additional instruction sheet for the participants. This will aid Carroll Brown with announcing information. In between entries, Carroll can speak about the brochure etc.

Prizes/Judges:

There will be three prizes issued to winners of the theme. 1st place will be \$75 credit card, 2nd place will be \$50 credit card and 3rd place will be a \$25 credit card. Participants will be given ribbons. Christina will contact Jeff Shackett for coupons for ice cream and check for any ribbons for the participants. Les will get the prizes, order ribbons if needed and print the coupons once Jeff confirms.

Rain Plan:

No change to the rain plan.

Other:

Christina will ask Merle Lyons if the circus might be able to have something in the parade.

Christina will check with the portable restroom company to leave the bathrooms until Tuesday night – it is anticipated that there will be a crowd for the boat parade – we will also ask about a cleaning between Monday and Tuesday.

Christina will add the Fire Departments Open House to the Parade poster.

Fireworks

Fireworks are set for Monday, July 3 at dusk at the Lake. Vendors will be stationed at Avery-Crouse and Cummings Beach and trying to confirm the novelty vendor. Fireworks Committee meets 6/28 at 9:00am.

The event tent can be picked up from the TTCC and used for the information tent for the event.

Circus

Circus is set to come on July 5 and July 6. They will be bringing an elephant. The Health Officer and Fire Chief will be inspecting at 11:00am the first day. Then another inspection has been scheduled for the Park on Friday morning.

Concerts

Baseball Commission is all set for doing food.

Les will do concert packets with checklist for the night etc.

Christina will schedule a cleaning before next week's concert of the kitchen and bathrooms.

Barbara will have Matt turn on and get the hot water heater ready.

Christina will make sure the Thursday checks of the concession building are on the maintenance list.

Christina will submit a work order to repair/replace the toilet paper holder in the concession building.

Signs will go out week of 6/26 to 6/30.

Claire has ordered a banner for the pavilion and it will be installed as soon as it arrives.

Old Home Day (OHD)

Hilda mentioned that it would be nice to continue with an award for OHD; something like silent heroes or unsung heroes. It was suggested to do a public figure with the Town and then a non-public figure. The Committee agreed on the non-public figure (Wayne) and Hilda will find out more about him for a speech for that day and presentation. The Committee will think about the public figure and pick at another meeting.

The dunking booth was sold. The former vendor is gathering a list for Les of what is left and prices. Les will reach back out to the party people for possible substitutions. If we can't get then we can put the gaga court out as it is a very popular game.

The stilts entertainer is busy and gave the Committee a different name to consider. After reviewing the other entertainer and schedule the Committee chose not to schedule him.

Hilda is working with the woman from Alexandria with regard to pony rides.

Les will check on a possible face painter.

Christina will check with the ice cream truck for availability.

Meetings

Regular Committee meetings are normally held the 2nd Wednesday of every month at 10:00am at the TTCC and additional meetings are scheduled as needed.

The next meeting is scheduled for July 12, 2017 at 10:00 am at the TTCC.

Having no other business to conduct the Community Events Committee was adjourned at 11:20 am.