

CEMETERY TRUSTEES

MINUTES

April 8, 2021

APPROVED: 5/13/21

ATTENDING: Richard LaFlamme (Chair), Cheryl Cizewski, Cade Overton

ABSENT: None

OTHER: None

PURPOSE OF MEETING

Special meeting to discuss “care and maintenance of the six cemeteries this Spring going into the Summer”

CALL TO ORDER

Congratulations to Richard LaFlamme who has been re-elected to another 3-yr term. Welcome to new Trustee, Cheryl Cizewski, who won election to the 2-yr term. Richard presented to each Trustee a copy of the Cemetery By-laws, the NH Cemetery RSA 289, as well as a ‘Basic Cemetery Information’ list of the 6 cemeteries, road location, year established, number of burials, and acreage.

ELECTION OF OFFICERS

MOTION: Nomination of Richard for another term as Chair.

Status: Passed

Motion by: Cade. Seconded by: Cheryl

MOTION: Nomination of Cheryl as Secretary.

Status: Passed

Motion by: Cade. Seconded by: Richard

MINUTES

MOTION : Approval of the February 2021 minutes, as modified per discussion.

Status: Passed

Motion by: Cheryl. Seconded by: Cade

Discussion: subsequent to the Feb 2021 meeting the referenced date of May 6 had been changed to May 13, 2021, at 10:30AM in the little conference room in the Land office. Richard will amend the minutes to reflect this change and email the revised minutes to us.

OLD BUSINESS

Treasury report: Richard states that the budget for this group will be discussed in the August meeting. Current budget for 2020-2021 is \$250.

Status Updates:

Cemetery Trustee Minutes and Records - Richard related that he has been collating the Minutes for the past years so that they can be retained at the Town office in a cabinet drawer dedicated

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Cemetery Trustee Minutes and Records continued:

to Cemetery Trustee's. The minutes found go back to the Year 2005 when Bristol started the Town of Bristol Cemetery Trustees. Previous trustees were, Rob Preble, Tom Keegan, and Archie Auger. Prior to 2005, the cemeteries had been maintained more informally by what were referred to as "Cemetery Caretakers" and there are no known meeting minutes from that period.

Archeological Study: Moore's Mill Cemetery status

Richard related that the property where this cemetery had been, was sold by the Town to Public Service of New Hampshire back in 1920s or 1930s. Most of the bodies were moved to Homeland Cemetery with a few moved to other cemeteries.

Family Cemetery near Bristol-Bridgewater line

Richard reports that there is a woman [Ms. Freese] who claims that there is a family cemetery on or near her property, on Hermit Brook Road, however the location of bodies is not known and there are no known documents indicating a Town cemetery in that area. Noted that there was no deed given to the Town of Bristol for this. This issue is closed at this point.

NEW BUSINESS

Discussion: Richard has performed a border walk-around of each of the 6 historic cemeteries to determine the level of care and maintenance necessary for this Spring going into the Summer. He presented a document that lists each cemetery with a summary of work to be done.

UNDERTAKINGS

Richard: will update the Feb minutes and email them to us. Will also schedule a workday for us after ground conditions improve. As needed, he will also contact Mark, in Town Maintenance, to coordinate the removal of large limbs, leaf blowing, as well as the installation of signs with the cemetery hours. Richard already has these signs and the posts. The signs are made by the prison and are made of galvanized steel. Richard is also attempting to collate past Minutes so that the Town has a more complete record.

Cheryl: will re-read the Bylaws and RSA provided by Richard. She will write and type the minutes and email a draft to Richard for his review. She has also offered to gather and print additional Cemetery Trustee documents to put them into a binder so that the Town will have a hard-copy record. Another binder will be created for either the Town library or the Town Historical Society. Cheryl has registered for, and will be attending, training on the 'Right to Know' law as implemented in New Hampshire.

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Cade: will read the By-laws and RSA provided by Richard. He will receive the minutes from Richard and update the Town website 'Cemetery Trustee' section, as well as update the Town newsletter with articles written by Richard about the cemeteries.

MOTION TO ADJOURN

MOTION TO ADJOURN at 11:40 am

Status: Passed

Motion by: Cade. Seconded by: Richard

NEXT MEETING:

Thursday, May 13, 2021, at 10:30am

Respectfully submitted,
Cheryl Cizewski
Cemetery Trustee