

Capital Improvements Program Committee (CIP)

MINUTES

May 24, 2022

APPROVED: 8/16/22

AGENDA: RESIGNATION
ELECTION OF OFFICERS
MEETING SCHEDULE FOR 2022
TO DO LIST FOR 2022

ATTENDING: John Bianchi, Joe Lukeman, Randall Kelley

ABSENT: Steve Favorite, Don Milbrand

OTHER: Christina Goodwin (Land Use Manager)

Mr. Kelley called the meeting to order at 5:15 pm with a quorum.

MINUTES OF OCTOBER 26, 2021:

The minute of October 26, 2021 were reviewed. Mr. Bianchi motioned to approve the minutes as written. Seconded by Mr. Lukeman. The motion carried 2-0-1.

RESIGNATION

Mr. Cote submitted his resignation from Capital Improvements Program Committee (CIP). Ms. Goodwin will submit to the Select Board at their next meeting. Ms. Goodwin asked the Committee to encourage members of the public to participate.

Mr. Lukeman believes that both the Planning Board and the Select Board were involved with appointments in the past. Ms. Goodwin is doing more research to determine how CIP was established, appointments and membership.

ELECTION OF OFFICERS

The Committee discussed membership.

Mr. Lukeman motioned to nominate Randall Kelley as Chair. Mr. Bianchi seconded. The motion carried 2-0-1.

Mr. Bianchi raised his concern with his role in membership. He is hoping that when the membership is increased, then he can retire.

Mr. Kelley nominated Don Milbrand for Vice-Chair. Mr. Lukeman seconded. The motion carried 3-0-0.

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MEETING SCHEDULE

Ms. Goodwin took last year's schedule and adjusted the dates for Tuesday night meetings for 2022. Mr. Bianchi moved to accept the schedule as presented. Mr. Lukeman seconded. The motion carried 3-0-0.

2022 TO DO LIST

The Committee discussed the Chair meeting with each of the Department Heads throughout the summer months and also scheduling the Department Heads to attend a meeting. Mr. Kelley felt that it would be great to do the mixed approach. Ms. Goodwin asked the Committee if they wanted to invite the Departments in based upon last year's schedule and the Committee members agreed.

No other "to do" items were addressed.

OTHER

Ms. Goodwin updated the Committee regarding an All Committees Meeting that was held in May. It is an attempt to get all of the Boards/Commissions/Committees together on the same path.

COMMUNICATIONS

None

NEXT MEETING

The next meeting is scheduled for August 16, 2022.

With no other business before the Committee, Mr. Bianchi motioned to adjourn at 5:41 pm. Mr. Lukeman seconded. The motion carried 3-0-0.

Respectfully submitted,
Christina Goodwin
Assessing / Land Use Manager