

Capital Improvements Program Committee (CIP)

MINUTES

September 22, 2020

APPROVED: 10/20/20

AGENDA: Workshop – Department Head Worksheets

ATTENDING: Bill Cote (Chair), Steve Favorite (Vice Chair), Joe Lukeman, John Bianchi, Don Milbrand

ABSENT: Evan Hickey

OTHER: Christina Goodwin (Land Use Manager)

Mr. Cote opened the meeting at 7:00 pm stating that there is an emergency order issued by the Governor that allows for meetings to be held in combination of in-person and electronically due to the pandemic. Members are attending via video and in-person. The meeting is open to the public via those same options. The meeting continued by roll-call vote 5-0. There were no members of the public present.

MINUTES OF NOVEMBER 5, 2019: The minutes of November 5, 2019 were reviewed and amended. S. Favorite motioned to approve the minutes as amended, J. Lukeman second. The motion carried by roll-call vote 5-0.

WORKSHOP:

FIRE: 2021 lists Equipment Reserve for \$90,000 and radio lease at \$10,000 with the remaining \$30,000 a year for 2022-2024. Air bottles and air compressor are slated for 2025. The air bottles are used for pre-burn and during practice or training sessions. The rescue truck model year needs to be corrected. As for the safety complex, it was felt to keep that blank for now.

POLICE: 2021 has \$50,000 for Cruiser Capital Reserve. Note #2 is to be removed as it does not apply to anything. It was mentioned that maybe the Town should start saving in 2022 for the safety complex, which is shown half in the Police Department plan and half in the Fire Department plan.

HIGHWAY: 2021 equals \$55,000 for a 3/4 Ton Pickup and \$250,000 for Road Paving. The sand storage shed is a new item and we need to try to fit it in; possibly under equipment.

WATER/SEWER: It was noted that the air compressor here is half the cost of the Fire Department's air compressor and it was explained that there are two (2) different specifications.

COMMUNICATIONS: None.

OLD BUSINESS: None

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NEW BUSINESS:

Ms. Goodwin stated that the Budget Committee is to start meeting on Tuesdays, which will create conflicts for some of the CIP meetings. It was determined that CIP will meet in the Land Use Conference Room on October 20, but move back to Meeting Room A, the large conference room on October 27.

Mr. Lukeman volunteered to do the narrative, if he gets the information early enough. He will need an e-mail copy of last years' narrative and Ms. Goodwin will do that.

Ms. Goodwin will double check the dates for presenting to the Planning Board, Select Board and Budget Committee.

A discussion was held regarding the Transfer Station recycling. The Sustainability Committee has been looking into options for bringing back recycling.

M. Milbrand motioned to add \$80,000 in the Transfer Station Improvement Fund with the intent of balers for recycling, S. Favorite second. J. Lukeman inquired about skid steers. D. Milbrand stated that Mark Bucklin was estimating \$30,000 for a used one. The motion carried by roll-call vote 5-0.

Mr. Milbrand mentioned that Alexandria is proposing to build a new Transfer Station and that it might be possible for the Town to regionalize recycling with other towns through the new station.

Mr. Milbrand will update the spreadsheets for the next meeting. Ms. Goodwin will make copies and will e-mail the Committee when they are done.

NEXT MEETING: Tuesday, October 20, 2020 at 7:00 p.m.

With no other business before the Committee, J. Bianchi made a motion, second by J. Lukeman, to adjourn at 8:01pm. The motion carried by roll-call vote 5-0.

Respectfully submitted,
Jan Laferriere,
Land Use Administrative Assistant