

**Capital Improvements Program Committee (CIP)**

**MINUTES**

October 26, 2021

**APPROVED:** 5/24/22

**AGENDA:** FINALIZE 2022 CIP WORKSHEET AND NARRATIVE

**ATTENDING:** Bill Cote (Chair), Steve Favorite (Vice Chair), John Bianchi, Joe Lukeman, Don Milbrand

**ABSENT:** Randall Kelley

**OTHER:** Christina Goodwin (Land Use Manager)

Mr. Cote opened the meeting at 5:03 pm with a quorum present.

**MINUTES OF OCTOBER 19, 2021:**

D. Milbrand made a motion, second by S. Favorite, to approve the minutes of October 19, 2021, as written. The motion carried 5-0-0.

**2022 PROJECT NARRATIVE:**

The 2022 Project Narrative was reviewed. It was noted that the Ambulance Reserve Fund is a Revolving fund, the Town Maintenance Fund should change to Town Building Maintenance Fund and the Security Video should be added.

J. Lukeman made a motion, second by D. Milbrand, to approve the 2022 Project Narrative as amended. The motion carried 5-0-0.

**2022 CIP WORKSHEET:**

Mr. Milbrand will fix the Ambulance Revolving Fund and set the security video as a priority #1.

D. Milbrand made a motion, second by S. Favorite, to approve the 2022 CIP Worksheet as amended. The motion carried 5-0-0.

**NEW BUSINESS:**

The Committee discussed fiber.

**OTHER:**

Mr. Milbrand will present the 2022 CIP Narrative and Worksheet to the Planning Board, Budget Committee, and the Select Board on behalf of CIP.

With no other business, D. Milbrand made a motion, second by J. Bianchi, to adjourn at 5:33pm.

Respectfully submitted,  
Jan Laferriere  
Land Use Associate