

Budget Committee
January 8, 2018
Meeting Minutes

Present:

Chair- Rob Glassett, Wayne Anderson, William Cote, Dave Carr, Janet Cavanagh, Scott Sanschagrín, John Sellers, Walter Waring, Betsy Schneider, JP Morrison (late arrival), and Joseph Caristi (late arrival).

Absent: Ashley Dolloff, Bob Emerson.

Others Present: Bob Blanchette - Finance Officer, Raymah Simpson - Town Clerk, Ron Preble and Tom Keegan of the Town Cemetery Committee.

Call to Order:

Committee Chair Rob Glassett called the meeting to order at 6:30pm.

Review of Minutes:

Rob Glassett asked the committee to review the minutes from December 2, 2017. Walter Waring made a motion to accept the minutes from December 2, 2017 as amended, seconded by Betsy Schneider. The Committee voted **8 - 0 - 1** in favor of the motion.

The committee also voted on the minutes of December 18, 2017. Scott Sanschagrín motioned to approve the minutes of December 18, 2017 as written, seconded by Janet Cavanagh. The vote was **9 - 0** in favor of the motion.

Correspondence:

There was no correspondence to discuss.

Old Business:

Rob Glassett said In the interest of time we will go right to the Budget.

New Business: Budget Deliberations:

Walter Waring stated that Wendy had done a wonderful job with the minutes. The committee agreed.

Section 4130 – EXECUTIVE:

Rob Glassett stated that the committee needed to go line by line this year so we know what is being reduced or increased and that obviously we can't do anything with salaries or insurance. John Sellers motioned to add a line item to the executive section for budget committee cost of training expenses of \$500.00, seconded by Betsy Schneider. The vote was **9 in favor - 1 abstained** in favor of the motion. Bill Cote motioned to reduce line item 01-4130-550 for Advertising/Printing from \$3,500.00 to \$2,500.00, seconded by John Sellers after discussion the motion was withdrawn. Dave Carr motioned to reduce the executive budget to \$179,330.00 for overall spending, seconded by John Sellers. Rob Glassett reminded the committee that they couldn't touch payroll as we don't set wages. Dave Carr withdrew his motion. Dave Carr motioned that line item 01-4130-120 Minute Taker be reduced from \$3,000.00 to \$1,500.00, seconded by John Sellers. Bob Blanchette explained that it was for three committees with an estimate of 18 meetings for EDC, 20 meetings for budget committee, and 11 for conservation. Raymah Simpson said

in her opinion it is easier for the person to attend the meetings that way they have a better understanding and the minutes would be better. JP Morrison stated that Nik Coates knows how it is broken down because some committees do need more time. After discussion, Betsy motioned to amend the motion to \$2,200.00 seconded by John Sellers. Rob Glassett said that both motions should be voted down for the sake of revisiting. Betsy Schneider withdrew her motion and Dave's was tabled. Wayne Anderson said that if the motion was tabled that it would die with the meeting. Dave Carr withdrew his motion. Dave Carr motioned to reduce line item 01-4130-560 Meetings/Memberships/Training from \$3,500.00 to \$2,500.00, seconded by Betsy Schneider. Janet Cavanagh said that Nik is doing more training in town hall so that it is operating much better. The vote was **5 in favor - 6 opposed** the motion failed. Dave Carr motioned to reduce line item 01-4130-690 Selectmen's Expenses from \$1,000.00 to \$800.00, seconded by Betsy Schneider the vote was **8 in favor - 3 opposed** the motion passed. Rob Glassett asked the board to move on the total increase for section 4130 from \$184,134.00 to \$184,434.00. Scott Sanschagrin made the motion, seconded by John Sellers. The vote was **11 in favor – 0 opposed** and the motion passed.

Section 4195 – CEMETERIES:

Rob Glassett asked if there are there any changes to line item 01-4195-650 Town Cemeteries or 01-4195-651 Homeland Cemetery. No one made changes to line item 01-4195-650 Town Cemeteries. John Sellers motioned to reduce line item 01-4195-651 Homeland Cemetery from \$5,500.00 to \$0.00, seconded by Betsy Schneider the discussion with Ron Preble and Tom Keegan town cemetery commission men stated that all the lot layouts have been lost we need to use the ground penetrating radar at a cost of \$2,500.00. John Sellers withdrew his motion and changed it to \$1.00, seconded by Betsy Schneider. John Sellers stated that they never ask any other towns for donations. They have a trust fund that can be used. Betsy Schneider made a motion to amend from \$1.00 to \$2,500.00 for mowing, seconded by John Sellers. The vote was **10 in favor - 1 opposed** and the motion passed. John Sellers motioned that the new total for section 4195 will be \$3,000.00, seconded by JP Morrison. The vote was **10 in favor - 1 opposed** and the motion passed.

