

Capital Improvements Program Committee (CIP)

MINUTES

November 2, 2020

APPROVED: 4/20/21

AGENDA: Workshop – 2021 Capital Improvements Plan and Narrative

ATTENDING: Bill Cote (Chair), Steve Favorite (Vice Chair), John Bianchi, Joe Lukeman (via Zoom), Don Milbrand

ABSENT: Evan Hickey

OTHER: Christina Goodwin (Land Use Manager)

Mr. Cote opened the meeting at 7:00 pm stating that there is an emergency order issued by the Governor that allows for meetings to be held in combination of in-person and electronically due to the pandemic. Members are attending via video and in-person. The meeting is open to the public via those same options. The meeting continued by roll call vote 5-0. There were no members of the public present.

MINUTES OF OCTOBER 27, 2020:

The Committee reviewed the minutes of October 27, 2020. Steve Favorite motioned to approve the minutes as written, Joe Lukeman second. The motion carried by roll call vote 5-0.

WORKSHOP:

The Committee reviewed the final plan and the narrative. Mr. Milbrand stated that in Public Works, the \$80,000 should be \$85,000. Ms. Goodwin will make that correction as Mr. Lukeman is going away.

D. Milbrand made a motion, second by S. Favorite, to approve the narrative as amended. The motion carried by roll call vote 5-0.

The Committee is to present the plan and narrative to the Planning Board on November 18, 2020 at 7:00pm, to the Select Board on November 19, 2020 at 5:30pm, and to the Budget Committee on November 24, 2020 at 6:00pm.

A discussion on various items followed. Mr. Milbrand went over the bottom-line figures. Ms. Goodwin will share the plan and narrative with the Committee members before the presentations.

With no other business before the Committee, J. Bianchi made a motion, second by S. Favorite, to adjourn at 7:20pm. The motion carried via a roll call vote 5-0.

Respectfully submitted,
Jan Laferriere,
Land Use Administrative Assistant