

CEMETERY TRUSTEES

MINUTES

August 19, 2021

APPROVED: 12/9/21

ATTENDING: Richard LaFlamme (Chair), Cheryl Cizewski, Cade Overton

ABSENT: None

OTHER: Christina Goodwin, Land Use Manager (portion of meeting)

Mr. Laflamme called the meeting to order at 9:30 am with a quorum.

MINUTES

Ms. Goodwin reported that the edits for the minutes of May 13, 2021 were not completed. Ms. Wharton has been appointed to complete the minutes from the meeting recordings from this moment forward. Ms. Cizewski stated that there were three (3) prior meetings that need to be approved: 4/24/21 site meeting, 5/13/21 regular meeting, and 5/22/21 site meeting. During the discussion the Trustees realized the 4/24 meeting was already approved.

C. Overton made a MOTION, second by C. Cizewski, to postpone the approval of the May 13, 2021 minutes until the November 18, 2021 meeting. The motion CARRIED 3-0.

C. Overton made a MOTION , second by C. Cizewski to approve the minutes of May 22, 2021 as written. The motion CARRIED 3-0.

OLD BUSINESS

Cemetery Cleaning and Maintenance - Mr. Laflamme discussed the cleaning of the cemeteries and if any members see something that needs to be addressed including trash pick-up, to please do so or inform Mr. Laflamme. Discussion continued regarding the upkeep of the cemeteries:

- Mr. Laflamme has worked on the cemetery by Slim Baker Lodge. It is not done, but should be soon,
- Mr. Laflamme mowed the front of Worthen Cemetery. The Highway Department mowed and weed-whacked the inside. Mr. Laflamme has thanked Highway for their hard work.
- Mr. Laflamme worked with the Highway Department to get the sign posts and signs installed at each location for the cemetery hours.
- At Sanborn there is a limb hanging down that will need to be addressed.
- The gates at Heath, Sleeper, and one more location are not staying closed. Mr. Laflamme has picked up some hardware to fix this issue. He will measure the gates and cut the hardware to length.
- Mr. Laflamme will talk to Highway about cleaning the big banking at Heath. Mr. Overton offered to try to take care of this if Highway can't.
- Mr. Overton inquire about the Heath sign. He reported that it shows rust stains from the old hooks and thought it would be better to use stainless steel hooks. After further discussion, the Trustees will ask Highway to purchase new hooks.

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Ms. Cizewski asked about the Trustee responsibility. Mr. Laflamme advised the interior of the cemeteries but technically there is 25 feet around the cemeteries as well.

Archaeological Study – Ms. Cizewski stated that she retrieved the archaeological surveys and delivered them to Mrs. Overton at the Library. Mrs. Overton will review and accept them for the history section in the Library. Mrs. Keegan from the Historical Society will integrate them as well.

NEW BUSINESS

Budget – Mr. Laflamme asked for feedback from the Trustees about potentially increasing the 2022 Cemetery budget from its current amount of \$250 to between \$800 and \$1,600. The purpose of the increase would be to cover costs of repairing headstones either by a professional or Trustee depending on the level of repair of more difficult stones (i.e. broken in several places). A professional would cost \$350-\$400 per stone versus \$36 for five (5) pounds of epoxy that can be used for self-repairing. The epoxy would cover roughly three (3) stone repairs. There are currently 5-6 stones in different cemeteries needing repair.

C. Overton made a MOTION, second by C. Cizewski, to approve a submission of \$1,200 for the 2022 budget. The motion CARRIED 3-0.

Cemetery Concern - Mr. LaFlamme discussed an email from the Board of Directors of the Cemetery Association regarding an incident regarding the Freese Cemetery off Hemlock Brook Road. The Association had heard that Bristol was taking over the care of the cemetery, but the current landowner refused to deed the land over to the Town. Mr. Laflamme has responded to the Association that the Town of Bristol does not have anything to do with this cemetery and it is private.

Information Packet - Mr. Laflamme shared an information packet on the different types of stones that Bristol has in their cemeteries. The types of stones are also listed in the survey.

Trust Funds - The Trustees discussed the different types of Trust Funds and the possibility of being able to use some of these funds for the cemeteries. Mr. Laflamme would like to set up an appointment with the Trustees of the Trust Funds to go over the types of funds and exactly what they are allowed to be used for. The Perpetual Care Fund has \$1,712.83, the Sanborn Cemetery has \$1,409.09, and the Worthen Cemetery has \$6,171.75. The Trustees agreed to have Mr. Laflamme set up a meeting and if needed, a special meeting will be called.

NEXT MEETING:

The next meeting is scheduled for November 18, 2021 at 10:30am.

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With no other business before the Trustees, C. Cizewski made a MOTION, second by C. Overton to adjourn at 10:40am. The motion CARRIED 3-0.

Respectfully submitted,
Shannon Wharton
Minute Admin