

Bristol Bicentennial Committee

June 12, 2019

Meeting Minutes

Present: Janet Cote, Claire Moorhead, Bill & Nancy Dowey, Hilda Bruno, Jenne Walker, Sue Sodano, Kerry Mattson, Les Dion, Linda Carmichel

Janet opened the meeting at 4:14 pm.

Minutes: The minutes of May 15, 2019 were reviewed. There was on correction of a spelling error. **Bill Dowey moved to accept the minutes as amended. Nancy Dowey second and the motion was approved.**

New Business

1. June Events – Status Updates

- a. Linda is here to update us on the play that she is producing to be performed in September. It was originally going to be done as a reading but now will be a full play. Janet asked if we would want to use the HS Auditorium but it was decided that Old Town Hall would be best. She will be needing actors and has reached out to the HS Drama department.
 - b. Dance: Nancy reports that they are all set. The napkin order has gone in and we should have them for that night. We will check with the Homestead to see if we can use 12 tablecloths that evening and then wash them for the next day. Les needs to confirm when the tables will arrive so we can let them in.
 - c. Dinner/RSVP: The ticket price has been reduced to \$25/ticket. We need to push ticket sales. At this point we have about 80 confirmed. Notices have been sent to all employees and committees. We need to confirm the numbers by Monday, 6/17. We need to decide how many tickets to hold out after Monday for those that may show up without an RSVP or for last minute sales. Jenne thinks that Jill Lynch may do the photos that night. We will use the OTH for as many handicap cars as we can fit and then do shuttles. The Select Board will be asked to read the letters we have received and Les will be the MC. It was suggested that if anyone would like to wear a historical costume that Hilda has some.
 - d. Birthday Party: The Town Crier (Steve Favorite) is not able to be here that weekend. It was suggested we ask Al if he would do it as he does the tree lighting announcements. If Al is not able to do it Kerry said he could ask Chris Churas. Stacy will let us know about the school band by the end of the week. We will need a PA system for the band. We will check with Christina on that. We will also have the Celebratory sponsor bags there for pick-up.
2. Commemorative Items: We have paddle fans for the 4th and bubbles for the birthday party. There will be a balloon arch but no balloons. We discussed moving 50 chairs from the Old Town Hall for seating. We also have a color guard from Boy Scouts. Janet will be going to the Farmer's Market to be at the Info Booth to give out info. If anyone is interested in doing a Saturday from 10 am – 2 pm let her know. We will also have a table at the concerts.

3. T-shirts: Piche's link is live now. We need to get the word out that people can order on there. Les will put together an order form for town employees so that they can get a tee or polo and we will place the order. We discussed the Bristol heart logo that Claire designed. We would like to use these for the volunteers and committee members. We would also order some to sell. It was decided to go with a light gray shirt and burgundy logo. Claire will fix the logo and get it to Les to get a price from Piche's. We will need sizes for all volunteers. Les can put a form together once we have a mock up.
4. General Updates:
 - a. Program Book: Claire reports that this is almost done. It will be about 60 pages and we should have the first 300 next week. The additional 450 will come later.
 - b. Space in Town Square: We will be putting info in the building that Ed Mendelbaum is letting us use.
 - c. Dinner invites: Janet will be following up with those we have not heard from. We split the list up between the committee to make it more manageable.

Adjournment: ***Kerry Mattson moved to adjourn at 6 pm. Jenne Walker second.***

Next Meeting: Wednesday, 6/19 at 3 pm

Respectfully Submitted,

Leslie Dion