Section 4140 – ELECTION/REGIST/VOTING:

Bill Cote motioned to reduce line item 01-4140-550 ERV from \$3,500.00 to \$2,500.00, seconded by Betsy Schneider. Raymah Simpson stated she put it up to cover the openings for town positions and ballots for zoning we will have three elections this year plus work sessions in between. Rob Glassett said he would support the motion to reduce line 01-4140- 550 ERV. The vote was **8 in favor - 3 opposed** the motion passed. Bill Cote motioned to reduce line item 01-4140-810 TC New Equipment from \$800.00 to \$500.00, seconded by John Sellers. Rob Glassett said he wouldn't touch that line. The vote was **3 in favor - 8 opposed** the motion failed. John Sellers motioned to reduce line item 01-4140-610 TC Election Equipment/Supplies from \$2,480.00 to \$500.00, seconded by Joe Caristi. The vote was **11 in favor – 0 opposed** the motion passed. Bill Cote motioned to reduce line item 01-4140-550TC Advertising/Printing from \$2,500.00 back to \$3,000.00, seconded by Scott Sanschagrin. The vote was **5 favor - 5 opposed** the motion failed. John Sellers motioned to accept the new total for section 4140 at \$78,329.00, seconded by Bill Cote the vote was **11 in favor – 0 opposed** the motion passed.

Section 4150 – FINANCIAL ADMIN/TAX COLLECTOR:

Bill Cote motioned to reduce line item 01-4150-390 TX Recording Fees from \$1,500.00 to \$1,000.00, seconded by Betsy Schneider. Raymah Simpson stated that this figure completely depends on recording fees for redemptions and Betsy asked if that could be encumbered in future years. Raymah Simpson thought that would be a good idea to encumber, the discussion continued. The vote was **10 in favor - 1 opposed** the motion passed. Bill Cotes questioned the 01-4150-625 postage. Raymah Simpson said that all liens, deeds and tax billing are sent by certified and regular mail. Wayne Anderson said he would recommend leaving this alone. Wayne Anderson motioned that the new total for section 4150 would be \$172,629.00, seconded by John Sellers the vote was **10 in favor – 0 opposed - 1 abstained** the motion passed.

Section 4152 – PROPERTY REAPPRAISAL:

Bill Cote motioned to reduce line item 01-4152-312 PROP Contract Service from \$38,000.00 to \$30,000.00, seconded by Wayne Anderson. The vote was **11 in favor - 0 opposed** the motion passed. John Sellers motioned the new total for section 4152 will be \$93,264.00, seconded by Wayne Anderson. The vote was **11 in favor – 0 opposed** the motion passed.

Section 4153 – LEGAL:

John Sellers motioned to reduce line item 01-4153-320 Legal General from \$85,000.00 to \$70,000.00, seconded by Betsy Schneider. John Sellers said that the select board needs to make compromises and settlements. JP Morrison needed to abstain from this. Wayne Anderson stated that Nik Coates is on board with policies and procedures in place he is doing a good job. The vote was **7 in favor - 3 opposed - 1 abstained** the motion passed. John Sellers motioned that the new total for section 4153 will be \$70,000.00, seconded by Betsy Schneider. The vote was **8 in favor - 2 opposed and 1 abstained**. The motion passed.

Section 4155 – PERSONNEL ADMIN:

Rob Glassett said this is for merit raises, screening and testing. Bill Cote motioned to reduce line item 01-4155-192 Personnel Admin from \$36,859.00 to \$24,570.00, seconded by Betsy Schneider. Wayne Anderson asked Bob Blanchette how many employees took health insurance. Bob Blanchette stated that 32 employees took health insurance and that 4 do not. So the majority take the plan. Joe Caristi said that retaining a good staff is a benefit to the taxpayers. John Sellers said that employees need to realize it's the town and taxpayers that are paying the bulk of that. Rob Glassett suggested to vote this down and find the \$12,000.00 elsewhere; we need to pick our battles. JP Morrison stated that this is a huge expense and a very generous proposal. The vote was **9 in favor -2 opposed** and the motion passed. Bob Blanchette said he would have a total for this section at the next meeting.

Section 4191 – PLANNING BOARD:

John Sellers motioned to reduce line item 01-4191-625 PB Postage from \$1,000.00 to \$600.00, seconded by Betsy Schneider. The vote was **11 in favor – 0 opposed** the motion passed. John Sellers motioned to reduce line item 01-4191-730 PB Master Plan from \$3,500.00 to \$2,000.00, seconded by Bill Cote. The vote was **11 in favor - 0 opposed** the motion passed. John Sellers motioned that the new total for

section 4191 would be \$14,433.00, seconded by Dave Carr. The vote was **10 in favor – 0 opposed** the motion passed.

