



Town of Bristol  
5 School Street  
Bristol, NH 03222

—  
townofbristolnh.org  
(603) 744-3354

Budget Committee  
February 1<sup>st</sup>, 2022  
Meeting Minutes

**Present:**

Chair Charles Therriault, Vice Chair Paul Regan, Walter Waring, Janet Cavanagh, Sue Sodano, and Select Board Representative Shaun Lagueux.

**Absent:**

None

**Others present:**

Nik Coates, Town Administrator and Wendy Smith, Executive Administrative Assistant

**Call to Order:**

Mr. Therriault called the meeting to order at 6:00pm.

**New Business:**

**Warrant Article Discussion**

Mr. Therriault stated this was the last day for petitioned Warrant Articles and per correspondence with Mr. Coates, none had come in prior to the meeting. No candidates have come forward for the one-year Budget Committee Member position. Sample ballots of all candidates for Article 1 will be out in the middle of February. Article 10 figures have not yet been updated to reflect the increase in Transport Central. Next Tuesday's meeting will be to recommend or not recommend Warrant Articles 10 through 17.

**Revenues Discussion**

Mr. Coates stated the Revenues handout reflects the actual figures as of December 31<sup>st</sup>, 2021, and the projections for 2022. Discussion followed regarding reason and importance of approving Revenues along with Motor Vehicle's revenue, which was higher than projected. If there are any questions regarding revenue lines, it can be deliberated and brought to the Select Board for further discussion. Mr. Coates informed the committee that Tax Collections are on target, coming in around 91-93%. This exceeds many towns' rates but has been constant for the Town for many years. Mr. Regan discussed the budget, expressing concern over higher percentages of increases than expected. The committee further discussed the opportunities given to deliberate sections along with many of the increased sections may seem high, but much of it is necessary and rational.

**Review and Approval of Minutes**

Motion to approve amended minutes from January 25<sup>th</sup>, 2022, by Mr. Regan, seconded by Mr. Lagueux, Motion passed, 6-0-0.

**Correspondence:**

Mr. Therriault noted Mr. Coates correspondence stating that no petitioned Warrant Articles came in on the last day and no one has stepped forth to fill the vacant member position on the Budget Committee.

**Staff Comments:**

Mr. Coates stated that anything related to Town Meeting is located at the top of the Town's website. Mr. Coates discussed next Tuesday's meeting, starting with the Public Hearing, breaking for recess, then voting on Revenues, Budget, and Warrant Articles. If a budget has been decreased by 10% or increased



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by any amount, the committee must meet on Wednesday to revote on all items. Once all items are voted on, the members will need to come into the Town Office to sign the state official form 737.

**Select Board/Member Comments:**

Mr. Lagueux informed the committee of the Informational Meeting with the Sewer Project Designers on Thursday along with the Select Board's Work Session with the Engineers. There will be no public comment.

**Adjournment:**

Motion to adjourn meeting at 6:49pm by Mr. Regan, seconded by Mrs. Sodano. Motion passed, 6-0-0.

**Next Meeting:**

February 8<sup>th</sup>, 2022, at 6pm. Bristol Town Office - 5 School Street: Meeting Room A  
First Public Hearing: vote on Revenues, vote on Budget, vote on Warrant Articles, sign MS737 the next day

February 9<sup>th</sup>, 2022, at 6pm. Bristol Town Office - 5 School Street: Meeting Room A  
Second Public Hearing if necessary

Respectfully Submitted,

Shannon Wharton