

CAPITAL IMPROVEMENTS PLAN MINUTES
October 24, 2017

APPROVED as amended:

3/20/18__jrl_____

AGENDA: FINALIZE 2018 CAPITAL IMPROVEMENTS PROGRAM

ATTENDING: Joe Lukeman (Chairman), Steve Favorite (Vice Chairman), John Bianchi, Dave Hill, Don Milbrand, Dan Paradis

ABSENT: Bill Cote (excused)

OTHER: -----

The meeting opened at 7:05p.m. with a quorum.

MINUTES OF OCTOBER 17, 2017:

The following amendment was made: Page 2, 2nd paragraph, 2nd line, change "\$20,000" to "\$200,000". D. Hill made a motion, second by S. Favorite, to approve the minutes as amended. The motion carried.

SPREADSHEET:

Police: Mr. Milbrand did not have the Capital Reserve figures yet. He will get them and adjust accordingly.

Public Works: Mr. Milbrand and Mr. Lukeman said that the ¾ ton pickup has been moved to 2020 as it is doing okay. Mr. Milbrand added that he has done the figures and the cash flow is fine. Nothing is in bad shape at this time. \$140,000 for the 6-wheel dump truck is to be moved to 2019.

Mr. Hill suggested that the column titled "Life" be changed to "Expected Life" and all agreed. It was determined to move the front end loader and the backhoe to 2020. Mr. Milbrand will get the correct number for the transfer station improvements.

Fire: The committee put in a new line for the power stretcher. It was made a priority 2 for \$20,000 in 2019. Mr. Lukeman asked why the station project is to be done in one year and Mr. Milbrand answered that it is because they are going for grant money. The grant for the new bay was discussed and it was mentioned that the air compressor comes off as they got a grant for it last time.

Mr. Lukeman stated that they will need bottles in 2020 or 2021. Fire Chief Laroche had mentioned trying to replace 8 at a time. Mr. Milbrand suggested that he see if he can start planning to do 10 at a time beginning next year. Ambulance 2 was changed to a priority 1.

Town General: Line 50 was to be eliminated now that the grant has been given. Maintenance should be \$10,000 a year but it was felt that it could be taken out for 2018. Mr. Hill questioned the Town Office/Police space needs starting in 2018 but the committee felt it should stay in. A discussion followed

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Town General continued:

in which some of the members felt that the Police building should be the new one with the town offices left in the current one.

The Pemi Pathway needs to have the replacement cost removed and Mr. Milbrand reported that the history should reflect that Article 4 voted in \$235,300 for it.

To equal out the bottom line better, it was determined to change the Public Works line #14, Capital Reserve: for 2019 to \$100,000 and 2020 to \$170,000.

A discussion was held on maintenance costs versus replacement costs for determining when an item should be purchased.

WRITE-UP:

Police: okay as is.

Public Works:

Road Paving – okay as is.

Highway Dept. Equipment Capital Reserve Fund – line 5 & 6, delete “and to continue the Select Board as agents to expend from this fund” as that has already been established. 6th line, delete “the” at the end and insert “future”. 7th line change “purchase of a” to “purchases of equipment such as” and change “vip” to “vib”.

Tandem Vibratory Roller with Trailer – change title to this.

1988 Vacuum Truck – okay as is.

2001 Front End Loader – 2nd line, change \$130,000 to \$140,000 and remove 1 “l” from “still”.

2001 Six Wheel Dump Truck – okay as is.

2011 ¾ Ton Pickup – okay as is.

Rubber Tire Track Excavator – okay as is.

2009 John Deere Backhoe – 2nd line, change “2019” to “2020”.

2008 Six Wheel Dump Truck – okay as is.

1986 Grader – okay as is.

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Fire:

Fire Dept. Reserve Fund – change \$25,000 to \$50,000.

Ambulance 2 – delete “)” in the first line and the second periods through-out.

Power Stretcher – delete “\$18,000 to”.

Bay Addition to Fire Station – change to priority 2. 4th line, delete from “and cost estimate...” to end of sentence. At the end, insert “Estimated cost of the addition is \$200,000.”

Ambulance 1 – okay as is.

Rescue 1 – okay as is.

Engine 2 – delete “25 years” and leave just “2031”.

Town General:

Town Building Maintenance Fund – should be “Buildings”. Later determined to eliminate for 2018.

Water Street Recreational Facility (Pemi Path) – eliminate.

Kelley Park – 1st line, following “committee” insert “is”.

Police Dept. and Town Office Space Needs – 4th line, delete “uniform”. 7th line, following “Improvements” insert “Program”. Also, eliminate space before the period in 2 places.

S. Favorite made a MOTION, second by D. Milbrand, to APPROVE THE REVISED SPREAD SHEET AND WRITE-UP AS AMENDED. The motion CARRIED.

Mr. Hill is to get a revised hard copy of the write-up to Ms. Laferriere before the Nov. 8th meeting. Mr. Milbrand will get the Capital Reserve figures and make 11 copies for the Planning Board. The committee will present the 2018 CIP to the Planning Board on Nov. 8th, 7:00p.m., at the Old Town Hall.

With no other business before the committee, D. Milbrand made a motion to adjourn at 8:57 p.m., second by J. Bianchi.

Respectfully submitted,
Jan Laferriere,
Land Use Admin. Ass't.

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