

CAPITAL IMPROVEMENTS PROGRAM MINUTES  
April 18, 2017

**APPROVED:**

7/18/17 \_\_jrl\_\_\_\_\_

AGENDA: Elect Officers  
Plan Department Visits

ATTENDING: Steve Favorite (Vice Chairman), Bill Cote, David Hill, Joe Lukeman, Dan Paradis

ABSENT: Don Milbrand (Chairman - work), John Bianchi (conflict)

OTHER: -----

The meeting opened at 7:05p.m.

**Election of Officers:**

**Minutes of March 21, 2017:**

D. Hill made a motion, second by D. Paradis, to approve the minutes of March 21, 2017 as read. The motion carried with 2 abstaining.

**Department Visits:**

Mr. Hill expressed that he thought it better that the Supervisors come in.

Mr. Favorite explained that we may need to look further at Water and Sewer if the State Lake Street project comes in. They will need to enlarge the pipes while the street is torn up. Jeff Chartier (Superintendent) is looking for a grant in case it comes in. The plan is to re-do the street from the light to the first bridge. Summer street is still on the TAC list but is now 5<sup>th</sup>. It may come up for 2022 or 2026.

Mr. Favorite feels that Mark Bucklin (Highway Superintendent) needs to look at sidewalks. Mr. Cote mentioned that they did test borings at the transfer station and need to re-work the plan. They are talking about a scale and for us to be a center for surrounding towns for salt and sand. Mr. Lukeman stated that, before they do that, they should analyze the cost of the building for this in order to know if it will be cost effective. Mr. Favorite mentioned that the State uses brine which is doing a job on the trees along the highway. He added that a lot of our salt came from Chile via Portsmouth. The committee discussed what is in the fund for the transfer station remodel. No-one knew for sure the total and if another payment is to come in for this.

Mr. Favorite stated that we need to get the forms to the Departments. Mr. Cote questioned if we need to ask them to update all of their equipment. Mr. Hill again expressed that he would like them to come in. Mr. Paradis added with a follow-up letter if we don't receive it back. Mr. Cote thought we should go at least 5 years out. Mr. Hill felt that the Departments need to update their numbers if nothing else.

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**Department visits continued:**

Mr. Paradis wondered if something might be put on-line to make this easier. Mr. Hill stated that Mr. Bucklin plans on replacing a 550 this year but some of his other equipment is getting old. He added that the fancy ATV for the Common and Kelley Park has been purchased.

The committee discussed bringing each department a copy of the spreadsheet and ask them to update it, get the changes back to the committee and then come in to discuss it. Mr. Cote volunteered to get the spreadsheet copies from Mr. Milbrand and take them to each department.

Mr. Favorite stated that in Hooksett (by I93) they have a lot of used equipment. The other day he saw 2 pieces with buckets that were only 2 months old. Mr. Hill mentioned that the ambulance size is going to be a problem in the near future.

It was also mentioned that the Police put in a purchase order for a new cruiser. The committee feels that this is not the function of a Capital Reserve account but rather so that a purchase would only be done when absolutely necessary and/or if a good used one comes along. The department heads are only to use these funds after stating their reasons to, and getting permission from, the Selectmen. Mr. Lukeman added that Chief Lewis stated that he would delay purchases when we talked with him about opening a Capital Reserve account. It was also reported that the canine unit cost \$15,000. And one of Morrison's plows backed into a cruiser and cost \$4,000 in repairs. Mr. Lukeman mentioned that the Chief stated that sometimes they take the older vehicle that has low mileage and, the year before it is destined to be replaced, they put a lot of mileage on it.

Mr. Hill mentioned that there is a plan to reconvene the Space Needs Committee. He added that we probably will not get any Space Needs figures until after we are done. The dates to present to the Planning Board and then the Budget Committee are set up by the Town Administrator. A discussion was held as to why we have to present so early and Mr. Paradis thought it is guidance for the Budget Committee as they deliberate.

With no other business before the committee, D. Hill made a motion, second by S. Favorite, to adjourn at 8:25p.m.

Respectfully submitted,  
Jan Laferriere, recording secretary  
Land Use Admin. Assistant  
Planning, ZBA, HDC, CIP