4192 – ZONING BOARD:

Wayne Anderson motioned to leave the total for section 4192 Zoning Board section 4192 as is at \$5,673.00, seconded by Bill Cote. The vote was **11 in favor - 0 opposed** the motion passed.

Section 4193 – TAX MAPS:

Dave Carr motioned to reduce line item 01-4193-390 Tax Maps from \$8,550.00 to \$5,000.00, seconded by John Sellers, after discussion Bill Cote motioned to amend from \$8,550.00 to \$6,000.00, seconded by John Sellers. The vote was **11 in favor – 0 opposed** the motion passed. John Sellers motioned that the new total for section 4193 would be \$6,000.00, seconded by Wayne Anderson. The vote was **11 in favor – 0 opposed** the motion passed.

Section 4194 – GENERAL GOVERNMENT:

Rob Glassett suggested that the committee hold off until the next meeting when Nik Coates would be there. There will be no meeting next week because of the holiday so we will start this on the January 22, 2018 meeting.

Section 4196 – INSURANCE:

Wayne Anderson motioned to leave the total of Insurance section 4196 at \$48,324.00 as is, seconded by Scott Sanschagrin. The vote was **11 in favor – 0 opposed** the motion passed.

Section 4197 – REGIONAL ASSOCIATIONS:

John Sellers motioned to reduce line item 01-4197-836 Pasquaney Club from \$1,809.00 to \$1,000.00, seconded by Bill Cote with discussion the vote was **6 in favor – 5 opposed** the motion passed. John Sellers motioned to reduce line item 01-4197-837 Newfound Lake Region from \$3,500.00 to \$2,000.00, seconded by JP Morrison. Walter Waring stated that we have a beautiful lake if we get milfoil it's going to cost a lot of money to take it out this is a small cost to help support and protect it. John Sellers said Bristol is always paying. Rob Glassett said that 70% of the lake is in Bristol and the other towns do contribute. Wayne Anderson motioned to amend the motion from \$3,500.00 to \$3,000.00, seconded by Betsy Schneider. After discussion the vote was **7 in Favor – 4 opposed** the motion passed. Wayne Anderson motioned that the new total for section 4197 would be \$10,290.00, seconded by Bill Cote the vote was **10 in favor – 0 opposed** and the motion passed.

Section 4210 – POLICE DEPARTMENT:

Bill Cote asked how much of line item 01-4210-140 PD Overtime is covering for the police chief. Rob Glassett said that he didn't think much if any was for the chief and that most of the OT is for patrol positions. Dave Carr motioned to reduce line item 01-4210-292 PD Bike Patrol Equipment/Uniforms from \$500.00 to \$0.00, seconded by Betsy Schneider. Rob Glassett said that they may not be a necessity but the bike patrol was a good public relations tool for the town. John Sellers motioned to amend the amount of \$0.00 to \$1.00, seconded by Betsy Schneider. The vote was **6 in favor – 5 opposed** and the

motion passed. Dave Carr motioned to reduce line item 01-4210-667 PD K-9 Program from \$1,000.00 to \$0.00, seconded by Bill Cote. John Sellers motioned to amend from \$1,000.00 to \$1.00, seconded by Bill Cote. JP Morrison said this line item was originally not going to cost the town anything from the start. Joe Caristi said with the drug epidemic it's a great asset for the town to have the dog. The vote was **5 in favor – 6 opposed** the motion failed. Wayne Anderson motioned to reduce line items 01-4210- 660 to 01-4210-666 PD Cars 1-5 from \$1,500 to \$1,200 per vehicle, seconded by John Sellers. After discussion the vote was **11 in favor – 0 opposed** and the motion passed. John Sellers motioned to reduce line item 01-4210-112 PD Lieutenant/Prosecutor from \$65,978.00 to \$25,000.00, seconded by Bill Cote. Wayne Anderson passed out a research sheet to the committee regarding what other towns with 3,000 residents plus or minus 500 residents pay their police force. After discussion, the vote was **5 in favor – 6 opposed** the motion failed. John Sellers motioned to reduce line item 01-4210-810 PD New Equipment from \$5,000.00 to \$3,500.00, seconded by Bill Cote. The vote was **8 in favor – 3 opposed** the motion passed. The total would now be \$1,039,948.00. Wayne Anderson motioned to reduce that total for section 4210 to an even \$1,000,000.00, seconded by John Sellers with discussion the vote was **6 in favor - 5 opposed** the motion passed.

Old Business –

Rob Glassett stated he sees no old business to be discussed.

Member Comments:

None

Select Board Comments:

None

Staff Comments:

None

Adjournment:

Betsy Schneider made a motion to adjourn, seconded by John Sellers the motion passed with all in favor.

Respectfully submitted,
Kathleen Vogan, Secretary