

CAPITAL IMPROVEMENTS COMMITTEE MINUTES  
October 22, 2019

**APPROVED:**

10/29/19 \_\_jrl\_\_\_\_\_

AGENDA: WORKSHOP

ATTENDING: Bill Cote (Chairman), Steve Favorite (Vice Chair), John Bianchi, Evan Hickey, Joe Lukeman

ABSENT: David Hill (personal problems), Donald Milbrand (away)

OTHER: -----

The meeting opened at 7:02pm with a quorum.

MINUTES OF OCTOBER 15, 2019: J. Lukeman made a motion, second by S. Favorite, to approve the minutes as read. The motion carried.

COMMUNICATIONS: None.

**WORKSHOP:**

The committee looked over the current spreadsheet, last year's write-up, and Steve Favorite's letter. Mr. Cote stated that the Highway Superintendent plans to look for a low-mileage used loader next year and is to up the paving to \$300,000. so as to catch up. Water/Sewer is pretty much the same as previously stated, as is the Fire Dept. The Police made changes to the mileage.

It was noted that the Highway Garage improvements are for the inside of the building. On the spreadsheet, line #27 Front End Loader, should be \$200,000.

Under Police, there is a concern about the replacement years from the spreadsheet to the new listing from that Department. This apparently was caused by the change in shelf life from 7 years to 5 years. Mr. Cote explained that he believes that this committee is only to place all capital equipment on the plan according to what the Department Head is requesting. It will be up to the Budget Committee and the Select Board to determine what is needed and when. Our committee can only suggest when and how in order to keep the bottom line as even as possible.

Last year's explanation:

Change the dates to 2020 -2029 on the title.

Police: Delete the 3ed line sentence beginning with "The year the fund ---". Also add the explanation of cruiser #5. Delete the "Comp IT" paragraph as well as the Message Board Unit paragraph

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WORKSHOP continued:

Public Works: Road Paving – change “\$250,000’ to “\$300,000”. Highway Capital Reserve – 3<sup>rd</sup> & 4<sup>th</sup> line, delete “Therefore, we recommend restoring the \$140,000 eliminated last year and adding \$140,000”. Begin the next sentence with “Add \$85,000 to the existing balance ----”. Delete the Backhoe paragraph. Front End Loader – 1<sup>st</sup> line, change the year to 2020. Add a paragraph about the Highway Garage upgrades of \$20,000.

Fire Dept.: Delete the paragraph for the Power Stretcher. Portable Radios – 2<sup>nd</sup> line, change 3-year period to 2-year period. Delete the sentence beginning with “Currently the radios ---”. Next sentence, change \$20,000 to \$45,000. Bay Addition – delete for this year.

Town General/Parks: delete “this Spring”. Mr. Cote will speak with Kelley Park folks about any changes. The Town Building Maintenance Fund is to have a write-up with the \$5,000 in the fund to be brought up to \$20,000.

Mr. Cote will also speak with the Police Chief over the change of shelf life. No changes were made to the letter at this time.

The next two meetings were set for Oct. 29<sup>th</sup> and November 4<sup>th</sup>. Ms. Laferriere will check the meeting locations and get back to the committee.

With no other business, J. Lukeman made a motion, second by J. Bianchi, to adjourn at 8:38pm. The motion carried.

Respectfully submitted,  
Jan Laferriere,  
Land Use Admin. Assistant