



Town of Bristol
5 School Street
Bristol, NH 03222
—
townofbristolnh.org
(603) 744-3354

Budget Committee
December 14th, 2021
Meeting Minutes

Present:

Chair Charles Therriault, Sue Sodano, Walter Waring (remote), Paul Regan, and Select Board Representative Shaun Lagueux.

Absent:

Vice Chair Joe Caristi and Janet Cavanagh.

Others present:

Nik Coates, Town Administrator; Bob Blanchette, Finance/Human Resources Director; Mark Bucklin, Highway Superintendent; and Jeff Chartier, Water and Sewer Superintendent.

Call to Order:

Mr. Therriault called the meeting to order at 6:00pm.

New Business:

Highway

Motion to move the bottom line of #4311 in the amount of \$640,459 by Mr. Lagueux, seconded by Mr. Therriault. Motion to amend line #410 Electricity to \$9,100 by Mr. Therriault, seconded by Mr. Lagueux. Motion passed by roll call vote, 5-0-0. #390 Contractor Tree Removal was increased for ash tree removals along with #672 Maintenance for the new truck. Motion to move amended bottom line of #4311 in the amount of \$643,059 by Mr. Therriault, seconded by Mr. Lagueux. Motion passed by roll call vote, 5-0-0.

Highway Projects

Motion to move the bottom line of #4312 in the amount of \$494,293 by Mr. Lagueux, seconded by Mr. Therriault. Discussion followed regarding resurfacing roads such as Smith River Road, Peaked Hill, and at Profile Falls. Hall Road funding was encumbered two years ago and extra has been budgeted to reflect increased prices. Motion to amend #390 Resurfacing Roads to \$360,000 by Mr. Lagueux, seconded by Mrs. Sodano. Motion passed by roll call vote, 5-0-0. Discussion followed regarding #360 Drainage Projects on Fourth Road and Ellen Lane and #396 Bike Trail. Motion to move the amended bottom line of #4312 in the amount of \$417,501 by Mr. Regan, seconded by Mr. Therriault. Motion passed by roll call vote, 5-0-0.

Streets/Bridges

Motion to move the bottom line of #4319 in the amount of \$30,500 by Mr. Lagueux, seconded by Mr. Therriault. The Select Board had recommended to increase line #410 Street Lighting by \$5,000. The plan is to purchase LED lights to replace the current ones, savings being seen within a 3-year period. Motion to amend the bottom line of #410 to \$35,000 by Mr. Lagueux, seconded by Mr. Therriault. Motion passed by roll call vote, 5-0-0. Motion to move the amended bottom line of #4319 in the amount of \$35,500 by Mr. Therriault, seconded by Mr. Lagueux. Motion passed by roll call vote, 5-0-0.

Solid Waste

Motion to move the bottom line of #4320 in the amount of \$325,150 by Mr. Therriault, seconded by Mr. Regan. Budget is adjusted to reflect increased hauling fees and tire disposal fees. Discussion followed regarding possible purchase of scales within a year or two. Motion passed by roll call vote, 5-0-0.



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Fire Betterment

Motion to move the bottom line of #4339 in the amount of \$10,000 by Mr. Therriault, seconded by Mr. Lagueux. Motion passed by roll call vote, 5-0-0.

Sewer Capital Projects

Motion to move the bottom line of #4325 in the amount of \$63,275 by Mr. Lagueux, seconded by Mr. Therriault. Monies come out of the Capital Reserve Fund but still needs to be appropriated for and not all lines are budgeted for each year. Budget was increased this year due to the new truck. Motion passed by roll call vote, 5-0-0.

Sewer Operations

Motion to move the bottom line of #4326 in the amount of \$472,037 by Mr. Lagueux, seconded by Mr. Therriault. Discussion followed regarding Solar Array and a project delay, now set to the fall. Motion passed by roll call vote, 5-0-0.

Debt Service

Motion to move the bottom lines of #4711 and #4721 in the amount of \$56,079 by Mr. Therriault, seconded by Mr. Lagueux. Motion passed by roll call vote, 5-0-0.

Sewer Surplus Transfer

Motion to move the bottom line of #4324 in the amount of \$1 by Mr. Lagueux, seconded by Mr. Therriault. Motion passed by roll call vote, 5-0-0.

Water Operations

Motion to move the bottom line of #4331 in the amount of \$443,359 by Mr. Lagueux, seconded by Mr. Mr. Therriault. Electricity line was increased by \$5,000 to reflect new rates. Other increases in budget are for two positions: one full-time year-round position and the other part time summer position. Shoveling and maintaining hydrant costs come out of the Fire Betterment budget. Mr. Regan inquired on bottom line differences. Mr. Chartier discussed the differences come from new staff. The department analyzes revenues at the beginning of the year and then makes changes if needed. Discussion followed regarding fiber installation in the three stations. Motion passed by roll call vote, 5-0-0.

Water Capital Projects

Motion to move the bottom line of #4332 in the amount of \$93,960 by Mr. Lagueux, seconded by Mr. Therriault. Motion to amend line #914 to \$0 by Mr. Lagueux, seconded by Mr. Regan. Motion passed by roll call vote, 5-0-0. Motion to move the amended bottom line of #4332 in the amount of \$73,960 by Mr. Therriault, seconded by Mr. Regan. Motion passed by roll call vote, 5-0-0.

Water Debt Service

Motion to move the bottom line of #4711 and #4721 in the amount of \$62,325 by Mr. Lagueux, seconded by Mr. Therriault. Low payments reflect low interest rates on the projects. Motion passed by roll call vote, 5-0-0.

Water Surplus Transfer

Motion to move the bottom line of #4324 in the amount of \$1 by Mr. Lagueux, seconded by Mr. Regan. Motion passed by roll call vote, 5-0-0.



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Review and Approval of Minutes

Motion to approve amended minutes from December 7th by Mr. Lagueux, seconded by Mr. Regan.
Motion passed by roll call vote, 5-0-0. Amendments include a double statement the Police Department along with the date change.

Correspondence

None

Staff Comments:

Discussion regarding importance of finalizing and future details and discussion of the Sewer Project.

Select Board/Member Comments:

Mr. Therriault recommends that the public hearing for the budget take place at the Old Town Hall.
Mr. Coates will confirm this later.

Adjournment:

Motion to adjourn meeting at 8:07 pm by Mr. Lagueux, seconded by Mrs. Sodano. Motion passed by roll call vote, 5-0-0.

Next Meeting:

January 25th, 2022, at 6pm. Town Office Meeting Room A
Deliberation: Revisit any sections, catch up, Warrant preview

Respectfully Submitted,

Shannon Wharton