

CAPITAL IMPROVEMENTS COMMITTEE MINUTES  
October 30, 2018

**APPROVED:**

See the minutes of 3/19/19 jrl

AGENDA:                   WORKSHOP – FINALIZE 2019 CAPITAL IMPROVEMENTS PLAN

ATTENDING:               Bill Cote (Chairman), Steve Favorite (Vice Chairman), John Bianchi, Joe Lukeman,  
Don Milbrand

ABSENT:                   David Hill (excused), Dan Paradis (ill)

OTHER:                   -----

The meeting opened at 7:04pm.

**MINUTES OF OCTOBER 23, 2018:**

J. Bianchi made a motion, second by S. Favorite, to approve the minutes as read. The motion carried with two abstentions.

**WORKSHOP:**

The committee went over the Spreadsheet and Mr. Hill's write-up.

POLICE DEPARTMENT: Mr. Milbrand reported that there is \$10,000 in the Police Detail account. The write-up is fine as is; the priority on the Spreadsheet, line #14, should be a 4.

PUBLIC WORKS: Spreadsheet = It was determined that \$280,000 be placed in line #17, Capital Reserve to make up for the shortage this year. Line #26 Vacuum Truck priority should be priority 2. Line #30, Rubber Tire Excavator is a priority 4. Line #32, Funding Source should be AP/CR.

Write-Up = Delete 2001 Six Wheel Dump Truck – has been replaced already. 2001 Front End Loader is a priority 7. 2011 ¾ Ton Pickup is a priority 7. Tandem Vibratory Roller with Trailer is a priority 4. Rubber Tire Track Excavator is a priority 4. 2008 Six Wheel Dump Truck is a priority 7.

It was noted that the sidewalk tractor is replaced; this time with a 5-year guarantee.

FIRE DEPARTMENT: Spreadsheet = Line #45 Power Stretcher should have \$20,000 for 2019 with Replacement Year showing 2019 Line #46. Radios should be 2021 in the replacement year column. Delete line #52 New Substation.

Write-Up = Fire Dept. Reserve Fund, change \$90,000 to \$75,000. Power Stretcher priority is a #1. Bay Addition should be a priority 5. Ambulance 1 is a priority 7. Engine 2 is a priority 7.

TOWN GENERAL: Spreadsheet is okay as is.

-2-  
CIP Minutes  
10/30/18

PARKS: Spreadsheet = #61 Master Plan update should be priority 5. Delete line #62 through 67.  
Write-up = Kelley Park should be a priority 5 and the last line should be deleted.

DEBT PAYMENTS: Spreadsheet = It was noted that lines #83 & 85 have the same payment amount. Mr. Milbrand will check this out and get it corrected if need be.

OFFSETTING REVENUES: Spreadsheet = Line #101 Public Works Capital Reserve should have \$330,000 for 2019 and delete the numbers in the rest of the columns following.

Mr. Milbrand will make the Spreadsheet changes and Mr. Cote will contact Mr. Hill about the changes to the write-up. Once the changes are made, they will be e-mailed to the committee.

**NEXT MEETING**: The committee felt that the plan is now complete and we shall present it to the Planning Board on November 14, 2018 at 7:00p.m. We do not have a schedule yet as to when to present to the Budget Committee or the Selectmen.

With no other business before the committee, S. Favorite made a motion, second by J. Bianchi, to adjourn at 8:25p.m. The motion carried.

Respectfully submitted,  
Jan Laferriere  
Land Use Adm. Assistant